CPYHA BOARD MEETING AGENDA August 17, 2026

MEETING CALLED BY	CPYHA Board of Directors
TYPE OF MEETING	Monthly Board Meeting
FACILITATOR	Joe Housman (President)
NOTE TAKER	Sydney Lindenfelser (Secretary)
TIMEKEEPER	Heather Tollefson (Vice President)
ATTENDEES	Board of Directors, Committee Directors & General Members

1) CALL TO ORDER- 7:01PM

2) ROLL CALL - Sydney

Board of Directors	**NAME**
PRESIDENT	Joe Housman
VICE PRESIDENT	Heather Tollefson
TREASURER	Eryn Block
SECRETARY	Sydney Lindenfelser
MEMBER AT LARGE	Shannon Erickson
MEMBER AT LARGE	Heather Franklin
MEMBER AT LARGE	Katie Snell
MEMBER AT LARGE	Will Evans
MEMBER AT LARGE	Britta Walstrom
MEMBER AT LARGE	Steve Jackson
MEMBER AT LARGE	Dustin Hanly
MEMBER AT LARGE	Brett Lampe
GAMBLING MANAGER	Leanne Girard

COMMITTEE	**NAME**
MITE DIRECTOR	Brett Lampe
BOYS MITE DIRECTOR	Dusty Hanly
GIRLS MITE DIRECTOR	Travis Peterson
BOYS TRAVELING DIRECTOR	Kyle McDermott
GIRLS TRAVELING DIRECTOR	Kim Foth
DEVELOPMENT COORDINATOR	Casey Chisholm
EQUIPMENT COORDINATOR	OPEN/Jill Kooiker
COACHES SELECTION	Steve Girard/Mark Franklin
COMMUNICATIONS	Amy Jackson
SOCIAL MEDIA COORDINATOR	April Chisholm
WEBMASTER	Kendall Kapitan-Hondl
CONCESSIONS COORDINATOR	Jessica Buchta
GOALIE COORDINATOR	John Kuntz/ Justin Foth

ASSISTANT TREASURER	Amanda Wolf
WREATHS COORDINATOR	OPEN
PIZZAS COORDINATOR	OPEN
RAFFLE TICKET COORDINATOR	Leanne Girard
ICE SCHEDULER	Ross Jerpseth
REGISTRATION/SAFETY DIRECTOR	Heather Tollefson
REGISTRATION COORDINATOR	Kris Karlson
MGR COORDINATOR HOUSE	Kylene Egan
MGR COORDINATOR TRAVEL	Trina Wambach
RECRUITMENT	Jason Wiehle
MITE MAYHEM COORDINATORS	Megan VanHouten/OPEN
END OF SEASON CELEBRATION COORDINATORS	OPEN

SPONSORSHIP	Matt Emerson
VOLUNTEER COORDINATOR	OPEN
CPYHA TOURNAMENT	Dan Roehl

BP Community Center Task Force Rep	Abby Meyer

Additional Attendees: Kevin Moore- Last Year Mite vs Varsity game liaison

3) REPORTS

Joe Housman	APPROVAL OF MINUTES
PRESENTATION	The May/June Meeting minutes were emailed to and reviewed by the board.
CONCLUSIONS	Motion was made to approve and was seconded. All approved the May/June Meeting Minutes.

Eryn Block	TREASURER'S REPORT
PRESENTATION	**JUNE** Income $151,697.39 Gambling Inflow $4,801.65 Thanksgiving Tournament $6,098.21 Clinic Inflow $500.00 Ice Payments $469.16 Interest Income from CD $163,566.41 Total Income Expenses $21,500 Donations(Scholarships/sponsorships) $11,375 CIF Outdoor Rink $642.85 Parade Candy (Recruitment) $400 D10 Golf Sponsorship $14,800.59 26/27 Tournament Fees $47,785.49 Total Expenses Cash $319,232.32 current ($480,523.40 with CD), up from $348,502.94 in 2025. This is due to increase in gambling contributions. **JULY** Income $11,190 Clinic Inflows $1,000 Volunteer buyout $27,110.83 Registration $500 Ice Payment $455.33 Interest Income from CD $40,256.16 Total Income Expenses $11,475 CIF Unused Ice Rental $395.49 Registration Expense (Parade favors) $12,000 Acceleration $2,500 Dayton Heritage Days Sponsorship $2,380.50 26/27 Tournaments $28,822.85 Total Expenses Cash $330,210.30 current ($491,956.71 with CD), up from $354,729.59 in 2025. This is due to an increase in gambling contributions.
CONCLUSIONS	The June and July treasurer's reports were emailed to and reviewed by the board. Motion was made to approve and was seconded. All approved the June and July treasurer's reports.

