



# CPYHA BOARD MEETING AGENDA

October 15, 2024

MEETING CALLED BY	CPYHA Board of Directors
TYPE OF MEETING	Monthly Board Meeting
FACILITATOR	Sam Paurus (President)
NOTE TAKER	Sydney Lindenfelser (Secretary)
TIMEKEEPER	Megan Tripicchio (Vice President)
ATTENDEES	Board of Directors, Committee Directors & General Members

## 1) CALL TO ORDER- 7:02pm

## 2) ROLL CALL - Sydney

Board of Directors	NAME
PRESIDENT	Sam Paurus
VICE PRESIDENT	Megan Tripicchio
TREASURER	Lesley Koch
SECRETARY	Sydney Lindenfelser
MEMBER AT LARGE	Cory Erickson
MEMBER AT LARGE	Heather Tollefson
MEMBER AT LARGE	Joe Housman
MEMBER AT LARGE	Ross Jerpseth
MEMBER AT LARGE	Will Evans
MEMBER AT LARGE	Jaime Wambach
MEMBER AT LARGE	Dustin Hanly
MEMBER AT LARGE	Brett Lampe
GAMBLING MANAGER	Leanne Girard

COMMITTEE	NAME
CO-MITE DIRECTOR	OPEN
CO-MITE DIRECTOR	Brett Lampe
GIRLS MITE DIRECTOR	Dustin Hanly
TRAVELING DIRECTOR	Aric Radmacher
GIRLS TRAVELING DIRECTOR	Brian Allen
DEVELOPMENT DIRECTOR	Jason Tripicchio
CLINICS	Jason Tripicchio
COACHES SELECTION	John Smith
COMMUNICATIONS	Amy Jackson
WEBMASTER	Danielle Charboneau
CONCESSIONS DIRECTOR	Don Hall
GOALIE EQUIPMENT	Nate Stulc
GOALIE PROGRAM DIRECTOR	Nate Stulc
ASSISTANT TREASURER	Eryn Block
WREATHS COORDINATOR	Camille Nelson

PIZZAS COORD	Gina Dahlman
RAFFLE TICKET COORDINATOR	Leanne Girard
ICE SCHEDULER	Ross Jerpseth
REGISTRATION/SAFETY DIRECTOR	Heather Tollefson
REGISTRATION COORDINATOR	Danielle Charboneau
MGR COORDINATOR HOUSE	Katie Snell
MGR COORDINATOR TRAVEL	Trina Wambach
RECRUITMENT	Kendall Kapitan-Hondl
JAMBOREE COORDINATORS	Kylene Egan & Brittany Borer
SKATE COORDINATORS	Erik Andrews & Michael Gerberding
SPONSORSHIP	Angie Evans
TEAM PHOTOS COORDINATOR	Sarah Hall

VOLUNTEER COORDINATOR	Erika Mussett & Micaela Reupke
CPYHA TOURNAMENT	Jason Cordes

CP BOOSTER COORDINATOR	Jaime Wambach
---------------------------	---------------

Additional Attendees: Sam Braastad- parent, KC Aswegan-Girls Booster liaison, Cassie Eckart- parent, Dan Roehl- Boys Booster liaison

### 3) REPORTS

Sam Paurus	APPROVAL OF MINUTES
PRESENTATION	The September Meeting minutes were emailed to and reviewed by the board.
CONCLUSIONS	Motion was made to approve and was seconded. All approved the September Meeting minutes.

Lesley Koch	TREASURER'S REPORT
PRESENTATION	<p><u>Income</u>  \$1,350 Sponsorship Income (Power Play, Clive's Roadhouse, Joe Housman)  \$4,509.75 Clinic Income  \$14,299.15 Registration Income  \$592.25 Interest Income from CD  \$20,751.15 Total</p> <p><u>Expenses</u>  \$380 D10 Golf Tournament  \$184.52 Sponsorship Expenses  \$52.50 SQC Tournament Fees  \$5,400 Champlin Athletic (CPYHA Sub Jerseys and CPCR Jerseys)  \$951.00 Tryout Refs  \$6,968.02 Total Expenses</p> <p><u>Cash</u>  \$101,124.30 current, down from \$136,675.55 in 2023 – decrease of \$35,551.25 from 2023.  Overall, we are about \$25k short on registration income this year compared to last, this is mostly due to the removing of candy bars. If participation was roughly 50%, using 300 registrations: 150 x \$125 = \$18,750 and 150 x \$75 = \$11,250 – this is a total of \$30k. Some of the other discrepancies are from expenses hitting in different months than last year and tournament income coming in earlier this year than last.</p>
CONCLUSIONS	The September treasurer's report was emailed to and reviewed by the board. Motion was made to approve and was seconded. All approved the September treasurer's report.

