



# CPYHA BOARD MEETING AGENDA

August 20, 2024

MEETING CALLED BY	CPYHA Board of Directors
TYPE OF MEETING	Monthly Board Meeting
FACILITATOR	Sam Paurus (President)
NOTE TAKER	Sydney Lindenfelser (Secretary)
TIMEKEEPER	Megan Tripicchio (Vice President)
ATTENDEES	Board of Directors, Committee Directors & General Members

## 1) CALL TO ORDER- 7:02pm

## 2) ROLL CALL - Sydney

Board of Directors	NAME
PRESIDENT	Sam Paurus
VICE PRESIDENT	Megan Tripicchio
TREASURER	Lesley Koch
SECRETARY	Sydney Lindenfelser
MEMBER AT LARGE	Cory Erickson
MEMBER AT LARGE	Heather Tollefson
MEMBER AT LARGE	Joe Housman
MEMBER AT LARGE	Ross Jerpseth
MEMBER AT LARGE	Will Evans
MEMBER AT LARGE	Jaime Wambach
MEMBER AT LARGE	Dustin Hanly
MEMBER AT LARGE	Brett Lampe
GAMBLING MANAGER	Leanne Girard

COMMITTEE	NAME
CO-MITE DIRECTOR	OPEN
CO-MITE DIRECTOR	Brett Lampe
GIRLS MITE DIRECTOR	Dustin Hanly
TRAVELING DIRECTOR	Aric Radmacher
GIRLS TRAVELING DIRECTOR	Brian Allen
DEVELOPMENT DIRECTOR	Jason Tripicchio
CLINICS	Jason Tripicchio
COACHES SELECTION	John Smith
COMMUNICATIONS	Amy Jackson
WEBMASTER	Danielle Charboneau
CONCESSIONS DIRECTOR	Don Hall
GOALIE EQUIPMENT	Nate Stulc
GOALIE PROGRAM DIRECTOR	Nate Stulc
ASSISTANT TREASURER	Eryn Block
WREATHS COORDINATOR	Camille Nelson

PIZZAS COORD	Gina Dahlman
RAFFLE TICKET COORDINATOR	Leanne Girard
ICE SCHEDULER	Ross Jerpseth
REGISTRATION/SAFETY DIRECTOR	Heather Tollefson
REGISTRATION COORDINATOR	Danielle Charboneau
MGR COORDINATOR HOUSE	Katie Snell
MGR COORDINATOR TRAVEL	Trina Wambach
RECRUITMENT	Kendall Kapitan-Hondl
JAMBOREE COORDINATORS	OPEN
SKATE COORDINATORS	Erik Andrews & Michael Gerberding
SPONSORSHIP	Angie Evans
TEAM PHOTOS COORDINATOR	Sarah Hall

VOLUNTEER COORDINATOR	OPEN
CPYHA TOURNAMENT	Jason Cordes

CP BOOSTER COORDINATOR	Jaime Wambach
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Additional Attendees: Tom Jenkins- Hockey Ops, KC Aswegan- Girls Booster Club

### 3) REPORTS

Sam Paurus	APPROVAL OF MINUTES
PRESENTATION	The July Meeting minutes were emailed to and reviewed by the board.
CONCLUSIONS	Motion was made to approve and was seconded. All approved the July Meeting minutes.

Lesley Koch	TREASURER'S REPORT
PRESENTATION	<p><b><u>Income</u></b></p> <ul style="list-style-type: none"> <li>\$0 Gambling Contribution</li> <li>\$6,955.91 Clinic Income</li> <li>\$19,471.59 Registration Income</li> <li>\$1,110.50 Ice Payments</li> <li>\$27,538 Total</li> </ul> <p><b><u>Expenses</u></b></p> <ul style="list-style-type: none"> <li>\$7,500 2024/2025 Girls Sponsor</li> <li>\$7,500 2024/2025 Boys Sponsor</li> <li>\$2,250 Golf Sponsors (Boys, Girls and MHOA hole sponsorship)</li> <li>\$595 Tournament Fees</li> <li>\$17,904.60 Total Expenses</li> </ul> <p><b><u>Cash</u></b></p> <p>\$44,090.72 current, down from \$72,324 in 2023 – this is due to Registration/Fall Clinics \$8k less this year versus last. Last year tourney income in July was \$6,200, this year \$0. This year \$15k to boys and girls in July, last year \$0.</p>
CONCLUSIONS	The July treasurer's report was emailed to and reviewed by the board. Motion was made to approve and was seconded. All approved the July treasurer's report.