Leanne Girard	GAMBLING REPORT

PRESENTATION	

JUNE	5-8 Grill	Clives	MCT	BWW	ECB
Games Closed	31	45	44	4	5
Bingo Net	-	-	-	-	-
Pulltab Net	$25k	$32k	$39k	$2k	$3k
Etab Net	$15k	$27K	$54k	$7k	$1k
Contribution:	$151k				
Net Profit:	$34k				
Bank Balance:	Current:	YOY:			
	$365k	$418k			
JULY	**5-8 Grill**	**Clives**	**MCT**	**BWW**	**ECB**
Games Closed	33	48	44	0	1
Bingo Net	-	-	-	-	-
Pulltab Net	$22k	$38k	$28k	$0	$1k
Etab Net	$15k	$27K	$44k	$3k	$1k
Contribution:	$0				
Net Profit:	$24k				
Bank Balance:	Current:	YOY:			
	$390k	$360k			

CONCLUSIONS	The June and July gambling reports were emailed to and reviewed by the board. Motion was made to approve and was seconded. All approved the June and July gambling reports.

Joe Housman	GAMBLING OVERSIGHT
PRESENTATION	• 45 games were pulled for audit • Waiting to hear on results • Pulled games from all 5 sites
CONCLUSIONS	

4) COMMITTEE REPORTS

Ross Jerpseth (Steve)	ICE SCHEDULER

Action Items Completed:

Total Ice Summary (*Will fluctuate each month as ice times change)-**Budget for $350K-$375K**

- **Champlin Hours Tracking-1104.75 Hours (Against contract requirement of 1000 Hours) (164 x $195 = $31,980)+ (940.75 x $265 = $249,298.75) = $281,278.75**
  - New this year, the fall rate will be $195 per hour compared to $185 per hour last year. This rate will be billed for any hours used between 8/15-9/30.
    - Currently tracking to 164 hours at this rate which includes Fall Camp and a portion of Traveling Tryouts.
  - The regular season rate will be $265 per hour compared to $255 per hour last year. This rate will begin 10/1 and go through the remainder of the season (mid-March).
    - Currently tracking to 940.75 hours. This will fluctuate as the season progresses and the schedule changes.
  - We will continue to reconcile hours each month prior to paying invoices. I will update this document each month as invoices are reconciled.

- **Champlin Outdoor Ice-0 Hours x $X/Hr = $X**
  - Need to confirm rate for outdoor ice.

- **Willowstone Outdoor Ice**
  - Do we plan on using it again in '26-'27?

- **Brooklyn Park Hours Tracking-342.5 Hours x $275 = $94,187.50**
  - Last year we had 333.75 hours x $260/ hour
  - Acquired an additional 10.75 hours of ice from Mark Palm.

- Hours by month
  - September- 5 Hours
  - October- 93 Hours
  - November- 87.75 Hours
  - December- 47.5 Hours
  - January- 91 Hours
  - February- 18.25 Hours

Action Items In-progress/Pending:

