



# CPYHA BOARD MEETING AGENDA

July 18, 2023

MEETING CALLED BY	CPYHA Board of Directors
TYPE OF MEETING	Monthly Board Meeting
FACILITATOR	Sam Paurus (President)
NOTE TAKER	Sydney Lindenfelser (Secretary)
TIMEKEEPER	Megan Tripicchio (Vice President)
ATTENDEES	Board of Directors, Committee Directors & General Members

## 1) CALL TO ORDER- 7:02pm

## 2) ROLL CALL - Sydney

Board of Directors	NAME
PRESIDENT	Sam Paurus
VICE PRESIDENT	Megan Tripicchio
TREASURER	Jason Dvorak
SECRETARY	Sydney Lindenfelser
MEMBER AT LARGE	Ryan Tesdall
MEMBER AT LARGE	Jason Cordes
MEMBER AT LARGE	Joe Housman
MEMBER AT LARGE	Ross Jerpseth
MEMBER AT LARGE	Will Evans
MEMBER AT LARGE	Jaime Wambach
MEMBER AT LARGE	Dustin Hanly
MEMBER AT LARGE	Ryan Karasek
GAMBLING MANAGER	Leanne Girard

COMMITTEE	NAME
MITE DIRECTOR	Joe Housman
GIRLS MITE DIRECTOR	Dustin Hanly
TRAVELING DIRECTOR	Aric Radamacher
GIRLS TRAVELING DIRECTOR	Megan Tripicchio
DEVELOPMENT DIRECTOR	Jason Tripicchio
CLINICS	Jason Tripicchio
COACHES SELECTION	John Smith
COMMUNICATIONS	Amy Jackson
WEBMASTER	Danielle Charboneau
CONCESSIONS DIRECTOR	Don Hall
GOALIE EQUIPMENT	Nate Stulc
GOALIE PROGRAM DIRECTOR	Nate Stulc
CANDY BARS COORDINATOR	Abby Frazer
WREATHS COORDINATOR	Jess Tesdall

HEGGIES PIZZAS COORD	Nicole Kolander
RAFFLE TICKET COORDINATOR	Kristi Parent
ICE SCHEDULER	Ross Jerpseth
REGISTRATION/SAFETY DIRECTOR	Heather Tollefson
REGISTRATION COORDINATOR	Danielle Charboneau
MGR COORDINATOR HOUSE	Katie Snell
MGR COORDINATOR TRAVEL	OPEN
RECRUITMENT	Angela Bjornstad
JAMBOREE COORDINATORS	Kandall Kapitan-Hondl
SKATE COORDINATORS	Erik Andrews & Michael Gerberding
SPONSORSHIP	Angie Evans
TEAM PHOTOS COORDINATOR	Amy Warren

VOLUNTEER COORDINATOR	Angela Guaiumee
CPYHA TOURNAMENT	Dan Roehl, Jeff Carlson & Jake Cowman

CP BOOSTER COORDINATOR	Jaime Wambach
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Additional Attendees: Kevin Moore, Justin Klabo- Hockey Operations

## REPORTS

Sam Paurus	APPROVAL OF MINUTES
PRESENTATION	The June meeting minutes were emailed to and reviewed by the board.
CONCLUSIONS	Motion was made to approve and was seconded. All approved the June meeting minutes.

