



De Pere Youth Hockey Board Meeting
December 3, 2024 6:00 pm Called to order at 6:01pm
Meeting adjourned at 7:26pm

Board members present	Sara Baierl	Greg Binsfeld/Jason Gerhard	Cassie Brill	Sandi Delvaux	Ashley Mitchell/Katie Verboort	Sara Horkman	Matt Jensen
	Bill LaBelle	Rob Norwood/Mike Thompson	Chris Sands	Dena Sands	Tiffany Weckwerth	Adam Zunker/Michelle Kuehl	

DPIA ASSESSMENT UPDATE

★ AGENDA COVERED THE FOLLOWING TOPICS:

- Follow ups from last meeting regarding the meeting with Mayor and Council Meeting
- Proposal for change to BCIM agreement related to fundraising to be presented to Marty/City
- Review list of repairs and proposed priority
- Generating more community engagement for DPIA

★ WHAT WE HAVE ACCOMPLISHED:

- Creating awareness of fundraising needs through the use of the bulletin board.
- Created a proposal for Marty/City that positions DPYH and other users groups to directly manage advertising in the rink for purposes of raising funds that will go directly back to the rink. If accepted, this will require us to identify an owner and potential committee to sell, collect, and manage the fundraising efforts.
- Created a list of maintenance needs, started to identify quotes, and prioritized the list.
- Identified Studio 44 to donate videography time to create a video of our rink, user groups, and volunteers. Defined the footage we want to capture and outlined an approach to identifying players and volunteers.

★ WHAT WE NEED THE BOARD TO DO:

- **Letters to the council** - send them yourself and ask your family / friends to do so as well.
- **Rink fund bank account** - Ashley, what do we need to do to create an account specific to rink maintenance funds?
- **Influential contacts** - help to create the list and generate support via your own influential contacts on your teams, in your professional and personal life, and ask them to support our efforts with the city.
 1. Request they send the letters provided
 2. Chat to see if they are willing to consider a financial donation
 3. Provide their contact information to the DPIA committee

★ WHAT WE NEED TO VOTE ON:

- **Rink Maintenance Liaison**

Motion: DPYH creates a new board role titled Rink Maintenance Liaison and appoints Brandon Bergner to serve in this role, effective immediately.

Role Objectives: The Rink Maintenance Liaison will act as the primary point of contact for rink maintenance-related matters, ensuring that maintenance issues are identified, prioritized, and addressed in a timely and organized manner.

Key Responsibilities:

- Identify Maintenance Needs by conducting regular assessments to identify risk-related maintenance issues impacting safety, usability, or player gear.
- Gather and Analyze Information by collecting data on general maintenance costs to understand relative financial requirements for various projects.
- Prioritize Maintenance Items by developing a prioritized list of maintenance needs based on urgency, safety, and potential impact.
- Submit and Follow Up on maintenance requests to BCIM and Marty for approval and implementation.
- Monitor the status of requests and provide updates to the board.
- In partnership with the DPIA committee, determine how funds raised for building maintenance will be allocated.

Benefits of the Role:

- Establishes a dedicated point person for maintenance issues, promoting efficiency and accountability.
- Ensures critical maintenance concerns are systematically addressed and communicated to all relevant stakeholders.

Candidate Nomination: Brandon is nominated for this role as he has already started to identify and prioritize the list of needs.

****Vote passed**

○ **Rink Maintenance Fund**

Motion: DPYH will match up to \$25,000 in funding specifically for rink maintenance items to ensure a safe and well-maintained facility for players, coaches, and visitors. Funds will be allocated to repairs by the DPIA committee and coordinated by the Rink Liaison.

Key Objectives:

- Address maintenance needs to enhance the overall safety of the rink and avoid risk of injury or accidents.
- Prevent unnecessary damage to players' gear due to poor facility conditions.
- Demonstrate that DPYH wants to partner with the city of De Pere in maintaining the rink.
- Ensures continued usability and reliability of the rink, fostering a positive experience for all participants.
- Avoid an increase in ongoing costs associated with the maintenance work.

