



2018-2019
Board of Directors
Meeting Minutes

Shakopee Boys Basketball Association – Board Meeting Notes from 7/15/18 at Muddy Cow

- Members present Don, Sachin, Mike, Jen, Chris, Wanda, Pete, Brooke, Jason
- Wednesday 8/08 Don attending MYAS meeting
- Discussed terms for each position to allow for alternating re-election
 - Pete, Jason, Wanda, Brooke opted for 1-year terms
 - Don, Mike, Chris, and Sachin 2-year terms
 - Jen 3-year term for treasurer
 - Suggestion was made for Don to help train in 3rd year when new in-house coordinator steps in. Wanda suggested previous experience needed to take over for her position
- Bylaws need to be rewritten. Per Bob Techam during transition of the association, a local lawyer has offered to do this free of charge. Mike will begin this process.
 - We create bullet points and he writes the sentences/legal language. Post on website when complete
- Board members to email Mike with any additions/changes to job descriptions throughout their term
- Discussed having a parent meeting before tryouts to educate parents and potentially try-on basketball apparel for ordering.
 - Thinking on Sunday 8/26
- DIBS was discussed. Potentially \$300. Hand in check to travel coach at first practice before uniform is delivered to the family. Winter travel only
- Next meeting dates set at Mon. 8/20, Mon. 9/10, and also Wed. 10/03
 - All at 6:30pm at SCC
- New fiscal year TBD by Jen – may be April or May now to align with end of spring season but be before we start paying for next year's tourneys
- Committee updates:
 - Finance – working on 501C forms. Wanda to get track example as they just filled this form out. SBBA is incorporated right now and tax exempt with the state of MN. Working on getting tax exempt with the federal govt. Boosters/HS Ball/SBBA have some account/funds that overlap so that needs to be straightened out and separated. Jen is working with a tax accountant to get us on the right path. Using Quickbooks so new charge of \$50/month on the books now. Roughly \$200K annually goes in and out of our account.
 - Sponsorships – Sachin said no help was needed
 - Equipment at log cabin for now, Sachin to consider finding a sponsor to trade storage space for ad space. Pete has a few helpers lined up to assist him in counting/moving any equipment soon. Will build a list/spreadsheet of inventory. Consider buying pinnies for tryouts and to use at practice. Talk to Gary at Innovative Graphics for pricing.
 - Operations Subcommittee – clarified role as making recommendations related to basketball/tryouts to the board. The board can then vote on recommendations and discuss any concerns with operations committee
 - Director of Volunteers – Wanda was notified of 4 different Sundays that are on the calendar for Shakopee to host. Only using 4 courts at SHS – not field house.

- Fall registration opens 8/05 and ends 9/07. \$70 registration cost
- Apparel – shooting shirts to go long sleeve this year. Work to have samples at the parent meeting/open house on Sunday 8/26. Registration is online this year so we need to have a face-to-face opportunity to show people the new apparel and try on sizes
- New domain to be registered plus all board members get their own SBBA email address
- My Team Genius used for tryouts and scoring this year. Automated
- Non-parents don't need to be added to email blasts, just refer them to website for all the info they would need
- Jason started registering for tournaments, got some feedback from last year's coaches on sites to consider/not go back to
- Don is looking for officials for in-house league
- Talked about doing early bird pricing at \$110 (down from \$125) for winter travel and possibly paying for both fall and winter at the same time. Have to figure out if system can separate the two registrations if you only do one payment.
- Sachin doing program at Shakopee hosted tournament. Presented potential sponsor outreach letter to the board to review, already signing on some sponsors
- Shakopee tournament is 76% full out of 160 teams. 8 of the divisions are full

Shakopee Boys Basketball Association – Board Meeting Notes from 8/20/18 at Shakopee Ice Arena