Jason Dvorak	TREASURER'S REPORT
PRESENTATION	<p><b>June Activity</b></p> <ul style="list-style-type: none"> <li>• \$64,500 Gambling</li> <li>• Hockey Fights Cancer Check</li> <li>• Pizza/Butter Braids \$4,800</li> <li>• \$1 600 Goalie Summer</li> <li>• \$32,000 Jerseys</li> <li>• \$5,300 Unused Forum Ice</li> <li>• \$2250 50% Checking Clinic</li> <li>• \$47,000 Tourney Registrations</li> <li>• CASH \$29,000, about \$36,000 less than last year</li> </ul> <p><b>Fiscal Close</b></p> <ul style="list-style-type: none"> <li>• Revenue up \$82,000, \$92,000 in additional Gambling Contributions</li> <li>• Registration down \$8,000</li> <li>• Ice Payments Down \$16,000</li> <li>• Ice Rental UP \$47,000. Partially due to 2021/22 unused ice being invoiced and paid in 22/23 fiscal</li> <li>• Jerseys UP \$36,500 (new traveling jerseys offset by gambling)</li> <li>• Player Development UP \$25,000 (offset additional gambling)</li> <li>• Tourney Fees up \$8256 (2023/24 almost all booked in 22/23 fiscal)</li> </ul> <p><b>Budget</b></p> <ul style="list-style-type: none"> <li>• Actual Revenue up \$60,000 to \$680,000. <ul style="list-style-type: none"> <li>◦ Gambling \$81,000 more than \$200,000 projection</li> <li>◦ Adjust Fundraising Budget for new Pizza/Butter Braid Electronic, we only get profits now not the total deposit.</li> <li>◦ Missed registration by \$9,000. More mites, less traveling than projected.</li> <li>◦ Missed Ice Payments by \$19,000. See above, plus some Director Pay taken directly off ice bills. \$6k more Wreath sales that provided more credits to families.</li> </ul> </li> <li>• Actual Expenses up \$110,000 <ul style="list-style-type: none"> <li>◦ Ice Rental projected \$300,000, actual \$341,000. Partial due to 21/22 unused mentioned above</li> <li>◦ Traveling Jerseys were not budgeted \$30,000.</li> <li>◦ \$22,000 in additional clinics/breakfast club was approved after initial budget.</li> <li>◦ 22/23 Fiscal has some 22/23 Tourneys and all 23/34 Tourneys. Spent \$75,000, budget \$55,000. Actual tourneys are \$55,000 a season. Timing Issue.</li> </ul> </li> </ul>
CONCLUSIONS	<p>The June treasurer's report was emailed to and reviewed by the board. Motion was made to approve and was seconded. All approved the June treasurer's report.</p> <p>Sam put forth to vote Lesley Koch in for Assistant Treasurer. Will be a committee lead role. Need to add position to handbook and will run for Treasurer next year.</p>

Leanne Girard	GAMBLING REPORT				
PRESENTATION		<u>5-8 Grill</u>	<u>Clives</u>	<u>MCT</u>	<u>BWW</u>
	Games Closed	23	41	52	0
	Bingo Net	-	-	-	-
	Pulltab Net	\$15k	\$31k	\$37k	\$0k
	Etab Net	\$6k	\$17K	\$48k	\$6k
	Contribution:	\$64k			
	Net Profit:	\$28k			
	Bank Balance:	Current:	YOY:		
		\$488k	\$467k		
	<ul style="list-style-type: none"> <li>Horse races will start at Clive's in September</li> <li>Fiscal year end will be happening on 07/19/2023</li> <li>Annual audit will start in August</li> </ul>				
CONCLUSIONS	The June gambling report was emailed to and reviewed by the board. Motion was made to approve and was seconded. All approved the June gambling report.				

Sam Paurus	GAMBLING OVERSIGHT
PRESENTATION	<ul style="list-style-type: none"> <li>We received our funds back that Minnesota Gambling submitted to the state for 2021 tax year when it should have been for 2022 tax year.</li> </ul>
CONCLUSIONS	

### 3) COMMITTEE REPORTS

Ross Jerpseth (Ross)	ICE SCHEDULER
	<p><b>Will you be in attendance in person:</b> Yes</p> <p><b>Action Items Completed:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Fall skills/goalie clinic ice secured for 2023. Sent to Hockey Operations.</li> <li><input type="checkbox"/> Revised schedule at request of Radmacher</li> </ul> <p><b>Action Items In-progress/Pending:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Waiting on Nick to schedule meeting with myself, Potter, and Gutterman regarding ice for 2023-2024 at CIF</li> <li><input type="checkbox"/> First draft of ice from BP received. Basically, replicated from 2022-2023 season.</li> <li><input type="checkbox"/> Champlin Hours Tracking <ul style="list-style-type: none"> <li>o July</li> <li>o August</li> <li>o September</li> <li>o October</li> <li>o November</li> <li>o December</li> <li>o January</li> <li>o February</li> <li>o March</li> <li>o April</li> </ul> </li> <li><input type="checkbox"/> Champlin Outdoor Ice <ul style="list-style-type: none"> <li>o January</li> <li>o February</li> </ul> </li> <li><input type="checkbox"/> Brooklyn Park Hours Tracking <ul style="list-style-type: none"> <li>o October</li> <li>o November</li> <li>o December</li> <li>o January</li> <li>o February</li> </ul> </li> </ul>

