CPYHA BOARD MEETING AGENDA September 21, 2026

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| MEETING CALLED BY | CPYHA Board of Directors |
| TYPE OF MEETING | Monthly Board Meeting |
| FACILITATOR | Joe Housman (President) |
| NOTE TAKER | Sydney Lindenfelser (Secretary) |
| TIMEKEEPER | Heather Tollefson (Vice President) |
| ATTENDEES | Board of Directors, Committee Directors & General Members |

1) **CALL TO ORDER-** 7:06pm

2) **ROLL CALL - Sydney**

| **Board of Directors** | **NAME** |
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| PRESIDENT | Joe Housman |
| VICE PRESIDENT | Heather Tollefson |
| TREASURER | Eryn Block |
| SECRETARY | Sydney Lindenfelser |
| MEMBER AT LARGE | Shannon Erickson |
| MEMBER AT LARGE | Heather Franklin |
| MEMBER AT LARGE | Katie Swenson-Snell |
| MEMBER AT LARGE | Will Evans |
| MEMBER AT LARGE | Britta Walstrom |
| MEMBER AT LARGE | Steve Jackson |
| MEMBER AT LARGE | Dustin Hanly |
| MEMBER AT LARGE | Brett Lampe |
| GAMBLING MANAGER | Leanne Girard |

| **COMMITTEE** | **NAME** |
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| MITE DIRECTOR | Brett Lampe |
| BOYS MITE DIRECTOR | Dusty Hanly |
| GIRLS MITE DIRECTOR | Travis Peterson |
| BOYS TRAVELING DIRECTOR | Kyle McDermott |
| GIRLS TRAVELING DIRECTOR | Kim Foth |
| DEVELOPMENT COORDINATOR | Casey Chisholm |
| EQUIPMENT COORDINATOR | Justin Boespflug/Jill Kooiker |
| COACHES SELECTION | Steve Girard/Mark Franklin |
| COMMUNICATIONS | Amy Jackson |
| SOCIAL MEDIA COORDINATOR | April Chisholm |
| WEBMASTER | Kendall Kapitan-Hondl |
| CONCESSIONS COORDINATOR | Jessica Buchta |

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| GOALIE COORDINATOR | John Kuntz/ Justin Foth |
| ASSISTANT TREASURER | Amanda Wolf |
| FUNDRAISING COORDINATOR | OPEN |
| RAFFLE TICKET COORDINATOR | Leanne Girard |
| ICE SCHEDULER | Ross Jerpseth |
| REGISTRATION/SAFETY DIRECTOR | Heather Tollefson |
| REGISTRATION COORDINATOR | Kris Karlson |
| MGR COORDINATOR HOUSE | Kylene Egan |
| MGR COORDINATOR TRAVEL | Trina Wambach |
| RECRUITMENT | Jason Wiehle |
| MITE MAYHEM COORDINATORS | OPEN |

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| END OF SEASON CELEBRATION COORDINATORS | OPEN |
| SPONSORSHIP | Matt Emerson |

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| VOLUNTEER COORDINATOR | Kara Boespflug |
| CPYHA TOURNAMENT | Dan Roehl |
| BP Community Center Task Force Rep | Abby Meyer |

Additional Attendees:

**3) REPORTS**

| Joe Housman | APPROVAL OF MINUTES |
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| PRESENTATION | The August Meeting minutes were emailed to and reviewed by the board. |
| CONCLUSIONS | Motion was made to approve and was seconded. All approved the August Meeting Minutes. |

| Eryn Block | TREASURER'S REPORT |
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| PRESENTATION | Income<br>$17,945.26 Clinic Inflows<br>$38,665.38 Registration Inflows<br>$1,000 Thanksgiving Tournament<br>$471.85 Interest Income from CD<br>$58,065.40 Total Income<br><br>Expenses<br>$4,562.46 Mite Goalie Equipment<br>$3,964.98 Registration Expense<br>$6,300 Clinic Instructor Fees<br>$3,126.20 Jamborees<br>$18,232.31 Total Expenses<br><br>Cash<br>$369,571.54 current ($531,789.80 with CD), up from $488,957.66 in 2025. This is due to an increase in gambling contributions. |
| CONCLUSIONS | The August treasurer's reports were emailed to and reviewed by the board. Motion was made to approve and was seconded. All approved the August treasurer's reports. |

| Leanne Girard | GAMBLING REPORT |
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PRESENTATION

| | 5-8 Grill | Clives | MCT | BWW | ECB |
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| Games Closed | 34 | 46 | 40 | 1 | 2 |
| Bingo Net | - | - | - | - | - |
| Pulltab Net | $24k | $36k | $37k | $146 | $1k |
| Etab Net | $15k | $32K | $74k | $13k | $1k |
| | | | | | |
| Contribution: | $0 | | | | |
| Net Profit: | $80k | | | | |
| Bank Balance: | Current: | YOY: | | | |
| | $520k | $419k | | | |

| CONCLUSIONS | The August gambling reports were emailed to and reviewed by the board. Motion was made to approve and was seconded. All approved the August gambling reports. |
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| Joe Housman | GAMBLING OVERSIGHT |
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| PRESENTATION | No report |
| CONCLUSIONS | |

