



PHA BOARD MEETING DRAFT MINUTES

MEETING DATE: Nov.12, 2025 @ 6pm **LOCATION:** Sublette County Library - Board Room

Google Meet: <https://meet.google.com/ihp-mhae-csg>

Board Members in attendance: *Tyler Hofer*, Allysa Booth, Morgan Powers, Colter Nelson, Amber Anderson, *Jason Zakotnik** and Tamara Currah

Other Attendance: Mindy Seehafer

**Indicates virtual attendance*

President Tamara called the meeting to order at 6:00 pm.

Approval of Minutes

- [10-8-2025 PHA Mtg Minutes](#)

Motion to approve the October 8, 2025 meeting minutes.

Moved: Morgan Powers

Second: Allysa Booth

Vote carried unanimously.

Reports

Board Members

- President (Tamara Currah) -
 - Tamara opened by thanking the board for their continued efforts and shared that the 10U division is currently running smoothly.
 - She then provided an update from the recent WAHL meeting, noting that league participation is down compared to last year. WAHL emphasized strict adherence to USA Hockey guidelines in cases involving player suspensions. They also clarified SafeSport requirements for adults in locker rooms and the no-phone policy. Tamara reminded the board that Paul Bruner should be kept in the loop on all weather-related game calculations. There was also discussion regarding crossover games at the Midget level.
 - Tamara reported that the Bo family fundraiser was a success.
 - She concluded her update by reviewing the parent complaint policy and encouraged families to speak directly with coaches as the first step when concerns arise.
- Vice President (Tyler Hofer) -
 - Tyler Hofer reported that all hockey gear from the grant has arrived. Jason has prepared the required document for the grant and needs Tamara's signature to complete it.
 - Tyler also reported that the name bars have also come in, so jerseys will need to be collected for application. Tyler will coordinate with team managers and follow up via email to organize the process.

- Secretary (Allysa Booth) - none
- Treasurer (Jason Zakotnik) -
 - Jason Zakotink presented the proposed budget for the 2025–2026 season. He noted that registration fees alone will not cover all expenses, and emphasized the importance of a successful fundraiser to meet the full financial needs of the association.
- Registrar (Morgan Powers) - none
- Scheduler (Colt Nelson) - none
- GameSheet (Amber Anderson) -
 - Amber Anderson shared that all GameSheet trainings were well attended. She noted that rosters in GameSheet will reflect official USA Hockey rosters, and reminded the board that both managers and head coaches must be listed. Amber will update game times in the system, while Amanda Moore with the state must be the one to handle any necessary date changes.
- Financials (Mindey Seehafer) -
 - Mindy is working with Mandy Brisko to enter financial information into QuickBooks. Mandy is also looking into sales tax requirements for non-profits. The board will need to decide whether to include last year's financials in our records. Filing the 990 through Mandy will cost \$750, with the extended deadline set for May 15, 2026.

A motion was made to have Mandy Brisko prepare PHA's 990 filing for this year.

Moved: Jason Zakotnik Second: Colt Nelson

Vote carried with a majority vote.

Other Reports

- Pronghorns -
 - PHA Registration - The board discussed that the \$25 PHA registration fee has not been enforced with the Pronghorns team this year. Tamara will work with Lauryn to address this. They will also ensure that all Pronghorn players have signed the required PHA policies.
- Tournament Committee -
 - [10U Logos](#) - Amber shared that logo submissions for the 10U division have already started coming in.
- Recruiting Committee -
- Fundraising & Community Engagement Committee
 - Sponsorship Folder
 - Jason reported that sponsor responses are slower this year. He discussed the idea of including self-addressed stamped envelopes to help encourage returns. Banner sponsorships have brought in approximately \$9,550 so far.
 - Jason will review the calendar and send a list to board members soon. The board also noted the need to save all sponsor logos in the shared drive for future use. Jason will reach out to Kara, and possibly Andy, to help locate older logos.
- Coaching Committee
 - none

Comments from Attendees

Information

New/Old Business

1. 6U/8U Gear

- a. Tyler reported that the gear swap was successful and that 30 new sets of gear were purchased using grant funds, including replacements for worn-out Prodigy gear. The board discussed the importance of ensuring all players have cups and neck guards.
- b. There was also conversation about possibly increasing gear rental fees in the future to help offset replacement costs. This topic will be revisited after gear returns are completed at the end of the season.

