



CPYHA BOARD MEETING AGENDA

February 20, 2024

MEETING CALLED BY	CPYHA Board of Directors
TYPE OF MEETING	Monthly Board Meeting
FACILITATOR	Sam Paurus (President)
NOTE TAKER	Sydney Lindenfelser (Secretary)
TIMEKEEPER	Megan Tripicchio (Vice President)
ATTENDEES	Board of Directors, Committee Directors & General Members

1) CALL TO ORDER- 7:00pm

2) ROLL CALL - Sydney

Board of Directors	NAME
PRESIDENT	Sam Paurus
VICE PRESIDENT	Megan Tripicchio
TREASURER	Jason Dvorak
SECRETARY	Sydney Lindenfelser
MEMBER AT LARGE	Ryan Tesdall
MEMBER AT LARGE	Jason Cordes
MEMBER AT LARGE	Joe Housman
MEMBER AT LARGE	Ross Jerpseth
MEMBER AT LARGE	Will Evans
MEMBER AT LARGE	Jaime Wambach
MEMBER AT LARGE	Dustin Hanly
MEMBER AT LARGE	Brett Lampe
GAMBLING MANAGER	Leanne Girard

COMMITTEE	NAME
MITE DIRECTOR	Joe Housman
CO-MITE DIRECTOR	Brett Lampe
GIRLS MITE DIRECTOR	Dustin Hanly
TRAVELING DIRECTOR	Aric Radmacher
GIRLS TRAVELING DIRECTOR	Megan Tripicchio
DEVELOPMENT DIRECTOR	Jason Tripicchio
CLINICS	Jason Tripicchio
COACHES SELECTION	John Smith
COMMUNICATIONS	Amy Jackson
WEBMASTER	Danielle Charboneau
CONCESSIONS DIRECTOR	Don Hall
GOALIE EQUIPMENT	Nate Stulc
GOALIE PROGRAM DIRECTOR	Nate Stulc
CANDY BARS COORDINATOR	Abby Frazer

WREATHS COORDINATOR	Camille Nelson
HEGGIES PIZZAS COORD	Nicole Kolander
RAFFLE TICKET COORDINATOR	Leanne Girard
ICE SCHEDULER	Ross Jerpseth
REGISTRATION/SAFETY DIRECTOR	Heather Tollefson
REGISTRATION COORDINATOR	Danielle Charboneau
MGR COORDINATOR HOUSE	Katie Snell
MGR COORDINATOR TRAVEL	Trina Wambach
RECRUITMENT	Angela Bjornstad
JAMBOREE COORDINATORS	Kendall Kapitan-Hondl & Gina Dahlman
SKATE COORDINATORS	Erik Andrews & Michael Gerberding
SPONSORSHIP	Angie Evans

TEAM PHOTOS COORDINATOR	Sarah Hall
VOLUNTEER COORDINATOR	Angela Glass

CPYHA TOURNAMENT	Dan Roehl, Jeff Carlson & Jake Cowman
CP BOOSTER COORDINATOR	Jaime Wambach

Additional Attendees: Lesley Koch and Brad Solomon

3) REPORTS

Sam Paurus	APPROVAL OF MINUTES
PRESENTATION	The January meeting minutes were emailed to and reviewed by the board.
CONCLUSIONS	Motion was made to approve and was seconded. All approved the January meeting minutes.

Jason Dvorak	TREASURER'S REPORT
PRESENTATION	<p>Income</p> <ul style="list-style-type: none"> • \$16,836 Concessions • \$90,136 Gambling Contributions • \$23,425 Ice Payments • \$130,000 Total <p>Expenses</p> <ul style="list-style-type: none"> • \$4,443 Concessions • \$9,500 Ice (BP) • \$705 Mite Socks (More Champlin coming in February, Craig behind on invoicing) • \$511 USA Hockey Reimbursements (Background checks applied to traveling families, still have checks to cut for House) • \$14,194 Refs • \$7,693 Traveling Coaches Hotels/Apparel • \$38,000 Total <p>Cash</p> <ul style="list-style-type: none"> • \$93,783, up around \$5,000 from last year. • Will be working with Heather Tollefson about what high school players have volunteered their required 8 hours to reimburse for USA Hockey
CONCLUSIONS	The January treasurer's report was emailed to and reviewed by the board. Motion was made to approve and was seconded. All approved the January treasurer's report.

