



CPYHA BOARD MEETING AGENDA

March 19, 2024

MEETING CALLED BY	CPYHA Board of Directors
TYPE OF MEETING	Monthly Board Meeting
FACILITATOR	Sam Paurus (President)
NOTE TAKER	Sydney Lindenfelser (Secretary)
TIMEKEEPER	Megan Tripicchio (Vice President)
ATTENDEES	Board of Directors, Committee Directors & General Members

1) CALL TO ORDER- 7:02pm

2) ROLL CALL - Sydney

Board of Directors	NAME
PRESIDENT	Sam Paurus
VICE PRESIDENT	Megan Tripicchio
TREASURER	Jason Dvorak
SECRETARY	Sydney Lindenfelser
MEMBER AT LARGE	Ryan Tesdall
MEMBER AT LARGE	Jason Cordes
MEMBER AT LARGE	Joe Housman
MEMBER AT LARGE	Ross Jerpseth
MEMBER AT LARGE	Will Evans
MEMBER AT LARGE	Jaime Wambach
MEMBER AT LARGE	Dustin Hanly
MEMBER AT LARGE	Brett Lampe
GAMBLING MANAGER	Leanne Girard

COMMITTEE	NAME
MITE DIRECTOR	Joe Housman
CO-MITE DIRECTOR	Brett Lampe
GIRLS MITE DIRECTOR	Dustin Hanly
TRAVELING DIRECTOR	Aric Radmacher
GIRLS TRAVELING DIRECTOR	Megan Tripicchio
DEVELOPMENT DIRECTOR	Jason Tripicchio
CLINICS	Jason Tripicchio
COACHES SELECTION	John Smith
COMMUNICATIONS	Amy Jackson
WEBMASTER	Danielle Charboneau
CONCESSIONS DIRECTOR	Don Hall
GOALIE EQUIPMENT	Nate Stulc
GOALIE PROGRAM DIRECTOR	Nate Stulc
CANDY BARS COORDINATOR	Abby Frazer

WREATHS COORDINATOR	Camille Nelson
HEGGIES PIZZAS COORD	Nicole Kolander
RAFFLE TICKET COORDINATOR	Leanne Girard
ICE SCHEDULER	Ross Jerpseth
REGISTRATION/SAFETY DIRECTOR	Heather Tollefson
REGISTRATION COORDINATOR	Danielle Charboneau
MGR COORDINATOR HOUSE	Katie Snell
MGR COORDINATOR TRAVEL	Trina Wambach
RECRUITMENT	Angela Bjornstad
JAMBOREE COORDINATORS	Kendall Kapitan-Hondl & Gina Dahlman
SKATE COORDINATORS	Erik Andrews & Michael Gerberding
SPONSORSHIP	Angie Evans

TEAM PHOTOS COORDINATOR	Sarah Hall
VOLUNTEER COORDINATOR	Angela Glass

CPYHA TOURNAMENT	Dan Roehl, Jeff Carlson & Jake Cowman
CP BOOSTER COORDINATOR	Jaime Wambach

Additional Attendees: Lesley Koch

3) REPORTS

Sam Paurus	APPROVAL OF MINUTES
PRESENTATION	The February meeting minutes were emailed to and reviewed by the board.
CONCLUSIONS	Motion was made to approve and was seconded. All approved the February meeting minutes.

Jason Dvorak	TREASURER'S REPORT
PRESENTATION	<p>Income</p> <ul style="list-style-type: none"> • \$5,500 Concessions • \$4,000 Pizza/Butter Braids (applied to ice bills) • \$650 Jamboree Sponsors • \$18,500 Ice Payments • \$29,000 Total <p>Expenses</p> <ul style="list-style-type: none"> • \$3,700 Concessions • \$3,500 Ice Scheduler (2 of 2) • \$600 CRIC Ice Rental • \$18,000 Traveling Coaches Pay/Hotel Reimbursement • \$18,000 Skills, Breakfast Club, Goalies • \$12,000 Tournament Fees (D10, Regions) • \$61,400 Total <p>Cash</p> <ul style="list-style-type: none"> • \$58,600, up from \$43,000 last year
CONCLUSIONS	The February treasurer's report was emailed to and reviewed by the board. Motion was made to approve and was seconded. All approved the February treasurer's report.

Leanne Girard	GAMBLING REPORT				
PRESENTATION		<u>5-8 Grill</u>	<u>Clives</u>	<u>MCT</u>	<u>BWW</u>
	Games Closed	30	45	52	2
	Bingo Net	-	-	-	-
	Pulltab Net	\$23k	\$28k	\$39k	\$1.3k
	Etab Net	\$16k	\$5K	\$52k	\$7k
	Contribution:	\$44k			
	Net Profit:	\$23k			
	Bank Balance:	Current:	YOY:		
		\$630k	\$565k		
	<ul style="list-style-type: none">• Will donate to city next month• Draft from annual audit came and it looked good.				
CONCLUSIONS	The February gambling report was emailed to and reviewed by the board. Motion was made to approve and was seconded. All approved the February gambling report.				

