



CPYHA ANNUAL 2022 BOARD MEETING AGENDA

April 19, 2022

MEETING CALLED BY	CPYHA Board of Directors
TYPE OF MEETING	Annual Board Meeting
FACILITATOR	Sam Paurus (President)
NOTE TAKER	Tiffany Mathews (Secretary)
TIMEKEEPER	Sam Paurus (President)
ATTENDEES	Board of Directors, Committee Directors & General Members

APPROVED

1) CALL TO ORDER - Sam called to order at 7:01pm

2) ROLL CALL - Tiffany

Board of Directors	NAME
PRESIDENT	Sam Paurus
VICE PRESIDENT	Megan Tripicchio
TREASURER	Jason Dvorak
SECRETARY	Tiffany Mathews
MEMBER AT LARGE	Ryan Tesdall
MEMBER AT LARGE	Jason Cordes
MEMBER AT LARGE	Joe Housman
MEMBER AT LARGE	Andrea Weitgenant
MEMBER AT LARGE	Brad Solomon
MEMBER AT LARGE	Becky Maifeld
MEMBER AT LARGE	Lisa Soundara
MEMBER AT LARGE	Matt O'Keefe
GAMBLING MANAGER	Leanne Girard

APPROVED

COMMITTEE	NAME		
MITE CO-DIRECTOR	Dustin Wagner	HEGGIES PIZZAS COORD	Julie Walker
TRAVELING DIRECTOR	Eric Radamacher/Andy Long	RAFFLE TICKET COORDINATOR	Kristi Parent
GIRLS DIRECTOR	Bjorn Burnevik	ICE SCHEDULER	Ross Jerpseth
DEVELOPMENT DIRECTOR	Jason Tripicchio	REGISTRATION DIRECTOR	Heather Tollefson
CLINICS	Jason Tripicchio	REGISTRATION COORDINATOR	Danielle Charboneau
COACHES SELECTION	Jeff Carlson	SAFETY	Open
COMMUNICATIONS	Kristin Karlson	MGR COORDINATOR HOUSE	Katie Snell
WEBMASTER	Danielle Charboneau	MGR COORDINATOR TRAVEL	Sarah McGovern
CONCESSIONS DIRECTOR	Don Hall	RECRUITMENT	Angela Bjornstad
GOALIE EQUIPMENT	Nate Stulc	JAMBOREE COORDINATORS	Open (Janelle Schleppenbach Amy Jackson will help transition)
GOALIE PROGRAM DIRECTOR	Nate Stulc	SKATE COORDINATORS	Eric Andrews Michael Gerberding
FUNDRAISING DIRECTOR	Julie Walker	SPONSORSHIP	Lisa Soundara
CANDY BARS COORDINATOR	Abby Frazer	TRAVEL TEAMS TOURNAMENT COORD	Chere Kemp
WREATHS COORDINATOR	Jess Tesdall	CPYHA TOURNAMENT	Jim & Kim Foth
TEAM PHOTOS COORDINATOR	Lisa LaPlante	MINI REBELS COORDINATOR	OPEN
VOLUNTEER COORDINATOR	Andrea Rossman		

Additional Attendees: Josh Juare, Dustin Hanly

3) Agenda

- ✓ Call to Order
- ✓ Roll Call
- ✓ Approvals and reports
 - Approval of Annual Meeting Minutes (2021)
 - Approval of March Minutes
 - Treasurer's Report
 - Gambling Report
 - Gambling Oversight Report
- ✓ Election Results
- ✓ Committee Reports
- ✓ Old Business
- ✓ New Business
- ✓ Adjournment

4) Board/Committee Reports

Approval of the Annual Meeting Minutes – All board members were emailed annual minutes from May 2021– Annual Meeting to review. A motion was made, seconded and passed to approve the minutes for the May 2021 – Annual Meeting.

Approval of the March Meeting Minutes – All board members were emailed monthly minutes from March 2022 to review. A motion was made, seconded and passed to approve the minutes for March 2022.

Treasurer's Report – Jason Dvorak
April 19th Board Meeting

March

- **\$112,041 Revenue**
 - \$80,000 Gambling
 - \$32,000 Ice Payment
- **\$67,434 Expenses**
 - \$4500 Concessions
 - \$6350 Accounting, Paid Consultants
 - \$29,160 Ice Rental
 - \$5783 Mite Jerseys
 - \$4362 Yard Signs
 - \$11,979 2nd Coach, Region Hotels
 - \$3,000 Skate
- **Cash**
 - **\$135,741 (up \$5k).**

Year (Prelim)

- **\$571,000 Income (Up \$168,000)**
 - \$168,000 Gambling
 - \$163,000 Ice Payments
 - \$107,000 Registration

- \$55,000 Fundraising
- \$39,000 Fall Clinics
- \$27,000 Concessions
- \$10,000 Sponsor/donations (LISA!!!)

- **\$553,000 Expenses (up \$110,000)**

- \$288,000 Ice Rental
- \$53,000 Tournaments
- \$53,000 Player Development
- \$39,000 Fundraising Expense
- \$33,000 D10 Fees/Refs
- \$32,000 Traveling Coaches (Fees, Apparel, Hotel Reimb)
- \$28,500 Concessions

Gambling Report for March – Leanne Girard

2021 was a good year for CPYHA

MC's Taphouse opened 4/30/21
 -- etabs started May 2021
 -- horse racing started April 2022

5-8 Bar and Grill
 -- bingo started back up July 2021
 -- etabs started August 2021
 -- horse racing starting soon

Clive's
 -- etabs started December 2021
 -- paper tabs are holding strong!

Megan Trippichio and I are going to revisit Buffalo Wild Wings Champlin location about a pulltab machine and etabs this summer 2022

CPYHA had multiple site spot checks from the Gambling Control Board and all came out spotless, paper pulltabs behind our booths and etabs behind the bar.