Leanne Girard	GAMBLING REPORT				
PRESENTATION		<u>5-8 Grill</u>	<u>Clives</u>	<u>MCT</u>	<u>BWW</u>
	Games Closed	28	45	56	1
	Bingo Net	-	-	-	-
	Pulltab Net	\$18k	\$30k	\$37k	\$398
	Etab Net	\$14k	\$24K	\$61k	\$7k
	Contribution:	\$30k			
	Net Profit:	\$58k			
	Bank Balance:	Current:	YOY:		
		\$660k	\$556k		
<ul style="list-style-type: none">• Surprise site inspections went well at all 4 sites with no citations.• Raffle tickets- brought in \$21,950					

CONCLUSIONS	The January gambling report was emailed to and reviewed by the board. Motion was made to approve and was seconded. All approved the January gambling report.
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Sam Paurus	GAMBLING OVERSIGHT
PRESENTATION	Site visits were successful. Reports are attached to the January gambling report.
CONCLUSIONS	

4) COMMITTEE REPORTS

Ross Jerpseth (Ross)	ICE SCHEDULER
	<p>Action Items Completed:</p> <ul style="list-style-type: none"> We currently have 160 hours out of our 160-hour Fall Ice commitment. Breakfast Club scheduled through 2/15/24 Total write-off risk of unused ice = \$12,240 <p>Season Ice Summary (*Will fluctuate each month as ice times change)</p> <ul style="list-style-type: none"> <u>Champlin Fall Hours Tracking \$180/Hr-160 Hours</u> <ul style="list-style-type: none"> 160 Hours x \$180/Hr. = Total Ice Cost = \$28,800 <ul style="list-style-type: none"> July-4 Hours August-15 Hours September-129 Hours October-12 Hours <u>Champlin Hours Tracking \$240/Hr-885.75 Hours (14.25 short)</u> <ul style="list-style-type: none"> 900x \$240/Hr. = Total Ice Cost = \$216,000 Currently tracking to be short by 14.25 hours of our 900-hour commitment <ul style="list-style-type: none"> We will likely use a few more hours for our teams that advance to regions, and usage for team parties. Breakfast Club only through February 15th. Usage by month <ul style="list-style-type: none"> September-37.5 October-193.5 November-183.25 December-170 January-164.25 February-120.5 March-16.75 Total Write off risk for unused ice = 14.25 Hours (\$3,420) <u>Champlin Outdoor Ice</u> <ul style="list-style-type: none"> 1 Total Hours \$55 per hour <ul style="list-style-type: none"> January-1 Hours February-0 Hours <u>Willowstone Outdoor Ice</u> <ul style="list-style-type: none"> 2 Total Hours <ul style="list-style-type: none"> January-2 Hours February-0 Hours <u>Brooklyn Park Hours Tracking\$250/Hr-324.25 Hours</u> <ul style="list-style-type: none"> 322.75 Hours x \$250/Hr. = Total Ice Cost = \$80,687.50 *Includes 17.25 Hours for Thanksgiving tournament <ul style="list-style-type: none"> September-3 October-100.25 November-78 December-38 January-73.5 February-30 Total Write off risk for unused ice = 18 Hours (\$4,500) <p>Action Items In-progress/Pending:</p> <ul style="list-style-type: none"> Posted ice for sale, sent out to a few possible associations, and contact at MN Hockey <ul style="list-style-type: none"> ACYHA purchased some ice in February-Dvorak to invoice. Forum turned away ACYHA for one hour.

Joe Houseman/Brett L. – Boys Dustin Hanly – Girls	HOUSE/MITE COMMITTEE
	<p>Action Items Completed:</p> <ul style="list-style-type: none"> - Used additional approved budget on purchasing some outdoor ice from CRIC <p>Action Items In Progress:</p> <ul style="list-style-type: none"> - All things Jamboree..... - Working on scheduling final couple games for Jamboree weekend. Teams continue to back out even when they are considered full ice D10 scheduled games (which are supposed to incur a \$300 penalty). Strongly consider changing the overall format of the “Jamboree” weekend next year. - Consider replacing 4 of the Mite nets. With USAH/MN Hockey, and D10 requiring use of small nets for ALL 8U, we may want to invest in higher quality. Current nets are rickety (screw connections) vs. other associations that are welded and able to peg them. Looks like cost per net is ~ \$350 and suggest we purchase 4 for next season. Board approved to purchase 4 more nets (about \$1,500)