Joe Houseman – Boys Dustin Hanly – Girls	HOUSE/MITE COMMITTEE
	<p><b>Will you be in attendance in person:</b> NO</p> <p><b>Action Items Completed:</b></p> <ul style="list-style-type: none"> <li>- Nate Stulc put in mite jersey orders. Higher quality and multiple jerseys ordered.</li> <li>- Finalized a "Try Hockey for free" date: Tuesday July 25 at 6pm <ul style="list-style-type: none"> <li>o Sent email to all mite coaches asking for assistance with staffing it.</li> </ul> </li> <li>- Dustin Hanly reached out to USAH and scheduled a "Try Hockey for Free" and we are locked in at 11:45am on 9/9 <ul style="list-style-type: none"> <li>o TBD what resources USAH provides vs. CPYHA (Dusty?)</li> </ul> </li> <li>- Order for 10 new black divider pads is in. Nick is aware and agreed to store them in the same place. Should be ready/delivered in next few weeks. <ul style="list-style-type: none"> <li>o Dvo did you pay invoice? Need anything more? Is this in your budget?</li> </ul> </li> <li>- Reached out to Anoka, Super Rink, and CRIC about mid-week ice time for Mites on 7/13. Will report back if any options surface. <ul style="list-style-type: none"> <li>o Ross – did you lock in the few hours that BP was willing to give us (and do we know those days/hours yet or still in progress)?</li> <li>o DVO – did you get this in budget?</li> </ul> </li> <li>- Confirmed we want to use Willowstone one day per week. Need to confirm whether we want any CIF outdoor ice and discuss with Nick.</li> <li>- Finalized date of Mite Jamboree – 3/1 – 3/3. This is after Districts and before spring break. Considered making it a paid jamboree but too many other logistics to accommodate that this year.</li> <li>- Requested time for a Fall Mite Coaches "Kickoff" game for 10/7/2023</li> <li>- Worked with hockey ops to confirm we do want to do Breakfast Club in line with last year (starting 3-days per week in September and can reduce that if attendance is short)</li> </ul> <p><b>Action Items In Progress:</b></p> <ul style="list-style-type: none"> <li>- Need to identify a co-director to take over this Mite Director position next year.</li> <li>- Need to finalize Core Skills schedule (kind of waiting on HS programs to confirm our proposed time works)</li> <li>- Need to onboard Kris Karlson for scheduling. Working on a summary of duties, etc.</li> <li>- Need to start looking at jamborees/options</li> </ul>

Radamacher (Jason C.)	<p>HOCKEY OPERATIONS: Traveling Committee, Goalie Director, Hockey Development, Coaching Coordinator &amp; Equipment Coordinator</p>
	<p><b>Will you be in attendance in person:</b> YES</p> <p><b>Travel Director/Traveling Committee-AR</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Working on fall clinic and breakfast club schedule</li> <li><input type="checkbox"/> Interviewed non-parent coaches</li> <li><input type="checkbox"/> Starting to work on tryout schedule</li> <li><input type="checkbox"/> Working on organizing developmental ice for traveling players</li> <li><input type="checkbox"/> Assisting with bantam goalie search</li> <li><input type="checkbox"/> Meeting with Boys HS Coach (Potter) on 7/18 to discuss various items at youth level</li> </ul> <p><b>Hockey Development-JT</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Working on fall clinic and breakfast club schedule</li> </ul> <p><b>Coaching Coordinator-JS</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Coordinating emails and phone calls with existing and potential new coaches on interest for coaching during the 2023/2024</li> <li><input type="checkbox"/> Conducted interviews for non-parent coaches on 7/12</li> <li><input type="checkbox"/> Continuing to correspond with additional people interested in coaching</li> <li><input type="checkbox"/> Sent communication out to all coaches from last year on finding out intentions for interest in coaching this upcoming season. Plan to conduct parent coach interviews sometime during fall skills</li> </ul> <p><b>Goalie Director-NS</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> 16 registered for summer goalie clinic. Awesome!!</li> <li><input type="checkbox"/> Have obtained lots of gear and distributed lots. Large undertaking getting goalies gear needed. Mites, girls, new squirt goalies. Higher level and older goalies in their own gear mostly.</li> <li><input type="checkbox"/> Working with FHIT/MEGA and Trip on getting fall clinic up and rolling.</li> <li><input type="checkbox"/> MEGA ready to go when comes to summer, fall, tryouts, and in-season training.</li> </ul>