- Joe presented to the board back in June to allow some "flex" of up to 10% more ice at Brooklyn Park if available. I have reached out to Mark Palm requesting he provide a list of any available in season ice.
  - I have reviewed ice available at Brooklyn Park and have identified approximately 10 hours of ice that I have asked Mark Palm to add before having Joe sign the season contract. These hours are included in the Brooklyn Park details above.
- Have been working with Hockey Directors (Boys Traveling, Girls Traveling and Mite/8U) to start discussing this year's programming.
  - Fall Camp (8/29-10/22)
    - Ice at both Champlin and Brooklyn Park.
    - Schedule published 8/10 and includes all levels, breakfast club, developmental ice, PTO for ACPCR girls, Try Hockey for Free, and goalie offerings.
    - Concludes with Boys HS in October.
  - Tryouts (9/26-10/3)
    - Kyle maintains the master tryout schedule this year and will communicate with myself and Chad at CIF with any changes.
  - Breakfast Club (10/6-2/11)
    - Fall Camp BFC scheduled Tuesdays and Thursdays in September.
    - In season BFC will run on Tuesdays and Thursdays throughout the season.
  - Try Hockey for Free
    - 10/3 12:45 PM-2PM.
  - Body Contact Clinic (10/11)
    - Replicated last year's schedule for PW/BTM body contact clinic.
    - Boys Director should be working with CIF to reserve meeting room.
  - School Days Off (SDO) Clinics
    - Three 1-hour morning sessions each of the following days (10/15, 10/16, 11/3, 11/25, 12/7, 12/29, 12/30, 1/18).
  - Monday Night Skills (MNS)
    - 14 weeks running 10/12-1/25.
    - Schedule will be drafted and published once traveling teams are confirmed.
  - Traveling Team Tournaments
    - Received current Girls and Boys team traveling tournaments and have entered into Avario for scheduling purposes.
      - I believe there are still some teams needing to add tournaments. Kim and Kyle have been keeping me up to date as changes happen.
  - Thanksgiving Classic Bantam A/AA Tournament
    - Friday 11/27-Sunday 11/29.
    - Hosted at both CIF and BP rinks.
    - Schedule/hours remains consistent with last two years, 22 game slots.
  - Goalie Clinics
    - Six 1-hour sessions scheduled for 10/18, 10/25, 11/15, 12/13, 1/10, 1/17
  - Traveling Team's Ice
    - Will begin working on drafting a schedule for the first 4-6 weeks of the season. Cannot finalize until final teams are decided.
    - Initial Team declarations due to D10 on 9/13, final declarations due 10/4. Roster sign of 10/31.
    - Currently working on creating game slots in preparation for D10 Game scheduling. These are due 10/12 (Typically 12-15 slots per team).

	• Game scheduling begins 10/17. Final D10 game schedules be finalized and published on 10/23. ▪ D10 regular season runs 11/2-2/10 for non-region advancing levels (All Squirts, Girls 10U, Girls 12UB2, Peewee B2, Peewee C, and Bantam B2) ▪ D10 regular season runs 11/2-2/12 for region advancing levels (Bantam AA, A, B1, Peewee AA, A, B1, Girls 12U A & B, Girls 15U A & B). *Season will begin 11/12 for 15U. ▪ District 10 Tournament for All Squirts, Girls 10U, Girls 12UB2, Peewee B2, Peewee C, and Bantam B2 2/13-2/21 ▪ District 10 Tournament for Bantam AA, A, B1, Peewee AA, A, B1, Girls 12U A & B, Girls 15U A & B 2/17-2/28 ▪ ACPCR Girls Day planned for Saturday 1/2, starting with 10UB2, progressing through all traveling levels and ending with 15U A game. o Mite/8U Ice ▪ Mini Rebels • Working with Mite/8U director to create Mini Rebels schedule for October and beyond. ▪ Core Skills Clinics • Working with Mite/8U director to create Core Skills schedule likely beginning Sunday 10/4. ▪ In season Mite/8U ice has been given to Mite/8U director for review and drafting schedules. ▪ Association Mite Directors Meeting 9/16. ▪ Game slots for Full Ice games due 11/3, schedules finalized 11/6. • Mite Full ice games run 1/15-3/1 ▪ Annual Keven Moore Legacy Games • Scheduled for 1/3/27, boys at 11:15 AM, Girls at 12:30 PM ▪ Mite Mayhem Dates • Not sure if we have established dates for this yet? Our ice at Champlin goes through Sunday 3/14. **Announcements/Accomplishments:** • Met with Chad Stancer, Coach Potter and Coach Gutterman in June to review ice for '26-'27. o Chad sent over CPYHA ice following that meeting which has been loaded into Avario (web-based scheduling system) • Received initial draft of BP ice from Mark Palm 5/26 which was approved by the board. Joe will need to sign off on official contract.