Radmacher (Jason C.)	<div>HOCKEY OPERATIONS: Traveling Committee, Goalie Director, Hockey Development, Coaching Coordinator & Equipment Coordinator</div>																																																
	<div><div>Travel Director/Traveling Committee</div><div><ul style="list-style-type: none">PWA, PWC, SQT C district regular season championsPWB2, PWC, SQT C district tournament championsAll boys’ teams regular season district records and places belowTraveling Committee met on 2/18/24 and discussed:<ul style="list-style-type: none">Recap of 2023/2024 programmingLevel coordinator provided updates on levels, overall, very successful season.Discussed success of paid coaching staffsStarted to lay out planning for 2024/2025 season.Bantam level coordinators dealt with behavior issues with multiple teams</div></div> <div><table><tr><th colspan="4">2023-24 Season</th></tr><tr><th>Season</th><th>Team</th><th>D10 Record</th><th>D10 Season Place</th></tr><tr><td>23-24</td><td>Bantam AA</td><td>5-13-0</td><td>6th</td></tr><tr><td>23-24</td><td>Bantam B1</td><td>6-11-0*</td><td>7th</td></tr><tr><td>23-24</td><td>Bantam B2</td><td>11-10-0</td><td>8th</td></tr><tr><td>23-24</td><td>Peewee A</td><td>13-2-0</td><td>1st</td></tr><tr><td>23-24</td><td>Peewee B2</td><td>18-2-1</td><td>2nd</td></tr><tr><td>23-24</td><td>Peewee C</td><td>15-1-0</td><td>1st</td></tr><tr><td>23-24</td><td>Squirt A</td><td>7-10-1</td><td>5th</td></tr><tr><td>23-24</td><td>Squirt B1</td><td>2-12-2</td><td>14th</td></tr><tr><td>23-24</td><td>Squirt B2</td><td>16-1-2</td><td>2nd</td></tr><tr><td>23-24</td><td>Squirt C</td><td>14-1-3</td><td>1st</td></tr></table></div> <div><div>Coaching Coordinator</div><div><ul style="list-style-type: none">Will be soliciting feedback on paid coaches soon.Will be holding debrief meeting with paid coaching staffs.Already starting to work on Coach budget for 2024/2025 season.</div></div> <div><div>Goalie Director</div><div><ul style="list-style-type: none">Reminder for any traveling team (PW-BMTs) that may need to utilize a substitute goalie to reach out goalie director immediately. Important proper paperwork is filled out.Meeting with MEGA to discuss feedback on training from season.</div></div>	2023-24 Season				Season	Team	D10 Record	D10 Season Place	23-24	Bantam AA	5-13-0	6th	23-24	Bantam B1	6-11-0*	7th	23-24	Bantam B2	11-10-0	8th	23-24	Peewee A	13-2-0	1st	23-24	Peewee B2	18-2-1	2nd	23-24	Peewee C	15-1-0	1st	23-24	Squirt A	7-10-1	5th	23-24	Squirt B1	2-12-2	14th	23-24	Squirt B2	16-1-2	2nd	23-24	Squirt C	14-1-3	1st
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	<ul style="list-style-type: none"> Starting to lay out plan for 2024/2025 goalie training. <p>Equipment Coordinator</p> <ul style="list-style-type: none"> Starting to collect equipment as teams finish season.
Bjorn Burnevik (Megan)	<p>GIRLS TRAVELING DIRECTOR</p> <p>10a-lost both games in d10 tournament. Rough year but they improved. Really hurt this group that we were not able to get to three 10u teams. We just did not have the depth to compete.</p> <p>10b2-d10 consolation champs. Good season by them</p> <p>12b2-D10 champs. Had a good season. They played some b1 tournaments and were pushed. Feel like they would have either had rough season at 12b1 but were somewhat dominate in d10 at b2. It is hard as many associations do not field A teams and makes it hard for our bottom team to be playing other associations top team.</p> <p>12a-needs to win two games next weekend to make regions. Non-parent staff has gotten great feedback, really hoping to keep them in our association coaching.</p> <p>15b-in districts good chance for regions.</p> <p>BA working on next season. Starting to sound like CR will have new girls director and Champlin is hoping to have a co-op committee</p>
Angela Glass (Karasek)	<p>VOLUNTEER COORDINATOR</p> <p>Action Items Completed:</p> <ol style="list-style-type: none"> Twenty-two (22) team managers have sent their hours and they have been entered. <ul style="list-style-type: none"> Still missing hours from 10U A, Squirt A, Squirt B1, Squirt C, 8U C White, and 8U C Red Registration issues resolved for all, except one player. Mostly due to 2-player families registering their kids as 2 1-player family or families with 2+ kids registering them as a 2-player family + 1-player family. Board Member hours completed Created a list for the board of families that most likely will not be able to complete their volunteer hours unless they are identified as being exempt of all hours. <p>Action Items In-progress/Pending:</p> <ol style="list-style-type: none"> One registration error. The player has been registered twice. Many of DIBS loaded for 02/22 have not been claimed. I will send a communication to families that are short on volunteer hours to claim them. They are short because they are either short on concession hours or within 30-minutes to 2 hours to meet their volunteer hours. <p>Questions for the board/larger group:</p> <ol style="list-style-type: none"> Are we allowed to have a team with two head coaches? If so, do both get all hours? DIBS marks families as complete that reach their hours regardless of having met concession hours or not. Do members of the board recognize these families and can help me identify if they are exempt of volunteer hours? A Mite D Team Manager said both coaches registered as head coaches. Can we have two head coaches for the same team? <p>Other Notes:</p> <ul style="list-style-type: none"> Number of volunteer hours still needed (as of 02/15): Please note that claimed DIBS are not included in these numbers until they are complete. There are 100 hours claimed for Concessions and ~76 hours for the Jamboree weekend. <ul style="list-style-type: none"> 418 hours for 1-player families (Last month: 882.5 hours) 295 hours for 2-player families (Last month: 773.5 hours) Volunteer hours still available but unclaimed in DIBS (from 02/22 to 03/03): <ul style="list-style-type: none"> Concession hours unclaimed: 12 shifts or 24 hours Jamboree Volunteer unclaimed hours: 10 shifts or 30 hours

