



# De Pere Youth Hockey Board Meeting

October 8, 2024 6:00 pm    Called to order at 6:00pm Meeting adjourned at 7:17pm

<u>Board members present</u>	Sara Baierl	<del>Greg Binsfeld</del> /Jason Gerhard	Cassie Brill	Sandi Delvaux	Ashley Mitchell/ <del>Katie Verboort</del>	Sara Horkman	Matt Jensen
	Bill LaBelle	<del>Amy LaBelle</del>	Rob Norwood/ Mike Thompson	Chris Sands	Dena Sands	Tiffany Weckwerth	<del>Adam Zunker</del>

## PRESIDENT-Jensen

- ★ Reimbursement for non-parent coaches—what's our process?
  - Hotels, mileage, meals
  - Form should be filled out (add form)
- ★ Sunday games—2:20pm hard stop otherwise it messes up the whole Sunday schedule
  - Zamboni issues—contact Bill or Adam so they can contact Don
- ★ DPYH Assessment Committee - Update
- ★ DPIA User Group Quarterly Meeting - October 22nd
  - Mike & Matt will attend this meeting with Deacons, figure skating, high school

## VICE PRESIDENT/OPERATIONS COMMITTEE-LaBelle

- ★ All rosters are set (3 players that need to be placed upon return from injury or illness)
- ★ Coaches have all be selected with exception of Squirt C
  - Bantam B-Laursen
  - PeeWee B- LaBelle
  - PeeWee C-Jensen
  - Squirt B-Kinney
  - Squirt C-Collins

## TREASURER-Mitchell/VerBoort

- ★ Moved \$20k from Money Market to Checking 10/8
- ★ Update on Invoicing/Payment Plans
  - Invoices were sent & will come out Oct. 15th unless a payment plan was set up
- ★ Ref Payments
  - Michelle will Venmo refs twice per month

### **September Treasurer Report (Balances from Bank Statement)**

**Checking Balance as of 8/31/2024 \$54,656.91**

**Money Market Balance as of 8/31/2024: \$127,011.29**

#### **Withdrawals Made - Details:**

Credit Card - Tournaments: \$8,853.12

August Ice: \$4,583.30

Raffle Calendars: \$473.67

Scrip cards (GCS): \$450.00

Concession Reimbursement: \$118.09

Crossbar Monthly Fee: \$69.00

Ref Fees: \$20.00

Bank Fee: \$10.00

**Withdrawals Total: \$20,758.74**

#### **Deposits Made - Details:**

Square Receipts: \$886.37 (Apparel, Greg to send report)

Scrip Credit: \$2,321.78

Registration Fees: \$635.72

Money Market Interest: \$313.05

**Deposits Total: \$11,063.80**

**Uncleared Transactions Items** – September Ice CCC \$3,930.00, DPIA \$630.00; Credit Card \$1,701.61 (Misc charges); 2023-24 Ref Checks: \$20.00; 2022-23 Ref Checks: \$35.00 (Kielian Armbruster), Summer Mite Coach, Pending Deposit for 10/12

### **SECRETARY-Delvaux**

- ★ Monthly responsibilities questions
  - What do I do for the team manager meeting?
    - Tiffany & Sandi will work on this (invite Matt & Dena)
  - What do I do for the mentor families for new families?
    - This role will be moved to the cultural liaison
- ★ Pictures
  - Send rosters to Harmann a week before pictures
    - Injured players will show up with their age group
  - **10/28 (DePere Ice Arena)**
    - 5:15-6:05 (Mites Red & White)
    - 6:05-7:20 (Pee Wee A, B & C) - PeeWee C will need to show-up on this date as normally do not practice on Monday's
    - 7:30 - 8:35 (Bantam A & B)
  - **10/29 (Cornerstone Community Center)**
    - 5:15-6:05 - Mite Blue
    - 6:05 - 7:35 - Squirt A, B & C
- ★ Next board meeting is November 5th

### **COMMUNICATIONS/WEBSITE- Weckwerth**

- ★ What Board Members should have Admin Access to the website?
  - Most board members already have access
- ★ Need a list of all Head Coaches, Assistant Coaches and Team Managers to add to team websites ("A" Coaches already added)
  - Bill will let coaches know they can add their own personnel

### **FUNDRAISING-Binsfeld/SPONSORSHIP- Gerhard**

- ★ Gerhard- Creation of the DPYH 'Golden Puck Scholarship'? Thoughts by group? Suggestions?
  - Great idea—Jason will finish up the paperwork for the board to look over
- ★ Gerhard- What are L2P registration numbers? I agreed to sponsor practice jerseys. Is \$1,000 a fair amount to cost/amount of jerseys?
  - Last year numbers: 20, 26, & 25 for sessions 1, 2, & 3
- ★ Gerhard- Have sponsors for Bantam, Pee Wee, Squirts, and Mites paid their sponsorship invoices?
  - Ashley will check for these invoices
- ★ Soft drinks
  - Vending machine costs
- ★ Fundraising
  - Needs a list of team managers and rosters—can be found on the website