Brett L./Dusty H. – Boys Travis Peterson – Girls	HOUSE/MITE DIRECTOR
	Action Items Completed: - Travis Peterson named 8U Coordinator - Fall skills schedule has been finalized **Action Items In-progress/Pending:** - Will book bulk of outdoor ice at the Champlin Ice Forum heading into the 26/27 season with the goal of two ice touches during the week, dependent on weather. - Open positions for: o Mini Rebels Coordinator/on ice instructor ▪ Have a parent interested in stepping into role o Mite/8U Scheduler o Mite Director in training - Need identify leads for each Mite level - 26/27 proposed budget submitted to the board for review - Core skills schedule o Need to coordinate with co-op to understand what weekend ice availability they are providing - 26/27 Registration o Mites/8U – 105 (25/26 – 151) ▪ Mites – 77 (25/26 – 111) ▪ 8U – 28 (25/26 – 40) o Mini Rebels – 57 (25/26 – 72)

Kyle McDermott (Joe)	BOYS TRAVELING DIRECTOR
	Action Items Completed: Fall skills schedule set. Tournament registrations are complete. Registration has closed, gauging numbers. Need to figure out the crossbar sorting, lots of kids in the wrong buckets. Not sure if that's because they registered for the wrong group? Jerseys have been ordered. **Action Items In-progress/Pending:** Finalizing tryout schedule and scrimmage partners. Begin working with Champlin Athletic on replacement Jersey mock ups. Next Level Goalie (NLG) program will be used for each team. Goalie coaches will be taking part in a weekly webinar. Working on filling up paid coaches spots. **Announcements/Accomplishments:** **Questions for the board/larger group**: Request for volunteer locker room monitors for boys tryouts this year.

Kim Foth (Heather F)	GIRLS TRAVELING DIRECTOR
	Action Items Completed: • PTO Skates scheduled. ○ Being run at all 3 rinks by Anoka High School Girls Coach & Staff ○ There will be a goalie only PTO Skate on 9/24 • Co-Op Tryout Jerseys Ordered • Season Jerseys Ordered • ACPCR Escalation Process – Approved & will be posted on the Co-Op Website (8/17/26) • Ice Rotation has been determined & sent to the Ice schedulers ○ 3 Week Rotation ○ Each 3 week session the teams will change who skates with who. • ACPCR Pictures: Champlin Park will be hosting • **Action Items In-progress/Pending:** • ACPCR Coach Selection process (paid & parent) being developed. This will not be able to be implemented for the 26/27 season due to lack of responses from Anoka & CR. • Looking for a 15UA Coach – options being explored. • Coach Contracts: ○ Verbiage agreed to with all ACPCR parties for attendance policy ○ 12UA – being sent to Megan Sandall (returning) ○ 15UA – in works ○ Stand alone coaches – in works • ACPCR Hockey Day: 1.2.26 – approved by all 3 associations & will be held at CIF. ○ Logistics are being coordinated • Development Ice Scheduled for fall skills ○ Working on Staffing • Tryouts: start date 10/3 at Anoka ○ Process has not been finalized/agreed to by all 3 associations. • Tournaments: Missing a 12U B2 & a 15U A, all other teams have 4 scheduled (2 home & 2 away) • Co-Op Website: ○ Adding tournament feedback survey for Coaches & Managers ○ Adding clearer Dryland facility & extra ice sign up options • ACPCR Coaches Meeting: on hold until tryout schedule is finalized. ○ CP will be hosting/coordinating • ACPCR Coaches: ○ CR will be hosting another First Aid class for all ACPCR coaches that focuses on hockey related injuries. • Additional PTO Skates for week of 9/27/26 **Announcements/Accomplishments:** **Questions for the board/larger group:** 1. Do we have a volunteer coordinator to start scheduling LRM shifts for Fall Skills/Development & PTO skates? a. Also would like to offer Dibs for checking in girls for PTO skates. 2. For future, can we add a tryout fee for 8U/Mite skills based move ups that is not refundable if they do not make a 10U/Squirt?

	Other Notes: • Girls Hockey Ops has been meeting monthly • ACPCR Girls Traveling Directors & Presidents have started to meet Monthly • ACPCPR Goalie issue: ○ 12U: ▪ 7 Age Eligible • Anoka has 1 who opted to move up to 15 ▪ Blaine may be in need of a 12U Goalie ○ 15U: ▪ 4 Age Eligible ▪ 1 move up from Anoka ▪ Andover does need a 15U Goalie • Team Declarations as of today: ○ 4 10U (A, B1, B2 & B2) ○ 3 12U (A, B1 & B2) ○ 2 15U (A & B)

OPEN (Brett)	VOLUNTEER COORDINATOR
	Need position filled for 26-27 season

Jessica Buchta (Shannon)	CONCESSIONS
	• Will be sending a survey to Communications Coordinator for items to have in concessions

Dan Roehl (Eryn)	CPYHA THANKSGIVING TOURNAMENT
	6 teams have signed up. We need 3 more.

