

**Cambridge Isanti Hockey Association**  
Board Meeting Agenda

July 21, 2025

**Attendance:**

<input checked="" type="checkbox"/> Joe Burhite	<input checked="" type="checkbox"/> Natalie Nesbit	<input checked="" type="checkbox"/> Katie Fritch	<input checked="" type="checkbox"/> Shannon Hagen
<input checked="" type="checkbox"/> Thomas Knight	<input checked="" type="checkbox"/> Jeff Duncan	<input checked="" type="checkbox"/> Brad Boughton	<input checked="" type="checkbox"/> Ryan Thunstrom
<input checked="" type="checkbox"/> Derek Anderson			

Next Meeting: August 20, 2025 @ 7pm

Called to order: 6:56pm

- a. Approval of Purposed agenda
  - i. Motion-Thomas
  - ii. Second-Natalie
  - iii. Ayes-Ryan, Jeff, Natalie, Katie, Derek

**I. Guests:**

**II. New Business**

Updated version of the ice agreement that was discussed with the Mark & JP last week.

Still waiting to get new copy from Arena Board  
Need to get estimate on ice needed for September/October

Financial assistance application-will be put on a page on the website

The refund policy and calculator

Motion-Thomas  
Second-Derek  
Ayes-Ryan, Shannon, Brad, Natalie, Katie

Standing Monthly Board meeting date to change to tentatively the 4<sup>th</sup> Wednesday at the month.

**III. Old Business**

**IV. Monthly Reports**

- A. Secretary (Katie Fritch)
  - a. Approval of last month's Meeting Minutes-
    - i. Motion-Jeff
    - ii. Second-Brad
    - iii. Ayes-Ryan, Derek, Natalie, Thomas, Jeff, Katie
  - b. Recording of votes since last regular meeting
    - i. Motion to approve Ice Hockey System for the next 12 month period, with 15 team package for \$550 (plus any taxes and fees)

1. Motion-Jeff
2. Second-Thomas
3. Ayes-Katie, Shannon, Derek , Ryan, Brad, Natalie

- ii. Motion for Andrea Wotachek for Appeal/Jersey
  1. Motion-Shannon
  2. Second-Ryan
  3. Ayes-Katie, Thomas, Jeff, Derek, Natalie, Brad

**B. Treasurer (Jeff Duncan)/Asst Treasurer (Cherie Sullivan):**

- a. Registration fees are set, do we need to adjust or remove any of the discounts
  - i. Multi-player discount
  - ii. Paid in full discount
- b. Approval of Treasurer Report
  - i. Motion-Jeff
  - ii. Second-Derek
  - iii. Ayes-Katie, Natalie, Shannon, Ryan, Thomas, Brad

**C. Gambling Report (Donna Gibb):**

- a. Trending financial information from Gambling to help understand why our profit is significantly lower. Only about \$7k profit for May 2025
- b. New owner in Jumpin' Jacks
- c. Provided copy of site manager duties
- d. Reviewed Recent Audit
  - i. Motion to approve reimbursement to gambling for Zamboni-cooler raffle #3204 (\$1666.80), bingo cards #3203 (\$2145.00), and bingo speaker #3200 (\$329.29), auto owners insurance policy # 3201 (\$490.77), office max membership #3202 (\$49.00)-Total \$4680.86
    1. Motion-Jeff
    2. Second-Shannon
    3. Aye-Ryan, Thomas, Natalie, Katie, Brad, Derek
- e. Approval of Gambling Report
  - i. Motion-Jeff
  - ii. Second-Katie
  - iii. Ayes-Brad, Derek, Shannon, Ryan, Thomas, Natalie

**D. Registrar (Natalie Nesbit):**

- a. 25-26 portal for USA hockey has opened, so I will be able to start plugging in board members and coaches as I receive USA hockey numbers.
- b. Still working on letters for coaches
- c. D10/Registrar talks a lot about Team books, and I'm not exactly certain what they mean as I was given the wrong information when I was trained. I am reaching out to a few registrars from other associations to see what they do. I do know that I put too much coaching documents in the folders I give to the teams, so that will mean less from me this season. I also do know that they want the registrar to make the labels incase there is no Game sheets. I'm hoping to get guidance and then work with Amber on something more formal for managers.
- d. NTS: needing to communicate with registrations for co-ops

  

- e. Mite Registrar:

**V. President updates (Joe Burhite):**

**VI. VICE PRESIDENT**

- a. For the recognition (both sponsors and previous players) I have proposed specific wall spaces to the rink have not heard a response yet. The arena agreed to provide a response back by end of June. I've been pulling names from EliteProspects.com for history, looking for other resources also.

