



River Lakes Hockey Board of Directors Timeline 2025-2026

January Set Board of Directors election dates Non-parent coaching payment made Contact person for final district tournaments that RLH is hosting	July Ice in date scheduled Season registration opens 4 on 4 registration opens RLS tax preparation Send contracts to EMS Services for Tournaments Send contract to HS for Koronis Arena Usage (discuss captains practices) Schedule try goalie events
February Year end survey discussion Election material distribution SCORE information emailed out with deadline D5 rule changes we want to present at April D5 meeting Ice out dates for each rink Dates for IP equipment turn in Set home tournament dates for next season Floor hockey/street hockey dates sent to community ed Player development committee solicitations with PDC	August Tax review by Treasurer Host season kick-off meeting Coaches Registration Opens Apply for hosting Jamboree with D5 Advertising blitz sent out Plan River Lakes Hockey Day Get bids for team picture photographer Discuss high school captains practices and payment Sort association gear and determine what we need to purchase Set Girls Hockey Day
March Sportsmanship awards SCORE drawing Checking clinic for bantams Approval of new PDC members and chair of committee	September Final team declarations Coaches clinic Email player evaluation process and policies to association Pizza fundraiser starts
April Order replacement banners, update spreadsheets Check authorized signatures at bank accounts Summer parades Email about 10,000 Shots Registration dates finalized Preliminary determination of teams and levels Fiscal year end on June 30 Dates set for player evaluations, pre-evaluation camp, and beginner camps Register Secretary of State website	October Player evaluations held Team manager training Picture nights scheduled Ice scheduler district meeting Concession stand training held Online clothing store opens 10,000 shots due
May Change board information on web page(s) Tournament registration live on website Invoice for incomplete DIBS Send Save the date email for registration opening Review Social Ads Contract Review fundraisers Review away tournament compensation River Lakes budget review from last season Review year end surveys (discuss mid-season survey?)	November Start monthly invoicing for ice rental
June Approve next season Budget Approve next season Handbook Ad & sponsorship committee meets Set August parent meeting date Get camp information to Community Ed programs; include open Establish volunteer hour requirements Set date for open house	December Invoice Registration Payment Discuss non-parent coaching payment