



CPYHA BOARD MEETING AGENDA

September 19, 2023

MEETING CALLED BY	CPYHA Board of Directors
TYPE OF MEETING	Monthly Board Meeting
FACILITATOR	Sam Paurus (President)
NOTE TAKER	Sydney Lindenfelser (Secretary)
TIMEKEEPER	Megan Tripicchio (Vice President)
ATTENDEES	Board of Directors, Committee Directors & General Members

1) CALL TO ORDER- 7:02 pm

2) ROLL CALL - Sydney

Board of Directors	NAME
PRESIDENT	Sam Paurus
VICE PRESIDENT	Megan Tripicchio
TREASURER	Jason Dvorak
SECRETARY	Sydney Lindenfelser
MEMBER AT LARGE	Ryan Tesdall
MEMBER AT LARGE	Jason Cordes
MEMBER AT LARGE	Joe Housman
MEMBER AT LARGE	Ross Jerpseth
MEMBER AT LARGE	Will Evans
MEMBER AT LARGE	Jaime Wambach
MEMBER AT LARGE	Dustin Hanly
MEMBER AT LARGE	Ryan Karasek
GAMBLING MANAGER	Leanne Girard

COMMITTEE	NAME
MITE DIRECTOR	Joe Housman
GIRLS MITE DIRECTOR	Dustin Hanly
TRAVELING DIRECTOR	Aric Radamacher
GIRLS TRAVELING DIRECTOR	Megan Tripicchio
DEVELOPMENT DIRECTOR	Jason Tripicchio
CLINICS	Jason Tripicchio
COACHES SELECTION	John Smith
COMMUNICATIONS	Amy Jackson
WEBMASTER	Danielle Charboneau
CONCESSIONS DIRECTOR	Don Hall
GOALIE EQUIPMENT	Nate Stulc
GOALIE PROGRAM DIRECTOR	Nate Stulc
CANDY BARS COORDINATOR	Abby Frazer
WREATHS COORDINATOR	Jess Tesdall

HEGGIES PIZZAS COORD	Nicole Kolander
RAFFLE TICKET COORDINATOR	Leanne Girard
ICE SCHEDULER	Ross Jerpseth
REGISTRATION/SAFETY DIRECTOR	Heather Tollefson
REGISTRATION COORDINATOR	Danielle Charboneau
MGR COORDINATOR HOUSE	Katie Snell
MGR COORDINATOR TRAVEL	Trina Wambach
RECRUITMENT	Angela Bjornstad
JAMBOREE COORDINATORS	Kandall Kapitan-Hondl & Gina Dahlman
SKATE COORDINATORS	Erik Andrews & Michael Gerberding
SPONSORSHIP	Angie Evans
TEAM PHOTOS COORDINATOR	OPEN

VOLUNTEER COORDINATOR	Angela Glass
CPYHA TOURNAMENT	Dan Roehl, Jeff Carlson & Jake Cowman

CP BOOSTER COORDINATOR	Jaime Wambach
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Additional Attendees: KC Aswegan- Girls Booster Club liaison, Brad Solomon- Boys Booster Club liaison, Lesley Koch- Assistant Treasurer

3) REPORTS

Sam Paurus	APPROVAL OF MINUTES
PRESENTATION	The August meeting minutes were emailed to and reviewed by the board.
CONCLUSIONS	Motion was made to approve and was seconded. All approved the August meeting minutes.

Jason Dvorak	TREASURER'S REPORT
PRESENTATION	<p>Income</p> <ul style="list-style-type: none"> • \$20,350 Fall Skills (Trending Similar 2022/23) • \$44,300 Registration (Trending DOWN 22/23) • \$65,000 Total • Expense <ul style="list-style-type: none"> • \$15,000 High School Programs Donations • \$2,000 High School Golf Sponsor • \$1,000 Coaching Ads, Student Flyers • \$210 PO Box Annual (end of August renewal) • \$2,266 Mite Tourneys - Housman Reimburse • \$2,988 Traveling Tourney - Klabo Reimburse • \$25,000 Total <p>Cash- \$108k, down \$17k last year</p> <p>September - about \$26,000 more Registration/Fall Skills so far.</p>
CONCLUSIONS	The August treasurer's report was emailed to and reviewed by the board. Motion was made to approve and was seconded. All approved the August treasurer's report.