Multiple people (Shannon)	FUNDRAISING
Pizza – Open Wreaths – Open Raffle Tickets – Leanne	Need pizza and wreath positions filled for 26-27 season. We will be doing Kwik Trip car wash cards instead of Pizza/Butter Braids. Registration #s next month. Will be purchasing tickets.

Matt Emerson (Britta)	SPONSORSHIP
	• Changed up the sponsorship brochure to send out to sponsors. • Worked on creating a list on excel of businesses that have sponsored in the past • Will be working with Matt on taking system over

Heather/Kris (Heather)	REGISTRATION/SAFETY
	Registration Updates: **8/15 Update (Prior to late fee applying)** **300 Total Registrations:** **Traveling Total: 191**

	Boys: 132 **B:** Skater:36 Goalie: 4 **P:** Skater: 39 Goalie: 6 **S:** Skater: 42 Goalie: 5 **Girls: 59** **15:** Skater: 13 Goalie: 2 **12:** Skater: 18 Goalie: 3 **10:** Skater: 20 Goalie: 3 **Mites: 109** Returning Mites: 53 Returning 8u: 28 New Players: 28 **Minis: 57** **Coaches: 22**

Kylene E./Trina W. (Katie)	MANAGER COORDINATORS
House – Kylene Egan	No updates
Travel – Trina Wambach	No updates

Jason Wiehle (Dusty)	RECRUITMENT
	Action Items Completed: • One set of equipment oat for loan • Banners and yard signs set up around town • Submitted permit application for open houses on 9/2 • Try hockey for free set up for 12:45-2 on 10/3 **Action Items in Progress/Questions:** • When should banners/yard signs be taken down? • Waiting for final approval for open house for Dayton and Oxbow (CBPA is not allowing flyer distribution again this year)- will need help at these schools • Will need volunteers for Try Hockey for Free • Will need volunteers for Dayton Heritage Days parade and expo booth • School distribution for flyers opens up 8/20 **Equipment On Hand:** • 10 gloves • 9 elbow pads • 9 shoulder pads

	• 9 shin pads • 9 breezers • 8 helmets • 9 equipment bags • Loaned out: 1 equipment bag, 1 breezers, 1 shoulder pads, 1 elbow pads, 1 shin pads

OPEN (Britta)	END OF SEASON CELEBRATION
	Need positions filled for 26-27 season

Megan VanHouten/OPEN (Katie)	MITE MAYHEM
	Need one more coordinator position filled for 26-27 season

Sydney Lindenfelser	BY-LAWS/HANDBOOK
	By-laws and handbook were reviewed at the closed June board meeting. Changes were made from suggestions. Final version were reviewed at August pre-board meeting.

Boys- Dusty Girls- Heather T	CP BOOSTER COORDINATOR
	BOYS **Action Items In-progress/Pending:** I brought up having the boys do Flag Bearer and starting lineups with Mites at home games. They seem to be on board with that and we will work together to iron out details for that. Mite intermission games were brought up as well. I am willing to help organize if they are interested in going that route. **Announcements/Accomplishments:** High School Boosters have their Golf Fundraiser 8/21/26 Still have open spots for teams to join (as of 8/11/26) **Questions for the board/larger group:** The Booster Club was wondering if high school players can pay a drop-in rate for Fall Skills and who collects the payment if it is possible. A lot of players have other training they do with Base and other locations already. **Other Notes:** I asked if they might be interested in having high school players run Mini Rebels. It doesn't sound like there would be much interest unless it was a paid position. There may be a way to run Mini Rebels on Sundays when high school doesn't have games and make it a fund raiser. Open for ideas on how that could be worked.

5) OLD BUSINESS:

6) NEW BUSINESS:

- Legislation has gone through and rinks have been voted in to be preserved
- **Kevin Moore**
  - **i** Last year Mite/8U vs Varsity game
  - **ii** Sunday December 27th as a possible date? Based upon high school schedule
  - **iii** CPYHA finances the ice. Booster club will provide the pizza
  - **iv** Started in 2006 and has happened every year other than 20-21 season

- **v** Asking for board approval- board voted and approved

7) **ANNOUNCEMENTS:**
8) **ADJOURNMENT**: 8:08PM