We had our annual raffle ticket drawing in January 2022. Overall we had 9 less players sell tickets = \$900 less profit from 2020-2021
 \$21,712.33 (2020-2021) vs \$20,808.88 (2021-2022)

Our current lawful purpose is at 52.10% profit donated - that leaves us with a 5 star rating still!
 From March '21 to March '22 we have donated \$217,798 (not fiscal year to date)

Numbers from March 2021 vs today, March 2022:

	March 2021	2022
Pulltab Gross:	\$425,580	\$707,314
Pulltab Net:	\$64,117	\$97,769
Gross Profit:	\$40,554	\$97,897
Net Profit:	\$19,126	\$32,255
Adjusted Bank Balance:	\$237,963	\$480,443

	May 2021	March 2022
e-gaming gross:	\$90,206	\$358,479
e-gaming net:	\$19,342	\$56,576

We plan to prepay the city of Champlin their full \$50k in May or early June for the 2022-23 season, as we did last season. Here is to holding strong through the summer months hopefully!

All board members were emailed the gambling report from March 2022 to review. A motion was made, seconded and passed to approve the gambling report for March 2022.

Gambling Oversight Committee April Report – Sam

5) Election of Officers

Elections were held electronically via Election Buddy from April 10 at 12am until April 18 at 12am. 110 ballots were submitted (43% of the total ballots sent). 110 ballots were submitted. The following positions and applicants were on the ballot:

Vice President

- Megan Tripicchio

Treasurer

- Jason Dvorak

4 Member at Large Positions

- Dustin Hanly
- Alex Lindenfelser
- Jeffrey Berg
- Ryan Tesdall
- Jaime Wambach
- Jason Cordes
- Josh Juairé
- Will Evans
- Ross Jerpseth

Election Results:

Vice President

- Megan Tripicchio

Treasurer

- Jason Dvorak

4 Member at Large Positions

- Ryan Tesdall
- Jamie Wambach
- Jason Cordes
- Ross Jerpseth

6) Committee reports

House Committee (Dustin Wagner– Matt)

2021-2022 Team Breakdown

Total 123 Skaters across all levels

Advanced – 3 teams with 35 total players (Head Coaches: Justin Klabo, Kyle McDermott & Dustin Wagner)

8U – 2 teams with 25 total players (Head Coach: Mark Franklin & Robb Akerson)

Intermediate – 4 teams with 32 total players (Head Coaches: Brandon Scheller, John Dalton, Isaac Smieja. Steve Athman)

Rookies – 4 teams with 31 total players (Head Coaches: Eric Tollefso, Casey Chisolm, Alissa McCann, Scott Zins)

Mini Rebels -- Excited to see we had 73 total registrations for the mini rebels program. The future of our mite program.

Look at next season (return eligible skaters) Total 91 return eligible

Advanced – 15 eligible

8U – 19 eligible

Intermediate – 26 eligible

Rookie – 31 eligible

Note from Dustin:

This was another great year of mites at CPYHA. I would like to thank the parents, coaches and players for making it great. Every year I say that the mite program has two objectives. First is to ensure the kids have fun so they return the following year and second is to grow/develop their skills on the ice. Both of those objectives were met this year. If you look at the players we are graduating to squirts/10U I feel they are set up for success at the next level which should help those programs out tremendously. I'm looking forward to next year.

TRAVELING COMMITTEE

(Boys – Andy Long & Aric Radmacher

Girls - Bjorn – Brad/Megan)

BOYS

Season/playoff update (reg season is the final district standings - does not include tournament and scrimmages)

SQC reg season: 10-6-1 playoffs had a nice little run in district tournament, went 2-2 losing in the consolation final

SQB1 reg season: 1-13-1 playoffs: 0-2 in district tournament

SQA reg season: 1-13-1 playoffs: 0-2 in district tournament

PWB2 reg season: 8-10-3 playoffs: 1-2 in district tournament

PWB1 reg season: 5-11-4 playoffs: did not qualify for district tournament

PWAA reg season: 10-14-2 playoffs: 2-2 in district tournament losing consolation game in OT, 0-2 in regions

BB2 reg season: 5-9-3 playoffs: 0-2 in district tournament

BB1 reg season: 12-5-1 playoffs: 3-0 in district tournament win championship, 3-0 in regions win championship, 0-2 in state

BAA reg season: 17-7 playoffs: 3-1 in district tournament win 3rd place, 1-2 in regions

A couple of key shout outs here. Kudos to squirt C team for a great season, a lot of improvement was made at this level. At PW we wrestled with going between a B2 and a C team. We chose to challenge the kids and make it a B2 team and that certainly paid off. Almost 500 in district play and a win in the district tournament, exceeding expectations here. BB1 - What can you say but WOW, what a season. When is the last time a CP boys traveling team went to state? I would also like to take an opportunity to recognize the PW AA team for rolling with a rotating goalie situation, and the parents that helped coordinate. I am proud of the way the CPYHA community and PW AA team stood up and showed their support for Max and his family.

Current status/Off Season update:

Traveling Committee met end of January, will meet again on April 10.

3 hot button issues:

1 Levels of play for 22-23 season - this may look a little different with some adjustments not solely for wins but for kids to be able to compete.

2 Off and on ice player development - what can we add that makes sense and kids will show up to? Will we keep Monday night and fuse?

3 Goalies at BTM and PW - unless I am mistaken, we have 3 goalies coming back at each level, that is a bummer and likely not going to work.

Some other issues we have

1 Tournaments - which ones worked which ones didn't, be ready to sign up for tournaments starting June 1

2 Paid Coaches - who is staying who is coming back, no more paid coaches at BB2.

3 Try outs - documentation on process and what if anything will we change

4 Coaching knowledge share - what kind of vehicles do we have to help each other out? End of season summaries? In season summit?

