



# CPYHA BOARD MEETING AGENDA

February 18, 2025

MEETING CALLED BY	CPYHA Board of Directors
TYPE OF MEETING	Monthly Board Meeting
FACILITATOR	Sam Paurus (President)
NOTE TAKER	Sydney Lindenfelser (Secretary)
TIMEKEEPER	Megan Tripicchio (Vice President)
ATTENDEES	Board of Directors, Committee Directors & General Members

## 1) CALL TO ORDER- 7:01pm

## 2) ROLL CALL - Sydney

Board of Directors	NAME
PRESIDENT	Sam Paurus
VICE PRESIDENT	Megan Tripicchio
TREASURER	Lesley Koch
SECRETARY	Sydney Lindenfelser
MEMBER AT LARGE	Cory Erickson
MEMBER AT LARGE	Heather Tollefson
MEMBER AT LARGE	Joe Housman
MEMBER AT LARGE	Ross Jerpseth
MEMBER AT LARGE	Will Evans
MEMBER AT LARGE	Jaime Wambach
MEMBER AT LARGE	Dustin Hanly
MEMBER AT LARGE	Brett Lampe
GAMBLING MANAGER	Leanne Girard

COMMITTEE	NAME
CO-MITE DIRECTOR	OPEN
CO-MITE DIRECTOR	Brett Lampe
GIRLS MITE DIRECTOR	Dustin Hanly
TRAVELING DIRECTOR	Aric Radmacher
GIRLS TRAVELING DIRECTOR	Brian Allen
DEVELOPMENT DIRECTOR	Jason Tripicchio
CLINICS	Jason Tripicchio
COACHES SELECTION	John Smith
COMMUNICATIONS	Amy Jackson
WEBMASTER	Danielle Charboneau
CONCESSIONS DIRECTOR	Don Hall
GOALIE EQUIPMENT	Nate Stulc
GOALIE PROGRAM DIRECTOR	Nate Stulc
ASSISTANT TREASURER	Eryn Block
WREATHS COORDINATOR	Camille Nelson

PIZZAS COORD	Gina Dahlman
RAFFLE TICKET COORDINATOR	Leanne Girard
ICE SCHEDULER	Ross Jerpseth
REGISTRATION/SAFETY DIRECTOR	Heather Tollefson
REGISTRATION COORDINATOR	Danielle Charboneau
MGR COORDINATOR HOUSE	Katie Snell
MGR COORDINATOR TRAVEL	Trina Wambach
RECRUITMENT	Kendall Kapitan-Hondl
JAMBOREE COORDINATORS	Kylene Egan & Brittany Borer
SKATE COORDINATORS	Erik Andrews & Michael Gerberding
SPONSORSHIP	Angie Evans
TEAM PHOTOS COORDINATOR	Sarah Hall

VOLUNTEER COORDINATOR	Erika Mussett & Micaela Reupke
CPYHA TOURNAMENT	Jason Cordes

CP BOOSTER COORDINATOR	Jaime Wambach
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Additional Attendees: Sam Braastad, Ross Braastad, Jilean Welch, Blake Sorem, Chris Meyer, Abby Meyer, Cassie Eckart, Dani Semling (Parents). Kyle McDermott, Justin Klabo, and John Kuntz (Hockey Ops). June Semling and Sydney Burnevik (prior CPYHA players).

### 3) REPORTS

Sam Paurus	APPROVAL OF MINUTES
PRESENTATION	The January Meeting minutes were emailed to and reviewed by the board.
CONCLUSIONS	Motion was made to approve and was seconded. All approved the January Meeting Minutes.

Lesley Koch	TREASURER'S REPORT
PRESENTATION	<p><u>Income</u>  \$112,250.14 Gambling  \$500 Mite Jamboree Donation from Travis Peterson  \$250 Ice Sold to Armstrong Cooper  \$44,411.48 Ice Payments  \$451.90 Registration (8U &amp; Advanced, 2<sup>nd</sup> half of traveling registration)  \$511.79 Interest Income from CD  \$157,375.31 Total Income</p> <p><u>Expenses</u>  \$2,700 Concession Director (full 2024/2025 payment)  \$1,873.63 Coaches reimbursements (traveling and CEP/background)  \$283.45 Ice Scheduler Computer  \$500 Storage Room Rental  \$5,456.08 Total Expenses</p> <p><u>Cash</u>  \$287,055.06 current (\$439,911.18 with CD), up from \$89,924.58 in 2024. This is due to increased gambling contributions.</p>
CONCLUSIONS	The January treasurer's report was emailed to and reviewed by the board. Motion was made to approve and was seconded. All approved the January treasurer's report.

