



## PHA BOARD MEETING MINUTES

**MEETING DATE:** February 12, 2025 @ 6pm    **LOCATION:** Sublette County Library - Board Room  
Google Meet: <https://meet.google.com/ihp-mhae-csg>

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Board Members in attendance: Tyler Hofer, Matt Hansen, Kara Holland, Nick Brannon, Amber Anderson, Tamara Currah\*, Jason Zakotnik\*

Other in attendance: Mindy Seehafer\*, Rusti Christensen\*

*\*indicate online attendance*

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President Currah called the meeting to order at 6:01pm.

### Approval of Minutes

- [January 8, 2025 Meeting Minutes](#)
- [January 27, 2025 Meeting Minutes](#)
  - [1-29-25 SC Commissioner Letter - Juniors League Proposal](#)

*Motion to approve the January 8 & 27 meeting minutes.*

Moved: Nick Brannon                      Second: Kara Holland

*Vote carried unanimously.*

### Reports

#### **Board Members**

- President (Tamara Currah) - attended quarterly state meeting. Updates included:
  - recognition to registrars for their great work this season (thank you Kara)
  - safesport reminder about not taking locker room pictures
  - USA hockey & WAHL prices will be increased for next season
  - state is still looking at executive director position
  - This is a rule change year so if there are suggestions, please let Tamara know
  - USA Hockey bylaw 10 review - this is a tool available if having to discipline
- Vice President (Matt Hansen) - will be working on re-inventorying gear, especially jerseys. Will be looking ahead to end of season gear check-in times.
- Secretary (Amber Anderson)
- Treasurer (Jason Zakotnik) - working with the bookkeeper to get everything up to speed. Will have reconciled accounts soon and will share out.
  - Rusti asked about the HS account balance, they are considering going to a tournament
- Registrar (Kara Holland)
- Scheduler (Nick Brannon) - has confirmed with the state that a 3-man officiating crew is acceptable for HS games. There are also no restrictions on relative refs.
- GameSheet (Tyler Hofer)

## **Other Reports**

- Pronghorns - [February 2025 Report](#)
- Tournament Committee
- Recruiting Committee
- Fundraising & Community Engagement Committee - this year's banner sponsor fundraiser brought in a net \$12,921! Jason will ensure Jonah is on the ask list for next year.

## **Comments from Attendees**

### **Information**

1. Players of the Month - February = work-ethic
  - a. The board discussed how best to present this for future seasons to encourage all divisions to participate. The girls team coach opted out this year and it created concerns that the perspective looks like the girls team was not included. Lauryn will get the January highlight poster designed and publicly posted.
2. Adult League Registration - several current participants have not registered and have indicated that they have not received their free registration for past seasons when coaching as the reason. To start a clean slate, Kara will send each of these individuals a free registration code to get registered for this season.
3. Emergency Roster Approval
  - a. Approved via email February 1: Two 12U Pronghorn emergency roster players
  - b. Approved via text January 21: Two HS emergency roster players
  - c. Approved via email January 8: One 12U Pronghorn emergency roster player

### **Old Business**

1. [Emergency Roster Player Procedure](#)
2. End of Season Party - March 20 @ 6pm
  - a. The board reviewed the end of season plan and board members volunteered to take on various components. PHA will provide hotdogs with condiments for all and each division will be asked to contribute either dessert, chips or cornbread. There will be a chili cook off as well. It was noted that the original scheduled March 20 date conflicts with the 3rd grade spring program. Alternative date options will be considered.
3. Girls State - March 7-9
  - a. Planning for the state tournament is going well. Athletes started going around last week to solicit sponsors. They will also be doing a gun raffle, only 150 tickets will be sold. The target fundraising goal is between \$9-10K. This upcoming weekend's BINGO earnings will be put towards the girls' state if needed.

### **New Business**

1. Crossbar
  - a. Transition will occur at the end of March or April. Kara recommended not transferring all past history over to Crossbar but to start fresh and allow families to create a new account.

*Motion to move forward with transitioning use to Crossbar.*

Moved: Nick Brannon

Second: Matt Hansen

*Vote carried unanimously.*

2. Financial Review - by division
  - a. *Jason is working on putting together budget actuals for all divisions for the board to review. This will allow us to discuss equitable support of the age divisions whether they choose WAHL or tournaments. In the past, the board has paid for two tournament registrations for teams who are not participating in WAHL. The board will revisit this discussion in March.*
3. Non-Parent Coach Compensation - Tournaments
  - a. The question was asked if non-parent coach reimbursements for tournaments are the responsibility of the age division or the board. After discussion, it was clarified that anything outside of WAHL is the responsibility of the individual divisions. The board will revisit Bantam funds in March.
4. Call for Board Members - Election Timeline
  - a. Recommendation to update bylaws to start new board members at the annual June meeting.
  - b. 2025 timeline:
    - i. March 17- Call for board members
    - ii. April 7 - Board Applications Due
    - iii. April 14 - open election
    - iv. May 1 - close election
    - v. New board members invited to attend the May board meeting and will take over roles at the June meeting.
5. 2025 Season Timeline
  - a. March 11 is the Pinedale Recreation Board grant hearings. Amber offered to prepare the grant request if someone else will present it. Tamara will send a note to coaches asking for any equipment needs. Matt will look at check-out gear needs.
  - b. The board will plan to have a work session in April to review all policies and procedures for the 2025-26 season. This will allow further review at the May meeting and final approval at the June board meeting.

### **Discussion**

1. It was noted we need to make some updates on our website including getting our sponsors listed as well as get the registration link back up for any adults who might need it.
2. 6U Parent/Coach Concern - Kara and Nick provided an update regarding their meeting with a parent and the 6U coach.

**Motion to adjourn at 9:38pm.**

Moved: Nick Brannon

Second: Kara Holland

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**Next meeting - Wednesday, March 12 @ 6pm - Pinedale Library Conference Room**