5 Update to policy and procedures as part of CPYHA handbook that relate to traveling committee and its components. We are kicking around adding sub committees (tournaments, level coordinators, coaching, try outs, things

like that).

GIRLS

Next year looking like

two 10u teams

two 12u teams

two 15u teams, may not host them both like last year. Likely will work with another association like we have the last few years to allow girls to play A and B level hockey

Working on co-op agreement but looks like we will be having 8u's skate together next year. We will have more ice opportunities by skating together. CR lets mites skate inside during the week and weekends

12ua made it to state

10ub2 won the district tournament

Many girls skating in the High Performance Festival. 5 of our girls on the 14 team

DEVELOPMENT (Jason Tripicchio – Megan)

Hockey Development Season End Report:

2021-22 season recap

1. Monday Night Skill Development continued to be a focus - that program on the ice was lead by Pat Oleary & Miles Death from Individual Skills. 10 teams worked on skill development on ice Monday Nights at BP and 5 teams worked on athletic training / development at FUSE Fitness in Champlin. Players improved with focus on skill development. FUSE results were mixed (depending on team / level) and will be taken into consideration for future programming.

2. Off ice training & development - enhancements were made to the training room throughout the season and various teams were regular participants in using the tools / resources available to them for player development, team building, and learning. These enhancements included the addition of a TV for video review and also the addition of more equipment (slide boards, hurdles, ladders, balls, etc). The equipment / room was regularly in-use; specifically saw the 10UA, 12UA, BB1, SQA, and PWAA teams regularly using the room and equipment. Also, hearing that there were other teams using the resources as well.

Biggest opportunities for growth / success and coming years:

1. More player development. We have a gap as an association across teams as compared to teams not only in our district but outside of our district as well. We are exploring additional player development opportunities for 2022-23 season and as a hockey operations staff we will make a proposal / recommendation to the board soon. For example, this could include the addition of an association breakfast club at the ice forum.

2. Coaching development. We have an opportunity to build stronger relationships with and coach our coaches. There will be a recommendation / ask forthcoming from the hockey operations staff that includes an investment in resources (ICE HOCKEY SYSTEMS online tool for example) that will help our coaches AND players grow / develop. There's also an opportunity for us to better support / develop our coaches (parents and non-parents). More to come in this space from hockey operations / traveling committee.

3. Additional tools / resources (player + coaches). Ice Hockey Systems association access (traveling coaches) investment (encourage you to check out [ICEHOCKEYSYSTEMS.COM](https://icehockeysystems.com) so you can see what value this tool / program provides from a coaching perspective. Ask for additional tools for player training - green pucks, stick-handling tri-pods, quality pinnies, and we should also consider getting printed pucks that say "property of CPYHA hockey - return to your coach".

I'm seeking a budget for approximately \$1000 that would cover the association investment in the following:

1. Ice Hockey Systems.com access for all traveling coaches
2. Bucket of green pucks (these would be kept in the training room and be used for team dryland (stickhandling / passing)
3. Stick-handling tri-pods (these would be used for on-ice practices and off-ice training)
4. Multiple sized pinnies in 2 colors for the training room bin (time is regularly wasted on the ice with kids going skins or

creating frustration for coaches because they can't create line-color or team combinations).

ICE SCHEDULER (Ross Jerpseth – Nate)

Just putting some numbers together to wrap up the year. Below is a summary of total hours I am tracking by location. Be advised that the outdoor ice at the Forum is not confirmed yet, the Mite Directors were supposed to be keeping track of actual usage. Also, I'm not sure if we have a rate for the outdoor rink? Typically it was \$45/hour, but I can check with Nick to confirm. Brooklyn Park numbers are up this year because we used them for Fall Clinics and tryouts. Let me know if you have any questions.

Thanks

Location	Total Min	Total Hours	Sum of Total Cost
Brooklyn Park 1	12,945.00	215.75	\$51,540.00
Brooklyn Park 2	14,145.00	235.75	\$56,580.00
Champlin Ice Forum	48,345.00	805.75	\$185,092.50
CIF Outdoor	3,840.00	64.00	\$0.00
Grand Total	79,275.00	1,321.25	\$293,212.50

VOLUNTEERS (Andrea Rossman – Matt)

VOLUNTEER COORDINATOR 2021-22 YEAR END SUMMARY

Dibs Items Posted: 638 this year, down from 1,066 in 2019-20 (last regular volunteer season)

Tryouts: 53 (14 were unclaimed) down from 162 (28 unclaimed) in 2019-20

Fundraising: 51 this year (12 unclaimed) down from 122 (70 unclaimed) in 2019-20

Concessions: 433 this year (10 unclaimed) down from 565 (don't have the number of unclaimed) in 2019-20

Thanksgiving Tournament: 28 this year (0 unclaimed)

Mite Jamboree: 55 this year (5 unclaimed)

Recruiting: 8 (7 unclaimed). These were added after the season ended to help with yard sign distribution. Clearly people were checked out of hockey at this point.

No Shows: There were 7 no-shows although only 1 is a verified no-show (she got Covid and couldn't find someone to fill her spot). The others didn't log in to get credit for their hours but there is no way to verify if they showed up or not (no one reported them absent).

Volunteer Buyouts: 18 families bought-out

2 or More Player Families: 54 families completed all their hours. 10 families did not fulfill their hours (2 completed 0 hours).

1 Player Families: 122 families completed all their hours. 45 families did not fulfill their hours (27 completed 0 hours).

Total completion rate of 76%, down from 80% in 2019-20 and 94% in 2018-19

Recommendations

Volunteer Checks:

- Cash the checks for the 29 families who did 0 volunteer hours. It is not fair to the buyouts and those who did their hours if those people aren't penalized, and it sets a bad precedent going forward.
- For those who did at least some of their hours, put them on a probationary period for next season. If they don't complete all of their hours again, their check will be cashed next year.