Leanne Girard	GAMBLING REPORT				
PRESENTATION	<u>-</u>	<u>5-8 Grill</u>	<u>Clives</u>	<u>MCT</u>	<u>BWW</u>
	Games Closed	26	49	48	0
	Bingo Net	-	-	-	-
	Pull tab Net	\$14k	\$27k	\$31k	\$0
	E-tab Net	\$14k	\$46K	\$74k	\$2.6k
	Contribution:	\$0			
	Net Profit:	\$26k			
	Bank Balance:	Current:	YOY:		
		\$597k	\$571k		
	Other: meat raffle & horse races have started back up.				
CONCLUSIONS	The August gambling report was emailed to and reviewed by the board. Motion was made to approve and was seconded. All approved the August gambling report.				

Sam Paurus	GAMBLING OVERSIGHT
PRESENTATION	No Update.
CONCLUSIONS	

4) COMMITTEE REPORTS

Ross Jerpseth (Ross)	ICE SCHEDULER
	<p>Action Items Completed:</p> <ul style="list-style-type: none"> We currently have 160 hours out of our 160-hour commitment. Tentatively scheduled through 11/5/23. Will publish to SE calendars soon. Monday Night Skills schedule finalized and will be published soon as well. Season Ice Summary (*Will fluctuate each month as ice times change) <ul style="list-style-type: none"> <u>Champlin Fall Hours Tracking \$180/Hr-160 Hours</u> <ul style="list-style-type: none"> 160 Hours x \$180/Hr. = Total Ice Cost = \$28,800 <ol style="list-style-type: none"> July-4 Hours August-15 Hours September-129 Hours October-12 Hours <u>Champlin Hours Tracking \$240/Hr-877.25 Hours</u> <ul style="list-style-type: none"> 877.25 x \$240/Hr. = Total Ice Cost = \$210,540 Currently tracking to be short 22.75 hours of our 900-hour commitment Breakfast Club only through October as of now. <ol style="list-style-type: none"> September-37.5 October-195.25 November-161.75 December-159.75 January-141 February-149.5 March-32.5 <u>Champlin Outdoor Ice</u> <ul style="list-style-type: none"> January February <u>Brooklyn Park Hours Tracking \$250/Hr-324.5 Hours</u> <ul style="list-style-type: none"> 324.5 Hours x \$250/Hr. = Total Ice Cost = \$81,125 Had to give a few hours back due to TG game scheduling being finalized. *Includes 20.75 hours (currently a placeholder for Bantam Tournament if needed) <ul style="list-style-type: none"> - \$5,187.50 <ol style="list-style-type: none"> September-3 October-101 November-78.5 December-39 January-72.25 February-30.75 <p>Action Items In-progress/Pending:</p> <ul style="list-style-type: none"> Preparing for D10 Game scheduling. <ul style="list-style-type: none"> Creating game slots for each team. Includes games slots for upper mites/8U <ul style="list-style-type: none"> Asked for Dusty/Joe to provide direction D10 game scheduling meeting 10/21-10/22 <ul style="list-style-type: none"> Final D10 Game Schedules will be released by 10/25/23 and will be published to Sports Engine calendars. Ice Draft tentatively set for 11/5/23 at Brooklyn Park CAC Sent Ice Scheduling outline to Trip/Rads to share at coaches meeting on 10/1.

