



CPYHA BOARD MEETING AGENDA

May/June 2026

MEETING CALLED BY	CPYHA Board of Directors
TYPE OF MEETING	Monthly Board Meeting
FACILITATOR	Joe Housman (President)
NOTE TAKER	Sydney Lindenfelser (Secretary)
TIMEKEEPER	Heather Tollefson (Vice President)
ATTENDEES	Board of Directors, Committee Directors & General Members

1) CALL TO ORDER- No official meeting

2) ROLL CALL - Sydney

Board of Directors	NAME
PRESIDENT	Joe Housman
VICE PRESIDENT	Heather Tollefson
TREASURER	Eryn Block
SECRETARY	Sydney Lindenfelser
MEMBER AT LARGE	Shannon Erickson
MEMBER AT LARGE	Heather Franklin
MEMBER AT LARGE	Katie Snell
MEMBER AT LARGE	Will Evans
MEMBER AT LARGE	Britta Walstrom
MEMBER AT LARGE	Steve Jackson
MEMBER AT LARGE	Dustin Hanly
MEMBER AT LARGE	Brett Lampe
GAMBLING MANAGER	Leanne Girard

COMMITTEE	NAME
MITE DIRECTOR	Brett Lampe
BOYS MITE DIRECTOR	Dusty Hanly
GIRLS MITE DIRECTOR	OPEN
BOYS TRAVELING DIRECTOR	Kyle McDermott
GIRLS TRAVELING DIRECTOR	Kim Foth
DEVELOPMENT COORDINATOR	Casey Chisholm
EQUIPMENT COORDINATOR	OPEN/Jill Kooiker
COACHES SELECTION	Steve Girard/Mark Franklin
COMMUNICATIONS	Amy Jackson
SOCIAL MEDIA COORDINATOR	April Chisholm
WEBMASTER	Kendall Kapitan-Hondl
CONCESSIONS COORDINATOR	Jessica Buchta
GOALIE COORDINATOR	John Kuntz/ Justin Foth

ASSISTANT TREASURER	Amanda Wolf
WREATHS COORDINATOR	Erika Lucca
PIZZAS COORDINATOR	Gina Dahlman
RAFFLE TICKET COORDINATOR	Leanne Girard
ICE SCHEDULER	Ross Jerpseth
REGISTRATION/SAFETY DIRECTOR	Heather Tollefson
REGISTRATION COORDINATOR	Kris Karlson
MGR COORDINATOR HOUSE	Kylene Egan
MGR COORDINATOR TRAVEL	Trina Wambach
RECRUITMENT	Jason Wiehle
MITE MAYHEM COORDINATORS	OPEN
SKATE COORDINATORS	OPEN
SPONSORSHIP	Matt Emerson
VOLUNTEER COORDINATOR	OPEN

Additional Attendees:

3) REPORTS

Joe Housman	APPROVAL OF MINUTES
PRESENTATION	The April Meeting minutes were emailed to and reviewed by the board.
CONCLUSIONS	Motion was made to approve and was seconded. All approved the April Meeting Minutes.

Eryn Block	TREASURER'S REPORT
PRESENTATION	APRIL <u>Income</u> \$250 Sponsorship \$1,600 Rebels Classic Income \$500.75 Interest Income from CD \$2,351.75 Total Income <u>Expenses</u> \$7,458.75 CIF Marcj Ice Rental \$2,050 BP Advertisement \$5,289 MAP 3rd Installment \$4,762.38 26/27 Tournament Fees \$-5,567.40 Total Expenses (due to ACPCR reconciliation checks) <u>Cash</u> \$261,959.94 current (\$422,433.12 with CD), up from \$412,899.41 in 2025. This is due to increased gambling contributions. MAY <u>Income</u> \$960.54 Sponsorship \$3,202.10 Thanksgiving Tournament \$290.12 Registration & Clinics \$5,500 Volunteer checks \$348.74 Interest Income from CD \$10,301.50 Total Income <u>Expenses</u> \$8,495 Accounting Fees \$649.50 Concession iPads (2) \$2,464.46 Mini Pucks (Recruitment) \$56,242.89 26/27 Tournament Fees \$67,992.14 Total Expenses <u>Cash</u> \$203,920.56 current (\$364,742.48 with CD), down from \$373,173.92 in 2025. This is due to tournament expenses paid earlier then prior years.
CONCLUSIONS	The April/May treasurer's reports were emailed to and reviewed by the board. Motion was made to approve and was seconded. All approved the April/May treasurer's reports.