Committees:

- We need to review the hours for committee leads for next year. There was some confusion on which committee leads are exempt from hours and which are not. All of this information needs to be posted on the volunteer section of the website so it's clear to all committee leads.

- We might want to think about pushing harder for committee volunteers next year (maybe send out a Google survey at the beginning of the year for people to sign up for committees). SKATE didn't have any volunteers other than the two coordinators. We might want to think about additional committees as well. Possibly one for recruiting? Committees get more people involved in the association and invested in its future.

Concessions:

- We need more concessions hours next year. Families got frustrated with the lack of concessions and almost all concessions shifts were claimed and fulfilled. There were a few times (especially at the end of the season) when one of my kids had a game and concessions were closed. I think the last concessions shifts were jamboree, but the regular season actually went a week longer than that for some of our traveling teams.

CONCESSIONS (Don Hall – Becky) **CPYHA Committee Report** **Concessions: Don Hall** **Season: 2021-2022**

Summary:

- Overall, the year in concessions has gone quite well. Starting up the year with the prior year having been 100% closed was a challenge.
- There was an enormous outlay of capital to start the year. Everything had to be cleaned out, tested, and restocked.
- There was the challenge of not having evaluations in the CIF, which caused us some delays in getting a soft opening with fall clinics.
- Throughout the year, the staffing of the stand was fairly consistent, and we had very few “no show” shifts. These were primarily caused by COVID positive tests that occurred towards the end of the season. However, we were able to keep the stand open.
- The major issue that arose this year was the mice. While we have done everything that CPYHA can do, it still needs to be corrected by the city and they need to contract for professional rodent control. The traps that were put into place are a mask to the issue. They will not fix the root cause. If this is not professionally contracted, it is my opinion that this will continue into the future.

Future:

- As we look forward to hockey season 2022-23, there will be some changes that Kelly and I are looking to implement.
 - We are going to look to make the stand more user friendly. This will occur in two fashions.
 - First, we are going to re-configure the stand to better flow guests through and hopefully make the ordering and product delivery faster and more streamlined.
 - Second, we are going to be looking to add QR coding to the various machines. This will allow for access to setup and teardown videos that will be instructional. This should hopefully reduce questions and tribal knowledge. It will also allow Kelly and I to maintain dynamic Q&A documentation for troubleshooting.
 - As inflation has hit the entire globe, we are going to have to re-evaluate pricing and ensure that costs are better covered.
 - While we did not hit our target margin goals, we were not aware of the annual rent that we were also being charged by the city. That will be better factored into our customer rates for 2022-23.
 - From a quality perspective, we are going to need to better enforce some secondary rules that have been in place for years but have not been sufficiently enforced in recent years.
 - This will include cell phone usage and underage children in the concession stand.
 - We will also need to ensure that we do a few mite parent training courses.

MITE JAMBOREE (Janelle/Amy S. – Andrea W)

- Jamboree was held February 25th – February 27th, 2022
- 27 teams played in the Jamboree
- 13 CPYHA teams, Mini Rebels and 14 invited teams for a total of approximately 349 players
- Silent Auction was held on Saturday. There were 13 baskets with a total of \$3210 raised.
- * Profit was based on 12 basket total, 1 team donated all baskets proceeds to the Akerson Family (Totaling \$250)

- Chuck-a-Puck was done at Friday & Saturday Advanced & 8U games bringing in \$163
- Raffle items donated included: Hockey Sports Cards collection, 2 Wooden Hockey Stands and a hockey stick table. tickets were sold @ \$5 each, raising a total of \$1,126
- 2022 Vendors- Number 1zie's & Jenna Hansen from Custom Creations (Tumbler Lady), Champlin Athletic
- Still waiting on recap from Craig on # of shirts purchased and amount back to the association
- Waiting to hear back from Don on dollar amount of Raffle sales at the concession stands.

NEW THIS YEAR:

- In lieu of Pizza parties, cupcakes were ordered to supply to each kid along with a Gatorade. Extra cupcakes available for siblings/family members. This helped with coordination as party times are fairly short.
- No Open/ Family skate was held at the end due to timing of the schedule.
- Coaches Game featured new competition at 1st intermission. This was A hit!!
- General Raffle had 4 main items donated- people got to choose where to place their ticket. Also opened up debit/credit card sales

GAMES:

- Outside teams included Buffalo 8U Whitecaps, Buffalo 8U Beauts Andover 8U Futures, 8U Blaine Bengals, SLP Blue, SLP White, Rogers A Grey, Andover A Black, St Michael A, Mahtomedi 8U, STMA Gophers, STMA Mavericks, STMA Huskies, STMA Bulldogs.
- CPYHA Mite players each received: personalized bag tags, personalized water bottles, medals, gift bags, and a cupcake party per team
- Outside teams received Thank you bags with a juice box and candy

EXPENSES:

- Candy/juice/gift bags \$ 395.70
- Medals and Bag Tags \$1307.96
- Water Bottles and Decals \$854
- Decorations-\$ 292.28
- Gatorade \$119.92
- Cupcakes/Party Supplies - \$364.60
- Prizes for Coaches Game - \$345.05
- Jamboree Committee weekend items - \$237.80

1.	Expenses	\$3,917.31		
2.	Budget	\$4,000		
3.	Total		\$82.69 profit	(line 2-1)
4.	Weekend Proceeds	\$4,499		
	Final Jamboree Profit		\$4,581.69 profit	(line 3 + line 4)

2022 Mite Jamboree Profits

Silent Auction - Total \$3,210

* 13 baskets, one from each team. Total based on 12 baskets, as 1 basket proceeds donated to Akerson Family