Leanne Girard	GAMBLING REPORT					
PRESENTATION	<u>          </u>	<u>5-8 Grill</u>	<u>Clives</u>	<u>MCT</u>	<u>BWW</u>	<u>ECB</u>
	Games Closed	27	45	39	0	0
	Bingo Net	-	-	-	-	-
	Pulltab Net	\$15k	\$27k	\$31k	\$0	\$0
	Etab Net	\$10k	\$36K	\$32k	\$10k	\$0
	Contribution:	\$112k				
	Net Profit:	\$20k				
	Bank Balance:	Current:	YOY:			
		\$339k	\$660k			
	<ul style="list-style-type: none"><li>Raffle winners announced.</li></ul>					
CONCLUSIONS	The January gambling report was emailed to and reviewed by the board. Motion was made to approve and was seconded. All approved the January gambling report.					

Sam Paurus	GAMBLING OVERSIGHT
PRESENTATION	<ul style="list-style-type: none"> <li>No updates</li> <li>Nothing requested for annual audit- exemption until middle of May</li> </ul>

	<ul style="list-style-type: none"> <li>Get Eryn information on it as she is taking over treasurer</li> </ul>
CONCLUSIONS	

#### 4) COMMITTEE REPORTS

Ross Jerpseth (Ross)	ICE SCHEDULER
	<p><b>Action Items Completed:</b></p> <p><b>Total Ice Summary</b> (*Will fluctuate each month as ice times change)</p> <ul style="list-style-type: none"> <li><b><u>Champlin Fall Hours Tracking-160 Hours x \$190 = \$30,400</u></b> <ul style="list-style-type: none"> <li>Finalized schedule for 160 hours to fulfill our fall contract with the City of Champlin. The rate is \$190 per hour. <ul style="list-style-type: none"> <li>99 Hours for Traveling</li> <li>32 Hours for Mite/8U (11 hours at BP)</li> <li>15 Hours of Breakfast Club</li> <li>11 Hours of Developmental Ice</li> <li>10 Hours for Boys HS (3 hours at BP)</li> <li>5 Hours for Girls HS</li> <li>2 Hours for Goalie Training</li> </ul> </li> </ul> </li> <li><b><u>Champlin Hours Tracking-859.25 Hours x \$250 = \$214,812.50</u></b> <ul style="list-style-type: none"> <li>Currently we have 834.5 hours in our schedule against the contract of 900 required. The rate is \$250 per hour.</li> <li>Usage by month <ul style="list-style-type: none"> <li>September-14.25 Hours</li> <li>October-177 Hours</li> <li>November-179.58 Hours</li> <li>December-157 Hours</li> <li>January-140 Hours</li> <li>February-144.17 Hours <ul style="list-style-type: none"> <li>36.5 Hours currently unused in February</li> </ul> </li> <li>March-22.5 Hours <ul style="list-style-type: none"> <li>6.75 Hours currently unused in March</li> </ul> </li> </ul> </li> </ul> </li> <li><b><u>Champlin Outdoor Ice-13 Hours x \$55/Hr = \$715</u></b> <ul style="list-style-type: none"> <li>\$55 per Hour <ul style="list-style-type: none"> <li>January-5 Hours</li> <li>February-8 Hours</li> </ul> </li> </ul> </li> <li><b><u>Willowstone Outdoor Ice</u></b> <ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>January-</li> <li>February-</li> </ul> </li> </ul> </li> <li><b><u>Brooklyn Park Hours Tracking-338.75 Hours x \$255 = \$86,381.25</u></b> <ul style="list-style-type: none"> <li>Board voted to approve roughly 340 hours of in season ice at BP. Rate is \$255 per hour. <ul style="list-style-type: none"> <li>September- 3 Hours</li> <li>October- 91.5 Hours <ul style="list-style-type: none"> <li>2 hours unused on 10/31</li> </ul> </li> <li>November- 82.5 Hours <ul style="list-style-type: none"> <li>2 hours unused in November</li> </ul> </li> <li>December- 52 Hours <ul style="list-style-type: none"> <li>5 hours currently unused in December</li> </ul> </li> <li>January- 83 Hours <ul style="list-style-type: none"> <li>9 hours currently unused in January</li> </ul> </li> <li>February- 26.75 Hours</li> <li><b>Total Write off for unused ice = 18 Hours x \$255=\$4,590</b></li> </ul> </li> </ul> <p><b>Action Items In-progress/Pending:</b></p> <ul style="list-style-type: none"> <li>Programs/events such as Tryouts, Core Skills Clinics, Developmental Ice, Breakfast Club, Goalie Clinics, Monday Night Skills, Mite/8U vs. Varsity games, and Body Contact clinic have all been worked into the schedule.</li> </ul> </li></ul>