Leanne Girard	GAMBLING REPORT				
PRESENTATION		<b>5-8 Grill</b>	<b>Clive's</b>	<b>MCT</b>	<b>BWW</b>
	Games Closed	22	34	40	2
	Bingo Net	-	-	-	-
	Pulltab Net	\$12k	\$20k	\$30k	\$547
	Etab Net	\$9k	\$20K	\$56k	\$2k
	Contribution:	\$150k			
	Net Profit:	\$51k			
	Bank Balance:	Current:	YOY:		
		\$374k	\$545k		
CONCLUSIONS	The July gambling report was emailed to and reviewed by the board. Motion was made to approve and was seconded. All approved the July gambling report.				

Sam Paurus	GAMBLING OVERSIGHT
PRESENTATION	No updates.
CONCLUSIONS	

#### 4) COMMITTEE REPORTS

Ross Jerpseth (Ross)	ICE SCHEDULER
	<p><b>Will you be in attendance in person: Yes</b></p> <p><b>Action Items Completed:</b></p> <p><b>Total Ice Summary</b> (*Will fluctuate each month as ice times change)</p> <ul style="list-style-type: none"> <li>• <b><u>Champlin Fall Hours Tracking</u></b> <ul style="list-style-type: none"> <li>○ Finalized schedule for 160 hours to fulfill our fall contract with the City of Champlin. Rate is \$190 per hour. <ul style="list-style-type: none"> <li>▪ 99 Hours for Traveling</li> <li>▪ 32 Hours for Mite/8U (11 hours at BP)</li> <li>▪ 15 Hours of Breakfast Club</li> <li>▪ 11 Hours of Developmental Ice</li> <li>▪ 10 Hours for Boys HS (3 hours at BP)</li> <li>▪ 5 Hours for Girls HS</li> <li>▪ 2 Hours for Goalie Training</li> </ul> </li> </ul> </li> <li>• <b><u>Champlin Hours Tracking</u></b> <ul style="list-style-type: none"> <li>○ Currently we have 872.75 hours in schedule against contract of 900 required. Rate will be \$250 per hour.</li> <li>○ Usage by month <ul style="list-style-type: none"> <li>▪ September-14.25</li> <li>▪ October-181.25</li> <li>▪ November-180.33</li> <li>▪ December-173.5</li> <li>▪ January-150.25</li> <li>▪ February-144.66</li> <li>▪ March-27.5</li> <li>▪ <b>Total Write off for unused ice =</b></li> </ul> </li> </ul> </li> <li>• <b><u>Champlin Outdoor Ice</u></b> <ul style="list-style-type: none"> <li>○ <ul style="list-style-type: none"> <li>▪ January-</li> <li>▪ February-</li> </ul> </li> </ul> </li> <li>• <b><u>Willowstone Outdoor Ice</u></b> <ul style="list-style-type: none"> <li>○ <ul style="list-style-type: none"> <li>▪ January-</li> <li>▪ February-</li> </ul> </li> </ul> </li> <li>• <b><u>Brooklyn Park Hours Tracking</u></b> <ul style="list-style-type: none"> <li>○ Board voted to approve roughly 340 hours of in season ice at BP. Rate will be \$255 per hour. <ul style="list-style-type: none"> <li>▪ September- 3 Hours</li> <li>▪ October- 91.75 Hours</li> <li>▪ November- 82.25 Hours</li> <li>▪ December- 52 Hours</li> <li>▪ January- 81.75 Hours</li> <li>▪ February- 26.75 Hours</li> <li>▪ <b>Total Write off for unused ice =</b></li> </ul> </li> </ul> </li> </ul> <p><b>Action Items In-progress/Pending:</b></p> <ul style="list-style-type: none"> <li>• Programs/events such as Tryouts, Core Skills Clinics, Developmental Ice, Breakfast Club, Goalie Clinics, Monday Night Skills, Mite/8U vs. Varsity games, and Body Contact clinic are all being worked into the schedule.</li> <li>• Been working with Danielle on new Sports Engine Interface updates which will impact scheduling updates. Publishing schedules is not working as it should.</li> <li>• Working on creating game slots as we prepare for D10 Game Scheduling.</li> </ul>
Brett L. – Boys Dustin Hanly – Girls	HOUSE/MITE COMMITTEE

