



CPYHA BOARD MEETING AGENDA

November 19, 2024

MEETING CALLED BY	CPYHA Board of Directors
TYPE OF MEETING	Monthly Board Meeting
FACILITATOR	Sam Paurus (President)
NOTE TAKER	Sydney Lindenfelser (Secretary)
TIMEKEEPER	Megan Tripicchio (Vice President)
ATTENDEES	Board of Directors, Committee Directors & General Members

1) CALL TO ORDER- 7:01pm

2) ROLL CALL - Sydney

Board of Directors	NAME
PRESIDENT	Sam Paurus
VICE PRESIDENT	Megan Tripicchio
TREASURER	Lesley Koch
SECRETARY	Sydney Lindenfelser
MEMBER AT LARGE	Cory Erickson
MEMBER AT LARGE	Heather Tollefson
MEMBER AT LARGE	Joe Housman
MEMBER AT LARGE	Ross Jerpseth
MEMBER AT LARGE	Will Evans
MEMBER AT LARGE	Jaime Wambach
MEMBER AT LARGE	Dustin Hanly
MEMBER AT LARGE	Brett Lampe
GAMBLING MANAGER	Leanne Girard

COMMITTEE	NAME
CO-MITE DIRECTOR	OPEN
CO-MITE DIRECTOR	Brett Lampe
GIRLS MITE DIRECTOR	Dustin Hanly
TRAVELING DIRECTOR	Aric Radmacher
GIRLS TRAVELING DIRECTOR	Brian Allen
DEVELOPMENT DIRECTOR	Jason Tripicchio
CLINICS	Jason Tripicchio
COACHES SELECTION	John Smith
COMMUNICATIONS	Amy Jackson
WEBMASTER	Danielle Charboneau
CONCESSIONS DIRECTOR	Don Hall
GOALIE EQUIPMENT	Nate Stulc
GOALIE PROGRAM DIRECTOR	Nate Stulc
ASSISTANT TREASURER	Eryn Block
WREATHS COORDINATOR	Camille Nelson

PIZZAS COORD	Gina Dahlman
RAFFLE TICKET COORDINATOR	Leanne Girard
ICE SCHEDULER	Ross Jerpseth
REGISTRATION/SAFETY DIRECTOR	Heather Tollefson
REGISTRATION COORDINATOR	Danielle Charboneau
MGR COORDINATOR HOUSE	Katie Snell
MGR COORDINATOR TRAVEL	Trina Wambach
RECRUITMENT	Kendall Kapitan-Hondl
JAMBOREE COORDINATORS	Kylene Egan & Brittany Borer
SKATE COORDINATORS	Erik Andrews & Michael Gerberding
SPONSORSHIP	Angie Evans
TEAM PHOTOS COORDINATOR	Sarah Hall

VOLUNTEER COORDINATOR	Erika Mussett & Micaela Reupke
CPYHA TOURNAMENT	Jason Cordes

CP BOOSTER COORDINATOR	Jaime Wambach
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Additional Attendees: Chris Meyer- parent, Rick Eckart- parent, Dan Roehl- Boys High School Liaison, Sam Braastad- parent

3) REPORTS

Sam Paurus	APPROVAL OF MINUTES
PRESENTATION	The October Meeting minutes were emailed to and reviewed by the board.
CONCLUSIONS	Motion was made to approve and was seconded. All approved the October Meeting minutes.

Lesley Koch	TREASURER'S REPORT
PRESENTATION	<p><u>Income</u> \$25,768.08 Gambling \$2,188 Sponsorship Income \$1,015 Ice Sold Income \$3,100 Tournament Income \$575.37 Interest Income from CD \$31,730.19 Total</p> <p><u>Expenses</u> \$11,169.01 Tournament Fees \$2,552 Champlin Athletic \$551 Ice Hockey Systems \$40,597.47 Clinic Instructor Fees \$11,037.51 Try-out Expenses \$71,334.48 Total Expenses</p> <p><u>Cash</u> \$63,372.01 current (\$214,539.63 with CD), down from \$72,725.37 in 2023. Overall, revenue is down about \$60,000 from last year when you remove the CD. Partly due to registration, partly due to lack of ice payments. Expenses are up \$18,000 which is mostly clinics and tourneys fees.</p>
CONCLUSIONS	The October treasurer's report was emailed to and reviewed by the board. Motion was made to approve and was seconded. All approved the October treasurer's report.