Rookie Predators	Bloody Mary Bar	\$170
Rookie Lightning	Missed Shots (Liquor/Hockey)	\$120
Rookie Jets	Explore Minnesota	\$120
Rookie Islanders	Hockey Mom	\$200
Intermediate Wild	Lucky Liquor	\$300
Intermediate Kraken	#1 Rebels Fan	\$240
Intermediate Golden Knights	Movie Night	\$150
Intermediate Avalanche	Whiskey Lovers	\$140
Advanced White	Elm Creek Brewery	\$275
Advanced Navy	Everything Hockey	\$920
Advanced Grey	Golf Basket	\$260
8U Girls White	Rebel Corn Hold Boards	\$315
8U Girls Navy	All things Orange for MAX	\$250 ***

*** All things for MAX not included in total proceeds

Chuck A Puck – Total \$163

Friday Night Games	\$46
Saturday Games	\$117

Main Raffle Items Donated – Total \$1,126

Hockey Card Set	Real Sports Cards
Custom Hockey Stick Table	Little Champ Frames
2 Hockey Gear Stands	Grandparent to Mite and Mini Rebel Player, Steve Slettedahl

Total Weekend Profits: \$4,499

** We did not include any credit/debit sales for Raffle tickets at the concession stand.

COACHES GAME PRIZES:

- 2022-2023 CPYHA Fall Registration - *Winner Jack Mass*
- CPYHA Fall Skills Clinic Registration – *Winner Benny Housman*
- Kern Hockey Summer Clinic- *Winner Georgia Akerson*
- Kern Hockey Summer Camp- *Winner Lennon Karlson*
- Dave Brown Mite Summer Camp – *Winner Owen Johnson*
- Various prizes given away at the lollipop tree to each mite in attendance
- Mite Raffle only prizes included: Rebels Wooden Hockey Stand, Fuse 10 session training, Free Lakers Futures Registration, N1 Motion Training Session, Kern Summer Camp, Hockey Hat Stand

NEXT YEAR SUGGESTIONS

- When Mite Coordinator is working with outside teams please Cc the Jamboree inbox, so we can double check all schedule times, and also so that we have contact info for outside rosters.
- Cupcake parties worked well. Suggestion would be to stick with that instead of Pizza. There are a lot of parties that need to be squeezed into one weekend.
- Each Team should have it's own Jamboree rep on the committee. They can work closely with their team manager for items needed and if DIBS aren't spoke for the team manager/jamboree manager will need to find a team parent to volunteer during the hours of their team game.
- Suggest looking at other vendors for the team water bottles and T-shirts. Champlin Athletic had no variety to choose from with water bottles and supplied labels with very poor quality (2nd year in a row).
- Consider holding Jamboree one weekend earlier or later. Due to High School playoff games, kids weren't able to use the Varsity locker rooms as much.
- Centralized sponsorship worked very well for gathering large donations both monetary and prizes. Some door to door happened for MITE only raffle items, decide if its worth it to pursue this route or buy items for raffle (Gift cards, treats, toys, etc).
- Push Debit/Credit card payments for Raffle tickets to increase sales , possibly have a tablet right at the table for processing? Was in the concessions last year.
- Vendors this year didn't have any donations to association, however it is nice to have available for guests. Maybe add one or two more?

FUNDRAISING (Julie Walker – Brad)

Raffle Tickets (Kristi Parent)

The 2021-2022 Raffle

Kristi January recap: Drawing 42 names for prizes. Kristi issued 276 packets, 48 not eligible (buy out, board, late registration). Of 276 issues, 13 had to be pulled out (we decided not to have them do the raffle, approved, etc). 263 total participants, one of these was a mite player who has not paid, they did not respond. These were paid for from the general fund. Had 97% return rate on raffles to collect at her home. Found this was much better than doing at the forum. 7 players of the 263 that did not return to managers. Suggestions are welcome on process changes.

2021-2022 CPYHA Raffle Data Overview

Raffle Tickets CPYHA ordered 0001-3500, but received 0001-3520	3520
Total tickets CPYHA issued to 276 CPYHA players 0001-2760	2760
Total unassigned tickets - (on hand for storage) - 76 packs of 10	760
Tickets issued and returned by 13 CPYHA players, due to not playing - (on hand for storage)	130
 Total Raffle Tickets sold by 263 CPYHA players	 2630
Total Raffle tickets sold 2630 tickets x \$10 per ticket	\$ 26,300.00
Expenses	
Deposit Amount to Bank	\$ 26,300.00
Prize money paid out to winners	\$ 5,250.00
Ticket printing cost	\$ 197.11
Supplies costs envelopes, ink, labels	\$ 44.01
 Net profit	 \$ 20,808.88

Candy Bars (Abby Frazer)

No updates

2021-2022 Season Traveling Wreath Fundraiser Report

Vendor Information:

Evergreen Industries

- June: Evergreen Industries mails our price list and catalog options
- June: The coordinator selects items we will sell and negotiates additional item discounts. Discuss new items, if applicable.
- June: Select Delivery Date (traditionally the Saturday before Thanksgiving) and Order Turn-in Nights (2) -- note, Evergreen Industries requires three weeks to fill orders so to set deadlines, work backwards from the delivery date.
- Summer: Update fundraiser information including sales catalog and order forms.
- Late August (or whenever registration starts): Update the Wreath Fundraiser information and links on CPYHA website.
- September: Create* the online order form and order spreadsheets to reflect current pricing and rebates. *It is not recommended to simply update the former year's form -- it can result in incorrect formulas within the spreadsheet.
- September: Email Dibs shift options to the Volunteer Coordinator. The past year's form is in Google Drive -- adjust the dates and times to reflect the current year.
- October: The online order form goes "live" for participants one week before orders are due.
- October: Offer one or two Turn-in Nights. Order payment is collected at this time in the form of a check made out to CPYHA. For troubleshooting, it's recommended to have a laptop on-site. Three volunteers per shift is optimal.
 - At Turn-in -- verify the order has been emailed to cpyhawreaths@gmail.com, take the check, write the player's name and the check number on paper and paper clip it all together, then file alphabetically by player's last name.
 - Between Turn-in and Pick-up, print the orders for every participant. Match the order form to the check. Insert the order form into the alphabetized file folder for use at Pick-up. Sort the checks and reconcile them to the master spreadsheet and order forms.
- Checks are handed off to the Treasurer (this can happen as soon as they are accounted for and all orders are correct in our master spreadsheet (ideally before Pick-up Day)
- November: Pick-up Day is traditionally the Saturday before Thanksgiving.
 - Before Pick-up Day, email Nick Powell to alert Ice Forum staff of the date
 - The night before Pick-up Day, rope off a section of the parking lot (don't wait until morning or a car will park in the area)
 - On Pick-up Day, delivery starts around 8:00am
 -
 - Bring scissors, chalk, table, players' order forms, volunteer sign-in sheets, and pens.