Leanne Girard	GAMBLING REPORT				
PRESENTATION		<u>5-8 Grill</u>	<u>Clives</u>	<u>MCT</u>	<u>BWW</u>
	Games Closed	25	36	43	3
	Bingo Net	-	-	-	-
	Pulltab Net	\$13k	\$25k	\$30k	\$2k
	Etab Net	\$11k	\$22K	\$49k	\$7k
	Contribution:	\$0k			
	Net Profit:	\$28k			
	Bank Balance:	Current:	YOY:		
		\$472k	\$649k		
	<ul style="list-style-type: none"><li>• 2 year anniversary with BWW</li><li>• Just put in an application to get pull tabs at Elm Creek Brewing</li></ul>				
CONCLUSIONS	The September gambling report was emailed to and reviewed by the board. Motion was made to approve and was seconded. All approved the September gambling report.				

Sam Paurus	GAMBLING OVERSIGHT
------------	--------------------

PRESENTATION	No updates.
CONCLUSIONS	

#### 4) COMMITTEE REPORTS

Ross Jerpseth (Ross)	ICE SCHEDULER
	<p><b>Will you be in attendance in person: Yes</b></p> <p><b>Action Items Completed:</b></p> <p><b>Total Ice Summary</b> (*Will fluctuate each month as ice times change)</p> <ul style="list-style-type: none"> <li>• <b><u>Champlin Fall Hours Tracking</u></b> <ul style="list-style-type: none"> <li>○ Finalized schedule for 160 hours to fulfill our fall contract with the City of Champlin. Rate is \$190 per hour. <ul style="list-style-type: none"> <li>▪ 99 Hours for Traveling</li> <li>▪ 32 Hours for Mite/8U (11 hours at BP)</li> <li>▪ 15 Hours of Breakfast Club</li> <li>▪ 11 Hours of Developmental Ice</li> <li>▪ 10 Hours for Boys HS (3 hours at BP)</li> <li>▪ 5 Hours for Girls HS</li> <li>▪ 2 Hours for Goalie Training</li> </ul> </li> </ul> </li> <li>• <b><u>Champlin Hours Tracking</u></b> <ul style="list-style-type: none"> <li>○ Currently we have 872.75 hours in schedule against contract of 900 required. Rate will be \$250 per hour.</li> <li>○ Usage by month <ul style="list-style-type: none"> <li>▪ September-14.25</li> <li>▪ October-181.25</li> <li>▪ November-180.33</li> <li>▪ December-173.5</li> <li>▪ January-150.25</li> <li>▪ February-144.66</li> <li>▪ March-27.5</li> <li>▪ <b>Total Write off for unused ice =</b></li> </ul> </li> </ul> </li> <li>• <b><u>Champlin Outdoor Ice</u></b> <ul style="list-style-type: none"> <li>○ <ul style="list-style-type: none"> <li>▪ January-</li> <li>▪ February-</li> </ul> </li> </ul> </li> <li>• <b><u>Willowstone Outdoor Ice</u></b> <ul style="list-style-type: none"> <li>○ <ul style="list-style-type: none"> <li>▪ January-</li> <li>▪ February-</li> </ul> </li> </ul> </li> <li>• <b><u>Brooklyn Park Hours Tracking</u></b> <ul style="list-style-type: none"> <li>○ Board voted to approve roughly 340 hours of in season ice at BP. Rate will be \$255 per hour. <ul style="list-style-type: none"> <li>▪ September- 3 Hours</li> <li>▪ October- 91.75 Hours</li> <li>▪ November- 82.25 Hours</li> <li>▪ December- 52 Hours</li> <li>▪ January- 81.75 Hours</li> <li>▪ February- 26.75 Hours</li> <li>▪ <b>Total Write off for unused ice =</b></li> </ul> </li> </ul> </li> </ul> <p><b>Action Items In-progress/Pending:</b></p> <ul style="list-style-type: none"> <li>• Programs/events such as Tryouts, Core Skills Clinics, Developmental Ice, Breakfast Club, Goalie Clinics, Monday Night Skills, Mite/8U vs. Varsity games, and Body Contact clinic have all been worked into the schedule.</li> <li>• Been working with Danielle on new Sports Engine Interface updates which will impact scheduling updates. Publishing schedules is not working as it should.</li> <li>• Working on creating game slots as we prepare for D10 Game Scheduling.</li> </ul> <p><b>Announcements/Accomplishments:</b></p> <ul style="list-style-type: none"> <li>• Sold 2 hours of ice to Centennial (10/13)-Lesley Sent invoice</li> <li>• Sold 2 hours of ice to D10 for Green Giants (10/2)-Lesley Sent invoice</li> </ul>