## **VII. Hockey Director and level coordinators**

- A. Hockey Director (Brad Boughton):
  - a. Pre-skate projection dates
  - b. MISKA dates-12 sessions total (done by end of December)
- B. Girls Coordinator (Jeff Duncan):
  - a. Reconciliation is going through final reviews. We will get approximately \$22k from SF/NB.
  - b. Working on following up with girls players, to confirm if they're planning on playing in NTS. Each association is working through their projections and confirming.
  - c. Princeton is out for U15 girls, we'll need to find another option or work with the HS coach to have him leave enough girls for a team, or take them all to HS, or waive a few 13 y/o down to play another year of 12's.
  - d. Next Coop meeting is 7/27 @ 6pm remote via zoom.
- C. Co-ed Coordinator (Thomas Knight):
  - a. Reached out to Boys Director for St Francis
    - i. Bantum projections
      - 1. CI 21skaters, SF 17/18 skaters
    - ii. Peewees-2 teams, Squirts 3 teams (projected)
- D. Traveling Mite Coordinator (TBD):
  - a. Ter-Mite Coordinator (TBD):

## **VIII. Program Directors**

- A. Ice Scheduler (Danielle Ziebarth):
  - a. Requested to get estimation on September/October ice form previous years
- B. Equipment (TBD):
- C. Goalie Coordinator (Shannon Hagen):
  - a. Ice and summer camp dates/times confirmed with Isanti Ice Rink and Jake Sibell, age level shooters confirmed. 4 goalies are registered to date. Max 12. HS coaches have the registration info. I have personally sent to all goalies I know that attended last year, will be registering for Winter season, and will be returning, the Girls Directors for St. Francis/NB, and asked Social Media and Communications to send out a message to our membership.
  - b. MEGA goalie clinics and dates confirmed with MEGA and Isanti Ice Rink: 2 are in Sept before Try outs and I'd like to open these up to any of our goalies that have registered and are planning to try out for goalie. The other 8 sessions in Oct/Nov/Dec can be open to any mite goalie that plays at least 50% of the time.
- D. End of the year (TBD):
- E. Fundraising (TBD):
- F. Sponsorship (TBD)

- a. See above, looking to make a sign on the wall near the concessions area for this type of signage. I'd also like to propose some different sponsorship tiers this year. They could get a larger spot on the board below. Should hear by end of June which wall space we can use, and then I can work with the vendor on a design and quote, Arena has not answered this request yet. I'll follow up with them again.

G. Communications (Katie Fritche):

H. Webmaster (Natalie Nesbit):

- a. Thanks to Joe and everyone else who has worked on the website.
- b. Registration for coaches like we have in the past few years
- c. Student coach registration

I. Tryout coordinator:

J. Manager Coordinator (Amber Lage):

- a. Mite Manager Coordinator (TBD):

K. Hockey Development Committee:

- a. Coaching USA hockey standard at each level

L. CIHA Squirt-Bantam Tournament Scheduler (Brent Swanson):

M. Rec League Coordinator (Matt Nesbit):

- a. Going through dates from the calendar Cal sent me this am. Looking to do 7-8 dates. Last year we split into 4 teams (peewee & Squirt) and then rotated and had them play full ice, do we think this went well, or do we want to do cross ice? The first few sessions we had very little show up so we joined them and took advantage of the ice.

N. Recruitment Coordinator (Shannon Hagen):

- a. Attended D10 Recruitment/Retention meeting on Monday July 14 led by JP West (Anoka Hockey and on MN Hockey Membership Development Committee), asking and incentivizing these strategies to achieve the goal of 8% growth over 3 years and 5% reduction in retention:
  - i. Offer 6U and under players zero registration fees
  - ii. Offer first year players zero registration fees
  - iii. Offer a player financial assistance program available
  - iv. Create at least 1 recruitment event per year
  - v. Create at least 2 initiatives that connect HS hockey with youth players
- b. Completed events:
  - i. Soccer Event June 21 w/ Bounce House- thank you to Thomas and Whitney Knight and Kasey and Cooper Smith for staffing the Bounce house
  - ii. Handed out LTS/THFF fliers at baseball end of year in house tournament
  - iii. Rodeo Days Parade: great turn out. Our float won an award for best noncommercial entity!
  - iv. Jubilee Kids Day Booth: Thanks Smith family for helping w/ booth
  - v. Isanti County Fair Kids Day Booth-Thank you to Joe and Aevyn Burhite, McKenna McKnight, and the Nesbit family for helping the booth. This was a well-attended event. 500+ kids.
- c. LTS/THFF registrations are open and we are registered for THFF Sept 13, 10-11am w/ USAH (22 registered so far for summer LTS/12 for fall LTS) **Please help spread the word!** We have FB ads running and Kara is boosting them. She is looking into QR code/running ads on You Tube. We have posted and hung fliers on community boards. Any other ideas to get the word out?
  - i. Google doc has been distributed for volunteers for LTSS/THFF, I have heard back from both HS coaches and they are collecting volunteers to add to the doc, Coaches were emailed the doc, on and off ice needed

- i. Cambridge Customer Appreciation Days- I'm anticipating this event will be the day before THFF. Will decide closer to event if worth having a booth based on date.

O. Jersey/Apparel Manager (Andrea Wotachek):

- a. Does the youth association want to consider adding a "red" pop in color on the jerseys
- b. Going through try-out jerseys to assure everything is ready/ordered

P. Grant Writer:

Motion to close meeting 9:56pm :Natalite

Second-Jeff

Ayes-Shannon, Ryan, Thomas, Natalie, Katie, Derek

Meeting re-open @ 11:08pm

Jeff Duncan formally vacated position as treasurer

Motion to remove Donna Gibb as current gambling manager, replace with Jeff Duncan as Gambling Manager

Motion-Ryan

Second-Derek

Ayes-Shannon, Brad, Katie, Natalie, Thomas

Abstain-Jeff

Next Meeting Topics:

Motion to adjourn: 11:11pm Katie

Second: Brad