**4) COMMITTEE REPORTS**

| Ross Jerpseth (Steve) | ICE SCHEDULER |
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**Total Ice Summary** (*Will fluctuate each month as ice times change)-**Budget for $350K-$375K**

- **Champlin Hours Tracking-1104.75 Hours (Against contract requirement of 1000 Hours) (164 x $195 = $31,980)+ (940.75 x $265 = $249,298.75) = $281,278.75**
  - New this year, the fall rate will be $195 per hour compared to $185 per hour last year. This rate will be billed for any hours used between 8/15-9/30.
    - Currently tracking to 164 hours at this rate which includes Fall Camp and a portion of Traveling Tryouts.
    - Added 5-45 Minute sessions on 9/30 for girls PTO per Kim
  - The regular season rate will be $265 per hour compared to $255 per hour last year. This rate will begin 10/1 and go through the remainder of the season (mid-March).
    - Currently tracking to 940.75 hours. This will fluctuate as the season progresses and the schedule changes.
  - We will continue to reconcile hours each month prior to paying invoices. I will update this document each month as invoices are reconciled.

- **Champlin Outdoor Ice-0 Hours x $X/Hr = $X**
  - Need to confirm rate for outdoor ice.

- **Willowstone Outdoor Ice**
  - Do we plan on using it again in '26-'27?

- **Brooklyn Park Hours Tracking-342.5 Hours x $275 = $94,187.50**
  - Last year we had 333.75 hours x $260/ hour
  - Acquired an additional 10.75 hours of ice from Mark Palm.
  - Hours by month
    - September- 5 Hours
    - October- 93 Hours
    - November- 87.75 Hours
    - December- 47.5 Hours
    - January- 91 Hours
    - February- 18.25 Hours

**Action Items In-progress/Pending:**

- Signed Contract for Brooklyn Park ice received 8/20/26
  - TG is asking us if we can give up some hours. They asked last year as well. I have informed them, we cannot at this time.
- Added 5-45 Minute sessions on 9/30 for girls PTO per Kim

| Brett L./Dusty H. – Boys<br>Travis Peterson – Girls | HOUSE/MITE DIRECTOR |
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**Action Items Completed:**

- Travis Peterson named 8U Coordinator
- Fall skills schedule has been finalized
- Keri Leecy serving as Mini Rebels Coordinator
- 26/27 budget approved by board
- Core skills schedule set and published (10/4-11/1)
- Attended D10 Mite Director Meeting
  - No changes in rules from prior seasons
  - Updated roster sign off – will have info to registration by 11/5
- Communicated with Chad Stancer our desire to solely use CIF outdoor ice during the winter

**Action Items In-progress/Pending:**

- Mite and 8U welcome messages sent out week of 9/14
- Mite and 8U parent meetings set for 10/10 at CIF
- Volunteer checks to be collected 10/4 and 10/10
- D10 Mite scheduling meeting has been pushed back to 10/18
- Open positions for:
  - Mite/8U Scheduler
  - Mite Director in training
- Leads are set for each level, except one
  - Advanced A/B – Ryan Blake
  - Intermediate C – Open (Dusty working on this)
  - Rookies D – Mitch Molnau (new family to the association)
- 26/27 Registration (as of 9/17/2026)

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| | ○ Mites/8U – 119 (25/26 – 151)<br>▪ Mites – 87 (25/26 – 111)<br>▪ 8U – 32 (25/26 – 40)<br>○ Mini Rebels – 80 (25/26 – 72)<br>- Based on current numbers targeting teams of:<br>○ Mites<br>▪ 1 Mite A team<br>▪ 1 Mite B team<br>▪ Up to 3 C teams<br>▪ At least 4 D teams<br>○ 8U<br>▪ 1 A team<br>▪ 2 B teams<br>▪ 2 C teams<br>- HEP testing scheduled<br>○ 8U 10/24<br>○ Mites 10/25 |

| Kyle McDermott (Joe) | BOYS TRAVELING DIRECTOR |
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| | **Action Items Completed:**<br>Fall skills almost complete. Tryout schedule is set. Initial team declarations made. Ready for tryouts. New jersey concept color schemes sent to Champlin Athletic to send to FLOW to see what options we have.<br><br>**Action Items In-progress/Pending:**<br>Finalizing last few tryout scrimmage partners<br><br>**Announcements/Accomplishments:** Solid attendance of the fall programming, those who signed up are showing up.<br><br>**Questions for the board/larger group**: None<br><br>**Other Notes:** Coaches meeting on 10/11 |