- Board Members present: Sachin, Mike, Jen, Chris, Wanda, Pete, Brooke, Jason
- Kevin Wetherille, local attorney and basketball parent, presented on getting our bylaws rewritten. Takes 3-6 months to accomplish.
 - Bylaw review committee – Brooke, Jason, Wanda, Mike, and DeeAnn Radzak will work with Kevin
 - Recommended some committees be set up on an ad-hoc basis when not needed long term
 - Advised to figure out how to separate Booster Club with maybe a committee that reports to the board, but keep their funds separate.
 - Advised to define roles of varsity coach or other coaches (i.e. voting vs. non-voting). Currently varsity coach has a position on the Operations Committee
 - Recommended rotating board position re-elections every year to two years.
- Volunteering
 - Head coaches are awarded their DIBS hours for the entire season. Distribute an additional 6-8 hours (depending on what the minimum is for that year) to assistant coaches at will
 - Collect \$300 check per family at tryouts
 - Wanda consider using parents (instead of HS students) to run clock in winter season if DIBS positions are needed
 - Fee discounts for winter travel
 - Head coaches – fees are covered by SBBA
 - Board members – fees not covered
 - Site coordinators – 50% off all registration fees (for all seasons)
- Registration Fees – Mike created spreadsheet to gauge costs and expenses for the year. Used as a discussion point by board to set travel fees.
 - \$285 + \$110 early bird fee or \$125 standard fee = \$395 or \$410
- Apparel
 - Buy evaluation jerseys for every player the first year from Innovative – Pete McGee. Maybe use every year and store or have families use the same one every year. Will evaluate at the end of the fiscal year.
 - Wanda doing long-sleeve shooting shirts with Innovative. Mike to check on switching up the logo for this year
 -
- Committee updates:
 - Finance – Jen spending lots of time on 501C forms. Has to wait for bylaws to be rewritten before completing. Boosters/SBBA have some account/funds that overlap so that needs to be straightened out and separated. Bob Techum should be delivering year-end financials soon so we can see how last year closed out. Collecting more money in fees for Shakopee Tournament (\$40K) then sending out for entry fees for our own teams (\$25K).
 - Sponsorships – Sachin looking for connections with local businesses, recommended asking at parent meeting on Sunday

- Equipment – Pete buy new clip boards and possibly new ball bags where needed. Donate extra shooting shirts/hats/etc.. found in the log cabin to SBBA golf tournament. Pete noted grades 3/4th in MYAS will be switching to 27.5 sized balls
- Director of Volunteers – Wanda looking to find a few folks to start shadowing for site coordinator positions for next year. Promote at Sunday meeting and on the website.
- Travel – MYAS asking to rename teams to align everyone in the league. Now will be Shakopee, then gender, then grade, then level. (i.e. Shakopee B-4B). Jason still needs to sign up for a few tournaments. Update Tryout handbook to note that coaches will not evaluate their own child. MYAS updated 3/4th grade to 27.5 sized basketballs
- Tournament – 269 games to be scheduled for Shakopee January tournament. 168 teams registered. Tourney will schedule from 8a-10p on Saturday and 8a-9p on Sunday. Chris will follow-up with all Shakopee Tourney entrants to verify payments.

Shakopee Boys Basketball Association – Board Meeting Notes from 9/10/18 at Shakopee Ice Arena