Sam Paurus	GAMBLING OVERSIGHT
PRESENTATION	Annual audit will be coming out next month from our third party.
CONCLUSIONS	

4) COMMITTEE REPORTS

Ross Jerpseth (Ross)	ICE SCHEDULER
	<p>Action Items Completed:</p> <ul style="list-style-type: none"> We currently have 160 hours out of our 160-hour Fall Ice commitment. Breakfast Club scheduled through 2/15/24 Total write-off risk of unused ice = \$5,760 <p>Season Ice Summary (*Will fluctuate each month as ice times change)</p> <ul style="list-style-type: none"> <u>Champlin Fall Hours Tracking \$180/Hr-160 Hours</u> <ul style="list-style-type: none"> 160 Hours x \$180/Hr. = Total Ice Cost = \$28,800 <ul style="list-style-type: none"> July-4 Hours August-15 Hours September-129 Hours October-12 Hours <u>Champlin Hours Tracking \$240/Hr-895.75 Hours (4.25 short)</u> <ul style="list-style-type: none"> 900x \$240/Hr. = Total Ice Cost = \$216,000 Currently tracking to be short by 5.25 hours of our 900-hour commitment Breakfast Club only through February 15th. Usage by month <ul style="list-style-type: none"> September-37.5 October-193.5 November-183.25 December-170 January-164.25 February-128.5 March-17.75 Total Write off for unused ice = 5.25 Hours (\$1,260) <u>Champlin Outdoor Ice</u> <ul style="list-style-type: none"> 1 Total Hours \$55 per hour <ul style="list-style-type: none"> January-1 Hours February-0 Hours <u>Willowstone Outdoor Ice</u> <ul style="list-style-type: none"> 2 Total Hours <ul style="list-style-type: none"> January-2 Hours February-0 Hours <u>Brooklyn Park Hours Tracking \$250/Hr-324.25 Hours</u> <ul style="list-style-type: none"> 322.75 Hours x \$250/Hr. = Total Ice Cost = \$80,687.50 *Includes 17.25 Hours for Thanksgiving tournament <ul style="list-style-type: none"> September-3 October-100.25 November-78 December-38 January-73.5 February-30 Total Write off for unused ice = 18 Hours (\$4,500) <p>Action Items In-progress/Pending:</p> <ul style="list-style-type: none"> Posted ice for sale, sent out to a few possible associations, and contact at MN Hockey <ul style="list-style-type: none"> ACYHA purchased some ice in February-Dvorak to invoice. Forum turned away ACYHA for one hour. Anoka PW team purchased 1 hour in March BP to give us same hours next year, plus additional 16 (8 weeknight for Mites).

Joe Houseman/Brett L. – Boys Dustin Hanly – Girls	HOUSE/MITE COMMITTEE
	Action Items Completed: <ul style="list-style-type: none"> - Wrapped up season – collected all goalie gear, puck bags - Confirmed purchase order of 4 new Mite Nets with pegs – should be receiving invoices in two installments (Dvo have you received anything?) Questions for board <ul style="list-style-type: none"> - Date for Mite Jamboree – should we consider a different date or overall format?

Radmacher (Jason C.)	HOCKEY OPERATIONS: Traveling Committee, Goalie Director, Hockey Development, Coaching Coordinator & Equipment Coordinator
	Travel Director/Traveling Committee <ul style="list-style-type: none"> • Sent out Coach evaluation surveys to traveling families to gather feedback. • Working on gathering player feedback from coaches to potentially incorporate into next year's tryouts. • Will be starting to schedule coach debrief meetings. • Identified new tournament coordinator: Cindy Solo • All CPYHA equipment has been picked up (Pucks, goalie gear, etc.). Will be working on banners this week. • Starting to work on 2024/2025 training. • Starting to review player numbers for 2024/2025 season to determine number of teams, initial declarations and register for tournaments. • Bantam Transition meeting with HS program scheduled for Tuesday, March 25, 2024 • CPR logos have been installed on the rink floor • We will begin our off season jersey fittings soon and will be looking at different sock options for the upcoming season. Questions for the board/larger group: <ul style="list-style-type: none"> • Potential action item for board would be to have glass replaced on one of the Trophy cabinets and have someone go through cases, take out old trophies to make some room. Board will look at replacing new trophy cases.