	<p><b>Actions Items Completed:</b></p> <ul style="list-style-type: none"> <li>- Jersey count numbers submitted to Nate Stulc</li> <li>- Ross secured mid-week ice at BP for mites</li> <li>- Schedules set for fall and core skills, including mini rebels</li> <li>- Sam Paurus will lead Mini-Rebels and has updated PowerPoint for it <ul style="list-style-type: none"> <li>o Sam has built out spreadsheet to identify others that could potentially help when he is unavailable</li> </ul> </li> <li>- Signed 4 teams up for Elk River Barn Burner which we participated in last year; A/B/B/8U Navy. Total cost of \$3090.70. Will submit for reimbursement to Treasurer.</li> <li>- Fence signage was put up since last board meeting</li> </ul> <p><b>Action Items In Progress:</b></p> <ul style="list-style-type: none"> <li>- Determine date for pre-season coaches game. Need to get with Ross to see what could be available.</li> <li>- Scheduling dates for presentations to families in Mini-Rebels (mid-September) and Mites (early October)</li> <li>- Still don't know time availability for 8U at CRIC. Seems that no one knows anything about it.</li> <li>- Contacting City of BP to nail down access to Willowstone Park for mid-week ice</li> <li>- Joe is working on securing leads for each respective level to lead practice planning etc for A/B/C/D on the boys side</li> <li>- School flyers to pass out are in motion. Communication with district has already occurred and will be taken care of by Friday this week.</li> <li>- Watching for additional jamborees for Mite boys and girls squads. Anoka jamboree we were part of last year has not opened for registration yet. Same for 8U to participate in event at the Xcel Energy Center that 8U was in last year.</li> <li>- Discussion with Dustin Hanly about being Co-Director with me next year, Andy LaHoud an option to be Girls Director next year replacing Dusty</li> <li>- Hoping to have availability to put both fall and core skills in SportsEngine for scheduling purposes. Webmaster was trialing to make sure we can still do this with the changes to the SE platform.</li> </ul>
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Radmacher (Joe)	<p><b>HOCKEY OPERATIONS:</b> Traveling Committee, Goalie Director, Hockey Development, Coaching Coordinator &amp; Equipment Coordinator</p>
	<p><b>Will you be in attendance in person: Yes</b></p> <p><b>Travel Director/Traveling Committee</b></p> <ul style="list-style-type: none"> <li>• Traveling committee meeting 8/18/24 <ul style="list-style-type: none"> <li>▪ Finalize training programming</li> <li>▪ Started planning for 24' tryouts</li> </ul> </li> <li>• PW coaching interviews</li> <li>• Meeting with HS Head Coach Tom Potter &amp; BAA head Coach Sean Hennen to discuss culture integration and Bantam dynamics for upcoming season</li> <li>• Assist with finalizing fall ice schedule</li> <li>• Updated Boys Traveling Program website</li> <li>• Waiver issues</li> <li>• Work with city for tryout needs</li> </ul> <p><b>Hockey Development</b></p> <ul style="list-style-type: none"> <li>• Working on finalizing contracts for various programming</li> <li>• Kick start to youth referee program</li> </ul> <p><b>Coaching Coordinator</b></p> <ul style="list-style-type: none"> <li>• Conducting in-person coaching interviews</li> <li>• Mass emails soliciting coach help to HS boosters and alumni</li> <li>• Social media blasts</li> </ul> <p><b>Goalie Director</b></p> <ul style="list-style-type: none"> <li>• Preparing goalie training schedule for 24/25 season</li> </ul> <p><b>Equipment Coordinator</b></p> <ul style="list-style-type: none"> <li>• Correcting issue with new jersey order</li> </ul>

	<ul style="list-style-type: none"> <li>Starting to work on apparel for upcoming season</li> </ul> <p><b>Action Items In-progress/Pending:</b></p> <ul style="list-style-type: none"> <li>Reminder for board to figure out board member attendance at tryouts. Draft of tryout schedule has been posted to boys traveling page.</li> </ul>
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Brian Allen (Megan)	GIRLS TRAVELING DIRECTOR
	No updates.