- Using chalk, write the name of an item in each parking stall down the length of the lot (list them in order as displayed on the order form)
- Station volunteers at the entry point to help facilitate orders, in each parking stall to fill orders* -- note, it's highly recommended to ask volunteers to wait with their assigned item until needed to fill an order.
- Participants drive through the lane and the order facilitators are in charge of calling out for items in the order as they progress through the line.
- Unfortunately, there are typically some items that go missing on Pick-up Day. Keep a list of those items. Most of the time, they turn up in other people's orders and can be collected and delivered to the rightful owner. Wait until Monday or Tuesday after Pick-up Day to go to Evergreen Industries' facility in Inver Grove Heights to get missing items and deliver them.
- After Pick-up Day, send the master spreadsheet to the Treasurer, and,
- Send a copy of the invoice from Evergreen Industries to the Treasurer, and,
- Submit all signed Volunteer forms to the Volunteer Coordinator
- Online orders have an adjusted timeline set by Evergreen Industries. That information changes annually and can be found on their website.

Wreath Committee:

Coordinator: Jessica Tesdall

Co-coordinators: Faith Dull, Jennifer Erickson

Gmail/Google Drive: cpyhawreaths@gmail.com

2021 Wreath Sale Summary (2020 number for comparison)

2021 Total Participants: 71 (72)

Traveling Teams Represented: 14 (15)

Total Items Sold: 1,160 (1,163)

Total Sales Amount: \$38,985.00 (\$35,964.00)

Amount Owed to Vendor: \$17,038.78 (\$16,172.83)

Total Rebate to Participants: \$21,946.22 (\$19,791.17)

Average Rebate per Participant: \$327.67 (\$221.55)

Highest Rebate: \$924.02 (\$1,035.17)

Lowest Rebate: \$27.45 (\$37.80)

2021 Goals

1. Increase revenue per participant
2. Increase the number of participants

2021 Outcomes

We maintained an average margin of 35%+ across most items. We introduced a new specialty item (the Rebel Wreath) at a significant return to the seller with great success. Participation in this fundraiser has remained rather flat in the past five years.

As a committee, we explored two improvement plans in preparation for 2022. The first was the electronic transfer of payment using Venmo or an equivalent method. The consensus is it presents accounting and potential taxation challenges to the organization. The second was expanding the fundraiser to Mites and High School players. We modeled our study on two scenarios -- 1.) 100% of the proceeds are returned to the seller, and 2.) 50% of the proceeds are returned to the seller and 50% of the proceeds are returned to a general pool and distributed equally amongst all traveling players. The committee's consensus is that offering this fundraiser to Mites or High School players using either model will have a negative impact on returns to traveling players' ice bills that could not be recouped.

2022 Recommendations:

1. Continue the fundraiser with Evergreen Industries as the vendor of choice
2. Continue the fundraiser payment structure of "one check made out to CPYHA"
3. Continue to offer this fundraiser to CPYHA Traveling players only to offset ice bills
4. Add "Parent's Name" to the online order form
5. Add a "Rebel Swag" option if it is made available by the vendor
6. Continue to make sellers' information available in September
7. Continue to promote the fundraiser at parent and managers meetings
8. Explore methods to encourage Bantam players to provide their customer list/customer emails to the association/wreath committee at the end of the fundraiser so we can recapture those sales opportunities for future fundraiser participants.

SPONSORSHIP (Lisa Soundara)

Sponsorship Fundraising 2021-2022

Business	Amount	For
Home Run Electric	500	Bantam B1
Accorde Ortho	500	Squirt A
BP Fire Foundation	500	15U A
Accorde Ortho	300	Mite Jamboree
Bp Fire Foundation	500	Hardship Fund
Chad Eddings Photo	250	Mite Jamboree
Number1zie	1200	Blanket Fundraising
Jonathan Homes	300	Mite Jamboree
Zmd Solutions	300	Mite Jamboree
N1 Motion	300	Mite Jamboree
MGM law office	300	Mite Jamboree

Total Raised 4950

Sponsorship Expenses

10/14/21 257.15

4/4/22 238.57

Final Total Raised 4454.28

REGISTRATION (Heather Tollefson, Danielle Charboneau – Lisa)

Here are the totals for 2021-22 season

328 total players registered, 317 remained active

Traveling: 194 (55 of these are Girls, 10 were from Blaine)

House: 123

Volunteers: 126 total

Coaches: 82 (this includes Paid Coaches)

Manager/Volunteer: 44

Student Coaches: 2

Mini Rebels: 74

New Updates

USA Hockey is open for next season. Coaches/volunteers are able to complete Safesport, Backgrounds, age modules & CEPs now for these to apply to the 22-23 season. We will start sending out status updates to all of last season's coaches.

Website updates will be made to reflect that all coaches need to have background, safe sport and age module prior to first team practice for next season.

New board members voted in should obtain their USAH number and complete BG and SS ASAP. Renewing members are still covered from last season for the summer.