- Board Members present: Don, Mike, Jen, Chris, Wanda, Pete, Brooke, Jason
 - Bylaws committee meeting scheduled for 9/26/18 with Kevin
- Travel Fee discounts per year- for use with one kid only (everyone pays the initial registration fee for winter)
 - Head coaches – 50% off travel fees for Fall & Spring, Free travel fees in winter season
 - Assistant coaches – No discount for Fall & Spring, 25% off travel fees in winter season per assistant coach (up to 2 total discounts allowed in winter, max of 50% per team)
 - Board members – 50% off all travel fees (for all seasons)
 - Site coordinators – 50% off all travel fees (for all seasons)
- Parent Sarah Snell voiced her thoughts and concerns on the mixing of playing levels for the 7th grade fall season. Two equal A teams were created at that grade level only, meaning historically B players are playing up with historically A players. Her thoughts:
 - How does the operations committee/board make these decisions?
 - Don West explained that the operations committee made this choice based on play and competition from last year, the need to challenge players that had played on the B level previously, as well as coach's recommendations
 - They felt there were many talented B players at this grade level that would be well-suited to play up in the fall
 - Was each grade asked to do this mixing of levels as well?
 - Don/Mike said yes it was an option but it was decided that only 7th grade would try it to see how it works
 - What is the metrics for measuring the success of this strategy?
 - Don/Mike are planning to use the success of the individual players during the fall season, as well as the team's win/loss record, to determine if this idea was successful
 - It was reiterated that fall play/success will not play into winter travel evaluations
 - It was also discussed to do a parent survey at the end of the season
- Parent Chad St. Martin brought up concerns regarding late practices on weeknights (until 10:00pm) as well as scheduling Wednesday practices that conflict with church/confirmation classes
 - Mike has discussion planned for Thursday, 9/13/18, with Jon Janke the facilities director. Hoping to get our teams in the field house to avoid scheduling conflicts with other sports as well as late practices. School district is asking for the association to pay for field house use.
- Fall tournaments schedule at SHA is 8a-5p. Wanda would like to arrive by 7:30am so facilities personnel from the school should be there to open up by 7:15am.
 - Total usage fees are \$1,152 plus an additional undetermined supervisor fee
- 3/4th grade ball size change to 27.5" per MYAS rules
 - Pete ordered 12 ball of this size
 - Start using this ball size in 1st-3rd grade in-house

- 40 families unknowingly didn't apply discount code for early bird registration
 - Jen and Mike will adjust the family's payment to refund the \$15
- Saber League (In-House)
 - Valley Sports getting business for the new reversible jerseys for in-house. Players keep jersey. Pete to work with Valley on design and getting them the logo. Goal is to keep the jerseys under \$25/piece
 - Don proposed working with the TWolves partnership for Saber League. Get logo on jersey, training sessions, discount tickets to TWolves game. Pay \$8/player for licensing fee to TWolves.
 - Board voted unanimously (via email) to set in-house fees to \$160 this year
 - Move up registration dates to have time to order new jerseys
- Board voted no to donate camp fees, apparel, registration fee discount to SACS silent auction (1 abstention)
- Brooke and Jen to coordinate volunteers to manage check-in process at evaluations. Work with Chris and also site coordinators to create a schedule. Jen to manage ledger for DIBS deposit checks.
- Finance
 - Still waiting on Bob Techum's delivery of the year-end financials so we can see how last year closed out.
 - Jen to move any Booster money into the SBBA account but allow Boosters to run themselves and their budget separately. Booster also have a separate account they use themselves.
 - Jen to bring cash to tournament Sunday and help count the \$ at the end
 - Jen needs inventory lists from Wanda and Pete for insurance purposes
 - Need all board members to email Jen their home address
- Apparel
 - Pete ordered evaluation jerseys for every player the first year from Innovative – Players keep their jersey between tryout dates.
 - Wanda to manage ordering coaches apparel
- Sponsorships – Sachin secured sponsorships with Hy-Vee and Qdoba
- Director of Volunteers – Wanda to try Jimmy Johns for fall MYAS tournaments. Also interview Hy-Vee for winter tournament
- Travel - Mike had to hire a coach for 5th grade fall season. Paid \$400
- Tournament – 4 spots open for winter Shakopee tournament still
 - Looking for trainers for fall
 - St. Francis? Wanda ask Football Association?