Leanne Girard	GAMBLING REPORT				
PRESENTATION		<u>5-8 Grill</u>	<u>Clives</u>	<u>MCT</u>	<u>BWW</u>
	Games Closed	29	41	42	0
	Bingo Net	-	-	-	-
	Pulltab Net	\$20k	\$28k	\$31k	-
	Etab Net	\$15k	\$21K	\$74k	\$7k
	Contribution:	\$25k			
	Net Profit:	\$42k			
	Bank Balance:	Current:	YOY:		
		\$489k	\$683k		
	<ul style="list-style-type: none">Completed yearly continuing education classesElm Creek Brewing is approved for December 1st startRaffle Tickets due December 8th				
CONCLUSIONS	The October gambling report was emailed to and reviewed by the board. Motion was made to approve and was seconded. All approved the October gambling report.				

Sam Paurus	GAMBLING OVERSIGHT
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PRESENTATION	<ul style="list-style-type: none"> Company that handles our gambling audits will now be completing an audit for the Champlin Park Youth Hockey Association general fund.
CONCLUSIONS	

4) COMMITTEE REPORTS

Ross Jerpseth (Ross)	ICE SCHEDULER
	<p>Action Items Completed:</p> <p>Total Ice Summary (*Will fluctuate each month as ice times change)</p> <ul style="list-style-type: none"> <u>Champlin Fall Hours Tracking-160 Hours x \$190 = \$30,400</u> <ul style="list-style-type: none"> Finalized schedule for 160 hours to fulfill our fall contract with the City of Champlin. Rate is \$190 per hour. <ul style="list-style-type: none"> 99 Hours for Traveling 32 Hours for Mite/8U (11 hours at BP) 15 Hours of Breakfast Club 11 Hours of Developmental Ice 10 Hours for Boys HS (3 hours at BP) 5 Hours for Girls HS 2 Hours for Goalie Training <u>Champlin Hours Tracking-860.5 Hours x \$250 = \$215,125</u> <ul style="list-style-type: none"> Currently we have 872.75 hours in schedule against contract of 900 required. Rate is \$250 per hour. Usage by month <ul style="list-style-type: none"> September-14.25 Hours October-179 Hours <ul style="list-style-type: none"> 2 hours unused on 10/31 November-180.33 <ul style="list-style-type: none"> 2 Hours currently unused in November December-170.25 Hours <ul style="list-style-type: none"> 10.5 Hours currently unused in December January-144 Hours <ul style="list-style-type: none"> 4 Hours currently unused in January February-144 Hours <ul style="list-style-type: none"> 1.5 Hours currently unused in February March-27.5 Hours <ul style="list-style-type: none"> Total Write off for unused ice = 20 Hours x \$250=\$5K (excluding February/March ice) <u>Champlin Outdoor Ice</u> <ul style="list-style-type: none"> <ul style="list-style-type: none"> January- February- <u>Willowstone Outdoor Ice</u> <ul style="list-style-type: none"> <ul style="list-style-type: none"> January- February- <u>Brooklyn Park Hours Tracking-338.75 Hours x \$255 = \$86,381.25</u> <ul style="list-style-type: none"> Board voted to approve roughly 340 hours of in season ice at BP. Rate is \$255 per hour. <ul style="list-style-type: none"> September- 3 Hours October- 91.5 Hours <ul style="list-style-type: none"> 2 hours unused on 10/31 November- 82.5 Hours <ul style="list-style-type: none"> 2 hours unused in November December- 52 Hours <ul style="list-style-type: none"> 5 hours currently unused in November January- 83 Hours <ul style="list-style-type: none"> 9 hours currently unused in November February- 26.75 Hours <ul style="list-style-type: none"> Total Write off for unused ice = 18 Hours x \$255=\$4,590 (excluding February ice)

