



CPHYA BOARD MEETING AGENDA

January 17, 2023

MEETING CALLED BY	CPHYA Board of Directors
TYPE OF MEETING	Monthly Board Meeting
FACILITATOR	Sam Paurus (President)
NOTE TAKER	Tiffany Mathews (Secretary)
TIMEKEEPER	Megan Tripicchio (Vice President)
ATTENDEES	Board of Directors, Committee Directors & General Members

1) CALL TO ORDER 7:05pm

2) ROLL CALL - Tiffany

Board of Directors	NAME
PRESIDENT	Sam Paurus
VICE PRESIDENT	Megan Tripicchio
TREASURER	Jason Dvorak
SECRETARY	Tiffany Mathews
MEMBER AT LARGE	Ryan Tesdall
MEMBER AT LARGE	Jason Cordes
MEMBER AT LARGE	Joe Housman
MEMBER AT LARGE	Ross Jerpseth
MEMBER AT LARGE	Brad Solomon
MEMBER AT LARGE	Jamie Wambauch
MEMBER AT LARGE	Lisa Soundara
MEMBER AT LARGE	Matt O'Keefe
GAMBLING MANAGER	Leanne Girard

COMMITTEE	NAME
MITE DIRECTOR	Joe Houseman
GIRLS MITE DIRECTOR	Dustin Hanly
TRAVELING DIRECTOR	Aric Radamacher/Andy Long
GIRLS TRAVELING DIRECTOR	Bjorn Burnevik
DEVELOPMENT DIRECTOR	Jason Tripicchio
CLINICS	Jason Tripicchio
COACHES SELECTION	Jeff Carlson
COMMUNICATIONS	Kristin Karlson
WEBMASTER	Danielle Charboneau
CONCESSIONS DIRECTOR	Don Hall
GOALIE EQUIPMENT	Nate Stulc
GOALIE PROGRAM DIRECTOR	Nate Stulc
FUNDRAISING DIRECTOR	Julie Walker
CANDY BARS COORDINATOR	Abby Frazer
WREATHS COORDINATOR	Jess Tesdall
HEGGIES PIZZAS COORD	Julie Walker

RAFFLE TICKET COORDINATOR	Kristi Parent
ICE SCHEDULER	Ross Jerpseth
REGISTRATION/SAFETY DIRECTOR	Heather Tollefson
REGISTRATION COORDINATOR	Danielle Charboneau
MGR COORDINATOR HOUSE	Katie Snell
MGR COORDINATOR TRAVEL	Sarah McGovern
RECRUITMENT	Angela Bjornstad
JAMBOREE COORDINATORS	Sarah Hall & Sydney Lindenfelser
SKATE COORDINATORS	Eric Andrews Michael Gerberding
SPONSORSHIP	Lisa Soundara
TEAM PHOTOS COORDINATOR	Lisa LaPlante
VOLUNTEER COORDINATOR	Andrea Rossman
TRAVEL TEAMS TOURNAMENT COORD	Chere Kamp
CPHYA TOURNAMENT	Justin & Kim Foth

CP BOOSTER COORDINATOR	Jamie Wambach
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Additional Attendees: Carolee

3) REPORTS

Sam Paurus	APPROVAL OF MINUTES
PRESENTATION	No updates
CONCLUSIONS	The December meeting minutes were emailed to and reviewed by the board. Motion was made to approve and was seconded. All approved the December meeting minutes.

Jason Dvorak	TREASURER'S REPORT
	<p>January will be a busy month as I have a number of checks to catch up on. Hopeful to spend some time this weekend for the normal operating expenses, plus some of the additional things we have going on with Sophias Squad and Hockey Fights Cancer. I was able to get the silent auction team our square reader and set up to fund the general. We will have around \$5800 in square transactions plus I know there were a few checks as well. January will be full month of Ice Bills (no credits) so we should see that in the \$30k neighborhood. February Ice Bills will have the Pizza/Braid credits, I haven't heard how sales have been for those. I will pull together a request from Gambling to approve as a February expense this weekend.</p> <p>December Revenue</p> <ul style="list-style-type: none"> • \$10,734 Concessions (up \$8k) • \$12,400 Ice Payments (Wreath Credits applied) • \$43,490 Wreath Receipts • \$66,000 Income <p>Expenses</p> <ul style="list-style-type: none"> • \$3,163 Concessions • \$25,300 Wreaths (Nearly \$18k ice payment credits) • \$2634 Traveling Coaches Hotel • \$4462 Monday Skills 2 of 3 • \$2200 Goalie Training 2 of 3 • \$6600 Breakfast Club 2 of 3 • \$570 EMS Thanksgiving Tourney • \$46,000 Expenses <p>Cash- \$144,000 up from \$118,000 last year.</p>
CONCLUSIONS	The December Treasurer's report was emailed to and reviewed by the board. Motion was made to approve and was seconded. All approved the December treasurer's report.