Shakopee Boys Basketball
Association
10/03/2018
Community Center



Meeting Notes

Board Members present: Sachin, Mike, Jen, Chris, Wanda, Pete, Brooke, Jason

- First three MYAS Fall tournaments summary:
 - A few no shows from teams as well as volunteers
 - Lots of back-to-back games hurt concessions
 - Future of fall league for Shakopee teams will be discussed at a later meeting
 - Consider doing training instead, move to later September, do tryouts earlier?, less weekends?
 - Do a parent survey at the end of this fall season to get feedback
 - Start with less petty cash in Fall, like \$1,000
 - First three events profit is \$6,368
- Host 2-day Spring MYAS tournament on 4/27-4/28 (5/04-5/05 backup weekend)
 - Mike check facilities schedules
 - MYAS has asked about hosting Grade State for 2020
 - Boosters showed no interest in hosting
 - Association Board may consider
- Mike said most districts/associations he had talked to were staring with the new, smaller ball size for 3rd/4th grade
 - We are sticking to larger ball until it is required at a tournament
 - Pete will put one smaller ball in each coach's bag for 3rd/4th teams
- Apparel – Wanda will order based on final roster in mid-October
 - In-house coaches - warm-up shirt
 - Travel coaches– Dri-fit zip up
 - 1st round of apparel ordered by families has arrived – distribute at tryouts. Profit was \$495
- Fall fee reimbursement
 - 50% refund for each child playing – applies to head coach, board members, and site coordinators
 - Some people have spouses helping and/or the person has two roles. These folks will get additional 50% discounts applied. (i.e. Pete will get one child free and then 50% off his second child because Alisha is a site coordinator as well)
- Scholarship family procedure

Shakopee Boys Basketball
Association
10/03/2018
Community Center



Meeting Notes

- Family needs to present their Free/Reduced Lunch paperwork to Barb or Sherrye at the Shakopee Community Center to prove need
- Mike will then collect those names and provide the family with a discount code to enter at registration
- Wanda and Mike to manage DIBS roles/hours needed on the SBBA website
- Chris S.'s husband to print banner for winter tournament
- New varsity coach not interested in being on Operations committee but will help at tryouts. New assistant varsity coach, Steve Tloutan, will sit on the Operations Committee and replace outgoing Jon Miller
- Youth association night being planned Thursday, 12/20 at varsity basketball game. Saber Madness event with varsity/youth players will be Friday, 11/30 at SHS
- Ball boys
 - Jason to get shirts ordered. Assistant varsity coach will plan schedule
- Brooke to coordinate team pictures with Clix
 - Likely early November for Travel, in-house will be as season's are scheduled (possibly two shifts)
- JAS sponsorship check has been received for \$1,000. Sachin mentioned considering them and 43 Hoops to do in-house training sessions
- Travel tournaments update
 - 2 teams removed from Wayzata tourney, will be sent to Faribault instead.
 - Chris has confirmed with 18/20 associations for our winter tournament
 - Decided on dri-fit champions t-shirts, medals for 2nd and 3rd place. Note some divisions may not end up with 3rd place finishers
- New Site Coordinators: Jen Athmann and Brooke Kuchenbecker
 - DeeAnn Radzak also showed interest, will start training.
 - Add site coordinator job description to website
- Operations committee pulled layup drill out of tryouts
- Store DIBS checks in a lockbox. Sachin to ask Western Bank about a complementary lockbox since they are a sponsor.
- Finance update: Current operating income \$38,959.98

Shakopee Boys Basketball
Association
10/27/2018 | 9:00am
Shakopee Community Center



Special Meeting

Meeting Notes

Board Members Present: Mike Lindahl, Jason Cordes, Don West, Jennifer Magin, Brooke Kuchenbecker, Sachin Koshy, Wanda Monroe, Chris Strohmeyer

Board Members Not Present: Pete McGee

- Mike and Jen explained that they currently only have access to one account at Western Bank. They need to become signers on that account in order to recreate last year's financial report and move forward with managing the accounts from here on out. Kevin, the lawyer we are working with, advised to hold a special board meeting and prepare the meeting notes that reflect the following messages below:
- Motion was made by Jennifer Magin to change the signers on the bank accounts held at Western Bank for the Shakopee Boys Basketball Association and all assumed names including the Shakopee Boys Basketball Booster Club. Replace Robert Techam (Former President) and Judith Techam (Former Treasurer) with Mike Lindahl (Current President) and Jennifer Magin (Current Treasurer).
- Motioned seconded by: Jason Cordes

Vote: 8 Yes and 0 No , 1 absent voter

Resolution: That the authorized signatories to all accounts held by SBBA at Western Bank (a Division of American National Bank) be updated to the current President and Treasurer

Resolved: That Mike Lindahl and Jennifer Magin, be the authorized signatories to all the SBBA accounts.

