



## PHA BOARD MEETING MINUTES

**MEETING DATE:** Dec. 10, 2025 @ 6pm    **LOCATION:** Sublette County Library - Board Room

Google Meet: <https://meet.google.com/ihp-mhae-csg>

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Board Members in attendance: Tyler Hofer, Allysa Booth, Colter Nelson, Amber Anderson, *Morgan Powers\**

Other Attendance: Mindy Seehafer

*\*Indicates virtual attendance*

Vice President Tyler called the meeting to order at 6:00 pm.

### **Approval of Minutes**

- [11-12-2025 PHA Mtg Minutes](#)

A motion was made to approve the November 12, 2025 meeting minutes.

Moved: Amber Anderson      Second: Tyler Hofer

*Vote carried*

### **Reports**

#### **Board Members**

- President (Tamara Currah) - N/A
- Vice President (Tyler Hofer) - Name bars are officially done. Next meeting we need to discuss the Jersey/Registration process.
- Secretary (Allysa Booth) - none
- Treasurer (Jason Zakotnik) - N/A
- Financials (Mindy Seehafer) -
  - The board discussed the need to establish a policy for handling situations where a team overspends during a season and how to address balances that do not return above zero. They also discussed how remaining balances should be handled at the end of the season. Morgan noted that managers are currently responsible for tracking funds and working with the PHA treasurer (Jason) to ensure team balances stay accurate. The board agreed that this process should be better outlined in future manager training.
  - The board also discussed player registration fees and reimbursement processes through Crossbar, including a discrepancy with credit card fees. The board will continue monitoring this to ensure credit card fees do not create additional costs for the association.
  - The board reviewed options for handling existing physical assets currently in Amber's possession. Amber will bring the assets to the January meeting for further discussion.

A motion was made to approve the November financials.

[GL](#), [SFP](#), and [SFA](#)

Moved: Amber Anderson

Second: Tyler Hofer

*Vote carried*

- Registrar (Morgan Powers) - none
- Scheduler (Colt Nelson) -
  - The board discussed the need for fundraising events to be communicated to the board and questioned whether a policy exists for fundraising or supporting families. This discussion was prompted by Colt, who noted that scheduling conflicts can occur when fundraisers might be impacted by game times, using Purple Night as an example.
  - Colt also raised concerns about the shortage of referees this season. Some local games may require out-of-town referees, which could involve hotel and travel costs. The board discussed options to encourage more people to become trained, including providing a subsidy and budgeting for Level 4 referee costs in future seasons.
- GameSheet (Amber Anderson) -
  - The board discussed the need to establish a process for keeping rosters updated in GameSheet. Managers should keep Amber informed to avoid missing players in the system.
  - Amber noted that GameSheet is set up for tournament use, and Bantams will begin using it this week. PHA will be responsible for paying \$6 per game, and these expenses will be allocated to the appropriate age division.

### Other Reports

- Pronghorns -
  - PHA registration has been paid and needs to be delivered to Jason for deposit.
- Tournament Committee -
  - The board discussed updates for the State 10U tournament. The logo has been finalized, and Kelli and Emily are managing gear and swag. They will provide a budget for these items. The board noted that \$3,000 from Pinedale Travel and Tourism will be allocated for referee fees, with reimbursements submitted after the event. Amber noted that the 10U parents have been very active in supporting the tournament.
  - Additional needs include stocking the referee room with water and snacks and obtaining W-9 forms for all referees.
- Recruiting Committee -
- Fundraising & Community Engagement Committee
  - The board noted that another \$1,800 has been received from banner fundraising, and a few more checks are still expected.
  - Most of the calendars have been delivered, and Jason has extra calendars available.
  - It was suggested to keep one at the rink.
- Coaching Committee - none

**Comments from Attendees** - none

**Information** - none

**New/Old Business**

1. Out of Town Approvals

A motion was made via email on November 18 to approve Aksel Bailly as a 10U PHA player.

Moved: Morgan Powers Second: Colt Nelson

*Motion carried with a majority vote.*

A motion was made via email on November 24 to approve Braxton Sanders's request to join the PHA 8U team.

Moved: Morgan Powers Second: Colt Nelson

*Motion carried with a majority vote.*

- The board discussed the need to clarify for future seasons when a vote is required for out-of-town players and when a letter of good standing is necessary.

2. Playing up and Dual Roster Requests

A motion was made via email on November 18 to approve Remi Atwood's request to dual roster on the girls and Bantams teams, in order to support roster numbers on the Bantams team.

Moved: Morgan Powers Second: Colt Nelson

*Motion carried with a majority vote.*

3. On Ice Assistants

- Tyler is continuing to follow up with the State to determine the policy for on-ice assistance.

4. [Emergency Player](#)

- This item was tabled for the January meeting, as Tamara was unable to update the document.

5. Registration Deadline

- The board discussed the need to finalize registration before declarations are made for WAHL. Crossbar offers an option for a down payment, and the board considered providing a discount for early registration. Any family wanting to register after the deadline would need to contact PHA directly.
- The board also discussed revamping the entire registration process and plans to revisit this at the January meeting. Several board members have conflicts in January, so the board discussed finding an alternate meeting time. It was determined that this could be handled over email to include Tamara and Jason in the conversation.

A Motion was made at 6:53 pm to adjourn the meeting.

Moved: Morgan Powers      Second: Amber Anderson

*Vote carried.*

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**Next meeting - TBD**