Leanne Girard	GAMBLING REPORT
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PRESENTATION	December Gambling update:				
		<u>5-8</u>	<u>Clives</u>	<u>MCT</u>	<u>BWW</u>
	games closed	26	48	58	2
	bingo	\$616			total
	pulltab net	12k	33k	35k	1k
	etab net	16k	14k	37k	4k
	contribution \$0				
	need to donate \$. sitting at 14%				
	bank balance	\$586k vs \$458k			
CONCLUSIONS	The December gambling report was emailed to and reviewed by the board. Motion was made to approve and was seconded. All approved the December gambling report.				
Sam Paurus	GAMBLING OVERSIGHT				
PRESENTATION	No updates				

4) COMMITTEE REPORTS

Ross (Cordes)	ICE SCHEDULER
	<ul style="list-style-type: none"> • Committee Report for Board/Meeting Minutes: • Will you be in attendance in person: Yes • Action Items Completed: • Extended Breakfast club schedule <input type="checkbox"/> • Action Items In-progress/Pending: • Currently tracking to have 116.75 hours of unused ice totaling \$28K • Undrafted/Unused ice in '21-'22 was 92 hours or \$21,317.50 • Ice Forum ice usage in '21-'22 was 805 hours of our 900-hour commitment • \$21,850 worth of ice we didn't even use • Champlin Hours Tracking (916 Hours) • September (26 Hours) <ul style="list-style-type: none"> • <input type="checkbox"/> 26 Hours Used • October (186 Hours) <ul style="list-style-type: none"> • <input type="checkbox"/> 185 Hours Used • <input type="checkbox"/> 1 Hour Unassigned • November (178 Hours) <ul style="list-style-type: none"> • <input type="checkbox"/> 175 Hours Used • <input type="checkbox"/> 3 Hours Unassigned • December (156 Hours) <ul style="list-style-type: none"> • <input type="checkbox"/> 149 Hours Used • <input type="checkbox"/> 7 Hours Sold • January (178.75 Hours) <ul style="list-style-type: none"> • <input type="checkbox"/> 163.75 Hours Used

	<ul style="list-style-type: none"> • <input type="checkbox"/> 3 Hours Sold • <input type="checkbox"/> 12 Hours Unassigned • February (161 Hours) • <input type="checkbox"/> 94 Hours Used • <input type="checkbox"/> 67 Hours Unassigned • March (30.25 Hours) • <input type="checkbox"/> 22.25 Hours Used • <input type="checkbox"/> 8 Hours Unassigned • Champlin Outdoor Ice (66.5 Hours) • December (3.5 Hours) • January (31.5 Hours) • February (28 Hours) • March (3.5 Hours) • Brooklyn Park Hours Tracking- (301 Hours) • October (94.25 Hours) • <input type="checkbox"/> 90.25 Hours Used • <input type="checkbox"/> 2 Hours Sold • <input type="checkbox"/> 2 Hours Unassigned • November (60 Hours) • <input type="checkbox"/> 59 Hours Used • <input type="checkbox"/> 1 Hour Unassigned • December (41 Hours) • <input type="checkbox"/> 32 Hours Used • <input type="checkbox"/> 5 Hours Sold • <input type="checkbox"/> 4 Hours Unassigned • January (73.25 Hours) • <input type="checkbox"/> 64.25 Hours Used • <input type="checkbox"/> 5 Hours Sold • <input type="checkbox"/> 4 Hours Unassigned • February (32.5 Hours) • <input type="checkbox"/> 20.25 Hours Used • <input type="checkbox"/> 12.25 Hours Unassigned • Announcements/Accomplishments: • Fall Skills Schedule Finalized and published (160 Hours) • Breakfast Club schedule published • Monday Night Skills schedule published • Ice Draft Complete! • Mite schedules posted end of season • Sold 2 hours of ice to D10 (Green Giants 14U) in October • Sold 17 hours of ice to MN Rec Hockey (December-January) • Sold 3 hours of ice to Wayzata Boys HS in December • Non-Region Advancing-Regular Season 11/7-2/9, Playoffs 2/12-2/19 • Region Advancing-Regular Season 11/7-2/9, Playoffs 2/17-2/26 • Regions 3/3-3/5, State 3/17-3/19 • <input type="checkbox"/> Mite Jamboree 3/3-3/5
Joe Houseman – Boys Dustin Hanly - Girls	HOUSE/MITE COMMITTEE
	<p>Will you be in attendance in person: Yes</p> <p>Action Items Completed:</p> <ul style="list-style-type: none"> - New Year's Day Game was a success. Players had fun. Thank you again to Kevin Moore for leading this and to the Boosters for their support in carrying it all out. <ul style="list-style-type: none"> o In debrief with Kevin I think we should make a small committee for this event to ensure the tradition is carried on.

