



**June 2020-
May 2021**



Board of Directors

Monthly Meeting Minutes

The Board of Directors meet on a regular basis as required by the Association bylaws (*at least quarterly*).

SBBA Board Meeting Minutes

June 7th, 2020

Location: Google Meets

Time: 7-9pm CT

Attendees: Jason, Steve, Mike, Jake, Brooke, Jen

President

- Approve May meeting minutes
- Set July meeting date/time
 - Sunday 7/12, likely in person in the evening. Brooke to book SCC if available
- Open roles
 - Priority will be finding a board tournament director. However, we would accept help with this position as a committee member rather than a board member.
 - Brooke to add an outreach message on the SBBA website and also an email blast looking for volunteers
- Shared documents/calendars
 - Steve setup shared documents drive. Access by logging into Google, click on 9 dots in right corner, then click on the Drive triangle.
- Sponsorships/Donations
 - Not a priority or position this year. Focus on partnerships as we are approached or when things are strategic.
 - Brooke to edit sponsorship page on the website.
- Finance committee - Brought up requests for more details on some of the general line items on Profit & Loss. Will explore with Jen at next Finance Meeting.
- Brooke to explore next Finance Committee meeting on 6/23 or 6/25

Tournament

- Registration update
 - Most divisions filled very quickly. Still 20-24 registrations available. May consolidate brackets if needed

Treasurer

- Budget coming for the next meeting
 - Jen to reach out to individuals separately to fill in next year's budget items.
 - Work closely with Jason to keep tabs on registration costs we've signed up for next season as some costs have risen close to \$500.

Travel Program

- Registration update
 - Still waiting on some tournaments after the holidays to set their dates
 - i.e. Prior Lake and Lakeville South
 - No overnight trips for next year so Rochester is out
- Tournament schedule scenarios
- Increased entry fees
 - Discussed new pricing strategy with no admission costs that Jason is coming across. For example, Edina is charging \$500 registration per team.
 - Work with Jen in July to review how the increased entry fees impact what we charge for travel fees.

Saber/Rec Program

- 501(c)(3)
 - Tax exempt status applied for. Work with Boosters on how to share this status and discounts when it comes to sponsorships or donations
 - Menden to begin filing taxes
- TechSoup - a program for non-profits to utilize and explore opportunities and free stuff. Mike exploring options for us on their site
 - Quickbooks Online - now saving a lot of money due to non-profit status. Moves to \$75/year fee for SBBA
 - Google migration - done last week. Mike to help Jen with transition of emails. Steve doing a Google Drive
- Uniform/Apparel update
 - Mike to send graphics for review of draft uniforms
- Facility Scheduling
 - Reserved for up to 12 in-house teams so far
- Uniform Returns
 - 8B2 - Randy Lund
 - 8A - Jalen Langsy/Bradley Hansen/Jade West (shorts)
- Girls MYAS Grade State Hosting
 - Athletic Director informed Steve that the space is held on Saturday for sectionals and Sunday is volleyball

Equipment

- Update

Facilities

- Haley new contact at Janke's office for facility scheduling
- Allocation sent to SBBA
- Planning for 17 travel teams next season so should be in good shape for practices. Each travel team gets two 1½ hour practices

High School Coach

- 141 of 162 spots filled.
- Working on waiver/warning to families regarding outbreak/COVID-19 liability release. May just include wording in email to parents

SBBA Board Meeting
July 12th, 2020
Location: Google Meeting
Time: 7-9pm CT

Attendees:

Jason, Steve, Mike, Brooke

President

- Approve June meeting minutes
- Set August meeting date/time
 - 8/02 at 7:00pm
- Open roles communication
 - Brooke still needs to communicate this out
- Finance committee update
 - One payment this year due at the time of registration
 - Payment plan will be accessible
 - Still waiting for Jen and Jason to connect on tourney registration costs to calculate 20-21 SBBA travel fees

Shakopee Tournament

- Registration update - 18 openings
- Payments - received 4 out of 9 associations payments so far

Travel Program

- Fall Program - TBD, Operations committee to meet on this.
 - May consider not doing MYAS fall tourneys.
 - Could eliminate game play all together or work with another neighboring community to do scrimmaging.
 - Coach Jake to hold his skills and drills on M/W evenings and K-3rd on Saturday mornings

- Sunday evening sessions are TBD
- Schedule update - still not registered for a few tourneys. Looking on how to fill the gaps on the late February weekend (leading into State)

Treasurer

- Budget - NA
- Registration fees for each program
 - Still waiting for Jen and Jason to connect on tourney registration costs to calculate 20-21 SBBA travel fees