2. Foundation 23

- a. **Calli's Helping Hands Wednesday, November 12 @ 6pm**
- b. Amber attended

3. Out of Town Approvals

A motion was made via email on October 13 to approve Kailey Urlacher's request to join the PHA 19U Girls team, in order to support roster numbers.

Moved: Kara Holland Second: Morgan Powers

Vote carried with a majority vote.

A motion was made via email on October 15 to approve Macie Baker and Kenzlei McCain's request to join the PHA 19U Girls team, in order to support roster numbers.

Moved: Kara Holland Second: Morgan Powers

Vote carried unanimously.

A motion was made via email on October 15 to approve Kaeden Lamoreaux's request to join the PHA 18U High School team, in order to support roster numbers.

Moved: Kara Holland Second: Morgan Powers

Vote carried unanimously.

A motion was made via email on October 15 to approve Maverick Rothleutner and Peyton Wasserburger's request to join the PHA 18U High School team, in order to support roster numbers.

Moved: Kara Holland Second: Morgan Powers

Vote carried with a majority vote.

On Thursday, November 6, the board approved via email Jace Potter's request to join the PHA 14U team, due to insufficient player numbers at the Bantam level.

Vote carried unanimously.

4. Playing up and Dual Roster Requests

A motion was made via email on October 9 to approve Jayce McNeal's request to play up on the 12U team, in order to support roster numbers at the 10U level.

Moved: Allysa Booth Second: Morgan Powers

Vote carried with a majority vote

A motion was made via email on October 14 to approve Jayden Gentry and Crue Currah's request to dual roster on the 14U and HS teams, in order to support roster numbers at the 14U level.

Moved: Morgan Powers Second: Allysa Booth

Vote carried unanimously.

5. Board Change

On Tuesday, October 7, Kara submitted her resignation from the board via email, effective in two weeks. On October 16, the board approved via email the appointment of Colt Nelson to assume the duties of Scheduler, with Morgan Powers transitioning into the role of Registrar.

Moved: Allysa Booth Second: Jason Zakotnik

Vote carried with a majority vote

6. Senior Banners

On Thursday, November 6, the board approved via email to cover the cost of senior banners.

Vote carried unanimously.

7. Tournaments

A motion was made via email on October 16 to move the 12U tournament date to January 23-25 due to low registration.

Moved: Morgan Powers Second: Colt Nelson

Vote carried unanimously.

8. On Ice Assistants

- a. The board discussed the need to create a policy for the use of on-ice assistants. Tyler will contact the state to confirm whether assistants must be registered as coaches. It was agreed that assistants will only be eligible for reimbursement through PHA if they complete the required coaching courses.
- b. The board clarified that **team managers** are **not permitted on the bench** during games.

9. Goalie Practices

- a. The board discussed that, both historically and moving forward, goalies are allowed to practice with other levels without being charged for dual-rostering, however the dual roster form still needs to be completed. This applies to practice only, not games.

10. [Mountain Man Christmas Parade](#)

- a. The board decided not to participate in the Mountain Man Christmas Parade this year due to a high number of teams playing out of town that weekend.

11. [Emergency Player](#)

- a. The board discussed adding stipulations to the Emergency Player procedure to maintain fairness for players who paid for dual-roster status and those within the current division. After review, the board agreed to follow the WAHL 10-player rule. Tamara will update the policy language and form accordingly.

A Motion was made to follow the WAHL By-Laws regarding the Emergency Player procedure.

Moved: Colt Nelson Second: Morgan Powers

Vote carried unanimously.

A Motion was made at 7:42 pm to adjourn the meeting.

Moved: Morgan Powers Second: Colt Nelson

Vote carried unanimously.

Next meeting - Wednesday, December 10th @ 6pm - Pinedale Library Conference Room