	<ul style="list-style-type: none"> o Suggest making this a small committee of three people: one parent of a "Final Year Mite" + a second grade advanced Mite parent that could then lead the following year + an 8U parent. - Rookies on ice at varsity 1/7 and Intermediate on ice 1/14. Think Rookies went well but haven't heard feedback on Intermediate. Advanced B on 1/19 and A on 1/26. - 8U does Flag bearers instead of skating at intermission. <p>Action Items In-progress/Pending:</p> <ul style="list-style-type: none"> - New Ice Pads – still on me to discuss with Mite Committee before we make a formal request to the board. - Outdoor practices have started. We are still cancelling about ½ due to weather, but mostly because too warm/snow, not too cold yet. North end of rink is still showing concrete so limits us a bit. - Do we want to explore using more hours of ice into March? <ul style="list-style-type: none"> o Developmental Ice or ½ ice pickup games? o Could do a Tuesday/Thursday league (March 7, 9, 21, 23, 28, 30). Or weekend mornings in March....? o Considerations: How long does travelling go? Skip spring break 3/11-3/19. Competes with AAA that fires up after spring break? Velocity? - <u>Mini Rebels</u> <ul style="list-style-type: none"> o 28 Registered – getting about 15-20 per session. o Utilizing other ½ of ice with Advanced/8U teams/scrimmage/open skate (if coach stays on ice) o Mini Rebels – 12U and 15U helping most days. (THANKS!) <ul style="list-style-type: none"> ▪ Need to find helpers for Feb dates. Heather emailed 12U-A and 15U o Need to recruit/post for Mini Rebel Director/Leader for next year (HS varsity involvement)
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58

Radamacher/Long (Cordes)	HOCKEY OPERATIONS: Traveling Committee, Goalie Director, Hockey Development, Coaching Coordinator & Equipment Coordinator
	No report this month from hockey ops, nothing material to report back to the board.

Bjorn (Megan)	GIRLS TRAVELING DIRECTOR
	<p>All girls' teams still seeing signs of improvement after tough starts to the season.</p> <p>Current Standings 15U 2nd out of 6 with 7-0-1 (players sent to Blaine) 15UB 1st out of 7 with 9-5-2 12UA 7th out of 9 with 3-12-0 12UB2 3rd out of 10 with 6-5-1 10UA 6th out of 8 with 1-15-0 10UB2 2nd out of 13 with 5-4-3</p> <p>No final report from SafeSport. May still be some lingering issues with that situation and how measures will affect player in the future.</p> <p>Current girls' traveling director will be stepping down this spring. Looking to fill this position with either a single director or co-directors. Looking to fill positions for the girls side of the Hockey Ops committee. Meeting with be this month on January 24th.</p> <p>Heather will have a budget next month for jerseys.</p> <p>Carolee – here to represent the 15UB team. Bench is full, players are waiting a long time to play. They are disappointed with what has happened with Blaine Co-op. Expressed concerns</p>

on how long it took to form a team and find a head coach. Blaine booked the tournaments but hotels were not book for our girls so they were unable to attend. She felt the board needs to be aware of the situation and is requesting for associations support.

