

Cambridge Isanti Hockey Association

Board Meeting Agenda

December 22, 2025

Attendance:

- | | | | |
|---|---|---|--|
| <input checked="" type="checkbox"/> Joe Burhite | <input type="checkbox"/> Kasey Smith | <input checked="" type="checkbox"/> Lucas Armstrong | <input checked="" type="checkbox"/> Katie Fritche |
| <input checked="" type="checkbox"/> Thomas Knight | <input checked="" type="checkbox"/> Jeff Duncan | <input type="checkbox"/> Brad Boughton | <input checked="" type="checkbox"/> Ryan Thunstrom |
| <input checked="" type="checkbox"/> Shannon Hagen | <input checked="" type="checkbox"/> James Todd | | |

Next Meeting: January XX, 2026

Called to order: 7:04pm

- a. Approval of Purposed agenda
 - i. Motion-Jeff
 - ii. Second-Thomas
 - iii. Ayes-Shannon, Ryan, Lucas, Katie, James

I. Guests:

Observing
Matt Nesbit

II. New Business

Tyler Schaff

10 minutes to discuss Special Petition

Want a special meeting held to address concerns

Board asked for specifics to be brought to forefront to be able to provide direct answers during the meeting as some subjects do involve pulling information to provide answers.

Board asked if there was a date requested-Tyler mentioned possibly December, it was agreed that that would be too short of notice. Board requested a list of petition signer names and a date would set and emailed out.

Old Business

III. Monthly Reports

A. Secretary and Communications (Katie Fritche)

- a. Approval of last month's Meeting Minutes-
 - i. Motion-Shannon
 - ii. Second-Jeff
 - iii. Ayes-Thomas, Lucas, James, Ryan
- b. Communications:
 - i. Board committee email sent out for recruitment.
 - ii. SKATE Committee email to go out 12/23.
 - iii. Thomas will follow up on coaches games
- c. Recording of votes since last regular meeting
 - i. Motion to reimburse gambling employees for their mileage when driving to/from sites to pickup games and to/from the bank to make deposits. The reimbursement rate would be the current IRS rate for businesses at \$0.70/mile
 1. Motion-Jeff
 2. Second-Thomas
 3. Ayes-Katie, Brad, Shannon, Ryan, Lucas

- ii. Motion to pay D10 referee 25/26 invoice \$5080.00
 - 1. Motion-Shannon
 - 2. Second-Thomas
 - 3. Ayes-Katie, Ryan, Lucas, Jeff, Brad
- iii. Motion to pay Mite referees \$35/game for 25/26 season
 - 1. Motion-Thomas
 - 2. Second-Lucas
 - 3. Ayes-Jeff, Shannon, Ryan, Brad, Katie
- iv. Motion to approve D10 25/26 league invoice \$3450.00
 - 1. Motion-Ryan
 - 2. Second-Jeff
 - 3. Ayes-Shannon, Brad, Thomas, Lucas, Katie
- v. Motion to add 10th Board position to interim for 3 months
 - 1. Motion-Shannon
 - 2. Second-Thomas
 - 3. Ayes-Jeff, Ryan, Lucas, Katie
- vi. Motion for Kasey Smith to fill vacant Board position w/term ending 3/2025
 - 1. Motion-Katie
 - 2. Second-Jeff
 - 3. Ayes-Ryan, Thomas, Shannon, Lucas, Brad
- vii. Motion for James Todd to fill 10th added Board position
 - 1. Motion-Shannon
 - 2. Second-Thomas
 - 3. Ayes-Katie, Lucas, Ryan, Jeff, Brad

B. Treasurer (Katie Fritche)/Asst Treasurer (Cherie Sullivan):

- a. Approval of Treasurer Report
 - i. Motion-Thomas
 - ii. Second-Jeff
 - iii. Ayes-Shannon, Ryan, Lucas, James
- b. Review late/overdue payments