Shakopee Boys Basketball
Association
11/7/2018 | 6:30pm
Shakopee Community Center



Meeting Notes

Board Members present: Mike, Jen, Chris, Wanda, Pete, Brooke, Jason

Board Members Not Present: Sachin, Don

- No Bylaws update, Kevin will come in December to report an update to board
- Jen got info starting from 06/2017 from the bank. Will work with the tax accountant to recreate financial statements to meet industry standards.
- Bylaws need to be updated first, then 501C certification, then file tax documents
- Took Shakopee Boys Basketball Boosters name off accounts at Western Bank. The Boosters have their own account still at Old National, under the school district's tax ID
- Fall tourney profits roughly \$5,000
- Spring Tournaments
 - 1 day tourneys, 6 courts, 4 game max
 - Shakopee host 5/04-5/05
- Tournament in January
 - DIBS planning in the works, Wanda and site coordinators meeting next week to determine needs, roles, and # of shifts. Get DIBS schedule out in early December for families to pick their own shifts
 - 9-12th graders work clock/scores: Jake, Jason, and Wanda will handle
 - Mike suggested having a host/greeter at the doors
 - Pop-a-shot as a fundraiser. Schroeders will let us use theirs
 - Tournament planning/oversite meeting on Sunday 11/25
 - Chris to price out banners with Riverfront Printing – 3x5 size
 - Awards deadline is 12/01, Chris showed options for medals and t-shirts for the board to review.
 - Sachin will handle Qdoba breakfast burritos to be sold at the tournament. Need them delivered to site. Confer with Wanda on quantity needed and deliver schedule.
- Travel Pictures, plus 3/4th grade Saber League
 - Tuesday 11/27 at East Middle School
 - Ask about shipping charges to coach or to houses
- Saber League
 - Pete order coaches shirts and get a few extra shooting shirts
 - Consider adding a Saber League equipment coordinator to help Don
 - 3/4th grade in-house tryouts were held on Monday

Shakopee Boys Basketball
Association
11/7/2018 | 6:30pm
Shakopee Community Center



Meeting Notes

- Mike to make revisions and additions to the travel handbook to include anti-bullying verbiage, as well as consequences and remediation options. Will send out to parents to follow-up with a parent issue that we were alerted to regarding bullying.
- Eden Prairie putting 01/05/19 schedule together to play all their travel teams at all levels
 - 10am-4pm time frame
 - SBBA will split referee/facility fees each year and EP will always host
 - Chris has a referee contact to share with Jason
- Tuesday 11/20/19 Traveling Teams Clinic at Field House
 - Basketball specialists will be there to host skills and drills
 - Run 4 courts at a time
 - Parents welcome to watch
 - \$1,000-\$1,500 motion from Mike and seconded by Chris to fund
 - Mike is working with Mark Heller to sponsor \$1,000
- Year-End Traveling Banquet
 - Up to 500 people
 - Location ideas including SACS, SHS, Bowling alley, etc....
 - H.S. players participate
 - Honor kids and coaches leaving the program
 - Keep costs minimal at \$5/person
 - Timing mid-March
 - Contact Sarah Katona regarding how HS banquet went
 - Brooke to handle idea generation and explore facilities
- Jen Magin
 - Still need to pay for a few tournament entry fees as well as state fees (\$5K), in-house refs (\$10K), all Shakopee Tournament costs (\$25K), and all concessions costs
- Current Operating Income: net \$80,171.55
- Mike to use Sign-up Genius to manage 2/3rd grade ball boys at Varsity games
 - Boosters will pay for shirt
- Youth Night at the Thursday, 11/20 Varsity game.
 - Jake is organizing
 - Halftime 3 point shootout
 - Youth autograph session

Shakopee Boys Basketball
Association
11/7/2018 | 6:30pm
Shakopee Community Center



Meeting Notes

- Mike motioned and Pete seconded expenditure of \$500 for 300 posters to use at the autograph session

Shakopee Boys Basketball
Association
11/28/2018 | 6:30pm
Shakopee Community Center



