PHA BOARD MEETING DRAFT MINUTES

MEETING DATE: June 10, 2026 @ 6pm   **LOCATION:** Sublette County Library - Board Room

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Board Members in attendance: Allysa Booth, Colt Nelson, Morgan Powers, Amber Anderson, Emily Lucke, Jason Zakotnic, Tyler Hofer, Andrew Walker
Other Attendance: none

Vice President Colt Nelson called the meeting to order at 6:03 pm.

Approval of Minutes

- 5-13-2026 PHA Mtg Minutes

    A motion was made to approve the May 13, 2026 meeting minutes.
    Moved: Morgan Powers   Second: Emily Lucke
    Vote carried

Reports

Board Members

- President (Tamara Currah) - not in attendance
- Vice President (Colt Nelson) - Tyler passed along his conex key to Colt.
- Secretary (Allysa Booth) - Provided an update on recent emails.
- Treasurer (Emily Lucke/Jason Zakotnik) -
    - Jason reported that, with his departure, PHA will need to update the account with two authorized users and Mindy Seehafer as the bookkeeper. The board agreed that with the update of authorized users, no changes may be made without prior board approval.
      A motion was made to remove Jason and add Emily Lucke to the bank account.
      Moved: Morgan Powers   Second: Andrew Walker
      Vote carried
    - Jason also noted that PHA needs to update the Registered Agent for the Secretary of State filing and noted that this does not need to be a board member. Currently Jason has been filing annually as a part of his role as treasurer.
      A motion was made to assign Emily as the Registered Agent with the Secretary of State.
      Moved: Morgan Powers   Second: Amber Anderson
      Vote carried
    - PHA account balance is $24,307, largely due to strong fundraising efforts in recent years.
    - Jason also wanted to bring to the board's attention that the Pinedaleglaciers.org domain has received spam attacks in the past from fraudulent domain companies.

    He indicated that the renewal occurs in August through Dawn Ballou at Office Outlet.
  - The board also discussed closing the Office Outlet charge account due to past invoice-tracking issues. Emily will close the account.
  - The board noted that the Conex box is leaking and needs repair; Colt offered to weld the holes.
  - Financials (Mindy Seehafer) - not in attendance but email ahead of the meeting.
    A motion was made to approve the April and May 2026 Financial Statements below:
      April: GL, SFP, and SFA
      May: GL, SFP, and SFA
    Moved: Amber Anderson   Second: Emily Lucke
    Vote carried
- Registrar (Morgan Powers) - Asked board members to test registration and identify any missing items. Registration will open July 1.
- Scheduler (Andrew Walker) - none
- GameSheet (Amber Anderson) - none

Other Reports
- Pronghorns - Morgan presented the newsletter. The board agreed that moving the Pronghorn tournament to the end of the season after PHA tournaments are completed would be acceptable.
- Tournament Committee - All dates have been approved with the rink including the traditional Bantam weekend in case a team forms. No update was available regarding outreach to other teams about combining rosters.
- Recruiting Committee -
  - Rendezvous Parade Float - The board discussed plans for the Rendezvous Parade float, with Tyler taking the lead on organizing the project. He is looking for a **volunteer with a truck and trailer** and will reach out to the **girls' team** to see if they would like to participate. He will handle registering the float and donate the registration fee. He will work with Emily to print flyers.
- Fundraising & Community Engagement Committee - Morgan and Emily will work together to continue the fundraising efforts moving forward.
- Coaching Committee -The board agreed that the committee needs to meet before the next meeting to discuss the 6U prerequisite, Learn-to-Skate, and the 6U practice format. The board also agreed that additional support is needed for the 6U coaches, and the ADM model was discussed in that context. The board emphasized the importance of communication with parents at this level, including reviewing the parent communication protocol and the process for addressing concerns at the beginning-of-season parent meeting. A mid-season survey was discussed as a helpful tool. It was also noted that the 25/26 end-of-season survey results should be shared with coaches and parents at the start of the 26/27 season.

Comments from Attendees - none

Information

New/Old Business

1. Registration - Registration timeline was discussed earlier under Morgan's section. The board discussed sending Save-the-Dates for tournaments, with a goal to open tournament registration by July 15 after coaches approve rules. A flyer and advertising materials will need to be prepared.

2. Coaches Selection and Timeline - no additional updates.

3. Grants
   a. Pinedale Travel and Tourism Grant - Amber reported the Pinedale Travel & Tourism grant was submitted for the 10U tournament date; notification is expected soon.

4. Referee Incentive - Andrew volunteered to develop a proposed plan for referee incentives, and Colt will help work on a plan for scheduling referees. The board also noted that U18 referees are required to wear cut-resistant neck guards. The board noted that PHA previously purchased youth-sized referee jerseys and visors for the youth referees at the 2026 8U tournament.

5. PHA By-Laws - No changes were made to the By-Laws

   A motion was made to add an alumni/community PHA membership for a $25 fee, granting voting rights or eligibility to serve as a board member.
   Moved: Amber Anderson Second: Emily Lucke
   Vote carried

6. PHA Policies - The board discussed creating a PHA Handbook that consolidates all PHA policies into one place to reduce the number of documents requiring signatures during registration. Andrew shared initial ideas for how this could be developed at a later date. The board also agreed that the Codes of Conduct need to be emailed to PHA members after registration so each family has a copy, and that the Parent & Spectator Code of Conduct should be posted on the rink bulletin board. Morgan will include updated policies in the 2026/2027 registration.
   a. Coach/Volunteer Code of Conduct - typos corrected
   b. Player Code of Conduct - added "*All communication with state officials or representatives shall be conducted by the PHA Board.*"
   c. Parent & Spectator Code of Conduct - added "*All communication with state officials or representatives shall be conducted by the PHA Board.*"
   d. Parent Communication Guidelines/Expectations - typos corrected
   e. Dual Roster & Play Up Requests - The board discussed that player intent needs to be received as soon as possible after registration, rather than waiting until the first few weeks of practice, so that teams can be set and WAHL declarations can be made.
      i. Form
   f. Emergency Player Procedure - (Tabled)
   g. Criteria for Lettering - no change
   h. Locker Room Policy - no change
   i. Reimbursement & Compensation Practices - updated with current rates

j. Fundraising Policy - (Tabled)
k. Gear Check-Out - The board discussed that, with the rising cost of replacement gear and the need to maintain helmets that have not expired, it would be helpful for the association to keep a little more of the deposit to help offset those expenses, and agreed to set the new rate at $50 retained by PHA and a $100 refund to families.

A motion was made to approve the updates to the policies as discussed.
Moved: Amber Anderson Second: Morgan Powers
Vote carried

A motion was made at 8:34 pm to adjourn the meeting.
Moved: Morgan Powers Second: Emily Lucke
Vote carried.

Next meeting - Wednesday, July 8th @ 6:00 pm - Pinedale Library Conference Room