C. Gambling Report (Jeff Duncan):

- a. Approval of Gambling Report
 - i. Motion-Thomas
 - ii. Second-Katie
 - iii. Ayes-James, Shannon, Ryan, Lucas, Matt
- b. Please see the monthly gambling report for detailed information on the program.
- c. Down month, \$5k profit. But, this includes \$20k expenses for wintergreens otherwise it would have been a \$25k month.
- d. Horse Racing!!
 - i. Taking off well at Pizza Pub, running 3-6 games each week on Thursday. We net about \$90 for each game
 - ii. Also started at Jumpin Jacks last week, we ran 4 games and it was very energetic in the bar.
 - 1. Motion to approve 2nd laptop for horse racing up to \$2000
 - a. Motion-Thomas
 - b. Second-Katie
 - c. Aye-James, Shannon, Lucas, Katie
- e. Mega Meat Raffle
 - i. We ran 5 rounds of Mega meat raffles and 5 regular rounds last Friday. This is 6X the normal meat raffle profits, but it took two people for about 3.5 hours with Horse Racing instead of 1 person 3 hours. Still a big net gain for us.
- f. Wintergreens shows a loss this month as many expenses lag a month. They still get hit with expenses in November, even though they had no revenue.

- g. New pay structure for site managers is effective.
- h. Working to switch payroll providers for January as well, new provider will have direct deposit and still a net cost savings.

D. Registrar (OPEN):

- a. Mite Registrar:
 - i. James kicked serious ass (per Joe)

IV. President updates (Joe Burhite):

- A. All of presidents updates scattered throughout other director updates
 - a. Working on tasks for HDC, and hockey directors
- B. **VICE PRESIDENT** (Jeff Duncan)
 - a. Sponsorship Board should be installed at the rink just after the New year.
 - b. I also followed up with Jen about the awning out back for Gambling... unsure when it will be installed.

V. Hockey Director and level coordinators

A. Hockey Director (Brad Boughton):

- a. Step down of assistant coach
- b. Couple of coaches had issues with their CE credits disappearing on their USA accounts, each coach is following up
- c. Removal of Bantam B2 assistant coach

B. Girls Coordinator (Jeff Duncan):

- a. Team Summaries as of 12.22.25
 - i. 10B1 _ 10-1-0 in league play, 51 GF, 13 GA, +38 GD
 - 1. O-Town Showdown, 2nd place, 2-1-1 11 GF, 3 GA, +8 GD
 - ii. 10B2 _ 1-6-0 in league play, 4 GF, 26 GA, -22 GD
 - 1. O-Town Showdown, 1-3, 9 GF, 29 GA, -20 GD
 - 2. Anoka Girls Classic, 2-1, 8 GF, 5 GA, +3 GD
 - iii. 12B1 _ 5-3-0 in league play. 46 GF, 15 GA, +31 GD
 - 1. IGH Spectacular Tournament – Placed 3rd, 2-2-0, 16 GF, 14 GA, +2 GD
 - 2. Austin Battle for the Biscuit CHAMPS! 4-0-0, 27 GF, 45 GA, +23 GD
 - iv. 12B2 _ 1-10-1 in league play. 9 GF, 46 GA, -37 GD
 - 1. Moose Lake, 0-4, 4 GF, 26 GA, -22 GD
 - v. 15B _ 3-8-0 in league play, 21 GF, 36 GA, -15 GD
 - 1. Grand Forks, 0-4, 7 GF, 16 GA, -9 GD

C. Co-ed Coordinator (Thomas Knight):

- a. Coaches meeting was held
 - i. Working on assuring attendance is increased

D. Traveling Mite Coordinator (James Todd):

- a. Looking at recruiting for Mite Directors for next year
 - i. Breaking the role into more specifics (i.e scheduling/tournaments/registrar)
- b. Ter-Mite Coordinator (Nolan Miller):
 - i. In-House games have started and will continue to run every Sunday
- c. Mite Jamboree Coordinator (Monica Lilienthal)
 - i. Committee: Connected with Mite Director, James Todd, and mite managers who are willing and able to form a committee to assist with o planning and execution of CI Jamboree.