	<p>Continue to need support from CPYHA on promoting position and providing the training needed to develop skilled goalies.</p> <p><input type="checkbox"/> Bantam goalie update: Hockey Operations working non-stop. Currently, still have only 2 bantam goalies, with one of the two battling health concerns. Ideally, would have 6.</p> <p><b>Equipment Coordinator-NS</b></p> <p><input type="checkbox"/> Traveling Jerseys received and inventoried. Will distribute post tryouts to teams.</p> <p><input type="checkbox"/> Mite jerseys in process of ordering and receiving.</p> <p><input type="checkbox"/> Working with CA on apparel offerings his season.</p> <p><input type="checkbox"/> Banners to be installed soon at CIF, working with staff.</p> <p><input type="checkbox"/> Need to inventory pucks and bags. Might need an order before season.</p> <p><b>Action Items In-progress/Pending:</b></p> <p><input type="checkbox"/> Working on 2023/2024 Budget</p> <p><input type="checkbox"/> Work on action items between CPYHA and CPHS to integrate Culture</p> <p><input type="checkbox"/> Cell Phone Issue- looking for assistance in brainstorming ways to remove cell phones from players hands while in locker room. Main items to consider:</p> <ul style="list-style-type: none"> <li>o Do not want to add this responsibility to coaches</li> <li>o Players will be bring phones to rink</li> <li>o For late night practices, realistically parents are not sticking around to monitor</li> </ul>
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Megan Tripicchio (Megan)	GIRLS TRAVELING DIRECTOR
	<ul style="list-style-type: none"> <li>• Setting tryout schedule</li> <li>• Looking at using tryout software with ipads rather than manually entering them</li> <li>• Having initial conversations with Coach Gutterman on 15u plans</li> </ul>

Angela Guajumee (Karasek)	VOLUNTEER COORDINATOR
	No updates.

Don (Ryan T.)	CONCESSIONS
	No updates.

Dan Roehl, Jeff Carlson & Jake Cowman (Ross)	CPYHA THANKSGIVING TOURNAMENT
	<p><b>Will you be in attendance in person:</b> No</p> <p><b>Action Items Completed:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Committee is in the early stages of planning 2023 tournament.</li> <li><input type="checkbox"/> Looking at possibilities of having at 2 sites (CP and BP)</li> <li><input type="checkbox"/> Leanne Girard and I now stepping in to help reach out to other associations.</li> </ul> <p><b>Action Items In-progress/Pending:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Three teams registered (SLP, Waconia, Brainerd, and CP)</li> <li>Minneapolis interested.</li> <li><input type="checkbox"/> Concerns of competing with Anoka Tournament and up north tournaments.</li> </ul>

Multiple people (Karasek)	FUNDRAISING
Candy Bars – Abby Pizza – Nicole Wreaths – Jess Raffle Tickets – Kristi (Leanne)	No updates.

Angie (Will)	SPONSORSHIP
	Will be messaging Lisa Soundara when she returns from vacation at the end of this week for more information. Is preparing to begin the work in August.
Heather/Danielle (Megan)	REGISTRATION/SAFETY
	<ul style="list-style-type: none"> <li>all registrations are live- 49 for Fall skills and 41 for season</li> <li>We are waiting to send info to our coaches as we know there are some changes to Safesport. More to come. Coaches can register with USAH, submit background, age module and register for CEPs. This will be sent soon.</li> <li>Reg meeting will be the last week of August.</li> <li>Planning for Board Roster requirements to need to be completed by 9/15. We will get this email out soon but Safesport is playing a part in this delay.</li> </ul>
Katie S./Sarah M. (Ryan T.)	MANAGER COORDINATORS
House – Katie Snell	No updates.
Travel – OPEN	No updates.
Angela B. (Joe)	RECRUITMENT
	<p><b>Will you be in attendance in person: No</b></p> <p><b>Action Items In-progress/Pending:</b></p> <ul style="list-style-type: none"> <li>Hanging signs in various locations .</li> <li>Planning for back to school flyers in progress.</li> <li>Social media posts getting planned for try hockey for free.</li> </ul>
Eric Andrews & Michael Gerberding (Ross)	SKATE
	No updates.
Kendall Kapitan-Hondl (Joe)	Mite Jamboree
	Meeting with previous jamboree coordinators to go through best practices.
Sydney Lindenfelser	BY-LAWS/HANDBOOK
	No updates

Jaime Wambch (Jaime)	CP BOOSTER COORDINATOR
	<ul style="list-style-type: none"> <li>• still finalizing the details of the High School girls and boys involvement in mini rebels</li> </ul>

**4) OLD BUSINESS:**

**5) NEW BUSINESS:** Kevin Moore

- Boys/Girls High School vs. 3<sup>rd</sup> grade boys and girls
  - 2 hours of ice on January 1<sup>st</sup> around lunch time
  - High School Booster Club usually pays for pizza, juice, and dessert- will be meeting with them
  - Highschool players who are not playing volunteer and help run the event.
  - Board has approved the 2 hours of ice.

**6) ANNOUNCEMENTS:**

**7) ADJOURNMENT:** 8:16pm