Bjorn Burnevik (Megan)	GIRLS TRAVELING DIRECTOR
	Working on next season stuff Numbers look strong for 10's Steady for 12's and 15's We do anticipate hosting 15's next year

Angela Glass (Brett)	VOLUNTEER COORDINATOR
	Will you be in attendance in person: Yes Action Items Completed: <ol style="list-style-type: none"> 1. Twenty-two (26) team managers have sent their hours and they have been entered. <ul style="list-style-type: none"> o Still missing hours from 10U A, 8U C White, and 8U C Red 2. Registration issues resolved for all. 3. Jamboree hours completed in DIBS. All concession hours completed in DIBS, except for the teams above 4. Created a list for the board of families that have not completed their hours. Action Items In-progress/Pending: <ul style="list-style-type: none"> • DIBS applies as complete any player that reaches the required hours regardless of the concession hours. I have not had the time yet to make sure all families have the required concession hours. • Some names I came across that have not met the required concession hours, yet have met the required number of hours:

	Questions for the board/larger group: <ul style="list-style-type: none"> I do not know who the Team Manager for Teams 10U A, 8U C White, and 8U C Red are. May you please ask them to send me the hours for their team? Do we need to email the families who are short on hours to check their DIBS to make sure nothing is missing before their checks are checked? How should this be handled? <ul style="list-style-type: none"> I trust all hours have been added and I have done my best, but there have been some surprises, such as families claiming they did concession hours but those shifts are not even in DIBS yet they received a confirmation email from us that they have claimed those shifts.
--	---

Don (Ryan T.)	CONCESSIONS
	No updates.

Dan Roehl, Jeff Carlson & Jake Cowman (Ross)	CPYHA THANKSGIVING TOURNAMENT
	<p>Announcements/Accomplishments: Everyone that was involved in this year's tournament has said that they would help next year.</p> <p>Questions for the board/larger group: Do we have a parent or set of parents that will take the lead? Cordes has stepped up.</p> <p>Other Notes: Jason Cordes will be a key figure in next year's tournament.</p>

Multiple people (Brett)	FUNDRAISING
Candy Bars – Abby Pizza – Nicole Wreaths – Camille Raffle Tickets – Leanne	No updates.

Angie (Will)	SPONSORSHIP
	No updates.

Heather/Danielle (Megan)	REGISTRATION/SAFETY
	<p>No new updates for reg.</p> <p>Still plan to open reg 7/15.</p> <p>Will have a D10 meeting in May/early June to plan for next year's rule changes.</p>

Katie S./Trina W. (Ryan T.)	MANAGER COORDINATORS
House – Katie Snell	I have nothing to report. The season was a success for House Managers and I'm excited to stay on as House Manager Coordinator next year. If Trina Wambach decides to stay on for one more year as Traveling Manager Coordinator, I told her I would shadow her next season and then take over for her the year after.

Travel – Trina W.	<p>Action Items Completed:</p> <ol style="list-style-type: none"> 1. Volunteer hours for each team have been submitted. 2. Coaches evaluations have been sent to all managers to forward to their teams. <p>Action Items In-progress/Pending:</p> <ol style="list-style-type: none"> 1. Gamesheet Ipads are still being handed in, missing a few teams as of today. Once all are received, I will work with Nate Stulc and Champlin Athletic on next steps for returning all of them back to the association and where they will be stored in the off season.
-------------------	--

Angela B. (Joe)	RECRUITMENT
	No updates.

Eric Andrews & Michael Gerberding (Ross)	SKATE
	<p>Action Items In-progress/Pending: S.K.A.T.E. Banquet was held at Urban Air on Thursday 2/29/24. Roughly 100 kids attended the event. Erik submitted reimbursement to Jason/Lesley on 3/1/24 in the amount of \$3,004.99</p>