	<b>Questions for the board/larger group:</b> <ul style="list-style-type: none"> <li>• How do we handle ice that is “given back”?</li> <li>• Sports Engine vs. CrossBar?</li> </ul>
Brett L. – Boys Dustin Hanly – Girls	HOUSE/MITE COMMITTEE  <b>Will you be in attendance in person: Yes</b>  <b>Actions Items Completed: (New in bold)</b> <ul style="list-style-type: none"> <li>- Jersey count numbers submitted to Nate Stulc</li> <li>- Ross secured mid-week ice at BP for mites</li> <li>- Schedules set for fall and core skills, including mini rebels</li> <li>- Sam Paurus will lead Mini-Rebels and has updated PowerPoint for it               <ul style="list-style-type: none"> <li>o Sam has built out spreadsheet to identify others that could potentially help when he is unavailable</li> </ul> </li> <li>- Signed 4 teams up for Elk River Barn Burner which we participated in last year; A/B/B/8U Navy. Total cost of \$3090.70. Will submit for reimbursement to Treasurer.</li> <li>- Fence signage was put up since last board meeting</li> <li>- Falls skills rosters and schedules set up in SportsEngine for families to view</li> <li>- Mite homepage has been updated including this years powerpoint</li> <li>- D10 Mite Director meeting took place 9/11               <ul style="list-style-type: none"> <li>o At most 7 full ice games, same as last year. 4 of them will be scheduled by D10</li> <li>o Every Mite program represented wanted the ability to play up to the max of 10 full ice games</li> <li>o Junior nets to be used for all games, Super Rink has purchased nets for visiting associations to utilize</li> <li>o We can do full ice scrimmages and they would not count against games limit. Coaches must be on the ice with referees present</li> </ul> </li> <li>- <b>Held parent meetings for mite groups on 10/12</b></li> <li>- <b>Joe identified leaders for each core skills group level. I've shared my personal icehockeysystems log in info to help them create practice plans</b></li> <li>- <b>Welcome e-mail and additional messaging to Mite families completed</b></li> <li>- <b>8U has numbers for 3 teams again this year. 10U asked for move ups, but did not have enough interested families and those girls will stay with 8U.</b></li> <li>- <b>8U is signed up for Princeton Jamboree (Dusty)</b></li> <li>- <b>Rosters and Schedules uploaded in SportsEngine – 2<sup>nd</sup> year we've done that. Has been well received.</b></li> </ul> <b>Action Items In Progress:</b> <ul style="list-style-type: none"> <li>- Will schedule coaches happy hour in lieu of pre-season coaches game</li> <li>- CRIC ice time for 8U won't start until November at the earlier. Do not have any dates yet.</li> <li>- Mite boys Anoka jamboree we were part of last year has not opened for registration yet. I did connect with Anoka Mite Director about it and he said he's waiting for final approval from D10 on it. Will sign up ASAP when opened.</li> <li>- Waiting for 8U Xcel Energy jamboree registration to open.</li> <li>- Handful of mite move ups have already occurred and will continue the next two months</li> <li>- Communication about scheduling MEGA goalie sessions has started. No dates solidified yet.</li> <li>- Mite teams will be formed week of 11/4</li> <li>- Registration has been notifying us when new house player registration comes in. THANK YOU!</li> <li>- Looking for help from high school players with Rookies (32 skaters)</li> <li>- Ice Hockey systems for each lead?</li> <li>-</li> </ul>
Radmacher (Joe)	<b>HOCKEY OPERATIONS:</b> Traveling Committee, Goalie Director, Hockey  Development, Coaching Coordinator & Equipment Coordinator