Meeting Notes

Board Members present: Mike, Jen, Chris, Wanda, Pete, Brooke, Jason

Board Members Not Present: Sachin, Don

Others Present: Aimee, Jen A., Jen W., Alisha S., Kelly

- Tournament in January
 - Mike finalized tourney schedule, need for W-9s with refs
 - Chris reviewed layout
 - Need 1 table near admissions for sponsors brochures, also use for coaches check-in. If not enough room, put coaches check-in at admissions
 - Put guest tables along the wall in the hallway near the old gyms/on the way to the east entrance
 - Decided on 1 person working pop-a-shot
 - Still need a pouch/fanny pack to keep money in, as well as some kind of scoreboard (easel with whiteboard or paper)
 - Located outside of the Saber Store, near the doors/windows
 - Chris finalized awards (dri-fit/longsleeved t-shirts for champs, medals for 2nd/3rd, no awards for consolation was decided)
 - DIBS planning nearly complete, Wanda and site coordinators already determined needs, roles, and # of shifts. Get DIBS schedule out by 2nd week in December for families to pick their own shifts. Brackets will be available for families to review
 - 9-12th graders work clock/scores: Jake, Jason, and Wanda will handle. Need to create the food vouchers to pass out to HS workers
 - Mike suggested having a host/greeter/door holder at the doors but not quite enough DIBS to allow for this. Admissions folks will handle this role if possible, as well as floating board members
 - Aimee Strege reviewed food ordering with Aubrey/Johnny at Hy-Vee
 - We have 5 court sponsors, Chris managing banner creation, use 3M command strips to post (Chris purchase), Mike to give Chris logo files
 - Sachin will handle Qdoba breakfast burritos to be sold at the tournament. Need them delivered to site each morning. Sachin needs to confer with Wanda on daily quantity needed and deliver schedule.
 - Print brackets on colored paper or put colored paper behind the printouts to make them easier to see on the white wall - Chris
 - Girls Varsity Basketball game the Friday night beforehand so setup is very limited

Shakopee Boys Basketball
Association
1/2/2019 | 6:30pm
Shakopee Community Center



Meeting Notes

Board Members present: Mike, Chris, Wanda, Pete, Brooke, Jason, Sachin, Jen, Don,
Others Present: Jake Dammann, Kevin Wetherille

- Tournament in January
 - Wanda to provide list for clock workers schedule to Coach Jake to fill in
 - Almost every shift full except 3
 - Qdoba charging us \$2/burrito, 8:00am delivery
 - Keep admission and concession \$\$\$ separate
 - Last game Sat 9pm and Sunday 7pm
 - Banners \$510 + \$335
 - Medals \$1575
 - Champions T-shirt \$1800
 - Referees roughly \$15,000, need W-9
- Treasurer Update
 - Summer Breakdown gym costs are in question, Mike and Jason will talk to Janke, Jen will produce breakdown from May to June to show costs
 - Mike to follow-up with Janke regarding gym rental rates for Fall 2018 and Winter 18-19. Bob Techum had email communication with school board member Reggie Bowerman last year regarding a certain charged % for association sports. Those rates are not currently being reflected so this issue needs to be addressed
 - Net income after bank accounts were combined and books were cleaned up is \$19,939
- Varsity Coach Jake Dahman
 - Keep June-July open for summer camps run by HS coaches/players
 - Jake to order balls for all participants
 - Jake to place advertisement in community brochure for summer for all camps and clinics
- Brooke to schedule in-house pictures for 5/6 and 7/8 in late January
- Saber League In-House update
 - Trophies for 1st and 2nd place in-house, Chris to order trophies
 - Mike to communicate T-Wolves ticket deal to all in-house families
- Travel Update
 - Two state tournaments left to register
 - Board voted to pay entry fees for any teams invited to the elite MLK Tournament on 1/21. Right now it looks to be 2 teams. Revisit budget request on an annual basis.
- Board rejected Dakota Fitness offer for membership campaign
- Kevin W. came to present updated and amended bylaws