	<p>So claimed (100+ 76) + Unclaimed (24+ 30)= 130 hours versus ~ 713 hours still needed (418+295). A deficit of 583 hours.</p> <p>As of 02/15/2024: 1 player: 177 total families: <ul style="list-style-type: none"> 18 families will not meet their volunteer needs as is. They have zero volunteer hours to date and none claimed. </p> <p>2 player: 69 total families 12 families will not be able to meet their volunteer hours either because they have between 0 – 4 volunteer hours or because they have 10+ hours to volunteer still. These included claimed hours.</p>
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Don (Ryan T.)	CONCESSIONS
	Shifts are loaded for the Jamboree and the sectional game on Thursday. Total sales so far: a little over \$30,000.

Dan Roehl, Jeff Carlson & Jake Cowman (Ross)	CPYHA THANKSGIVING TOURNAMENT
	No updates.

Multiple people (Karasek)	FUNDRAISING
Candy Bars – Abby Pizza – Nicole Wreaths – Camille Raffle Tickets – Leanne	<p>Pizza: Action Items Completed: Yes</p> <p>Action Items In-progress/Pending: None</p> <p>Announcements/Accomplishments: Pizza & Butter Braid fundraiser was completed successfully. Paperwork from Kittelson was given to Jason Dvorak/Treasurer. Nicole will provide the new coordinator notes on how to manage this process next season. Eric from Kittleson requested to receive the notes as well.</p> <p>Questions for the board/larger group: None Other Notes: None</p>

Angie (Will)	SPONSORSHIP
	Magnets have been taken down that are not sponsoring this year. Magnets will be put in the storage locker. Sponsorship opportunities packet has been updated. Once board approves it will be added to the website.

Heather/Danielle (Megan)	REGISTRATION/SAFETY
	No updates. New waiver process is in effect. Would like to open registration on July 15 th and late fees start on August 30 th . Will prices stay the same?- board will discuss at the May meeting

Katie S./Trina W. (Ryan T.)	MANAGER COORDINATORS
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House – Katie Snell	Action Items Completed: Everything ;-) Action Items In-progress/Pending: Working with the Jamboree committee for any manager tasks in these final weeks...getting jamboree baskets ready and Spot Light Game Names ready.
Travel – Trina W.	Action Items Completed: <ol style="list-style-type: none"> 1. SKATE banquet information has been forwarded to all managers to disperse to all of their teams. 2. Final communications are out regarding volunteer hours still needed and how to achieve those hours. Action Items In-progress/Pending: <ol style="list-style-type: none"> 1. Each manager is working on finalizing volunteer hours within their team. 2. Gamesheet lpads are being handed back to me over the next couple weeks. Once all are received, I will work with Nate Stulc and Champlin Athletic on next steps for returning all of them back to the association and where they will be stored in the off season.