Leanne Girard	GAMBLING REPORT					
PRESENTATION	<u>APRIL</u>	<u>5-8 Grill</u>	<u>Clives</u>	<u>MCT</u>	<u>BWW</u>	<u>ECB</u>
	Games Closed	35	49	49	1	2
	Bingo Net	-	-	-	-	-
	Pulltab Net	\$24k	\$33k	\$37k	\$1k	\$1k

	Etab Net	\$15k	\$30K	\$70k	\$11k	\$2k
	Contribution:	\$0k				
	Net Profit:	\$54k				
	Bank Balance:	Current:	YOY:			
		\$429k	\$318k			
	MAY	5-8 Grill	Clives	MCT	BWW	ECB
	Games Closed	42	54	55	2	2
	Bingo Net	-	-	-	-	-
	Pulltab Net	\$30k	\$35k	\$42k	\$988	\$661
	Etab Net	\$25k	\$32K	\$73k	\$13k	\$1k
	Contribution:	\$0k				
	Net Profit:	\$72k				
	Bank Balance:	Current:	YOY:			
		\$511k	\$369k			
CONCLUSIONS	The April/May gambling reports were emailed to and reviewed by the board. Motion was made to approve and was seconded. All approved the April/May gambling reports.					

Joe Housman	GAMBLING OVERSIGHT
PRESENTATION	
CONCLUSIONS	

4) COMMITTEE REPORTS

Ross Jerpseth (Steve)	ICE SCHEDULER
	Total Ice Summary (*Will fluctuate each month as ice times change)-Budget for \$350K <u>Champlin Hours Tracking-0 Hours (Against contract of 1000 Hours) (160 x \$195 = \$31,200)+ (840 x \$265 = \$222,600) = \$253,800</u> - Need to work with Chad next year's rates and how we handle "Fall ice" vs. in season ice as we have historically had to different rates. - Last season was \$185 per hour X 160 hours in the fall, and in season was \$255 per hours x 900 hours. - Need to also clarify with Chad how we reconcile hours each month. Hoping we stay consistent with what we have done over the past few years. <u>Champlin Outdoor Ice-0 Hours x \$X/Hr = \$X</u> - Need to confirm rate for outdoor ice. <u>Willowstone Outdoor Ice</u> - Do we plan on using again in '26-'27? <u>Brooklyn Park Hours Tracking-332.75 Hours x \$275 = \$91,506.25K</u> - Last year we had 333.75 hours x \$260/ hour. - Comparing last season vs. Proposed Ice - Same amount of weeknight (M-Th) slots 177 and weekend (F-Su) slots 126/127 - This year vs. next year - September- 5 Hours / 5 Hours - October- 88.5 Hours / 91 Hours - November- 86 Hours / 86.75 Hours - December- 48.5 Hours/ 44 Hours - January- 87 Hours / 88.75 Hours - February- 20 Hours 17.25 Hours Action Items In-progress/Pending: - Need Board to approve Brooklyn Park ice. Initial Callouts - Do we need September ice again during tryout week? Yes- not as much because of girls.

