



CPYHA BOARD MEETING AGENDA

October 17, 2023

MEETING CALLED BY	CPYHA Board of Directors
TYPE OF MEETING	Monthly Board Meeting
FACILITATOR	Sam Paurus (President)
NOTE TAKER	Sydney Lindenfelser (Secretary)
TIMEKEEPER	Megan Tripicchio (Vice President)
ATTENDEES	Board of Directors, Committee Directors & General Members

1) CALL TO ORDER- 7:03pm

2) ROLL CALL - Sydney

Board of Directors	NAME
PRESIDENT	Sam Paurus
VICE PRESIDENT	Megan Tripicchio
TREASURER	Jason Dvorak
SECRETARY	Sydney Lindenfelser
MEMBER AT LARGE	Ryan Tesdall
MEMBER AT LARGE	Jason Cordes
MEMBER AT LARGE	Joe Housman
MEMBER AT LARGE	Ross Jerpseth
MEMBER AT LARGE	Will Evans
MEMBER AT LARGE	Jaime Wambach
MEMBER AT LARGE	Dustin Hanly
MEMBER AT LARGE	Ryan Karasek
GAMBLING MANAGER	Leanne Girard

COMMITTEE	NAME
MITE DIRECTOR	Joe Housman
CO-MITE DIRECTOR	Brett Lampe
GIRLS MITE DIRECTOR	Dustin Hanly
TRAVELING DIRECTOR	Aric Radmacher
GIRLS TRAVELING DIRECTOR	Megan Tripicchio
DEVELOPMENT DIRECTOR	Jason Tripicchio
CLINICS	Jason Tripicchio
COACHES SELECTION	John Smith
COMMUNICATIONS	Amy Jackson
WEBMASTER	Danielle Charboneau
CONCESSIONS DIRECTOR	Don Hall
GOALIE EQUIPMENT	Nate Stulc
GOALIE PROGRAM DIRECTOR	Nate Stulc
CANDY BARS COORDINATOR	Abby Frazer

WREATHS COORDINATOR	Camille Nelson
HEGGIES PIZZAS COORD	Nicole Kolander
RAFFLE TICKET COORDINATOR	Leanne Girard
ICE SCHEDULER	Ross Jerpseth
REGISTRATION/SAFETY DIRECTOR	Heather Tollefson
REGISTRATION COORDINATOR	Danielle Charboneau
MGR COORDINATOR HOUSE	Katie Snell
MGR COORDINATOR TRAVEL	Trina Wambach
RECRUITMENT	Angela Bjornstad
JAMBOREE COORDINATORS	Kandall Kapitan-Hondl & Gina Dahlman
SKATE COORDINATORS	Erik Andrews & Michael Gerberding
SPONSORSHIP	Angie Evans

TEAM PHOTOS COORDINATOR	Sarah Hall
VOLUNTEER COORDINATOR	Angela Glass

CPYHA TOURNAMENT	Dan Roehl, Jeff Carlson & Jake Cowman
CP BOOSTER COORDINATOR	Jaime Wambach

Additional Attendees: Kellie Stricker-Smith, Ashley Lloyd, John Kuntz, Todd Gilbertson, KC Aswegan, Jennifer Erickson, Matt Erickson, Leslie Koch, Rick Gould, Kyle McDermott, Tom Jenkins, Nate Miller, Sarah Hall, Steve Ellefsen and Kory Ellefsen.

3) REPORTS

Sam Paurus	APPROVAL OF MINUTES
PRESENTATION	The September meeting minutes were emailed to and reviewed by the board.
CONCLUSIONS	Motion was made to approve and was seconded. All approved the September meeting minutes.

Jason Dvorak	TREASURER'S REPORT
PRESENTATION	<p>Revenue</p> <ul style="list-style-type: none"> • \$2541 Fall Clinics, \$34,600 total (up almost 10%) • \$23,950 Registration, \$91,000 total (Another \$6,000 or so in October, about even) • \$1550 Tourney Income (10 teams including us, will cash more checks in October) • \$198 Ice Payments (prior year, still collecting more in October) • \$28,300 Total Revenue <p>Expenses</p> <ul style="list-style-type: none"> • \$96 Accounting fees 1099/96 • \$785 - D10 2022/23 12UB Girls D3 Fees • \$118 22/23 Trophy Engraving • \$1200 Sports Engine Annual Fee • \$550 Ice Hockey Systems Software • \$380 D10 Golf • \$1215 Tryout Refs • \$24,000 Total Expenses <p>October</p> <ul style="list-style-type: none"> • Falls Skills • Tryout Expenses • Divider Pads • Coaches Pay? • Gambling Contribution \$60,000 Neighborhood
CONCLUSIONS	The September treasurer's report was emailed to and reviewed by the board. Motion was made to approve and was seconded. All approved the September treasurer's report.