(Brett)	VOLUNTEER COORDINATOR
	Still looking for someone to take on this role.

Don Hall (Cory)	CONCESSIONS
	No updates.

Jason Cordes (Ross)	CPYHA THANKSGIVING TOURNAMENT
	No updates.

Multiple people (Brett)	FUNDRAISING
Pizza – Gina Wreaths – Camille Raffle Tickets – Leanne	<p><b><u>WREATHS</u></b></p> <p><b>Will you be in attendance in person:</b> No</p> <p><b>Action Items Completed:</b></p> <ul style="list-style-type: none"> <li>Completed 2024 wreath catalog, 2024 Google form, and 2024 Excell order form</li> <li>Have requested access to edit CPYHA volunteer website</li> </ul> <p><b>Action Items In-progress/Pending:</b></p> <p>Gain access to website and post new forms online to go “live” and sales may begin</p> <p><b>Questions for the board/larger group:</b></p> <p>I do not know how to collect the Excel data and calculate how much money each seller made from wreath sales to go towards ice bills. Will need a very skilled person on Excel to do so.</p>

Angie Evans(Will)	SPONSORSHIP
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	<ul style="list-style-type: none"> <li>• Sponsor letters going out this week</li> <li>• Ask that when Treasurer receives checks that it gets communicated so they can be marked off the list.</li> </ul>
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Heather/Danielle (Heather)	REGISTRATION/SAFETY
	<p>185 total players registered</p> <p>House: 72 Traveling: 113 B: 17 P: 23 S: 30 Girls: 33 15: 4 12: 12 10: 14</p> <p>*New Players: 14</p> <p>Minis: 21</p> <p>Volunteers/Managers: 14 Coaches: 13 Youth Refs: 3</p>

Katie S./Trina W. (Heather)	MANAGER COORDINATORS
House – Katie Snell	No updates.
Travel – Trina W.	No updates.

Kendall Kapitan-Hondl (Heather)	RECRUITMENT
	<ul style="list-style-type: none"> <li>• Banners are up. Will be moving from Oxbow to Andrews.</li> <li>• Flyers will be passed out to local schools for Open House and beginning of school year</li> <li>• Fall USA Hockey Learn to Skate- wondering if we want to do this <ul style="list-style-type: none"> <li>◦ Align with Mini Rebels</li> </ul> </li> </ul>

Eric Andrews & Michael Gerberding (Ross)	SKATE
	Planning will begin in January/February

(Cory)	Mite Jamboree
	<ul style="list-style-type: none"> <li>• Will change to calling the event a Jamboree internally but not externally.</li> <li>• Still looking for people to take on this role.</li> </ul>
Sydney Lindenfelser	BY-LAWS/HANDBOOK
	<ul style="list-style-type: none"> <li>• Board approved handbook and by-laws</li> <li>• Will be posted online and sent out to the association</li> </ul>
Jaime Wambach (Jaime)	CP BOOSTER COORDINATOR
	<ul style="list-style-type: none"> <li>• Booster clubs are asking that the coach has a conversation with the mentor and communicates expectations and gives them a role right away</li> <li>• Wondering if the Mites can skate before the National Anthem.</li> </ul>

**5) OLD BUSINESS:**

**6) NEW BUSINESS:**

- Girls Booster Club would like to advertise their golf event. We will send on newsletter and possible Social Media posts.

**7) ANNOUNCEMENTS:**

**8) BOARD VOTES MADE OVER EMAIL:**

**9) ADJOURNMENT: 7:48pm**