	<p>Action Items In-progress/Pending:</p> <ul style="list-style-type: none"> • Programs/events such as Tryouts, Core Skills Clinics, Developmental Ice, Breakfast Club, Goalie Clinics, Monday Night Skills, Mite/8U vs. Varsity games, and Body Contact clinic have all been worked into the schedule. • Been working with Danielle on new Sports Engine Interface updates which will impact scheduling updates. Publishing schedules is not working as it should. • Working on creating game slots as we prepare for D10 Game Scheduling. • D10 Game scheduling complete for both Traveling and Mite/8U • Ice Draft Complete (Dec-Feb 7th). Roughly 30 ice slots remain open. Will offer for sale publicly. • How will the city bill us for 900 hours? Will we get charged for ice we don't use? <p>Announcements/Accomplishments:</p> <ul style="list-style-type: none"> • Sold 2 hours of ice to Centennial (10/13)-Lesley Sent invoice • Sold 2 hours of ice to D10 for Green Giants (10/2)-Lesley Sent invoice <p>Questions for the board/larger group:</p> <ul style="list-style-type: none"> • How do we handle ice that is "given back"? • Sports Engine vs. CrossBar? • CRYHA ice shortage concerns
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Brett L. – Boys Dustin Hanly – Girls	HOUSE/MITE COMMITTEE
	<p>Will you be in attendance in person: Yes</p> <p>Actions Items Completed:</p> <ul style="list-style-type: none"> • Teams formed for all A – D levels (including coaches, mgrs) – Rosters and teams uploaded in SportsEngine • 37 players on A and two B teams (3 teams, 12-12-13) • 36 players on 8U Team (3 teams, 12-12-12) • 22 players on C (2 teams, 11-11) • 31 D players (4 teams) • Early roster signoff for Barn Burner submitted by Heather Tollefson – waiting for D10 approval • 11/5 was Mite scheduling meeting – Thank you Kris Karlson, Dustin Hanly and Andy LaHoud for attending and helping with scheduling <ul style="list-style-type: none"> ◦ New this year is D10 setting a 25 total game limit for the season • Schedules posted through the end of the year • Mini Rebels continue to move up to Rookies – About 17 have moved up already • MEGA sessions scheduled for 11/18, 12/9, 1/6, and 1/13. They will be on ice while rookies use remaining 1/3 of ice for games. • A and B (2) teams registered for Anoka and Elk River Jamboree • 8U registered for registered for Elk River and Princeton Jamboree • Two 8U teams registered for MN Wild Holiday jamboree at Xcel Energy Center – D10 has stated they will not count these to total game limits since it's a fun opportunity for the kids • 8U had first ice time at CRIC 11/14 and more scheduled sessions on their outdoor ice starting 11/21 (hope the outdoor ice will be ready!) <p>Action Items In Progress:</p> <ul style="list-style-type: none"> • Need to focus on jamboree schedule • Need to finalize Outdoor ice with CIF and BP <ul style="list-style-type: none"> ◦ I've reached out to City of BP and Chad (new CIF manager). Have not heard back from the city and Chad pointed me in the direction of the public works department. • Thinking D Rookies will be Tue/Thursday nights at 6pm at CIF/BP • C Mites tentatively to be scheduled Monday/Wednesday nights at Willowstone • Mini Rebel winter registration needs to be set up <ul style="list-style-type: none"> ◦ Need to get message out to mini families that the last fall session will be 12/14 and winter session will start 12/21 ◦ Last mini's move ups will happen at the end of the fall session <p>Equipment request:</p> <ul style="list-style-type: none"> • Give and go passer \$440 plus tax - Give-N-Go 60 Inch On-Ice Model – Give-N-Go Hockey <ul style="list-style-type: none"> ◦ We do have one for the association currently. Would be helpful to have a 2nd to help cycle more players through faster which will help there be less standing around. ◦ Ability to be used by entire association