	○ Do we want 2 evening hours on Halloween? No ○ Ice for Thanksgiving tournament included. • Have an ask out to Hockey Ops (Boys Traveling, Girls Traveling and Mite/8U) to start discussing next year's programming and what will be offered. ○ Looking for a blueprint of what we will offer (for example, Fall Skills, Tryout schedule-boys only this year, Monday Night Skills, Breakfast Club, School Days Off Clinics, Body Checking/Contact Clinic, Try Hockey etc. • Need to understand future ice contract with Champlin and how that impacts our program offerings Announcements/Accomplishments: • Meeting with Chad Stancer, Coach Potter and Coach Gutterman scheduled for 6/9. Will review ice for '26-'27. • Received initial draft of BP ice from Mark Palm 5/26. Initial review seems okay to me. Need board to approve. Then Joe will need to sign off on official contract. • Chad Stancer confirmed \$195/hr for Fall ice through Sept. \$265/hr. from Oct-end of the season • Chad Stancer confirmed we can reconcile hours each month
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Brett L./Dusty H. – Boys OPEN – Girls	HOUSE/MITE DIRECTOR
	<u>MAY</u> Action Items In-progress/Pending: - Work to find additional week-day indoor ice for Mite teams (received 8 hours this past season for the A/B) - Will book bulk of outdoor ice at the Champlin Ice Forum heading into the 26/27 season with the goal of two ice touches during the week, dependent on weather. - Open positions for: ○ Mini Rebels Coordinator ▪ Considering hiring a learn to skate instructor to lead on-ice instruction for Mini Rebels, will come with a cost. Price unknown at the moment. ○ Mite/8U Scheduler ○ Mite Director in training <u>JUNE</u> Action Items In-progress/Pending: - Work to find additional week-day indoor ice for Mite teams (received 8 hours this past season for the A/B) - Will book bulk of outdoor ice at the Champlin Ice Forum heading into the 26/27 season with the goal of two ice touches during the week, dependent on weather. - Open positions for: ○ Mini Rebels Coordinator ▪ Considering hiring a learn to skate instructor to lead on-ice instruction for Mini Rebels, will come with a cost. Price unknown at the moment. ○ Mite/8U Scheduler ○ Mite Director in training ▪ Dusty might have lead, Dad of Garrett Blake - Created house scheduler job description (welcoming any updates or suggestions to) - 25/26 budget/actual finalized - \$793 over budget. Reasons shared in spreadsheet sent to the board - 26/27 proposed budget submitted to the board for review - Fall skills schedule – heavy lifting completed by boys and girls traveling directors. Expect minimal changes to Mite/8U fall skills set up or schedule at this point in time. - If we were to hire out the Mini Rebels on ice instruction to a learn to skate instructor, what would we be willing to pay? \$50 per session? Another number?

Kyle McDermott (Joe)	BOYS TRAVELING DIRECTOR
	Action Items Completed: Tournaments as registered for and have been listed on our tryout page, broken down by team. Fall skills/Dev Ice/BFC schedule has been submitted to Ross to start scheduling. Tentative tryout schedule has also been share with Ross. Hours will be locked, groups utilizing which session is subject to change. Jersey fitting has been completed, Hockey ops is working to meet with those who couldn't make it. Action Items In-progress/Pending: Completing the remaining jersey fittings. Identifying returning paid coaches and adding as needed.