	<ul style="list-style-type: none"> <li>• Been working with Danielle on new Sports Engine Interface updates which will impact scheduling updates. Publishing schedules is not working as it should.</li> <li>• Working on creating game slots as we prepare for D10 Game Scheduling.</li> <li>• D10 Game scheduling complete for both Traveling and Mite/8U</li> <li>• Ice Draft Complete (Dec-Feb 7<sup>th</sup>). Roughly 30 ice slots remain open. Will offer for sale publicly.</li> <li>• <b>Still scheduling some teams that advanced to Regions or Super Championship Tournament</b></li> </ul> <p><b>Announcements/Accomplishments:</b></p> <ul style="list-style-type: none"> <li>• Sold 2 hours of ice to Centennial (10/13)-Lesley Sent invoice</li> <li>• Sold 2 hours of ice to D10 for Green Giants (10/2)-Lesley Sent invoice</li> <li>• Sold 1 hour of ice to ACYHA (1/12)-Requested to Lesley to invoice.</li> <li>• <b>Estimating risk of \$30K in unused ice between BP and CP</b></li> </ul> <p><b>Questions for the board/larger group:</b></p> <ul style="list-style-type: none"> <li>• How do we handle ice that is “given back”?</li> </ul>
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Brett L. – Boys Dustin Hanly – Girls	HOUSE/MITE COMMITTEE
	<p><b>Actions Items Completed:</b></p> <ul style="list-style-type: none"> <li>• Scheduling inside ice for mite teams as it becomes available during the week</li> <li>• Outdoor week-day ice scheduled and posted through end of February. Number of cancelled outdoor ice sessions due to warm or cold weather</li> <li>• Jamboree weekend schedule is set – a couple schedule changes made within the past week to accommodate the association Wild event on Sunday 3/2</li> <li>• Estimating 24 boys will move from mites to squirts, potentially 25</li> <li>• 8 girls will move up to 10U from CPCR – additional 10 believed to be moving from CR Mite C team up to 10U also – 18 total</li> </ul> <p><b>Action Items In-Progress:</b></p> <ul style="list-style-type: none"> <li>• All things Jamboree – Kylie and Brittany have been on it and doing a great job. <ul style="list-style-type: none"> <li>◦ Sent approvals to d10 mite director to ensure they are okay with teams outside of D10 participating</li> </ul> </li> <li>• Extra ice available past seasons end that has been offered to mites. Will continue to look utilizing hours that become available</li> <li>• Potentially offer a couple more mini rebels skate sessions past seasons end if ice is available</li> </ul>

Radmacher (Joe)	<p><b>HOCKEY OPERATIONS:</b> Traveling Committee, Goalie Director, Hockey</p> <p>Development, Coaching Coordinator &amp; Equipment Coordinator</p>
	<p><b>Travel Director/Traveling Committee</b></p> <ul style="list-style-type: none"> <li>• Non-region advancing teams wrapped up District tournaments this past weekend. Some notables: <ul style="list-style-type: none"> <li>◦ PWB2 White district tournament champions, advance to NEW “Super Championship Series” as D10 1st seed, taking place March 8-10<sup>th</sup>.</li> <li>◦ PWB2 Navy advance to “Super Championship Series” as D10 3<sup>rd</sup> seed</li> <li>◦ BB2 take 4<sup>th</sup> place in district tournament and advance to “Super Championship Series” as D10 4<sup>th</sup> seed.</li> </ul> </li> <li>• BA &amp; PWB2 White district regular season champions</li> <li>• TC to meet in March to start discussing early level declarations in anticipation of traveling tournament selection starting in April/May</li> <li>• Traveling Committee working on formal recommendation for projected open director positions next season: Traveling Director, Goalie Director &amp; Player development Director</li> </ul> <p><b>Coaching Coordinator-JS</b></p> <ul style="list-style-type: none"> <li>• Preparing coach evaluation review to be sent out as season wraps up.</li> <li>• Working on stand-alone Coach Code of Conduct Policy</li> <li>• Already starting to work on 25/26 Coach Budget</li> <li>• Over next month or so will have recap meeting with all non-parent coaching staffs.</li> </ul>

	<ul style="list-style-type: none"> <li>Researching ways to add additional Coach development/mentorship resources.</li> </ul> <p><b>Hockey Development Director- JT</b></p> <ul style="list-style-type: none"> <li>Wrapped up another successful season with our training partners. A special thanks to the following organizations: <ul style="list-style-type: none"> <li>Kern Hockey- breakfast club.</li> <li>FHIT Hockey- Fall skills and Monday Night Skills</li> <li>MEGA Goaltending- all goalie training</li> <li>4Check Hockey- body contact clinic</li> </ul> </li> <li>Investigating strength training programs that can be facilitated by CPYHA coaches.</li> </ul> <p><b>Equipment Coordinator</b></p> <ul style="list-style-type: none"> <li>Starting to collect equipment as teams finish season.</li> </ul>
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Brian Allen (Megan)	GIRLS TRAVELING DIRECTOR
	No updates.