Shakopee Boys Basketball
Association
1/2/2019 | 6:30pm
Shakopee Community Center



Meeting Notes

- End of the year annual meeting should be in May
 - Sign-in sheets for parents
 - Elections for new board positions that are open
- Added ability for Board to vote via email
- President/Secretary/Treasurer are required positions to fill
 - No fewer than 5 members, no more than 11 board members
 - Must be an odd number
- Fiscal year 6/01 – 5/31
- Committees
 - 1 board member on every committee that is established
 - Committees are not limited to being a parent of a player
- Jason needs to track down what the bank has listed as name associated with current Tax ID for boosters

Shakopee Boys Basketball
Association
1/21/2019 | 6:30pm
Shakopee Community Center



Meeting Notes

Present: Mike, Chris, Pete, Brooke, Jason, Sachin, Jen

- Tournament highlights
 - Positive feedback regarding facilities, volunteers and hospitality, and well-run concession stand.
 - Breakfast burritos and sandwiches sold well, no food leftover this year!
- Negative feedback
 - Typical feedback for a few isolated refs
 - Move Sunday last game earlier (closer to 5pm)
 - Invite less teams, consider possibly 20 less
 - All shirts for awards for 1st-3rd place, no medals, possibly add sponsors on shirts
 - Lines were long at activities entrance in the mornings
 - Have all volunteers and Shakopee parents park on the East side next year
- 2020 Considerations
 - Shakopee Bowling Alley interested in being a sponsor
 - Bring back nachos
 - Buy walkie talkies instead of borrowing them from soccer association
 - Use lanyards instead of aprons
 - Parents/couples/family members can't work admissions table together
 - Always keep two people at admissions and site coordinators/hallway monitors relieve them to use restroom or take a quick break
 - Have teams register on Tourney Machine website next year and pay by check
- Saber League
 - 7/8 in-house just starting
 - 3/4 in-house ending
 - 5/6 in-house half way through the season
- Voted to pay Don West to run 1st and 2nd grade programs
- Set 1st grade fee \$45 and 2nd grade at \$65
- Spring 3rd-8th grade
 - 3 weekends: 4/13, 4/27, 5/04
 - Shakopee host site the weekend of 5/05, fieldhouse only

Shakopee Boys Basketball
Association
1/21/2019 | 6:30pm
Shakopee Community Center



Meeting Notes

- Meeting 2/06 with city and Janke on site fees, all board members invited to attend
- Voted to approve \$700 for Dollars for Scholars donation

Shakopee Boys Basketball
Association
3/5/2019 | 6:30pm
Shakopee Community Center



Meeting Notes

Present: Mike, Chris, Wanda, Pete, Brooke, Jason, Jake, Jen, Don

- Reviewed Board members term end dates. Need to present document along with Proposed Bylaws at the annual member meeting for approval
- End of year member meeting details:
 - Monday 5/13 at 6:30pm at Turtles (Sachin reserve)
 - Setup start at 6:00pm, social 6:30pm, meeting 7:00pm
 - Light apps (mix of pizza and other handhelds) served with bar available
 - Board introductions, financial highlights, year-in-review, board elections, bylaws approval, feedback from survey, thank outgoing board members, site coordinators, operations committee members and coaches
- Board/Site Coordinator/Operations Committee Appreciation Dinner
 - approved – 3 yes, 1 no, 4 abstain
 - Wilds on Tuesday 04/09 at 6:30pm
 - Members paid for by SBBA, spouses pay their own way
 - Honor Bob & Judy Techum with a plaque (Jen Magin check on football plaque)
 - Chris plan the menu with the Wilds
 - Brooke send invitations, Jason call Techums
- Mike to ask Sherry Dvorak to send bills to Jen Magin from district
- Jen presented financial summary for YTD, as well as a Cash Responsibility and Security Measures document for SBBA Tourney
- Approved Officials standards & expectations
- 1st grade program starts next Monday – Brooke do check-in
- 2nd grade program starts next Tuesday – Chris do check-in
- Jen Magin authorized to buy new cash boxes
- Jake to look into participant caps on summer camps
- Jason to follow-up with Spring Lake Park Tournament, didn't cash check yet
- Move next meeting to Wednesday 3/27
- Jake managing survey to parents regarding coaches and how season went, parents contact info is kept private