Radmacher (Joe)	<p>HOCKEY OPERATIONS: Traveling Committee, Goalie Director, Hockey</p> <p>Development, Coaching Coordinator & Equipment Coordinator</p>
	<p>Will you be in attendance in person: Yes</p> <p>Travel Director/Traveling Committee</p> <ul style="list-style-type: none"> Held Traveling Committee meeting, 10/27. Started RFP process for various training programs (BFC, MNS, Fall Skills, Goalie Training) for 2025/2026 season, estimated timeline: <ul style="list-style-type: none"> RFPs were sent to vendors on 11/12/2024. Vendors to present proposals to TC, 11/24/2024 TC to review and analyze proposals, Dec 2024 TC to submit recommendations to CPYHA BOD, Jan 2025 Announce hiring decision- Feb 2025 Held first "School Days off Clinics" on 10/17 & 10/18. <ul style="list-style-type: none"> Great turn out, 20-40 skaters out there per session <p>Coaching Coordinator-JS</p> <ul style="list-style-type: none"> Sent Coach Agreements out to all paid coaches. Various check-in points with coaches Looking at ways to retain and attract top coaching talent. Sent communication out on Mentorship program. Request to increase coach reimbursement budget: <ul style="list-style-type: none"> Reimburse non-parent coaches for mileage to in-town away games. <ul style="list-style-type: none"> Currently only reimbursing for out-of-town tournament travel Some league games are 125 miles round trip. Reimburse coaches for meals at team dinners held in town. <ul style="list-style-type: none"> Currently only reimbursing for out-of-town meals. We do not pay coaches for time off the ice, should cover food expense when it is a team function, even if in town. <p>Hockey Development Director- JT</p> <ul style="list-style-type: none"> In partnership with FHIT/MEGA, gathering feedback from coaches to continuously improve Monday Night Skills Monitoring and evaluating BFC attendance. Planning moving BFC down to 2 sessions 2 days a week now that HS season has started, and district games are in full swing. <p>Questions for the board/larger group:</p> <ul style="list-style-type: none"> Request to increase to coach reimbursement budget. <ul style="list-style-type: none"> Reimburse non-parent coaches for mileage to away games in-town. <ul style="list-style-type: none"> Currently only reimbursing for out-of-town tournament travel Some league games are 125 miles round trip. Reimburse coaches for meals at team dinners held in town. <ul style="list-style-type: none"> Currently only reimbursing for out-of-town meals. We do not pay coaches for time off the ice, should cover food expense when it is a team function, even if in town. Handbook Updates <ul style="list-style-type: none"> PG 12/Player Behavior- Currently states No teams shall have social media accounts representing CPYHA. <ul style="list-style-type: none"> There has been no communication sent out to membership on this change, some teams are still running social media accounts. It is common practice in the hockey world for teams to have team social media accounts to post about upcoming games and results for fans and other associations to follow. <u>Propose</u> we change to allow teams to have social media accounts, but the person running the account must register the account with CPYHA board as they will be the ones held accountable for any inappropriate posts. Can also include head coach and manager in the registration process. <ul style="list-style-type: none"> Even if Board decides not to change, need to add in handbook what the consequences will be for teams violating this rule. Pg. 10/Board member to be in attendance at every tryout/evaluation. <ul style="list-style-type: none"> Edit to add: Board member will be present at all times when scores are being entered from evaluators by traveling committee members.