Joe Houseman – Boys Dustin Hanly – Girls	HOUSE/MITE COMMITTEE
	<p>Action Items Completed:</p> <ul style="list-style-type: none"> Brett Lampe has agreed to be Assistant/Co-Director for 23-24 season. 1st Session of Mini Rebels and "Try Hockey Free" complete on 9/9 Held a Mini Rebel Info Session on 9/16 Attended 9/13 D10 Mite meeting <ul style="list-style-type: none"> All mite games are ½ Ice before 1/15 4-game full ice league after 1/15 being driven by D10 (Advanced and 8U upper) <ul style="list-style-type: none"> Scheduling will go through Ice Schedulers Any Refs need to be USAH Certified – focus on younger Ref Development <ul style="list-style-type: none"> Senior Refs to be assigned by D10. Need to confirm how Junior/New Refs are assigned 3 additional full ice games can be played, scheduled by associations Only the "Junior/Intermediate" goals can be used for Advanced mites Finalized Core Skills Assessment (October Schedule) Teams will be formed first week of November (week of 11/6) Finalized dates for Mite Jamboree: 3/1 – 3/3. Scheduled Fall Mite Coaches "Kickoff" game for 10/7/2023 <ul style="list-style-type: none"> Need to get teams assigned/selected and a Ref....? Sent Welcome/Info letter to Mites registered on 9/17/2023 <p>Action Items In Progress:</p> <ul style="list-style-type: none"> Need to start assigning mites to Core Skills groups Order for 10 new black divider pads is delayed, but in progress <p>Seems Rookie and Mini Numbers are down.</p> <ul style="list-style-type: none"> Last year on my 9/18 report we had 64 minis. This year we have 50. The "New Player" Report shows 24. 3 of those are Squirts/8U or above. 5 of these are not yet 5 years old (so not sure if they'll make it out of Minis). And 4-5 are on track to be 8U/Intermediate or above (very late move-ups from Minis, but still registered as first year). That would mean we only have 10-12 true "rookies" and would hope to move up 30+ from Minis. We might be trending toward 4 mini teams instead of 6..... Mite Jerseys ordered / in progress (Nate – are we on track?) Confirmed Nate does NOT need 4 separate goalie sessions – he intends to have MEGA join some Advanced Practices instead. Need to work on dates and logistics <p>Girls-</p> <ul style="list-style-type: none"> Ukraine family needing financial assistance for registration and family is able to complete volunteer hours. <ul style="list-style-type: none"> Board approved to cover registration for this family

Radamacher (Jason C.)	<p>HOCKEY OPERATIONS: Traveling Committee, Goalie Director, Hockey</p> <p>Development, Coaching Coordinator & Equipment Coordinator</p>
	<p>Will you be in attendance in person: YES</p> <p>Travel Director/Traveling Committee-AR</p> <ul style="list-style-type: none"> Traveling Committee meetings on 9/6 & 9/13, mostly covered tryout planning detail <ul style="list-style-type: none"> Dozens of hours go into tryout planning to ultimately ensure fair and appropriate placement. Registration #'s- SQTs:43, PW:38, BTM:44 <ul style="list-style-type: none"> Contacted all players not registered who played in prior years. Received a few A waivers from Anoka (1 PW & 1 SQT) SQT numbers low for 4 teams, have invited last year mites to tryout. Will need D10 approval for roster sizes and SQTs & PWs <ul style="list-style-type: none"> Required to have 14 on top team or need approval. Still in need of BTM goalies Fall Clinics started 9/6 and run through 9/23 <ul style="list-style-type: none"> Grouping changes from prior years- families were able to pick session that worked best for them. Dealing with behavior issues \$150 for 12 hours of professional instruction, \$12.5 per hour (Excellent value to players)