****Vote passed**

★ What is next:

- Find a donor for a new AED
- Schedule date for Studio 44 to record footage - currently targeting January 4
- Incorporating other user groups into the work for DPIA, re-think the meeting structure to support this
- Meeting with the Mayor and City Council Meeting date TBD
- Committee meetings planned through Jan

PRESIDENT-Jensen

- ★ No Updates

VICE PRESIDENT/OPERATIONS COMMITTEE-LaBelle

- ★ Working on scheduling the next coaches meeting

TREASURER-Mitchell/VerBoort

- ★ Wisconsin Annual Report
★ Venmo Update

November Treasurer Report (Balances from Bank Statement)

Checking Balance as of 10/31/2024 \$62,468.74

Money Market Balance as of 10/31/2024: \$207,862.38

Withdrawals Made - Details:

October Ice DPIA \$17,052.01

October Ice CCC \$5,043.50

Penalty Box (Mite Jersey, Socks, Practice Jersey) \$9,477.45;

Credit Card \$4,748.41 (Tournaments, Concessions, Apparel, Global Recognition)

Goal-Line (Bauer) \$1,660.00;

Heyrman (Practice Jersey, Sharpening Cards) \$918.89;

True North GC: \$810.00

Crossbar Monthly Fee: \$69.00

Background Check Reimbursement: \$30.00

Bank Fee: \$10.00

Withdrawals Total: \$39,549.26

Deposits Made - Details:

Registration Fees: 7,571.84

Square Receipts: \$4,385.29 (Apparel/Concessions)

Scrip Credit: \$1,889.41

Venmo Transfer: \$1,002.13 (Registration, Skate sharpening)

Money Market Interest: \$376.54

Deposits Total: \$14,848.67

SECRETARY-Delvaux

- ★ Next board meeting is January 7th
- ★ Changes/Updates to [RACI document](#)
 - Add what part of the role each has
- ★ Tentative picture date for 2025: Monday, October 27th beginning at 4:15pm.
- ★ Flags for locker rooms
 - Tiffany will look into it
- ★ Powerskate–
 - Squirts, PeeWees, and Bantams only!
- ★ Invite the Mayor to skate with Santa event
 - Mike will take care of this

COMMUNICATIONS/WEBSITE- Weckwerth


- ★ High School is having Youth Night on 12/6 - Skate with Santa & Voyageurs after the game (8pm)

FUNDRAISING-Binsfeld/SPONSORSHIP- Gerhard

- ★ Gamblers/LP Legend Check

EVENTS/VOLUNTEERS-Baierl

REGISTRAR-D. Sands

- ★ Coaching and volunteer update, link to full report:  [2024-2025 Coach and Volunteer Requirements Report](#)
 - 17 have at least one pending item - CEP course or modules - to complete
 - 1 coach with Safesport that will expire before end of season (Note these folks are okay to be on ice until their Safesport expires)
 - Stodola - expires 12/14/24 and will lose concession exemption
 - 5 board members have at least one pending item
 - 1 member pending a screening: Binsfield
 - 4 members need to submit their information to me so that we can track progress: Verboort, Zunker, Elsner, Kucksdorf
 - Note: if coaches do not complete prior to 12/31 they will either be redlined by WAHA registrar/not able to be rostered and will not be allowed on bench for playdowns/state
- ★ Recommendation: update the website to have a LRM volunteer page where we clearly outline expectations - include Safesport/Background requirements and job descriptions (similar to other key roles like coaches and team managers)
- ★ WAHA is now requiring the following:
 - Official roster for BOD members
 - Confirmation from President DPYH is compliant with Concussion/SCA policy and Safesport/Background Screen
 - Below are requirements we do not meet and recommendations to meet requirements:
 - Board members compliant with Safesport/Background screening requirements
 - Inclusion of a link to the safesport policy and safesport handbook in our member handbook
 - Inclusion of a travel policy in our member handbook
 - Recommendation: break handbook into sections and making links to each section for ease of updating
- ★ Tiffany/Sandi would you be able to help with the updates to the website/handbook?

SCHEDULER-Zunker

- ★ Playdown updates 2/1-2/2 (Off-ice officials, possible BB play-in w/ Sheboygan & Waupaca)
 - Scorekeeper & clock (someone in our organization who knows these positions well)
- ★ Spring hockey liaison/future

TOURNAMENT DIRECTOR- Horkman

- ★ Needs to add hours for coaches volunteer hours & state tournament hours

EQUIPMENT MANAGER-C. Sands

- ★ Mite goalie gear ordered

RECRUITMENT-Norwood/Thompson

- ★ Skate with Santa Update / Questions
 - Ace will be here from Gamblers
 - WIXX will DJ for us
 - Michelle Melby will do an interview and news story

CULTURAL LIAISON- Brill

- ★ Plan to send out member survey in January (after the holidays): will send to Board via email for review & feedback
- ★ Met with Jami Thompson on Trivia Night–will talk with Greg about fundraising opportunity vs. DPYH event

ASSOCIATION MEMBERS

- ★ Brandon Bergner