| Kim Foth (Heather F) | GIRLS TRAVELING DIRECTOR |
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| | **Action Items Completed:**<br>• ACPCR Parent Tryout Meetings completed<br>• Tryouts Scheduled for 10/2/26 at Anoka<br>• All teams have 4 tournaments scheduled<br>**Action Items In-progress/Pending:**<br>• Formal ACPCR Coach Selection process<br>• Coach Contracts:<br>○ 15UA – Madeline Krieger accepted offer, pending signed contract<br>○ 12UA – Megan Sandall – in works<br>○ 15UB Assistant – Stacy Solberg accepted offer, pending signed contract<br>○ 10UB2 Goalie – Olyvia Foth – reimbursement discussion in progress<br>• ACPCR Hockey Day:<br>○ Requested Coordinator role to help facilitate- role was approved by board<br>• Coaches Meeting scheduled for 10/11/26 @ 5pm<br>• ACPCR Coaches:<br>○ CR will be hosting another First Aid class for all ACPCR coaches that focuses on hockey related injuries<br>• Managers Meeting TBD – tentative for 10/18/26 at CRIC<br>**Questions for the board/larger group:**<br>**Other Notes:**<br>• Girls Hockey Ops continues to meet monthly<br>• ACPCR Girls Traveling Directors & Presidents continue to meet monthly<br>• ACPCPR Goalies:<br>○ 10U: 6 Age Eligible, 2 tryout move ups approved<br>○ 12U: 6 Age Eligible (registered)<br>○ 15U:4 Age Eligible<br>• Prelim Team Declarations given to D10:<br>○ 4 10U (A, B1, B2 & B2)*subject to change<br>▪ 59 Age eligible skaters, 6 tryout move ups approved |

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| | ○ 3 12U (A, B1 & B2)<br>▪ 41 skaters<br>○ 2 15U (A & B)<br>▪ 23 skaters |

| Kara Boespflug (Brett) | VOLUNTEER COORDINATOR |
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| | • I created a separate email for Volunteer questions/contact: cpyha.volunteer.coordinator@gmail.com<br>• There are still shifts available for Fall Skills Locker Room Monitors: 47 hours for girls, 21 hours for boys<br>• 12 hours are available for October concessions, November and following months will be posted separately<br>• Learn to Skate Day is on Oct 3, there are 7.5 hours available for skater check-in and equipment check in/out |

| Jessica Buchta (Shannon) | CONCESSIONS |
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| | • Planning to get into the concession stand this week and get it deep cleaned<br>• Will finalize ordering this week<br>• Getting the sheets updated for the binder<br>• The Slushie Machine is being dropped off at the rink this week<br>• Do need to get in contact with Eryn to set up the iPads and figure out how to get cash in the tills<br>• Should be ready to go the first weekend in October!<br>• New concessions email: Concessionscpyha@gmail.com |

| Dan Roehl (Eryn) | CPYHA THANKSGIVING TOURNAMENT |
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| | 8 registered plus one that registered and wants to be let go (double-booked) plus a lead on one more. They're hoping to fill the last two couple spots once more teams are formed so they can let the final association go that's double-booked. |

| OPEN (Shannon) | FUNDRAISING |
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| Raffle Tickets – Leanne | **WREATHS/POINSETTIAS/CAR WASH**<br>• Position is still open<br>• 3 fundraisers- Kwik Trip Car Wash, Lynde's Poinsettias, Wreaths<br>• Selling will happen at the same time, turn in is at the same time, delivery is at the same time<br><br>**RAFFLE**<br>• We have ordered the raffle tickets. They will be printed and ready for pickup Tuesday this week.<br>• We will then prep the tickets in envelopes and coordinate with the mite director to determine best days to pass them out to parents. Traveling will be given to Team Managers to distribute. |

| Matt Emerson (Britta) | SPONSORSHIP |
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| | **Action Items In-progress/Pending:**<br>Sponsorship mailing — collecting email addresses / printing and stuffing envelopes, target send within a week or two. New sponsorship document PDF to be posted on website (Kendall). |

| Heather/Kris (Heather) | REGISTRATION/SAFETY |
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| | **Registration:**<br>**Total: 323 (7 short of last year)**<br><br>**Traveling: 196**<br>Boys: 135<br>Girls: 61<br><br>**Mites: 127**<br>Returning: 56<br>8U: 31<br>New players: 40<br><br>**Mini Rebels: 80**<br><br>**Coaches: 60**<br>**Manager/Volunteer: 55**<br><br>**Student Coach**- Training and form turn in on 10/13- HS boosters are aware and communicating<br>Board Roster approved by D10<br><br>**Summer Shot Club**- 120 registered, 59 completed number of shots (49%). Shirts ordered, window sent to RPM to update.<br>Looking to move to 10k system next year- free, automatic tracking, much smoother for families |