Leanne Girard	GAMBLING REPORT				
PRESENTATION		5-8 Grill	Clives	MCT	BWW
	Games Closed	27	40	56	1
	Bingo Net	-	-	-	-
	Pulltab Net	\$20k	\$26k	\$36k	\$1k
	Etab Net	\$9k	\$24K	\$57k	\$228
	Contribution:	\$0			
	Net Profit:	\$43k			
	Bank Balance:	Current:	YOY:		
		\$649k	\$554k		
	Other: Raffle tickets will be pulled on January 16 th .				
CONCLUSIONS	The September gambling report was emailed to and reviewed by the board. Motion was made to approve and was seconded. All approved the September gambling report.				

Sam Paurus	GAMBLING OVERSIGHT
PRESENTATION	No updates.
CONCLUSIONS	

4) COMMITTEE REPORTS

Ross Jerpseth (Ross)	ICE SCHEDULER
	<p>Action Items Completed:</p> <ul style="list-style-type: none"> • We currently have 160 hours out of our 160-hour commitment. • Tentatively scheduled through 11/5/23 and published to Sports Engine Calendars • Monday Night Skills schedule finalized. Remainder of the schedule will be published soon. • Had discussion with Nate Miller regarding CPYHA's annual ice and processes. • Sent Ice Scheduling outline to Trip/Rads. Shared at coaches meeting on 10/1. Also sent to manager coordinator to share at managers meeting. <p>Season Ice Summary (*Will fluctuate each month as ice times change)</p> <ul style="list-style-type: none"> • <u>Champlin Fall Hours Tracking \$180/Hr-160 Hours</u> <ul style="list-style-type: none"> ○ 160 Hours x \$180/Hr. = Total Ice Cost = \$28,800 <ul style="list-style-type: none"> ▪ July-4 Hours ▪ August-15 Hours ▪ September-129 Hours ▪ October-12 Hours • <u>Champlin Hours Tracking \$240/Hr-876.25 Hours</u> <ul style="list-style-type: none"> ○ 877.25 x \$240/Hr. = Total Ice Cost = \$210,300 ○ Currently tracking to be short 23.75 hours of our 900-hour commitment ○ Breakfast Club only through October as of now. <ul style="list-style-type: none"> ▪ September-37.5 ▪ October-194.75 ▪ November-156.75 ▪ December-162.5 ▪ January-142.5 ▪ February-149.75 ▪ March-32.5 • <u>Champlin Outdoor Ice</u> <ul style="list-style-type: none"> ○ To be determined. <ul style="list-style-type: none"> ▪ January ▪ February • <u>Brooklyn Park Hours Tracking\$250/Hr-324.5 Hours</u> <ul style="list-style-type: none"> ○ 324 Hours x \$250/Hr. = Total Ice Cost = \$81,000 ○ *Includes 17.25 Hours for Thanksgiving tournament <ul style="list-style-type: none"> ▪ September-3 ▪ October-100 ▪ November-78.5 ▪ December-38.75 ▪ January-72.75 ▪ February-31 <p>Action Items In-progress/Pending:</p> <ul style="list-style-type: none"> • Preparing for D10 Game scheduling. <ul style="list-style-type: none"> ○ Created game slots for each team and submitted to D10 ○ Includes games slots for upper mites/8U • D10 game scheduling meeting 10/21-10/22 <ul style="list-style-type: none"> ○ Final D10 Game Schedules will be released by 10/25/23 and will be published to Sports Engine calendars. • Ice Draft tentatively set for 11/5/23 at Brooklyn Park CAC <p>Announcements/Accomplishments:</p> <p>Questions for the board/larger group:</p>