	<ul style="list-style-type: none"> Organized Fall Developmental Ice (13 sessions, ends 9/17) Finalized tryout schedule with external scrimmages. Budget Updates Thank TC Members when you see them at RINK <p>Hockey Development-JT</p> <ul style="list-style-type: none"> Falls Clinics and Breakfast Club now running. Finalized Fall Clinic and Breakfast club agreements for 2023/2024 season. Breakfast Club attendance <ul style="list-style-type: none"> Spotty with first week of school, better after that Preparing for coach kick-off meeting, which will be held Sunday, Oct 1, 6pm at Sundance <p>Coaching Coordinator-JS</p> <ul style="list-style-type: none"> Working on Squirt A head coach interviews Continuing to identify coaches to fill spots for teams with non-parent coaches. <p>Goalie Director-NS</p> <ul style="list-style-type: none"> Continued work on bantam goalie situation. Vetting everything out. BTM goalie situation makes tryouts challenging for BTM and PW goalies. Possibility of goalie families reaching out after their home association has conducted tryouts. <p>Equipment Coordinator-NS</p> <ul style="list-style-type: none"> Work order placed for new room handle. Currently room closed, and sign up. NO ONE should be in there. Handle has finally broke off. Will have room all ready by time fall clinics start. Banners from last season going up next week. All jerseys ordered or in house. Travel jerseys distributed to managers week after tryouts. Gearing up for season - need to review amount of puck bags. Getting tryouts jerseys ready. Will get mite goalie equipment ready once summer clinic closes. <p>Action Items In-progress/Pending:</p> <ul style="list-style-type: none"> Work on action items between CPYHA and CPHS to integrate Culture. <p>Questions for the board/larger group:</p> <ul style="list-style-type: none"> If not already, would like board to investigate possibility of Dryland area at the Champlin Ice Forum.
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Bjorn Burnevik (Megan)	GIRLS TRAVELING DIRECTOR
	<p>10u We are sitting at 31 skaters and 5 goalies. We are trying to find two more skaters to get to 11 on a team for 3 teams. Our current number is horrible</p> <p>12u 25 skaters 3 full time and 1 part time goalie. We have a non parent staff for 12a. CR has approved \$3k for the staff and we would like to have the same approved so I can get this set before tryouts. This is huge for us to have them in place. They will fill out the staff with a few dad helpers, head coach has goalie experience so this is great on many levels.</p> <p>15u 15 skaters, 1 goalie who is also trying out for HS. Potential non parent coach but he has coached at many different associations. Sounds like we may had 2-3 girls to that number, hoping to waive out a few A girls still</p>

Angela Glass (Karasek)	VOLUNTEER COORDINATOR
	Met with Andrea and she is helping set things up. Meeting again at beginning of October to go through tasks after registration closes. Sending email about coming to locker room 30 mins ahead of time. Entering Dibs for gear drive.

Don Hall (Ryan T.)	CONCESSIONS
	<p>No major updates from us on the concessions stand yet. Opening activities will start in the next week to 10 days. Kelly is planning on doing those during the day, so as not to interfere with evaluations.</p> <p>The board should expect to start to see invoices for product and start-ups soon.</p> <p>Biggest change that I would want to notify the board is that I am moving to 3-hour scheduling blocks for concessions. This will reduce the number of shifts that have to be picked up (as we had nearly 100 that were unfilled last year). However, it is also going to likely frustrate the volunteers, as it is going to get more complicated to get "exactly" 4 hours of concessions.</p> <ul style="list-style-type: none"> Board voted to keep shifts to 2 hours <p>Also - I would like the board to consider that the buyouts from families be used as a fund to supplement our staffing. That funding should be available to Kelly and I to staff shifts using HS kids (just like a family paying them would do). This will help us ensure critical shifts - HS games and Tournament weekend, etc. - are covered and we are open for business.</p> <ul style="list-style-type: none"> Board approved this suggestion

Dan Roehl, Jeff Carlson & Jake Cowman (Ross)	CPYHA THANKSGIVING TOURNAMENT
	<p>Action Items Completed:</p> <ul style="list-style-type: none"> Dan Roehl is the only of the three that is putting in work. Leanne Girard, Ross Jerpseth, and Jason Dvorak helping. CP ice is reserved, Brooklyn Park ice is on "hold" for now. Will need BP ice if we get more than 8 teams. Ross now has access to the email address and is monitoring that (cpyhatournament@gmail.com). Ross, Dan, and Leanne created a list of all associations with a Bantam A or AA team. Invitation sent to all associations. (End of July, second round sent in August, third round going out in Sept.) <p>Action Items In-progress/Pending:</p> <ul style="list-style-type: none"> Nine teams registered-Waconia Bantam A, Spring Lake Park Bantam A, Brainerd Bantam AA, Minneapolis Bantam A, Forest Lake Bantam AA, Owatonna Bantam A, Mankato Bantam A, Eagan Bantam AA, Champlin Park. Dan will likely need help going forward with the logistics of the tournament (refs, scheduling, DIBS, paperwork, etc. <p>Announcements/Accomplishments: Thank you to Leanne and DVO for helping out! Hoping the momentum continues and we can have a great tournament of 12 teams.</p>

