

Hermantown Summer Softball Incident Report

Use this form to report incidents involving players, spectators, and/or umpires when an obvious or potential injury has occurred. This 2 sided form must be completed and submitted within 48 hours of the incident.

Section 1: Date, Time, Location Information

Date and approximate time of incident: _____ Report Date: _____

Completed by: _____ Date Submitted: _____

Section 2: Player/Team Information

_____ Check here if this incident did NOT involve a player and move to section 3. Fill out both sections 2 and 3 if the incident involved BOTH a player and a non-player.

Player Name: _____ Age: _____

Parent(s): _____ Phone: _____

Player's Address: _____

Coach: _____ Team & Division _____

Was incident the result of a collision involving more than one player? YES NO

If so, list name(s) of other player(s) involved (complete a separate incident report for each player involved).

Section 3: Non-player Information (fill out if an involved party was not a player)

Name: _____ Phone: _____

Role: Parent/Spectator Umpire Coach Other:

Address: _____

Section 4: Please provide name and contact information for witnesses to the incident (may include person completing form)

Name: _____ Phone: _____

Role: Coach Spectator/Parent Umpire Player Other:

Section 5: Assistance Provided and/or Recommended

Was an ambulance called? YES NO If yes, was the person transported by ambulance? YES NO

If an ambulance was called and the person was not transported, who determined not to transport?

EMT PERSONNEL

PLAYER

PARENT/GUARDIAN

INJURED ADULT

Was medical assistance refused? YES NO

If refused, who refused it?

PLAYER

PARENT/GUARDIAN

BOTH

INJURED ADULT

How did the person leave the field/area? OWN TRANSPORTATION OTHER:

Section 6: Incident Information:

Was protective gear in use? If so, please describe:

Provide a description of the incident. Stick to the facts (who, what, when, where, how) and provide as much detail as possible.

Be sure to provide as much information as possible. Use additional sheets if necessary.

Injured players may be informed that the league does carry insurance, but it is SECONDARY to any insurance they have.

Completed form should be turned in to the Rose Road concession stand or to Jason Kuettel (jason@andryras.com) within 48 hours of the incident. Email hermantownssa@gmail.com within an hour of game completion if an incident occurred.