	<ul style="list-style-type: none"> HOC-Will we continue with breakfast club beyond October? Would add 7.5 hours per week towards our 900-hour commitment.
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Joe Houseman/Brett L. – Boys Dustin Hanly – Girls	HOUSE/MITE COMMITTEE
	<p>Action Items Completed:</p> <ul style="list-style-type: none"> Brett Lampe has been great stepping in as Co-Director. Kickoff weekend for Core Skills was 10/7 – held a coaches game and parent info sessions (5) after each of the mite/8U/mini rebel skates 8U CRIC Ice will start mid-November Still getting couple registrations a week – <ul style="list-style-type: none"> Consider adding an auto-email that is generated when first year players register next year, otherwise we just have to check back every couple days which is hard to stay on top of. Brett exploring using S.E. for Core Skills Finalized dates for Mite Jamboree: 3/1 – 3/3. <p>Action Items In Progress:</p> <ul style="list-style-type: none"> Order for 10 new black divider pads – we're told they have shipped Starting to work with Kris Karlson on getting November Schedule setup Teams will be formed first week of November (week of 11/6) Mite Jerseys ordered / in progress (Nate?) Working with Nate and MEGA for 4 mite sessions. In past we gave up an hour each month. This year we are exploring putting them on at same time as a rookie game since they use < ½ the ice. Need to finalize last jamboree for advanced and 8U – likely Anoka 1/27-28 for Advanced For rookie games, considering rotating advanced groups through to work on things like positioning, offsides, etc. Or consider letting Minis use the ice on Sundays (give them 2 days / week). Need to reach out to neighboring rinks to explore mid-week ice for Advanced Mites. <p>Rookie numbers starting to come up. As of 10/12/2023 we plan to have: 8U B – 12 players 8U C – 24 players (2 teams) A – 10/11 players B – 22 players (2 teams) C – approx. 40 players D – Currently at 25-30, but expect to get close to 35-40 so will plan on 4 teams this year (vs. 6 teams and 48 total last year). Some minis are already moving up.</p>

Radamacher (Jason C.)	<p>HOCKEY OPERATIONS: Traveling Committee, Goalie Director, Hockey</p> <p>Development, Coaching Coordinator & Equipment Coordinator</p>
	<p>Will you be in attendance in person: YES</p> <p>Travel Director/Traveling Committee-AR</p> <ul style="list-style-type: none"> Tryouts completed. <ul style="list-style-type: none"> Teams Declarations Finalized: BAA, BB1, BB2, PWA, PWB2, PWC, SQTA, SQT B1, SQT B2, SQC Objective of tryouts is to ensure that each player is given a fair evaluation and that players are placed at the most appropriate level. <ul style="list-style-type: none"> Misconception that tryouts are meant to provide players feedback on what they need to improve on. Development feedback should be requested by coaches during regular season and from off-season training. Coach kick off meeting was held 10/1/23 at Sundance- good attendance. <ul style="list-style-type: none"> Coach started kit handed out. Body Contact Clinic was success. <ul style="list-style-type: none"> Look to shorten on-ice portion next year. Possibly add for girls, not for squirts. Continuing to monitor small squirt rosters. Recently moved another mite up to the squirt C team. Monday night skills started 10/9/2023.