Shakopee Boys Basketball Association –Board Meeting Notes from 4/28/19 at Hy-Vee

- Present: Mike, Chris, Wanda, Pete, Brooke, Jason, Sachin, Jen, Don
- Reviewed Board members up for re-election
 - Vice-President
 - Director of Equipment
 - Volunteer Coordinator
- Voted to approve changing Volunteer Coordinator position
 - New name is Member-At-Large
 - Added scheduling duties regarding practice time/location modifications and assisting Tournament Director as needed
 - Position does not report to Site Coordinators
- End of year member meeting details:
 - Monday 5/13 at 6:30pm at Turtles
 - Setup start at 6:00pm, social 6:30pm, meeting 7:00pm
 - Light apps mix of pizza and other handhelds served with bar available
 - Sachin and Brooke working with Turtles. Approximate attendance is 125
 - Jen to present financial highlights
 - Brooke/Mike to send email out to all members on Monday, 4/29 to promote and look for potential board members
 - Brooke to get ballot put together and print copies of the bylaws, Jen/Mike print member list to check-off for voting

Shakopee Boys Basketball Association –Annual Member Meeting and Board Notes from 5/13/19 at Turtles Event Center

- Present: Mike, Chris, Wanda, Pete, Brooke, Jason, Sachin, Jen, Don
- Members voted on Board members up for re-election
 - Vice-President – Jason Cordes 36 yes votes, 0 no votes
 - Director of Equipment – Matt Harden 34 yes votes, 0 no votes
 - Member-At-Large – no volunteers to run for this position
- Voted to approve SBBA By-Laws – 34 yes votes, 0 no votes
- Next Meeting
 - Tuesday, 5/28 at 6:30pm
- Tournament pricing structure
 - \$250-350 normal pricing for each team
 - Rochester is using no admission for game attendees and raising team pricing to \$450
 - Eden Prairie is strongly considering using Rochester model of no admissions cost
 - Risk charging up to \$200 more for individual travel fees to make up for loss of admissions cost.
 - Decided to table this idea until the 2020-2021 season. See what EP does and how financials work out for them before deciding
- 2019/2020 team structure discussion
 - Considering adding B1 and B2 level teams to some grades next year
- Facilities Committee
 - Jason and Chris lead discussions with Parks & Rec, Janke, and the school district regarding facility rental
 - Bring a few SBBA parents on board to participate in the committee
- Booster Club Treasurer and President to meet with Jen Magin regarding finances between SBBA and the Booster Club.

Shakopee Boys Basketball Association –Board Meeting Notes from 5/28/19 at SCC

- Present: Mike, Chris, Jake, Matt, Brooke, Jason, Jen,
- Next Meeting
 - Monday, 6/24 at 7:00pm
- Annual Meeting Considerations
 - Consider smaller and more cost efficient space
 - 40 attendees this year
 - By-Laws and both nominees approved
- Approved Operations Committee member list
 - Same as last year
- Treasurer
 - Spring MYAS hosted event profits \$7000, 57 teams
 - Lower profit per team than usual for Spring, will re-evaluate affordability for next year. Several volunteers did not show up
 - Need Booster Club financial info to submit taxes and year-end. Need to submit in fall for this year and prior years with the tax accountant
- Saber League
 - More practices than previous year
 - 3rd and 4th grade end before the holidays
- Tryouts
 - Compressed to one weekend (Sat/Sun)
 - Operations Committee meeting to go over schedule and drills
- Registrations
 - Separate Saber league registrations on a different Sports Engine form
 - Added Financial Assistance registration information
 - Cover all or part of registration fees depending on whole or partial Free-and-Reduced Lunch qualification
- Tournament Scheduling
 - MYAS has all winter travel tournaments listed on this site for teams to review
 - We will advertise ours for a cost of \$75
 - State Tournament 3/14-3/15
 - 11 tournaments per team with similar scheduling to last year
 - Shakopee Tournament
 - Open registration 06/01/19
 - Fee \$295
- Sponsorship priorities
 - Continue to seek food sponsors to donate food/supplies to concession stand
- Equipment
 - Continue with log cabin space for now
- Jason Cordes attend Dollars for Scholars banquet
 - SBBA contributes \$1,500