Andrea Rossman (Matt)	VOLUNTEER COORDINATOR	
	Will you be in attendance in person: No	
	Action Items Completed: The following teams and committees have submitted hours: <ul style="list-style-type: none">• 12U A• Bantam B1• PeeWee C• Squirt B1• Squirt C• 8U White• Advanced Mite White• Rookie Mites Predators• Fundraising Committees• Traveling Committee	
	Action Items In-progress/Pending: Waiting on hours submissions from the following: <ul style="list-style-type: none">• House Committee• Thanksgiving Tournament Committee (if they have one)• Jamboree Committee (won't get until after the season)• SKATE Committee (won't get until after the season)• 10U A• 10U B• 12U B• 15U B• Bantam AA• Bantam B2• PeeWee AA• PeeWee B2• Squirt A• Squirt B2• 8U Navy• Advanced Mite Navy• Advanced Mite Gray• Intermediate Mite Avalanche• Intermediate Mite Knights• Intermediate Mite Kraken• Intermediate Mite Wild• Rookie Mite Jets• Rookie Mite Lightning• Rookie Mite Islanders• Rookie Mite Predators• Rookie Mite Ducks• Rookie Mite Kings	
	Announcements/Accomplishments: Updated the website and documents with the new hour allotments for committee leads per last meeting.	
	Questions for the board/larger group: Should we send out a message for teams to get their hours in now so we can get a better idea of hours needed?	
	Other Notes:	
	DIBS Report	
	Time Period:	12/20/2022 - 1/15/2023

	Status	Shifts	Categories	Notes
	Completed	78	Concessions	
	Unclaimed	25	Concessions	
	No-shows	1	Concessions	
	Time Period:	1/19/2023 - 1/29/2023		
	Status	Shifts	Categories	Notes
	Claimed	55	Concessions	
	Unclaimed	34	Concessions	
	Hours Report (see accompanying spreadsheet for details)			

1 and 2 Player Families		As of 1/15/2023	
Status	# of Families	Notes	
Hours Completed	78		
Need 10 or less hours	90		
Need 10 or more	41		

Don (Matt)	CONCESSIONS
	<p>Concessions are loaded through end of January. We have had many shifts not getting picked up and I am concerned that we either have too few families required to do hours or we have too many families waiting until February to do their volunteer hours. At this point, I am planning to load February hours in the coming week. Monthly sales for 2022-2023 hockey season: October = 1,858.86 November = 6,247.52 December = 7,930.84 January = 3,212.53 (month to date) Total sales = 19,249.75</p> <p>Forecast Expected January sales = 4,000.00 Expected February sales = 6,000.00</p> <p>Mite Jamboree is planned to use the Concession ipad to sell raffle tickets and other credit card transactions again this year. We will be creating SKU's specifically to them and this will allow concessions to re-allocate these funds in the financial back end.</p>

Justin & Kim (Ross)	CPYHA THANKSGIVING TOURNAMENT
	<p>Will you be in attendance in person: No Action Items Completed:</p> <ul style="list-style-type: none"> N/A <p>Action Items In-progress/Pending:</p> <ul style="list-style-type: none"> Working on finding a replacement(s) for 2023. BTM AA-Roehl, Cowman, Carlson? Requested Foth's send summary of tasks required Foth's put T-shirt money, and receipts for the tournament in the "Payment" box at the ice forum, as there was some cash in there for the T-shirts. This also had the bill for the refs enclosed, as well as Target receipt and USA hockey for coaching/refereeing. Foth's working on Year End Summary