	<p><b>Will you be in attendance in person: Yes</b></p> <p><b>Travel Director/Traveling Committee</b></p> <ul style="list-style-type: none"> <li>• Held Intro to Traveling Hockey meeting, 9/18.</li> <li>• Met new ice forum manager.</li> <li>• Tryouts completed. <ul style="list-style-type: none"> <li>◦ Teams Declarations Finalized: BA, BB1, BB2, PWAA, PWB2, PWB2, SQTA, SQTb1, SQTb2, SQC</li> </ul> </li> <li>• Coach kick-off meeting was held on October 6<sup>th</sup> at Sundance. <ul style="list-style-type: none"> <li>◦ Great attendance by both boys and girls coaching staffs.</li> <li>◦ Thanks to Brian Allen for hosting us and Thank to Coach Gutterman for coming to say a few words to the group.</li> </ul> </li> <li>• Level coordinators attending team kick-off meetings to reiterate importance of code of conducts and to remind parents to respect coaches and refs.</li> <li>• BFC attendance holding steady.</li> <li>• Body Contact Clinics held 10/13 (PW &amp; BTM levels)</li> <li>• Monday night skills started 10/14.</li> <li>• NEW School Days off clinics (first clinics 10/17 &amp; 10/18)</li> <li>• NEW this year, D10 joining forces with D6 and D3 to host state tournament for Bantam B2, C, Pee wee B2, C and Girls 12UB2.</li> </ul> <p><b>Coaching Coordinator-JS</b></p> <ul style="list-style-type: none"> <li>• Finalized rosters with head coaches and assistants. 4 paid coaching staffs (BA, BB1, BB2, PWAA), could not secure PWB2 paid coaching staffs. <ul style="list-style-type: none"> <li>◦ All coaches completed coaching requirements, or in process.</li> </ul> </li> <li>• Frequent communication to coaches on required coach meetings, new D10 rules, coaching requirements, etc.</li> </ul> <p><b>Equipment Coordinator-NS</b></p> <ul style="list-style-type: none"> <li>• Coach starter kits handed out to new coaches.</li> <li>• Provided all coaches with puck bags.</li> <li>• New socks now available to be picked up by managers at CA.</li> <li>• Working on distributing socks</li> <li>• Provided all coaches with additional neck guards and mouthguards.</li> <li>• Ordered new pucks.</li> </ul>
--	---

Brian Allen (Megan)	GIRLS TRAVELING DIRECTOR
	<p>Six Final teams declared:  2 - 10U teams (A &amp; B2)  2 - 12U teams (A &amp; B2)  2 - 15U teams (A &amp; B)</p> <p>We are still trying to find tournaments for the B teams.</p> <p>Three teams with non-parent coaches (only one last year) : 12A (Megan Sandell &amp; Jena Reed); 15A (Kim Hanlon &amp; Ellie Frosig); 15B (Sonni Eib &amp; Sami Faust)</p>

Erika Mussett & Micaela Reupke (Brett)	VOLUNTEER COORDINATOR
	No updates.

Don Hall (Cory)	CONCESSIONS
	<p>Concessions will be starting to build inventory and prepare for opening.  At this point, we are still waiting on HS hockey schedule confirmation and for D10 schedule to be posted.  Opening day will be announced as soon as we have that confirmed.</p>

Jason Cordes (Ross)	CPYHA THANKSGIVING TOURNAMENT
	<p><b>Will you be in attendance in person:</b> No</p> <p><b>Action Items Completed:</b> Registration went live on 4-17-24. Have confirmed that both rinks will be accessible for the tournament this year. Refs have been requested. EMTS requested. Tournament has been sanctioned on Minnesota hockey website.</p> <p><b>Action Items In-progress/Pending:</b> Actively looking for a 10<sup>th</sup> team as we have 10 registered but got notification last week one is double booked and can't participate.</p> <p><b>Announcements/Accomplishments:</b> Bantam team parents have been notified of the amount of work this tournament is but the reward is worth it for the team.</p>

Multiple people (Brett)	FUNDRAISING
Pizza – Gina Wreaths – Camille Raffle Tickets – Leanne	Raffle tickets were passed out to traveling players and will be passed out to Mites. They are due December 8 <sup>th</sup> .