	Announcements/Accomplishments: Jersey fitting went well. Parents are being told that this is the final year of these jersey to help them make a decision if they can get one more year out of the current one or are willing to purchase a bigger one for this year. Questions for the board/larger group: None Other Notes: None
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Kim Foth (Heather F)	GIRLS TRAVELING DIRECTOR
	Action Items Completed: - Co-Op Addendums Completed & Posted to ACPCR Website: 8U Color deviation from Traveling (pink included) - Jersey Number (00 not allowed) - Move Up Policy (Skill [8U to 10U, 10U-15U], Grade Level & Administrative) - Puck Bags all returned to Champlin Athletic - Co-Op Directors meeting held on 4/22 – Resolved items <u>Ice Scheduling & Operations</u> - Anoka Director is main contact <u>Tournaments</u> - Anoka accepted proposal: - Girls Classic Tournament Coordinator role created for 1 parent from 10U B1, 10U B2, 10U B?, 12U B1, & 12U B2. They will receive 6 Volunteer hours & will only be available during the tournament to help facilitate. - Each team will provide parents to help with Clock/Scoreboard/Gamesheet responsibilities during games the ACPCR teams are playing only. - CPYHA will not be part of the reconciliation for cost of tournament. - CR Director is main contact <u>Coaches</u> - Met with 12UA & 15UA coaches for season debrief - I will be the main contact for coaches <u>Apparel</u> - Each association will provide their own storefront. - CP will include both Boys & ACPCR options Action Items In-progress/Pending: - Co-Op Director meeting from 4/22 action items being addressed <u>Ice Scheduling & Operations</u> - Ice Schedulers & Girls Traveling directors will meet to discuss solutions to rotation & schedules. – Ice schedulers to provide different options for Directors to review. - Re-review of ice touches (remove post season & add away ice if possible) – Anoka Director to complete - Working on fall skills and dates needed for PTO at CP <u>Reconciliation:</u> - Reviewing for addendum of ice payments to co-op agreement (each association is responsible for their own ice bills. (Pending how much ice Anoka will be providing this year) <u>Dryland:</u> - Create visibility on co-op website for scheduling <u>Tournaments</u> - Looking for Volunteers for possible ACPCR Tournament proposal for 27/28 Season. - Create a coach/manager Survey & add to the Co-Op website for immediate tournament feedback. - Tournament Directors/Coordinators & Girls Traveling directors met to discuss/plan tournaments. - Confirmed Tournaments: 10UA (4), 10UB1 (4), 10U B1/B2 (4), 10UB2 (4), 12UA (3), 12UB1 (3), 12UB2 (2), 15UA (4), 15UB (3) - Working on getting 4 tournaments per team. - CR Director working on getting all tournament trophies from Head Coaches and distributing between associations. <u>Coaches</u> - Revise Coaching Contracts to include an attendance stipulation. - Coach Selection Process will be more formalized - Looking for 15UA Head Coach <u>Apparel</u> - Tryout Jerseys: working through bids to purchase before tryouts.

	<u>Escalation Process</u> 1. Add Addendum to Co-Op Agreement for the process for handing. Announcements/Accomplishments: Questions for the board/larger group: Do we need LRM for Fall Skills?
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OPEN (Brett)	VOLUNTEER COORDINATOR
	No updates.

Jessica Buchta (Shannon)	CONCESSIONS
	No updates.

Dan Roehl (Eryn)	CPYHA THANKSGIVING TOURNAMENT
	No updates.

Multiple people (Shannon)	FUNDRAISING
Pizza – Gina Wreaths – Erika Raffle Tickets – Leanne	<u>WREATHS</u> Action Items In-progress/Pending: Shannon and I are evaluating changing vendors from Evergreen to Lynde's. Looking to potentially add poinsettia's to give a great variety and further drive additional participation next year.

Matt Emerson (Britta)	SPONSORSHIP
	No updates.

Heather/Kris (Heather)	REGISTRATION/SAFETY
	Summer Shot Club- registration closed and "season" is live with tracker Fall skills- open Player Reg- tested and ready to go live 7/15 Coach/volunteer/manager-open HS teams updated for current season as well.

Kylene E./Trina W. (Katie)	MANAGER COORDINATORS
House – Kylene Egan	No updates.
Travel – Trina Wambach	No updates.

Jason Wiehle (Dusty)	RECRUITMENT
	April Chisholm will be looking into Geo-located advertising for recruitment on the Social Media platforms.
OPEN (Britta)	SKATE
	No updates.
OPEN (Katie)	Mite Mayhem
	No updates.
Sydney Lindenfelser	BY-LAWS/HANDBOOK
	Updates will be shared with board at June meeting and final approvals will happen in August
Boys- Dusty Girls- Heather T	CP BOOSTER COORDINATOR
	No updates.

5) OLD BUSINESS:

6) NEW BUSINESS:

7) ANNOUNCEMENTS:

8) ADJOURNMENT: No official meeting