Kendall Kapitan-Hondl & Gina Dahlman(Joe)	Mite Jamboree
	<p><u>Executive Summary</u></p> <ul style="list-style-type: none"> • Jamboree was held March 1-3, 2024 • 31 teams played in the Jamboree • 14 CPYHA teams, 25 Mini Rebels and 17 invited teams for a total of approximately 400 players • Silent Auction was held on Saturday. There were 16 baskets (3 less than 2023) with a total of \$3425 raised (YoY difference of (\$2080)). • Raffle items donated included: Wooden Hockey Stands(Amy Jackson's dad), Kern and MN Lakers Camps, Jersey Quilts, Dibs, Sherwin Williams Paint Kit. Tickets were sold @ \$5 each, raising a total of \$940 (YoY difference of (\$605)) *Note to begin raffle on Friday at the start of Jamboree Games • 2024 Vendors- Two Scoops sold ice cream all weekend (pending # bowls sold)They said it was worth their while. OhFerCute Face Painting was there Saturday 1-8pm. (pending final sales from vendor). Champlin Athletic all three days, Free Mullet cuts during coaches game • 144 shirts sold (YoY increase of 13 shirts) • Each Mite team had a party. Parties included cupcakes, Gatorade, medals, Hockey accessory Bag swag \$100.00 (Savings by using previous year supplies) • Coaches Game featured competition at 2nd intermission(Fastest Skater and Best Celly) which is always a hit. • During the coaches game, 94/144 Mites registered. Any mite in attendance we held a MITE ONLY Raffle, CHUCK A PUCK and Parent Appreciation Raffle Free mullets were given during the coaches game only by Sports Clips. <p>NEW THIS YEAR:</p> <ul style="list-style-type: none"> • Two 24/25 DIBS hours for Raffle and Silent Auction Basket. • Made the decision to only do bag tags on odd jamboree years. Still was able to provide a personalized gift for players with last name hockey accessory bags • Two Scoops was a hit. Mites got a free coupon and it was worth their while in sales. • OhFerCute FacePainting was also a huge hit for CPR and CP Rebel Players • Made a strategic decision to balance CP Rebels with CPR girls teams to ensure they felt included in the Mite Jamboree(decor, personalization, team parties) • Secured \$1150.00 in jamboree specific sponsors • Outside teams received snack bags of candy/juice. *Leveraging 2023 supply overage • Silent Auction was setup in the PIT. This worked great! • Had credit card machine set up with Don and Kelly for silent auction payment

- CPYHA Mite players each received: CPYHA or CPCR personalized hockey accessory bag, medals and a cupcake party per team
- Outside teams received goody bag with water & snacks
- Mini Rebel players received medals and cupcake

EXPENSES:

- Medals \$693.19
- Hockey Accessory Bags + Filler \$1821.00
- Decorations: \$813.07
- Gatorade \$00 (Donated by Kemp Family)
- Cupcakes - \$179.45
- External Team Bag Filler \$100.0
- Prizes for Coaches Game - \$244.93
- Jamboree Committee weekend items - \$145.44
- Program Design & Last Minute Printing \$404.36
- Sucker Tree Prizes \$244.93

1.	Expenses	\$4,401.44		
2.	Budget	\$4,000.00		
3.	Total		\$(401.44)	(line 2-1)
4.	Weekend Proceeds	\$5515.00		
	Final Jamboree Profit	\$1113.56		(line 3 + line 4)

COACHES GAME PRIZES:

Chuck a Puck

1. 2024-2025 CPYHA Fall Registration - Winner Wyatt Claypool
2. CPYHA Fall Skills Clinic Registration – Winner Isabelle Emerson
3. Kern Hockey Summer Clinic- Winner Shane Leitschu
4. Dave Brown Mite Summer Camp – Winner Nora Walstrom

Mite Raffle

1. 2 Kern Hockey Summer Camp- Winner Ryker Mussett
2. Custom CPCR Hockey Gear Stand – Winner McKenzie LaHoud
3. Custom CP Rebels Hockey Gear Stand – Henry Kemp
4. CP Blanket – William McPheeters
5. CPCR Jersey Quilt- Vivienne Lampe
6. CP Jersey Quilt – Beckham Snell

Mite Parent Appreciation Raffle (Paid Adult)

1. Custom Gopher Hockey Gear Stand – Winner Mark Franklin
2. Custom Wild Hockey Gear Stand – Winner Sarah Zins
3. 24/25 DIBS- Dan Hagman
4. Sherwin Williams Paint- Michelle Cassidy

NEXT YEAR SUGGESTIONS

- Order cupcakes from Target. Don't waste time looking at other companies. They gave us buy one get one on cost and with employee discount it was less than .50/cupcake @ \$171.
- Order Medals from Just Awards- DON'T try different vendors and check size specs in proof
- Have a role for Social Media on the committee who can be onsite weekend of to capture content for the social channel. One post for the jamboree was done despite a content calendar that was sent.
- Streamline raffle execution
- A new Coffee Place, **Just Love Coffee**, was opening in April 2024, they would come back for 2025 in the mornings.

Sydney Lindenfelser	BY-LAWS/HANDBOOK
	By-laws were shared at Pre-board meeting. Board will sign them at April meeting and they will be posted online after.

Jaime Wambach (Jaime)	CP BOOSTER COORDINATOR
	<ul style="list-style-type: none"> • End of year banquet this Thursday • Bantam transition meeting • Student coaches: all hours needed up uploaded to google by March 8th for reimbursement of USA hockey • April 14th- next booster club meeting

- | | |
|--|---|
| | <ul style="list-style-type: none">• Girls new booster president: Julie Walker |
|--|---|

- 5) OLD BUSINESS:
- 6) NEW BUSINESS:
- 7) ANNOUNCEMENTS:
- 8) BOARD VOTES MADE OVER EMAIL:
- 9) ADJOURNMENT: 7:58pm