Angie Evans(Will)	SPONSORSHIP
	Have gotten a few in. Still waiting to hear on some. Have the new magnets up.

Heather/Danielle (Heather)	REGISTRATION/SAFETY
	<p>Registration Counts as of 10/15:</p> <p>316 players 196 Traveling 120 House 36 New players</p> <p>37 Minis</p> <p>101 coaches (all levels) 50 other managers/volunteers 4 Student Coaches 9 youth officials</p> <p>D10 Meeting 10/27- our sign off time is in the afternoon</p>

Katie S./Trina W. (Heather)	MANAGER COORDINATORS
House – Katie Snell	<p><b>Will you be in attendance in person:</b> TBD</p> <p><b>Action Items Completed:</b></p> <ul style="list-style-type: none"> <li>- Edited House Manager Info on the website</li> <li>- Emailed Mite C and D families soliciting for more managers</li> </ul> <p><b>Action Items In-progress/Pending:</b></p> <ul style="list-style-type: none"> <li>-Placement of managers on teams (working with the division coordinators). As of 10/8, we should have enough managers at all 8U levels and the Mite A and B levels.</li> <li>-As more show interest at the C and D levels, I will send a formal “welcome email” to all interested with specific directions about completing the SafeSport, BG Check, and Manager Registration process.</li> <li>-I scheduled our first meeting for Tuesday, November 12, which is about a week after Mite Teams are officially formed.</li> </ul> <p><b>Announcements/Accomplishments:</b></p>

	<b>Questions for the board/larger group:</b> <ol style="list-style-type: none"> <li>1. Leslie- will you be reimbursing managers for their background check fees again this year?</li> <li>2. Leanne- When will raffle tickets need to be collected by?</li> </ol>
Travel – Trina W.	<b>Action Items Completed:</b> <ol style="list-style-type: none"> <li>1. Team Managers (and any co-managers) have been assigned for all 15 teams (10 boys traveling, 5 girls traveling)</li> <li>2. All Team Managers meeting completed on Sunday, 10/13/24 from 5-6pm. 11 of the 15 managers were present. Follow-up meeting notes and announcements were sent immediately following the meeting to all managers.</li> <li>3. Gamesheet and lpads: <ol style="list-style-type: none"> <li>a. CPYHA responsible for 11 ipads, CR responsible for 4 ipads.</li> <li>b. All 11 ipads have been handed out from CPYHA.</li> <li>c. Invite codes for this season have been sent to managers.</li> </ol> </li> </ol> <b>Action Items In-progress/Pending:</b> <ol style="list-style-type: none"> <li>1. Final D10 Managers meetings occurring this week Tuesday and Thursday. Each manager has to attend at least one of these meetings.</li> <li>2. Conduct training tutorial on Gamesheet and send it to all managers.</li> <li>3. Set up training for how-to run the Time clock at the Forum.</li> </ol>

Kendall Kapitan-Hondl (Heather)	RECRUITMENT
	Will be putting out yard signs.

Eric Andrews & Michael Gerberding (Ross)	SKATE
	No updates.

Kylene Egan & Brittany Borer (Cory)	Mite Jamboree
	<ul style="list-style-type: none"> <li>• \$4,000 budget</li> </ul>

Sydney Lindenfelser	BY-LAWS/HANDBOOK
	No updates.

Jaime Wambach (Jaime)	CP BOOSTER COORDINATOR
	<ul style="list-style-type: none"> <li>• High school has not formed teams</li> <li>• New liaison came to meeting</li> <li>• Boys/girls supporting at Mini Rebels has gone well</li> <li>• Youth night for girls will be November 19<sup>th</sup> at CRIC</li> <li>• Bill for fall ice- needs to be sent to girls high school</li> </ul>

**5) OLD BUSINESS:**

**6) NEW BUSINESS:**

- Celly Button will be added to the Dasher board

**7) ANNOUNCEMENTS:**

**8) ADJOURNMENT: 7:56pm**