Julie (Brad)	FUNDRAISING
<p>Candy Bars – Abby Pizza – Julie Wreaths – Jess Raffle Tickets – Kristi (Leanne)</p>	<p>Pizza/Butterbraids Sales are now closed with roughly 850 Sold, numbers were lower than past years Had some families that did not receive the link due going to spam She will sent report to Dvo for credits Box and ready to go with BAA to help – Jan 24th 5:30-7pm pick up time Will need to replace the Pizza/Butterbread Committee role. Julie will be stepping down but happy to help train new member in.</p> <p>Raffle ticket update for January 2023 board meeting.</p> <p><u>Action Items In-progress/Pending:</u></p> <ul style="list-style-type: none"> -Making deposit this week on 1/17 for the raffle ticket checks totaling \$27,800. -We hope there won't be any returned checks. We've had good luck the last two years with no return checks. -Found several volunteer checks intermixed in the raffle ticket checks that were turned in by players/managers. -Will create summary for February meeting with final numbers. <p><u>Announcements/Accomplishments:</u></p> <ul style="list-style-type: none"> -Coordinated and completed raffle ticket drop off and verified all managers turned in. -Followed up with contacting any families that were late or did not turn in to managers. Made arrangements to get those families turned in. -All players are verified with ticket stubs and checks turned in. Every player check number is logged in -Completed audit to verify players and dollars received matched. -Raffle drawing will be on Wednesday, January 25 at 7 PM at 5-8 bar and grill.

Lisa S. (Lisa S.)	SPONSORSHIP
	No updates

Heather/Danielle (Lisa)	REGISTRATION/SAFETY
	<p>Reg update: No redlined coaches Rosters are closed for Traveling as of 12/31 Rosters for house can only add new players (if we get any this late)</p> <p>HS Mentors- 22 total players rostered on teams as Student Coaches - 17 boys, 5 girls *Note for next year- D10 only allows 3 SCs per team. Need to partner better with assignments to ensure no overlaps. Example: SB1 already had 3 Bantam players rostered as SCs so we couldn't add HS players.</p> <p>2022-23 Player Registration Links have been pulled from the website. New Mites can still register upon request and we can send them a link. Coach registration has been pulled since no new coaches can be added post-12/31/2022. Mini Rebels registration is still open.</p>

	<p>Pending Upcoming Registrations. Will we need any of these registrations built?</p> <p>Spring Clinic? 2020 was the last Spring Clinic we had. Summer Goalie Clinic 2023-24 CPYHA Board of Directors/Committee Registration</p>
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Katie S./Sarah M. (Ryan)	MANAGER COORDINATORS
House – Katie Snell	<p>Will you be in attendance in person: No</p> <p>Action Items Completed:</p> <ul style="list-style-type: none"> - Last year mite game success - Lots of miscellaneous communication to share <p>Action Items In-progress/Pending:</p> <ul style="list-style-type: none"> - Jason is cutting reimbursements for background checks - Mite Jamboree Planning (ongoing) - SKATE (still haven't heard anything about this)
Travel – Sarah M.	<p>Will you be in attendance in person: No</p> <p>Action Items Completed:</p> <ul style="list-style-type: none"> • N/A <p>Action Items In-progress/Pending:</p> <p>Announcements/Accomplishments:</p> <ul style="list-style-type: none"> • Overall, everything is going well for the managers, I keep in touch weekly. <p>Questions for the board/larger group: None</p>

Angela B. (Matt)	RECRUITMENT
	No Updates

Eric Andrews & Michael Gerberding (Ross)	SKATE
	<p>Will you be in attendance in person: No</p> <p>Action Items Completed: N/A</p> <p>Action Items In-progress/Pending: None</p> <p>Announcements/Accomplishments: None</p> <p>Questions for the board/larger group: None</p> <p>Other Notes: Planning for 2023 S.K.A.T.E. Banquet will likely start happening in January.</p>

Janelle/Amy (Lisa)	MITE JAMBOREE
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	No updates
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(Jason C.)	TEAM PHOTOS
	All have been completed, Banner is up.

Tiffany Mathews	BY-LAWS/HANDBOOK
	Board has send to Hockey ops for their edits and will be approving soon

Chere Kamp (Cordes)	TRAVELING TEAM TOURNAMENTS
	No Updates

Wambach (Jamie)	CP Booster Coordinator
	No updates Bowling fundraisers raised around \$10k

- 5) **OLD BUSINESS:**
- 6) **NEW BUSINESS:**
- 7) **ANNOUNCEMENTS:**
- 8) **ADJOURNMENT:** Sam called end meeting at 8:03pm