Brian Allen (Megan)	GIRLS TRAVELING DIRECTOR
	<ul style="list-style-type: none"> Girls jerseys are in 10UB1 roster change with goalies
Erika Mussett & Micaela Reupke (Brett)	VOLUNTEER COORDINATOR
	Action Items Completed: <ul style="list-style-type: none"> Updated Sports Engine to reflect committee volunteer hours requirements per the handbook Wreath Pickup Dibs uploaded Rebel Classic Thanksgiving Tourney Dibs uploaded Concessions uploads own Dibs. Marking completion of Dibs hours weekly
Don Hall (Cory)	CONCESSIONS
	<p>Concessions are up and running. About 4,000 in sales so far. First invoices that need reimbursement will go to Lesley later this month or early December. First HS game was a decent success.</p> <p>Open issues: Rink should look to replace the ice machine. It is currently working, but has been clogged a few times already this year. Slushie machine has been problematic. This is already being looked at by Kelly and we are also looking at alternate vendors to provide this service.</p>
Jason Cordes (Ross)	CPYHA THANKSGIVING TOURNAMENT
	<p>Action Items Completed: we have 10 teams and ready for the tournament next week. Refs and EMT's have been confirmed. Both rinks have the schedule and are ready. Concessions will be offered at both rinks.</p> <p>Action Items In-progress/Pending: Working on filling the DIB items.</p> <p>Announcements/Accomplishments: Bantam team parents have been notified of the amount of work this tournament is but the reward is worth it for the team.</p> <p>Questions for the board/larger group: Will be reaching out to all teams for feedback for 2025 tournament. Didn't do t-shirts this year as they were not well ordered last year.</p> <p>Other Notes: Megan Trippichio will be taking this role on next year!!</p>
Multiple people (Brett)	FUNDRAISING
Pizza – Gina Wreaths – Camille Raffle Tickets – Leanne	No updates.
Angie Evans(Will)	SPONSORSHIP
	<ul style="list-style-type: none"> Final checks have come in and signs are updated.

Heather/Danielle (Heather)	REGISTRATION/SAFETY
	<p>322 total players (5 short of 2023-24)</p> <p>No changes to traveling from last meeting</p> <p>House- all early rosters submitted for Barn Burner (Mite A, B Navy, B White, 8UA, 8UB)- we will get 5 \$100 fees</p> <p>10 Jr Gold waivers to OMGHA</p>

Katie S./Trina W. (Heather)	MANAGER COORDINATORS
House – Katie Snell	<p>Will you be in attendance in person: TBD, leaning towards yes.</p> <p>Action Items Completed:</p> <ul style="list-style-type: none"> - All House Managers registered and cleared to manage - Held House Manager Meeting on 11/12 -List of House Managers -Presentation -Notes - All House Managers successfully launched into the season <p>Action Items In-progress/Pending:</p> <ul style="list-style-type: none"> -Organizing Raffle Ticket Drop Off table for managers on 12/8 - Collecting and creating Last-Year-Mite Game Rosters <p>Announcements/Accomplishments:</p> <p>Questions for the board/larger group:</p> <ol style="list-style-type: none"> 1. Is there an alternative to collecting Volunteer Checks from everyone in the association? Is there an option for charging families after the fact (like an ice bill fee)? Not allowing future registration if fee isn't paid? It just seems like we're making a lot more work and taking resources from the majority of people for a problem that affects a very slim majority.
Travel – Trina W.	No updates.

Kendall Kapitan-Hondl (Heather)	RECRUITMENT
	<ul style="list-style-type: none"> • Took down banners • Potentially taking social media over • Flyers to schools/daycares

Eric Andrews & Michael Gerberding (Ross)	SKATE
	No updates.

Kylene Egan & Brittany Borer (Cory)	Mite Jamboree
	<p>Action Items In-progress/Pending:</p> <ol style="list-style-type: none"> 1. Waiting on shirt colors from Champlin Athletic. Kylene was in there last week and Craig said he had new options and would get them over to us. 2. We have sent multiple emails/letters for sponsorships around the city of Champlin. 3. We are trying to contact the Balloon lady.

	<p>4. Manger meeting is tonight, once Katie has full rosters/managers she will communicate to us and we will set up our first meeting.</p> <p>Announcements/Accomplishments:</p> <p>1. Oh Fer Cute Face Painting will be attending during the coaches game</p>
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Sydney Lindenfelser	BY-LAWS/HANDBOOK
	No updates.

Jaime Wambach (Jaime)	CP BOOSTER COORDINATOR
	<ul style="list-style-type: none"> Youth night for Boys Highschool is 12/12/24. Teddy Bear toss is also same night. Mentors need to be assigned to each team (must be 17 years old or less) now that High School rosters are formed. We requested that phone numbers for each mentor be shared to head coach so we have better communication as to when they can attend practices etc...

5) OLD BUSINESS:

6) NEW BUSINESS:

- Putting more money into recruitment? Strategic planning meeting for board around it.
- Putting clearer information in handbook about social media accounts.

7) ANNOUNCEMENTS:

8) ADJOURNMENT: 7:47pm