



## PHA BOARD MEETING MINUTES

**MEETING DATE:** Feb. 11, 2026 @ 6pm    **LOCATION:** Sublette County Library - Board Room

Google Meet: <https://meet.google.com/ihp-mhae-csg>

Board Members in attendance: Tamara Currah, Allysa Booth, Colt Nelson, \*Amber Anderson, Tyler Hofer, \*Morgan Powers, \*Jason Zakotnik

Other Attendance: Mindy Seehafer

*\*Indicates virtual attendance*

President Tamara called the meeting to order at 6:00 pm.

### Approval of Minutes

- [1-7-2025 PHA Mtg Minutes](#)

**A motion was made to approve the January 7, 2025 meeting minutes.**

Moved: Colt Nelson    Second: Jason Zakotnik

*Vote carried*

### Reports

#### **Board Members**

- President (Tamara Currah) - Presented a WAHA Meeting update:
  - WAHA expressed appreciation for all registrars.
  - PHA must create a plaque and send the state trophy to the next host location.
  - All tournaments must have a designated first-aid provider.
  - WAHA is exploring new scheduling software options.
- Vice President (Tyler Hofer) - none
- Secretary (Allysa Booth) - none
- Treasurer (Jason Zakotnik) -
  - Financials (Mindy Seehafer) -
    - The association still has remaining grant funds that must be used before June 31, with a preference to spend them by mid-March. The board plans to use the remaining funds on Mite goalie gear.
    - The rec board grant application for next year is due mid March, and a representative must attend the Rec Board meeting.
    - Tamara will put together a Google document to gather suggestions from coaches and board members of items to include in the upcoming grant application.

**A motion was made to approve the January 1, 2026 Financial Statements ([GL](#), [SFP](#), and [SFA](#))**

Moved: Colt Nelson    Second: Morgan Powers

*Vote carried*

- Registrar (Morgan Powers) - Morgan plans to use Crossbar to set up volunteer sessions for the 10U tournament.
- Scheduler (Colt Nelson) -
  - Four local referees have committed to the State Tournament. Colt is still seeking out-of-town referees.
  - Patie will provide hotel rooms for referees at no cost.
  - The board discussed the need for a referee incentive program and the importance of pairing youth referees with experienced officials.
- GameSheet (Amber Anderson) - Amber noted the updated cost of Gamesheet for tournaments is \$16 per team not \$6 per game.

### **Other Reports**

- Pronghorns - Tamara presented the current Pronghorn report.
- Tournament Committee -
  - 10U Roster Inquiry -The board discussed that clarification was provided by the state regarding the recent inquiry, and the matter has been resolved.
  - State Schedule -
    - The state corrected the schedule, which now includes a C Division.
    - The board discussed the need to clarify communication lines between PHA teams and the state. All communication with the state should come from the board. The board also noted that communication expectations need to be clarified at the state level. This will be added to the bylaws for next season.
- Recruiting Committee - None
- Fundraising & Community Engagement Committee - The board discussed the Thank You cards.
- Coaching Committee - none

### **Comments from Attendees** - none

### **Information** - none

### **New/Old Business**

1. On Ice Assistants - no update
2. [Emergency Player](#) - Tamara is still working on the updated document.
3. Registration Discussion -
  - a. Crossbar - Morgan provided an update.
    - i. Crossbar supports payment plans.
    - ii. The software can require approval for registrations from outside the Pinedale ZIP code, and the board also discussed how to handle long-time out-of-town players who have participated with PHA for several years; Morgan will look into whether multiple ZIP codes can be pre-approved.
    - iii. Morgan noted that the current registration questions can be simplified, including adding a section for volunteer interests.

- b. Jerseys
  - i. Tyler researched several jersey options and discussed reaching out to Larry to help streamline the jersey process. He will gather a few options to present at the next meeting.
- c. Registration
  - i. Amber prepared a spreadsheet comparing the cost of participating in other associations and other sports in Sublette County. The board discussed the rising costs of keeping hockey in Pinedale—including increasing referee and ice-time expenses—and agreed that registration fees will need to increase accordingly. The board also discussed the differences between requiring fundraising and raising fees, noting that some associations offer a fundraising buyout option.
  - ii. While reviewing these options, the board emphasized the importance of keeping Pinedale hockey accessible.
  - iii. The board also discussed jersey costs and the possibility of sending out a survey to gauge interest in switching to a more affordable jersey option or securing a jersey sponsor
- d. Mini/Mite Rentals -
  - i. The board discussed that Mini/Mite gear rental funds are tracked in a separate line item so they can be redistributed at the end of the season or kept for future gear replacement.
  - ii. The board noted the need for improved inventory practices, including numbering existing gear and maintaining a spreadsheet. Tyler also emphasized that Mini/Mite coaches should be involved in gear checkout to ensure players receive the equipment they need.
  - iii. The board further discussed creating a “how to clean gear” document to help families maintain equipment for future seasons.

#### 4. Policy for Team Fundraising -

- a. Tamara presented a draft policy for team fundraising, and the board approved the language. The board agreed to set up a Google Form for submitting fundraising requests and to create a formal PDF form for submitting funds and reimbursement requests to Jason and Mindy. Allysa will work with Tamara to finalize the documents.

#### 5. Mini-Mite/Mite Tournament Referees -

- a. Morgan presented her findings:
  - i. A Referee-in-Chief is required to oversee youth referees.
    - 1. Grant will meet with youth referees before the tournament to review expectations and tournament rules.
  - ii. The board discussed the importance of a certified referee for championship games.
  - iii. Morgan will look into obtaining gear for youth referees including ordering helmets and jerseys.

6. End-of-Year Party

- a. Allysa and Tyler will lead the End-of-Year Party. The board reviewed the schedule for the event, including certificates for players, cards for coaches and managers, and lettering recognition for high school athletes. The party is scheduled for March 18 from 5:30 to 6:30 p.m. in the Sublette County Library Lovatt Room. Hamburgers and hot dogs will be provided by PHA.

7. Bingo Night

- a. The board agreed that fundraising from the banner program was sufficient and that the Bingo fundraiser would not be necessary.

8. Safesport

- a. The board reviewed the SafeSport policy sent by the state and confirmed understanding of the requirements.

**A Motion was made at 8:20 pm to adjourn the meeting.**

Moved: Colt Nelson Second: Tyler hofer

*Vote carried.*

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**Next meeting - Wednesday, March 11th @ 6pm - Pinedale Library Conference Room**