



Meeting Minutes

August 18, 2025

1. Call to Order and Opening Remarks

- The meeting was opened with general discussion and acknowledgment of attendees. Some technical difficulties (audio and connectivity) were noted at the start.

2. Calendar Scheduling & Group Meetings

- Stephanie Barth reported repeated issues with calendar management, scheduling communication, and coordination of group meetings.
- Conflicts arising from certain groups only being available on Sundays were noted.
- Early-season schedule changes, sick-time conflicts, and unclear timing distributions were discussed.
- Stephanie emphasized the need for improved coordination and more consistent, accurate calendar updates.

3. City Permits & Equipment Maintenance

- The board reviewed ongoing requirements for city permits and equipment-use fees.
- Several equipment items—including scoreboards and computers—require maintenance or updates.
- Scheduling around church activities was discussed to avoid conflicts when reserving the facility.
- Stephanie reinforced the importance of maintaining proper records and following city procedures.

4. Weather Impacts & Game Rescheduling

- Cliff Jackson recalled last year's significant rain-related disruptions that forced multiple rescheduled games.
- Multiple participants noted the difficulty of playing numerous games in a single day due to wet conditions.
- Stephanie suggested improved preparation for wet weather, including mopping and drying procedures.
- The team agreed on the need for flexible scheduling protocols to adjust for weather-related changes.

5. Technical Difficulties

- Several participants experienced microphone, sound, and connectivity issues throughout the meeting.
- Attempts were made to troubleshoot audio to ensure all members could participate.

6. Review of Action Items & Equipment Inventory

- The board reviewed prior action items regarding inspection trucks, equipment tags, and inventory tracking.
- Discussed the placement and functionality of equipment throughout the facility.
- Cliff provided updates on foam rubber pieces and their installation in the penalty box area.
- Chip confirmed the availability and storage locations of additional items within the building.

7. Engineering Inspection Results

- The board is awaiting results from the engineering inspection of the rink facility.
- Cliff Jackson noted high costs associated with engineer visits and potential structural concerns.
- Jeremy provided additional context about the scope of inspection and implications for future projects.
- Discussion included the feasibility of repairs and what responsibilities fall to the city maintenance team.

8. Board Shirt Design Proposal

- Proposal introduced to create new shirts or jerseys for board members to improve visibility at events.
- Stephanie recommended a clear, large “Board Member” label.
- Cliff humorously suggested using existing jerseys but acknowledged need for a distinct design.
- Brainstorming continued regarding cost-effective, professional options.

9. Vending Machine Proposal

- Bev proposed installing a vending machine for drinks during times when concessions are closed.
- Pros discussed:
 - Increased availability for patrons
 - Reduced reliance on concession staffing
- Cons/considerations:
 - Potential impact on concession revenue
 - Need for city approval
 - Placement and compliance with facility rules
- Stephanie supported exploring the idea and suggested it might also encourage the city to reinstate water fountains.

10. Player of the Week Program

- Clarification sought on process ownership for Player of the Week.
- Stephanie and Jeremy are coordinating to streamline responsibilities.
- Agencies must provide weekly candidate updates; Stephanie will consolidate the information.
- Emphasis placed on meeting sponsor expectations and ensuring smooth operation of the program.