- ii. Prior Year Info: Connected with Thomas Knight to gather past years of information in google folder.
- iii. Timeline: Creating a timeline and checklist for Jamboree information which currently includes:
 - 1. Jamboree rules and breakdown. Budget-received from breakdown. Assigning key roles. Volunteer needs. Referee Needs.
- iv. Discussing off or on-ice experiences for teams (example ideas: mini-stick area, photo backdrop area, skills competition, best hockey "hair flow", heart and hustle awards, last day name announcement with lights and fog)
 - 1. Connecting with local eateries for deals. Connecting with vendors. Looking at swag/award ideas. Music and lighting-finding alternatives since lighting removed.

VI. Program Directors

- A. Ice Scheduler (Danielle Ziebarth):
 - a. Currently the CI schedule is published until Feb 1st. St Francis is working on getting the schedule on Crossbar for the coop teams.
 - b. Outdoor ice is open! Currently I have only purchased ice time for the mites. I will be reviewing our travel teams schedules to see if we need to purchase hours for the travel teams. The days we can buy ice this year and Tuesday and Thursday.
 - c. Ice hour reports for November and December for Squirts and Peewee's. Unfortunately, I don't have access to the coop reports.
 - i. PWB1 (37 touches), 9 solo ice, 13 shared ice, 7 games, 8 tournament games.
 - ii. PWC (42 touches), 8 solo ice, 12 shared ice, 14 games, 8 tournament games
 - iii. SQB1 (36 touches), 2 solo ice, 20 shared ice, 10 games, 4 tournament games
 - iv. SQB2 (36 touches), 1 solo ice, 20 shared ice, 11 games, 4 tournament games
 - v. SQC (31 touches), 2 solo ice, 18 shared ice, 11 games, 0 tournament games
- B. Equipment (Whitney Knight):
 - a. Down pucks 😊
- C. Goalie Coordinator (Shannon Hagen):
 - a. Wrapped up MEGA goalie skills and mite goalie skills. We still have access to Coach Now app and ability to put videos in 'the raw' to receive feedback from our MEGA goalie coach.
- D. End of the year (TBD):
- E. Fundraising (TBD):
- F. Sponsorship (Jeff Duncan)
 - a. Collecting checks from committed sponsors, most have been collected.
- G. Webmaster (OPEN):
 - a. Katie reached out to Olivia to coordinate introduction to role.
- H. Tryout coordinator (Open for 26/27 season):
 - a. Katie will send email to ask for tryout committee members
- I. Manager Coordinator (Amber Lage):
 - a. 1 team without designated manager (SQB2) all updates are going out to HC

- b. I have been working closely with the Apparel Coordinator to assure all teams receive communications regarding jerseys/apparel. Acting as the liaison between Apparel Coordinator and managers with jersey/apparel issues.
 - c. Continuing to work with team managers/coaches regarding the following topics:
 - i. Jersey/apparel updates
 - ii. Sponsorship/fundraising
 - iii. Tournament information
 - d. Mite Manager Coordinator (Kasey Smith):
 - i. No new updates
- J. Hockey Development Committee:
 - a. Should be presenting the Board with specific actions/solutions, Board to review and provide follow up
- K. CIHA Squirt-Bantam Tournament Scheduler (Brent Swanson):
- L. Rec League Coordinator (Matt Nesbit):
- M. Recruitment Coordinator (Shannon Hagen):
 - a. Lucas Armstrong can help with recruitment
 - b. Looking into other learn to skate options
- N. Jersey/Apparel Manager (Andrea Wotachek):
 - a. No new updates
- O. Grant Writer:

Next Meeting Topics:

Co-OP the boys side
SQ/Mites inhouse until Jan 1

Motion to adjourn:9:48pm Katie
Second: Thomas