Dani and I will host info sessions starting in August to help any coaches that have questions on their current status. We will do a few virtual and then communicate times we will be up at the rink once the season gets going next year.

Topic to keep open- adding in cost for socks to traveling cost when we open reg.

MANAGER COORDINATORS

Traveling (Sarah McGovern – Andrea W)

- Updated Managers web page and Travel Team Manager Handbook
- Hosted one travel team managers meeting on November 4th, full attendance
- Coordinated across our team managers for 15 travel teams (9 boys and 6 girls)
- Worked with Jeffrey at D10 for iPad connection issues for and with team managers
- Sent out periodic emails to managers for reminders and communication to the teams
- Answered or assisted with questions from team managers and treasurers
- Sent out end of the season checklist to finish up all tasks for the hockey season and turn in jerseys and iPads

House (Katie Snell– Becky)

CPYHA Committee Report

House Manager Coordinator: Katie Snell

Season: 2021-2022

End of Year Report

1. What happened during the season:
 - a. This season was my first year in this role but I think it went well overall. I felt supported, knowledgeable, and capable in my role as House Manager Coordinator.
2. What went well, not well. Things to improve on/change next year:

Strengths:

- i. The group of managers I had was definitely an asset. Many were returners and were self-sufficient for the most part. Communication was also a strength this year. I tried to keep messaging to all teams pretty consistent by giving managers a template of an email or what to include in their next team blast.

a. Things to Improve On:

- i. Communication from the association to individual families seems like it could be streamlined. For example, we had great weekly newsletters/ communication from the association this year, but managers were asked to include the same information to our teams. This oftentimes seems redundant and like an information overload. In the future, we should figure out what messages should come from CPYHA Communication and what should come from the managers.
- ii. Is it possible to build the Mite Teams earlier? To better help coordinate with Raffle Ticket collection, it would be easier if Managers knew their teams better, or that there wasn't so much information/collection overload at once (similar to the traveling season).
- iii. Managers are responsible for keeping track of important items like volunteer checks and raffle ticket stubs. More should be done to honor this level of responsibility.
 1. I would like to advocate that Managers get all 10 hours for volunteering in this role. Between the required trainings and paperwork prior to the season, meetings, communication to families, and team responsibilities, managers put in way more than 6 hours. I also think giving managers all 10 hours and not requiring concession stand volunteering from managers would also make recruiting managers easier.

2. Events, dates, etc

- a. Held Informational Manager Meeting on Tuesday, November 30th at 6:30 at CIF.

i. Manager Meeting Handout

- b. Attended a few board meetings and most of the Jamboree Committee Meetings in order to provide accurate communication to House Managers.

3. Numbers, dollars, stats

- N/A

CLINICS

Fall Clinics:

We were hamstrung by not having access to the CIF, but we pulled off a great fall clinic. Each skater got ~8 hours of ice

for \$130 fee and even with the instructor fees we still made some \$\$\$ as an association. Lead instructors were Individual Skills and supporting instructors leading clinics were Disch, Shaw, Jace, Ross, and Trip. Many others from a non-parent / parent perspective were invited to help but declined during the weekday clinics. On the 3 weekends where we played small area games we had many parent leaders running their players respective session including - Dvo, Linder, Charbie, Hein, Gilbertson, Smith, Pazandak, Lemke, Juare, Long, and Perkins (sorry if I missed someone, it was a battle to get people to help, we had to beg). Clinics ran smooth and kids got ready for tryouts and had fun.

Learnings for next season:

- * Let's start a few days later (parents and kids are stressed....school starting....fall sports in swing...why not start a few days later and allow families the opportunity to ease into a big transition from summer into fall) - while of-course trying to get at least 8 hours of ice per kid in before tryouts.
- * Try to stay away from weekends for fall clinics (and Friday's if possible) - attendance during the LY fall clinics on the weekend days was not that great (fall baseball, football, other stuff, out-of-town, etc)
- * Place kids at level appropriate groups and be done with it (too many parents feeling the need to express their opinions and concerns about what group their son or daughter should be in.

I will be leading the Fall Clinics again this coming season and will work with Ross on ice schedule. RFP's have been sent out to FHIT, Individual Skills, Josh Kern, and Potter + Staff if they want to be considered to run the fall traveling clinics. We will provide 2 coach helpers to the lead staff for Fall Clinic support.

If someone has a specific input that they would like considered, please let me know.

2022 Recruiting (Angela Bjornstad - Matt)

Recruitment director report

Activities planned for summer

Father Hennepin parade

Father Hennepin business expo

Summer fest (Clive's Andrew's)

Banner advertising in Brooklyn park, Champlin, and Dayton.

Try hockey for free

Activities completed

Yard sign creation

Yard sign pick up (need more times)

Flyers at CBPA, Dayton and Oxbow

To dos

Get banners orders and purchased

Check for father Hennepin

Get flyers for parade

Plan parade and business expo

Coaches Selection

Coaches Selection Director's Summary of 2021-22 Season

We had returning non-parent (paid) coaches at the Bantam AA, Bantam B-1 and PeeWee AA levels.

- 1) We received zero new non-parent (paid) coach applicants last season.
 - A) A request to advertise in Let's Play Hockey for coach applicants has already been done. This is much sooner than last year.
- 2) A paid coach was recruited to coach the Bantam B-2 team. There were issues with inexperience and behavior of the players.
 - A) Recommendations for going forward are, not having paid coaches at this level or having a parent on the coaching staff. This is still in discussion.