| Kylene E./Trina W. (Katie) | MANAGER COORDINATORS |
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| House – Kylene Egan | No updates. Have some people interested in manager and will reach out to them once teams are made. |
| Travel – Trina Wambach | Will have manager meeting week of 10/18- waiting for girls teams to be formed |

| Jason Wiehle (Dusty) | RECRUITMENT |
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| | **Action Items Completed:**<br>• One set of equipment out on loan with 2 more inquiries<br>• Had a volunteer for Dayton Elementary Open House. Many flyers were handed out and a few families had strong interest<br>• Dustin Hanly, Justin Foth, and Heather Tollefson spearheaded Dayton Heritage Days parade. Many pucks flyers, candy and temporary tattoos were handed out<br>• Dayton Heritage booth was a success<br>• 3 of 4 banners were taken down and used at Dayton Heritage Days<br>**Action Items in Progress:**<br>• Schools will be sending home nearly 3,000 flyers to pre-k through 3rd grade students at 5 elementary schools<br>• Need volunteers for Try Hockey for Free on 10/3<br>**Equipment**<br>• On hand<br>o 10 gloves<br>o 9 breezers<br>o 9 elbow pads<br>o 8 helmets<br>o 9 shoulder pads |

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| | ○ 9 equipment bags<br>○ 9 shin pads<br>• Loaned out<br>○ 1 equipment bag<br>○ 1 breezers<br>○ 1 shoulder pad<br>○ 1 elbow pads<br>○ 1 shin pads |

| OPEN (Britta) | END OF SEASON CELEBRATION |
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| | No updates. |

| OPEN (Katie) | MITE MAYHEM |
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| | No updates. Positions still need to be filled. |

| Sydney Lindenfelser | BY-LAWS/HANDBOOK |
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| | By-laws and handbook have been uploaded to the website and Amy will be sending them out in the next communications email |

| Boys- Dusty<br>Girls- Heather T | CP BOOSTER COORDINATOR |
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| | **BOYS**<br>**Action Items Completed:**<br>-Discussed the Flag Bearer before games. I purchased the flag and brought it to the meeting to show them.<br>**Action Items In-progress/Pending:**<br>-They are still discussing if they just do a whole starting lineup and flag bearer before games to get more kids involved.<br><br>-They are still discussing if they want to do multiple mini games between periods mites at home games<br><br>-Getting high school boys the proper documents completed so they can help out with Mini Rebels<br><br>-I need to get the same documents over to Dani Semling for the girls |

| Communications- Amy Jackson<br>Social Media- April Chisholm (Sydney) | COMMUNICATIONS/SOCIAL MEDIA |
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| | **Social Media:**<br>**Action Items Completed (Aug 18 - Sept 14):**<br>• 27 posts vs goal of 8 (2/week)<br>• Campaigns launched/completed<br>○ Registration<br>○ Volunteer<br>○ Summer Shot Club<br>○ Fall Prep Camp<br>• Coupons created for Player of the Week<br>**Action Items In-progress/Pending:**<br>• Ran 1st social campaign for mini rebels + mites (data as of Sept 14).<br>○ Run dates 9/10 - 10/10 |

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| | ○ Cost: $60<br>○ Views: 3,350 (66% from non-followers)<br>○ Engagement: 217<br>○ Link Clicks: 46<br>• Try-outs schedule and $500 Volunteer Check reminders<br>• Travel Tournament Weekly "Rink Report" (posted on Thursdays for who is traveling where over the weekend)<br>**Announcements/Accomplishments (all stats are for the last 28 days, Aug 18-Sep 14):**<br>• 20,003 Views (up 70%)<br>• 217 reactions, 9 comments, 25 shares<br>• 1,108 followers, 12 new follows, 5 unfollows<br>**Questions for the board/larger**<br>• Would like the House Manager to include the "follow-us" on socials graphic in their email signature and ask all managers to include it in their communication to the team (already shared with Katie Snell-Swenson as she trains the new volunteer)<br>• Photo submissions from parents for socials are minimal. Would also like to ask the house manager to include reminders monthly to parents AND to encourage the managers to submit at least 1 photo a week. Is the board in support of this approach? If yes, I can work on standard language for them to use in their comm to parents. |

| Abby Meyer | BP COMMUNITY CENTER TASK FORCE REP |
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| | No updates |

5) **OLD BUSINESS:**
6) **NEW BUSINESS:**
   - Apparel will go out in 2 carts- 1. over try out week; 2. mid Oct. This will include Boys, Swarm and 8U logo (with limited items).
   - Player of the Week in progress- partnering with April and Concessions. Will give Free Slushies.
7) **ANNOUNCEMENTS:**
8) **ADJOURNMENT**: 8:30pm