Multiple people (Karasek)	FUNDRAISING										
Candy Bars – Abby Pizza – Nicole Wreaths – Jess Raffle Tickets – OPEN (Leanne)	<p>Pizza</p> <p>Action Items Completed:</p> <p>Confirmed dates pizza / butter braid dates with Eric Kittelson. Eric will mail a couple fundraiser posters to me that I'll post in the rink.</p> <p>Fundraiser Information</p> <table border="1"> <tr> <td>Program:</td><td>Butter Braid Pastry & Luige's Pizza Fundraiser</td></tr> <tr> <td>Retail Price:</td><td>BBP \$15.00 / Luige's \$14.00 & \$15.00</td></tr> <tr> <td>Group Profit:</td><td>40%</td></tr> <tr> <td>Minimum Order for Free Delivery: 100</td><td>\$25.00 delivery fee will be added to orders less than the minimum order.</td></tr> <tr> <td>Order Pick-up Option:</td><td></td></tr> </table>	Program:	Butter Braid Pastry & Luige's Pizza Fundraiser	Retail Price:	BBP \$15.00 / Luige's \$14.00 & \$15.00	Group Profit:	40%	Minimum Order for Free Delivery: 100	\$25.00 delivery fee will be added to orders less than the minimum order.	Order Pick-up Option:	
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Order Pick-up Option:											

	A processing fee up to \$ 25.00 will be added to orders not reaching the minimum amount.
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Organization:	CPYHA Fundraiser
Checks Payable to:	N/A
# Paper Order Forms:	0
# Posters:	1 of each

Start Date:	Monday, November 20, 2023
End Date:	Wednesday, January 3, 2024
Submit Order by:	Sunday, January 7, 2024
Delivery:	Wednesday, January 24, 2024

Action Items In-progress/Pending: I will need to email Eric the full list hockey roster by November 1.

Wreaths

- All Wreath Fundraiser information, sales materials, and notable dates have been updated on cpyha.com's Fundraising page.
- The following email (in [blue](#)) will be sent to all Traveling Boys and Girls families this week and posted to CPYHA social media:

All Traveling Boys and Girls hockey players are eligible to participate in the Wreath Fundraiser. This fundraiser is optional. There is no minimum sale required. All proceeds earned by an individual seller will be applied to their ice bills to help fund their season.

Information for participants and sales materials for the 2023 Traveling Hockey Wreath Fundraiser is now available for download online on CPYHA's [Fundraising](#) page. Door-to-door sales and Online Sales are available. Specific information for both methods is posted.

To increase your success, please take the time to thoroughly read all the information provided and note the following important dates:

Door-to-door Sales Order/Check Turn-in Nights: Wednesday, October 25th, and Thursday, October 26th from 5-7 pm in the lobby of the Champlin Ice Forum

Last day for Online Sales: Monday, November 13th

Pick-up Day for Door-to-door Sellers: Sunday, November 19th

Online Sales items will be mailed from Evergreen Industries: Monday, December 6th

Stay tuned for information about volunteering on Pick-up Day -- 3-hour and 6-hour shifts will be made available on Dibs soon.

- Please note we have returned to offering two Check Turn-in Nights to make participation easier for families. We have also moved Pick-up Day from the traditional Saturday to Sunday this year to try to reduce conflicts with weekend tournaments.

Action item for the Board: Will CPYHA cover the 2% delivery fee charged by Evergreen Industries again in 2023? Board approved

In 2022, this amounted to \$495.86 and was covered by the Board to further benefit fundraiser participants.