### **EVENTS/VOLUNTEERS-Baierl**

- ★ Scrip code
  - Promote:
    - Code on website
    - Deals that are going on
- ★ Registration
  - Determine the volunteer hours before registration
- ★ Volunteer hours
  - Will get them set up

### **REGISTRAR-D. Sands**

- ★ Season registration update as of 9/2/24 and YOY analysis can be found in this link: [📄 2024-2025 Registration Report](#)

MITE (8U)	SQUIRT (10U)	PEEWEE (12U)	BANTAM (14U)
53	43	41	30

- ★ Who was able to collect the Birth Record forms for the three squirt players?
- ★ Next steps for rosters - identify team managers, locker room attendants
- ★ Coaching and volunteer update, link to full report:  [2024-2025 Coach and Volunteer Requirements Report](#)
  - 43 people registered to volunteer as a coach
  - 16 have completed all the requirements for coaching
  - 32 are exempt from concessions, 2 we need to review our stance on SS review completion
  - **Coaches not eligible to be on ice:** Aiken, **Ceve**, Memken, OBrien, **Plaza**, **Renkas**, Collins (Ryan), Losey, Rausch, Ladwig, Lundin, Pansier, Thompson (Sam), Oberstadt
- ★ Discussion: coach concession hours exemption criteria scenarios
  - SS is due - before end of year, before end of season
  - Background check submitted, not yet returned
  - Coaches check for volunteer hours will be cashed at the end of the year if they do not complete these things
- ★ Reminders:
  - Please register and complete your volunteer SS and background screening via USA Hockey
  - Coaches not meeting on ice requirements should not be on ice - as a board member (especially those that are team managers and/or coaches) please support these USAH/WAHA/DPYH requirements

### SCHEDULER-Zunker

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### TOURNAMENT DIRECTOR~ Horkman

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### EQUIPMENT MANAGER-C. Sands

- ★ L2P jerseys are at printer
- ★ Set dates for game jersey handout
  - Chris will talk to coaches about this

### RECRUITMENT-Norwood/Thompson

- ★ Quick "Try Hockey" Update
  - Set-up volunteers to support THFF
  - On-ice help needed
- ★ Recruitment video opportunity
  - Studio Forty Four – DePere (Donate a day to DPYH)
    - Will need coaches & skaters (at all levels) to be interviewed and on camera
    - What do we want to highlight?

### CULTURAL LIAISON- Brill

- ★ 3 successful mentor matches made to date!
- ★ Positive Coaching Alliance Workshop recommendations
  - Define core values (WAHA & USA Hockey reference)
    - Recommend that we come up with core values for the organization
  - Clearly set expectations for parents
    - Communicate expectations
    - Sign a pledge [https://positivecoach.org/wp-content/uploads/Parent\\_Caregiver-Pledge.pdf](https://positivecoach.org/wp-content/uploads/Parent_Caregiver-Pledge.pdf)
  - Appoint sideline "culture keepers" (USA Hockey also recommends parent/spectator monitor)
  - Positive Youth Sports Culture index-questionnaire focuses on experience across all of DPYH
  - Clear job descriptions & expectations for coaches; round tables to share expertise across coaches; collect feedback on coaches [https://positivecoach.org/wp-content/uploads/Sample-Coachs-Feedback-Form\\_0.pdf](https://positivecoach.org/wp-content/uploads/Sample-Coachs-Feedback-Form_0.pdf)
  - Safety-prioritized environment (expired AED, first aid kits?)
- ★ Looking to develop culture feedback survey for individuals based on their experience (leverage positive coaching alliance where applicable)
- ★ Looking to engage with community-e.g., food drive for kids at De Pere schools

### DPIA ASSESSMENT UPDATE

- ★ Agenda was focused on three topics: Communication at City Council, Customer and Value Map, Next Steps
- ★ We organized work in to now, next, later to gather focus

Now	Next	Later
<p>Update talking points/presentation for council using customer/value map (Mike/Cassie)</p> <ul style="list-style-type: none"><li>● Obtain top testimonials</li></ul> <p>Engage other user groups (Matt)</p> <ul style="list-style-type: none"><li>● Get cross user group meeting scheduled to discuss collaborate on communication at city council meeting</li></ul> <p>Provide board update (All)</p> <ul style="list-style-type: none"><li>● Outline requested support from membership at council meeting</li></ul>	<p>Engage broader public to support the rink - assess post council meeting</p> <ul style="list-style-type: none"><li>● Expand testimonials</li><li>● Petition</li><li>● Capital campaign</li></ul> <p>Continue to outline options to manage rink outside of city accountability</p>	TBD

- ★ Discussion:
  - Update membership with details of council meeting and encourage attendance
  - Provide members details on reaching out to council members
  - Connections with the city council for insight

### ASSOCIATION MEMBER/S

- ★ Brandon Bergner