	<ul style="list-style-type: none"> Breakfast club continuing 3 days a week. <p>Coaching Coordinator-JS</p> <ul style="list-style-type: none"> All head coach and assistants identified. Four full paid coaching staffs <p>Goalie Director-NS</p> <ul style="list-style-type: none"> Traveling - Off and running!! Coaches, goalies, parents have been sent invite to CoachNow app, I followed up with email on how we can use and benefits. Also gave teams a number of drills including videos on how to work with goalies at start of each practice. Check in with coaches and goalie families at certain levels/teams to make sure everything going ok - all reports positive. MEGA on ice for Monday nights. Working on scheduling instructors for practices and goalies at goalie center. Mites - working on scheduling mite sessions for season. Most traveling goalie's set with equipment. Will work on putting mite goalie bags together this week. With purchase of new gear, Should be able to provide EACH mite team with a new set and an old set. <p>Equipment Coordinator-NS</p> <ul style="list-style-type: none"> Banners up at Forum. Equipment room lock installed. Issues with coaches blocking open door, we addressed. City of Champlin staff member Connor cleaned and organized our room, thanks Connor!! Puck bags distributed to traveling coaches. Boys traveling equipment bags distributed. Girls bags in process. Puck bags will be distributed to mite level coordinators in next week or so. iPads to manager coordinator Mite jerseys - all here, being sorted and prepped for decoration at CA Traveling jerseys - Heather and I distributed all teams' jerseys, ordered the new players jerseys, working through the smallest sized socks with squirt/10U. Loose ends all being cleaned up - teams should be set by the time district games <p>Action Items In-progress/Pending:</p> <ul style="list-style-type: none"> Work on action items between CPYHA and CPHS to integrate Culture. <p>Questions for the board/larger group:</p> <ul style="list-style-type: none"> Awaiting response from exec board on email regarding locker room monitoring issues
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Bjorn Burnevik (Megan)	GIRLS TRAVELING DIRECTOR
	<ul style="list-style-type: none"> Waived 3 players to Blaine Handling injury during tryouts
Angela Glass (Karasek)	VOLUNTEER COORDINATOR
	<ul style="list-style-type: none"> Few tasks that still need to do but looking for help Positions that are exempt for concession hours- looking for clarity Traveling managers- wondering about amount of volunteer check <ul style="list-style-type: none"> Some managers gave incorrect amount to their teams
Don (Ryan T.)	CONCESSIONS
	<ul style="list-style-type: none"> Initial DIBS are loaded- 275 shifts (60 have been picked up already) Will load D10 games when schedule is posted 600-650 shifts total- hoping to have a lot loaded ahead First shift will be this Saturday
Dan Roehl, Jeff Carlson & Jake Cowman (Ross)	CPYHA THANKSGIVING TOURNAMENT
	<ul style="list-style-type: none"> 10 teams registered Schedule is done Refs are scheduled

	<ul style="list-style-type: none"> Working on EMTs
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Multiple people (Karasek)	FUNDRAISING
Candy Bars – Abby Pizza – Nicole Wreaths – Camille Raffle Tickets – Leanne	<p>Wreaths: Camille Nelson has taken over coordination of the wreath fundraiser for the remainder of this season. Jennifer Erickson is continuing as co-coordinator and accountant. Faith Fehrman and Saffron Schoon are committee members.</p> <p>All dates for turn-in and pick-up remain as posted and communicated.</p> <p>Transition of all wreath fundraiser resources and contacts is complete and Dibs have been submitted to the volunteer coordinator.</p> <p>Raffle Tickets: Raffle tickets will be pulled on January 16th.</p>

Angie (Will)	SPONSORSHIP
	<p>I just had a phone meeting with ladies at TC Orthodontics. They are interested in being a sponsor again at the shut out level but they want to make sure that they can have their logo on the jerseys. Can we collect them and get the logo put on? This is possible. Just need to let Nate know. At that level it does state they get to be on the reversible jersey and have their logo on tournament apparel. They would like a higher level squirt team.</p> <p>Also I need to know have any letters/envelopes been returned with bad addresses? I would like to update list so it is current.</p> <p>Has the association received any checks/forms for sponsors wanting to participate? I have had emails from Clives and they are in. I know Ryan Karasek will probably have his ready tonight. Beyond that I have no other confirmed sponsors. If board members have direct contact with any past sponsors I would love the contact information to reach out directly.</p> <p>Last years main Sponsors were:</p> <p>BeautyHaus Dance Complex Accord Ortho Champlin Family Dental CDAA- Heather Tollefson Home run Electric Cross Country Mortgage Top Line BP Fire Benevity Jonathon Homes Advantage Point Consulting Central Roofing</p> <p>TC Ortho Karasek- confirmed Clives- confirmed</p>

Heather/Danielle (Megan)	REGISTRATION/SAFETY
	<p>Registration:</p> <p>Total: 317 players (as of 10/17/23) Traveling: 188 Girls: 47 House: 130 Mini: 56 New Players: 46</p>