Angie Evans (Will)	SPONSORSHIP
	All packets went out and have not got a response yet.
Heather/Danielle (Megan)	REGISTRATION/SAFETY
	<p>Registration: Current Reg as of 9/19 298 Players Traveling: 190 (Girls: 49) House: 108</p> <p>No waiver concerns.</p> <p>Will need all board and committee members to complete USAH requirements in the next week.</p>
Katie S./Trina W. (Ryan T.)	MANAGER COORDINATORS
House – Katie Snell	<p>Action Items Completed: Received a list of managers from registration and slotted all returning managers. 8U, Advanced, and Intermediate should be good, however, we are in need of Rookie Managers (probably 4). Joe Housman will be advertising this in his email to Mite Families and advertise at Mite Meetings. I also emailed all returning/ managers from registration to make sure that they are still interested and gave them the steps to get their registration and background checks complete sooner rather than later.</p> <p>Action Items In-progress/Pending: Continue working with Joe, Dusty, and Heather/Danielle to make sure we have managers for every 8U/House team and that those managers are registered and cleared.</p> <p>Announcements/Accomplishments: I completed my own manager registration ;-)</p>
Travel – Trina Wambach	<p>Action Items Completed: I have received a list of those who marked "interested" in being a traveling manager this year but this list will not be confirmed until after tryouts and teams are announced. Once confirmed, I will be coordinating a managers meeting the first part of October and the mandatory managers D10 meeting dates and times will also be announced.</p> <p>Action Items In-progress/Pending: 1. Continue to work with Danielle/Heather once tryouts are over to welcome all newly assigned managers via email and attach a list of action items for each manager to complete. 2. Schedule manager meeting at the Forum through Nick for the first part of October.</p> <p>Announcements/Accomplishments: All my manager registrations are complete. Have been working closely with Sarah McGovern to transition this position to myself.</p>
Angela B. (Joe)	RECRUITMENT

	<p>Action Items Completed:</p> <ul style="list-style-type: none"> Printed sorted 2k flyers, delivered Flyers to Dayton, CBPA and Oxbow Set up Gear drive <p>Action Items In-progress/Pending:</p> <ul style="list-style-type: none"> Gear drive Remove Registration signs <p>Announcements/Accomplishments:</p> <ul style="list-style-type: none"> Need to discuss money for some additional signs for next year <ul style="list-style-type: none"> Weather has damaged some New design possibility <ul style="list-style-type: none"> Do an Association contest for Best Design Offer a prize Create yard signs for future Try Hockey for free or other events
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Eric Andrews & Michael Gerberding (Ross)	SKATE
	No updates.

Kendall Kapitan-Hondl & Gina Dahlman (Joe)	Mite Jamboree
	No updates.

Sydney Lindenfelser	BY-LAWS/HANDBOOK
	Working through these. Will bring notes to the next board meeting.

Jaime Wambach (Jaime)	CP BOOSTER COORDINATOR
	<ul style="list-style-type: none"> Highschoolers are coming to Breakfast club Highschoolers are coming to Mini Rebels to help Bowling fundraiser- October 14th Junior Refs- need to be Level 1 trained <ul style="list-style-type: none"> Would like to do ½ ice games

5) OLD BUSINESS:

6) NEW BUSINESS:

Update from Chere Kamp- Traveling Coordinator

Action Items In-progress/Pending:

- There are only 3 hotel bookings pending.
- 1 BAA-Jeff Wylie was working on with his connections, however we just learned Bob passed away about 5 weeks ago. Typically this tournament assigns hotels to teams.
- There is 1 outstanding in Fargo for PWA & SQA-Fargo also assigns hotels for these

Other Notes:

- We will need to find a replacement for my role for next year in booking the tourneys

Next steps for me:

- Once teams are formed, I will send out the tournament and hotel information to the coaches and Team Managers.
- Team managers take it from there for the season

Apparel carts will go out the week of tryouts

32 kids completed their shots for shot club.

Student coaches- are we reimbursing USA Hockey registrations?

- If they only do 2 hours, they do not need USA Hockey. If over, they do.

- 7) ANNOUNCEMENTS:
- 8) ADJOURNMENT: 8:19pm