Angela B. (Joe)	RECRUITMENT
	Action Items Completed: ordered signs and completed new onboarding forms for vendor Action Items In-progress/Pending: PO for signs -Still waiting approval from Jason and Joe/ board to get signs printed per the PO price. Will need a prepayment for signs or a check at pick up. Needs tax exemption information regarding Non-profit status for graphics vendor. Announcements/Accomplishments: replacement is too busy to onboard at this time.

Eric Andrews & Michael Gerberding (Ross)	SKATE
	<u>ANNUAL SKATE BANQUET DETAILS:</u> WHO: Any skater with eligible GPA (3.0 GPA or above, for the new elementary grading system 2.5 GPA or above) WHEN: Thursday Feb. 29th 6:30-9pm WHERE: Urban Air Coon Rapids <u>STEPS:</u> 1. <u>CLICK HERE TO REGISTER YOUR SKATER</u> **Deadline to register is Thursday Feb.23rd** 2. Make sure the skaters' teachers receive a copy of the S.K.A.T.E. invite attached below. 2. Consider volunteering or donating prizes! The Skate Coordinators will need 3 volunteers for it to operate as smoothly and efficiently as possible. Volunteers will receive two hours of Volunteer Credit for the session that is worked so preferably a parent needing hours. Sign up here: https://www.signupgenius.com/go/10C0A45A9A822ABF85-47790951-cpyha

Kendall Kapitan-Hondl & Gina Dahlman(Joe)	Mite Jamboree
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Announcements/Accomplishments:

We are excited to host the 2023-24 CPYHA Jamboree. The team has been working to pull off a great event.

Schedule

<https://www.cpyha.com/page/show/4750791-mite-jamboree-schedule> * See notes on 2 Mite C teams dropping out.

Kids Swag- Personalized Hockey Accessory Bags with last names & rebel or CPCR logo will go to all mites. Medals and cupcakes will go to all mites + mini rebels. Cupcake count includes #'s for siblings.

Coaches Game- Saturday 7pm, 2 teams of coaches. Awards + free beer for the fastest skater and winning team coach/ We will have raffles, chuck a puck Clive's has been reserved for after the game for anyone from CPYHA to join.

Team Parties-

2024		
Saturday 3/2	Room 1	Room 2
9:30 AM	Mite D- Maple Leafs	Mite D- Oilers
10:45 AM	Mite C- Kraken	Mite C- Knights
1:15 PM	8U White	8U Red
2:30 PM	8U Navy	
3:45 PM	Mite A	
5:00	Mite B White	Mite B Navy
Sunday 3/3	Room 1	Room 2
9:15	Mite C Avalanche	Mite C Wild
11:00	Mite D- Stars	Mite D- Sharks

Silent Auction Baskets – All teams have submitted their themes. We have 13 baskets ranging from lottery themed to pickleball and Polaris.

Questions for the board/larger group:

- We had 2 mite C external teams drop out in the last week leaving only 2 external teams at the mite C level. Doing what we can to secure other teams this late in the game, but Mite C Kraken and Knights may have to play each other.
- We have reached out to Josh Kern 4 times on his raffle donation with confirmation that he will donate, but still waiting on what. If anyone on the board can nudge him along, it would be appreciated.

Other Notes:

- Receipts will be submitting in the coming weeks.
- Dibs hours are being submitted on Monday Feb 19th for this committee.
- Doing a Hockey Fights Cancer silent auction basket to show support for families who have lost a child to cancer or have a CPYHA member fighting cancer- Grill theme.

Sydney Lindenfelser

BY-LAWS/HANDBOOK

Working on updating by-laws as we go through them each meeting. By-laws will be shared at the March meeting and voted on at the April meeting. Making updates to handbook as topics come up and board will vote on changes at May meeting.

Jaime Wambach (Jaime)

CP BOOSTER COORDINATOR

	Season is wrapped up. High school is playing on Thursday. 2 nd year Bantam meeting with Coach Potter is being planned for March.
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5) OLD BUSINESS:

6) NEW BUSINESS:

7) ANNOUNCEMENTS:

- Brett Lampe won the special election that ended on 02/19/2024.
 - Tallied numbers:
 - Brett Lampe: 55 votes
 - Letha Kunshier: 32 votes

8) BOARD VOTES MADE OVER EMAIL:

- Request for donation to the Champlin All Night Senior Grad Party- Board denied with majority vote on 3/19/2024

9) ADJOURNMENT: 7:44pm