Erika Mussett & Micaela Reupke (Brett)	VOLUNTEER COORDINATOR
	<p><b>Action Items Completed:</b></p> <ul style="list-style-type: none"> <li>All hours for the Wreath pick up have been added manually to players</li> <li>All hours for the Thanksgiving Tourney have been added manually to players (with the exception of 1 parent who has not returned emails)</li> <li>Current on entering all hours for Team coaches/managers with the exception of the concerns noted below.</li> <li>All Concession DIBs hours have been checked and credited to volunteers as of 2/17/25</li> </ul> <p><b>Action Items In-progress/Pending:</b> Erika to run numbers for hours completed etc. and will email once completed</p>

Don Hall (Cory)	CONCESSIONS
	<ul style="list-style-type: none"> <li>We did load final shifts for Section 5AA playoff and I will monitor for staffing these shifts. Should be good, but you never know. :)</li> <li>Concessions should be closing up after Mite Jamboree. Then, it will be cleaned and shuttered for the summer.</li> <li>Final expenses should be calculated in Mid-March and submitted to the treasurer for reimbursement.</li> </ul>

Jason Cordes (Ross)	CPYHA THANKSGIVING TOURNAMENT
	No updates.

Multiple people (Brett)	FUNDRAISING
Pizza – Gina Wreaths – Camille Raffle Tickets – Leanne	No updates.

Angie Evans(Will)	SPONSORSHIP
	No updates.

Heather/Danielle (Heather)	REGISTRATION/SAFETY
	Submitted updates to B2 team rosters for the Championship series.  Scholarship application closed.
Katie S./Trina W. (Heather)	MANAGER COORDINATORS
House – Katie Snell	<b>Action Items In-progress/Pending:</b> <ul style="list-style-type: none"> <li>- CPR 8U to Frost Game on 2/23</li> <li>- Communicating to managers end-of-season tasks: <ul style="list-style-type: none"> <li>- Submitting Volunteer Hours</li> <li>- Organizing end-of-season parties and gifts</li> <li>- Jamboree schedule and plans</li> </ul> </li> </ul> <b>Announcements/Accomplishments:</b> I do plan to stay on as House Manager Coordinator next year. If Trina Wambach ends up leaving Travel Manager Coordinator, I would consider moving to that and training in someone new for my position.
Travel – Trina W.	Currently collecting all CPYHA owned iPads and I've asked the managers to get them to me by 25 February. And the other thing would be getting in touch with teams who do not have their volunteer checks handed in yet  I am coming back in this role next year.
Kendall Kapitan-Hondl (Heather)	RECRUITMENT
	Stepping down and need replacement
Eric Andrews & Michael Gerberding (Ross)	SKATE
	Went out in last newsletter
Kylene Egan & Brittany Borer (Cory)	Mite Jamboree
	1. We are looking for additional volunteers that weekend. 2. Schedule was just finalized. 3. We should have 5 sponsors for a total of \$2,300. The Treasurer has secured 2 of them and is looking into the others. 4. Because of those 5 sponsors, we will come in well under our \$4K budget.
Sydney Lindenfelser	BY-LAWS/HANDBOOK
	Always collecting Handbook updates. Handbook will be updated at annual meeting.
Jaime Wambach (Jaime)	CP BOOSTER COORDINATOR
	Mentors showing up at practices?

**5) OLD BUSINESS:**

**6) NEW BUSINESS:**

- USA Girls Hockey Tier 1 National Championship Support Request- Nationals in Boston

- i Travel costs
  - ii Board approved \$750 for each player
- Input from the group on how the season ended.
  - i Levels for next year- parents would like to know the levels before tryouts. Explained that levels are determined based on how tryouts look.
  - ii Record disparity for the association- some teams at the top and some are at the bottom
  - iii Parents would like to see individual feedback for players after tryouts. Explained that this is not feasible from tryout evaluators based on how fast paced try outs are. Board and Hockey Ops members shared that coaches should be providing this feedback throughout the season.
  - iv What are the kids being evaluated on and how are the teams made- Board and Hockey Ops shared that this information is on the website and in the handbook but we will take a look at the information and see if it could be clearer.

**7) ANNOUNCEMENTS:**

**8) ADJOURNMENT:** 8:00 pm