- 3) Mid-Season evaluations were done last year around the end of December with not much feedback. We received about 35% responses from each team.
 - A) Recommend tweaking the evaluations to attract more responses and Sending out the evaluation for the Bantam, U15, PeeWee and U12 on December 1st and sending out the evaluations for Squirt and U10 January 1st.
- 4) Per the handbook Kickoff and end of season meeting are supposed to be done. This was not done last year.
 - A) This has been put on high priority for the upcoming season to set expectations at the beginning of the season and get a sense of how the season went from the coach's point of view at the end of the season.
- 5) I am currently in the process of finding out from the paid coached their level of interest in returning next year and what tournaments they liked or would recommend. Also, I am in the process of putting together the 5 person Coach Selection Committee.

SAFETY (Open – Megan)

No update.

SKATE (Michael Gerberding, Eric Andrews – Becky)

2021-2022 CPYHA End of Season Recap:

Who: Erik Andrews and Michael Gerberding

For the last two seasons (not including 2021 due to Covid and no SKATE banquet), Mike and I have been in charge of organizing and running our annual SKATE banquet. As of now, we both plan on resuming this role for the 2022-2023 season.

End of year report:

1. We organized and hosted the SKATE banquet at Urban Air. We had roughly 150 skaters sign up and attend this event. From the feedback we have received, it was one of the best events in recent years.
2. Organization—due to a former SKATE committee member who was in charge of this event in past years, and no specific format/process to follow, Mike and I were forced to “wing it” and send out documents/dates/processes, etc. as we received information.
 - a. We now have it all saved in a folder with all of the documents, processes, dates when we will send out information to streamline it as best as we can to avoid and minimize confusion again.
 - b. Mike and I were overwhelmed with running SKATE. It is far too big and time consuming to have only two people in charge. Somehow, we pulled it off, but moving forward, will need at least 3-4 members assisting us

Total cost of SKATE was \$3,000. We rented out Urban Air just for our hockey association and roughly 150 skaters attended this special event. Date was Thursday, March 3rd, 2022.

TEAM PHOTOS (Lisa LaPlante– Jason C)

For the 4th year in a row used Prenzlowl. The last 2 years w Covid and social distancing has been a struggle, but we have fought through those trying times. Next year the girls will be back with CPYHA for pictures. Ideally get them started earlier but we have to wait for jerseys and teams to be announced to try and beat Christmas for the pictures to be delivered.

CPYHA TOURNAMENTS (Justin/Kim Foth – Tiffany)

No updates

GOALIE EQUIPMENT/PROGRAM (Nate Stulc –Joe)

Equipment:

Pucks - Lost a ton at BP rinks to start season. At one point lost 250 in ten days. Lock box not being locked, then finally busted open. Moved to puck bags for all traveling coaches for use at BP. Continued to lose pucks at CIF. Mite program tried to have outdoor pucks - all lost. Will move to strictly puck bags for all coaches for next season. Will also distribute game pucks to traveling coaches.

Equipment/exercise room - was left numerous times unlocked with room a mess. Will look at self-locking door. Traffic will be less with no pucks located in there. Thank you to City staff for cleaning at end of season!

Banners - All made, will be installed this summer by City Staff. (includes 20-21 season as well)

Jerseys - all boys traveling jerseys returned, inventoried, all repairs etc. already done in sew shop. Will need to order replacements for BB1 team and others damaged beyond repair. Jersey policy being reviewed by directors, will be in front of board this summer.

iPads - all returned and locked in storage at CA.

Goalie Director:

Reviewing training format with MEGA. Looking to add more training time.

Added summer clinic, registration opening soon!

Working on options for light goalie numbers at girls, bantams, and peewees.

Working with treasurer to change stipend program to reduced registration/fees.

Goalie Equipment - in good shape, will need to replace some mite equipment in future - goalie equipment very hard to purchase in market right now - might have numerous needs this winter.

TRAVEL TEAMS TOURNAMENTS (Chere Kamp - Dvorak)

Total Boys Tournaments		Total Girls Tournaments	
Bantam AA	4	15UA	3
Bantam B1	3	15UB	2
Bantam B2	3	12UA	3
PWAA	3	12UB1	3
PWB1	3	10UA	3
PWB2	3	10UB1	3
SQA	3	10UB2	3
SQB1	3	Total Girls Tournaments	20
SQB2	3	Cost	\$21,955.00
SQC	3		
Total Boys Tournaments	31		
Cost	\$ 36,626.43		
		Grand Total:	\$ 58,581.43

COMMUNICATIONS (Kristin Karlson – Andrea)

No updates

WEBSITE (Danielle Charboneau – Andrea)

WEBMASTER TASKS

- Keeping current with sports engine programs and updates

- Maintaining structure within the website
- Keeping our site updated - creating new pages, posting program info on the home page, purging old content
- Granting page permissions
- Setting up new seasons for team pages, archiving previous
- Creating all CPYHA registrations

2021-22 SEASON

9 Registrations Created/Completed

- (5) Monetary Registrations
 - Fall Skills Clinic
 - Player Registration
 - Mini Rebels Registration
 - 2021 Rebels Classic Thanksgiving Tournament
 - 2022 CPYHA Summer Goalie Clinic (PENDING)
- (4) Non-Monetary Registrations
 - Coach/Manager/Volunteer Registration
 - 2021-22 CPYHA Committee Application
 - 2021 CPYHA Summer Shot Club
 - Board Of Directors Application

President Emeritus Parting Thoughts:

- Spend money wisely, save for future - gambling not guaranteed in future.
- Get to fixed fees.
- Our upper mites, squirts/10u, and peewee/12U are behind in ice time and training. Less scrimmages and more skating!!!!
- Maintain an AA program as long as possible!! Push skill development.
- Recruitment/retention should be a main board focus.
- 5 years on board. We've done a lot of good, lots still to do. Good luck to future members!

BYLAWS/HANDBOOK (Tiffany)

The board has been working on updating for the past several months and finalizing updates. We should have updated Handbook posted soon.

7) OLD BUSINESS

8) NEW BUSINESS

9) ADJOURNMENT - Sam called time at 8:23 pm

APPROVED