	Volunteer Total: 133 (as of 10/17/23) Coaches: 69 Managers/Other Volunteers: 64 Student Coaches: 4- can email Heather for confirmation for school
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Katie S./Trina W. (Ryan T.)	MANAGER COORDINATORS
House – Katie Snell	<p>Will you be in attendance in person: Possibly--leaning toward yes.</p> <p>Action Items Completed: Received a list of managers from registration and slotted all returning managers. 8U, Advanced, and Intermediate should be good, however, we are in need of Rookie Managers (probably 4). I also reserved the small conference room at CIF for a House Manager Meeting for November 9th, 6:30-7:30.</p> <p>Action Items In-progress/Pending: Continue working with Joe, Dusty, and Heather/Danielle to make sure we have managers for every 8U/House team and that those managers are registered and cleared. I also need to work with Leanne/ Shelby OKeefe about what managers need to know about raffle ticket collection before our meeting on 11/9.</p> <p>Announcements/Accomplishments: I completed my own manager registration ;-)</p>
Travel – Trina Wambach	<p>Will you be in attendance in person: Possibly but not 100% sure</p> <p>Action Items Completed:</p> <ol style="list-style-type: none"> 1. All managers for the 10 boys and 5 girls traveling teams have been finalized. 2. Our first official meeting with all managers was held on Tuesday, October 10th at 6:30pm. 14 of the 16 managers were in attendance. 3. Paper Scorebooks have been given out to teams who need them now while we wait for ipads to be ready through D10. 4. Raffle tickets for all teams were handed out to each manager. <p>Action Items In-progress/Pending:</p> <ol style="list-style-type: none"> 1. Once approval is given from D10 and codes are released, I will hand out all Gamesheet iPads to all 15 team managers. 2. Finalize list of Treasurers for each team. Still waiting on PeeWee B2 and Girls 10UB treasurer name and contact information. Once finalized, will send the completed list of Jason Dvorak. 3. Set up sportsengine "team" for just traveling managers for easy communications between all of us. 4. Send a complete list of all locker room monitor volunteers to Danielle/Heather to ensure all have Safesport and Background checks are complete. 5. Instructed all managers to attend one of the four mandatory District 10 meetings held this month. <p>Announcements/Accomplishments:</p> <ol style="list-style-type: none"> 1. During our Traveling Manager meeting, there were some discrepancies that were found on the volunteer web page that did not line up with what was in the handbook. Parts on the web page still listed \$225 as the volunteer check amount as well as volunteer exemptions for some committee positions were incorrectly listed on the webpage. These discrepancies were brought to Angela Glass's attention and they have now been fixed. 2. During our Traveling Manager meeting, there were questions brought up on the Treasurer position and best practices on receiving slush fund money and handling the large sum of money that goes in and out. Jason Dvorak gives team accounts out to those who want one, otherwise most teams are electing to keep track via personal venmo accounts. This information has been relayed to each manager to work with their treasurer on what they prefer to do. <p>Questions for the board/larger group:</p> <ol style="list-style-type: none"> 1. Question on Volunteer Hours for Assistant Coaches - how many hours do we have to give for assistant coaches per team? 6 per coach Is there a limit on how many hours are given if there are more than 3 or 4 assistant coaches? All coaches Do we only give volunteer hours to assistant coaches who are rostered? Yes. 2. Question on Mandatory Background Checks - with locker room monitors being required to complete background checks, will the association reimburse for these? Yes.- Volunteer

Angela B. (Joe)	RECRUITMENT
	No updates.
Eric Andrews & Michael Gerberding (Ross)	SKATE
	No updates.
Kendall Kapitan-Hondl & Gina Dahlman (Joe)	Mite Jamboree
	No updates.
Sydney Lindenfelser	BY-LAWS/HANDBOOK
	No updates.
Jaime Wambach (Jaime)	CP BOOSTER COORDINATOR
	<ul style="list-style-type: none"> • Highschool Bowling fundraiser was a success • Month out from teams being made- mentors will come after • Highschool boys are reffing unofficial Mite games.

5) OLD BUSINESS:

6) NEW BUSINESS:

- Limit to 4 Assistant Coaches for Handbook
- Matt Erickson-
 - i Concerns about tryouts. Passed out document. Will email electronic version.
- Roster sizes of Squirt teams being so small
 - i Handbook stating Head Coaches being talked to about roster sizes by Director.

7) ANNOUNCEMENTS:

8) ADJOURNMENT: 8:17pm