Saber/Rec Program

- Update - NA

Equipment

- Uniform approval
 - Mike surveyed boards/OPS committee and got approval on mock-up.
- Inventory
 - Steve and Matt to meetup to organize eval jerseys and count balls before mid-August

Facilities

- Mike already committed entire year

High School Coach

- Fall Programming-see travel notes
- Golf Tournament Sunday 8/16

Booster Club

- Jim Wherley new President

SBBA Board Meeting
August 9th, 2020
Location: Online
Time: 7-9pm CT

Attendees: Mike Lindahl, Steve Krueger,
Jason Cordes, Jake Dammann, Brooke
Kuchenbecker

President

- Update

Tournament

- Registration Update - no new registrations
- No Gate Fee Review. Remove admissions and increase team fees to \$450 (voted and approved). Steve to contact teams already registered for additional payments.
- Steve to update website and flyer with updated \$450 fee.

Treasurer

- Jen not present.
- Still waiting to transfer the Quikbooks from Jen (she's the main administrator)
- Consider bringing on another Admin to be Jen's backup (Debbie)

Travel Program

- Jake does skills & drills 2 days a week for 1st-3rd, and 4th-8th graders. Start 9/04.
- Discontinue the Fall Sundays program. Last 2 Sundays push in to winter season (Oct 4th and 11th). Options for these 2 dates:
 - Option A – Get 2 other communities to do a round robin scrimmage with us.

- Shakopee would play 1st and 3rd. Other communities would be back to back.
 - If we went with this option, we would need to extend our facility reservation
- Option B – Get 1 other community to do a joint practice/scrimmage

Saber/Rec Program

- Move SW Metro League Evals to Saturday 10/10 with other Saber League
 - Evals. Limit 25 per court includes coaches.
 - Steve to request with Facilities/Hailey to extend this day until 6:00pm

Equipment

- Steve and Matt to still meet at Log Cabin in August to do inventory
- Uniforms. Size runs available, consider taking photos of current players in the uniforms for reference. List size measurements on site and hang examples on the wall during evals.

Facilities

- Waiting to hear back from the School District on future of our current court reservations.
- Brooke to send SBBA families an update on the delay in registrations due to facilities in limbo.

High School Coach

- Weave COVID protocols and training into the Coaches meeting.

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BASKETBALL

SBBA Board Meeting
September 1, 2020
Location: Virtual Meeting
Time: 7-9:30pm CT

**Attendees: Jason Cordes, Mike Lindahl,
Steve Krueger, Brooke Kuchenbecker,
Jen Magin, Rob Kieffer, Jake Dammann**

President

- Welcome Rob Kieffer - new Tourney
Director voted in via email 4y/0n/2a
- Approve August meeting minutes
- Set next Board meeting date/time
 - Wednesday, 10/07
- Recap email voting following Aug.
meeting. Yes/No/Abstain votes
 - Discount Amounts 5/0/2
 - Board Member \$450
 - Ops/Site Coordinat \$225
 - Travel Head Coach \$300
 - Travel Asst Coach \$150
 - Rec Head 100% of fee
 - Rec Asst Coach - NA
 - Program Fees 4/0/2
 - Travel \$450
 - 1st Free
 - 2nd / 3rd SL \$120
 - 4th / 5th SL \$140
 - 6-8th SWL \$175
 - Fall Programming 4/0/2
 - Jake and HS Staff run Skills & Drills
 - K-2nd on Sat.
 - 3rd-8th M/W
 - SBBA discontinue Fall Sunday program

- Sundays in October will now be for scrimmaging and incorporated into the Winter Travel Season
- Potential for coordinating with other associations

- Review Upcoming Important Dates
 - All registrations now open

COVID

- Waiver
 - Discussion of signature requirements or how to get notice to parents. Decided on removing waiver piece and just electronically distributing COVID Preparedness Plan
- Preparedness Plan
 - Board members review by Friday 9/04 with feedback to Steve
 - Remove Tournament piece for now and make available later
 - Share during Parent meeting and on COVID portion of SBBA website
- FAQs
 - Board members review by Friday 9/04 with feedback to Steve

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BASKETBALL

- Post of COVID portion of SBBA website
- Internal Processes
 - Attendance Audit Log - coaches track
 - Staff Training - work with Jake to incorporate into coaches training

Tournament

- Winter Tournament
 - Prior Lake opted out most teams after request for increased amount
 - Registration Numbers - 2 spots left
- 10/24-10/25 Jamboree/Tournament
 - Proposal approved 4y/2n/1a votes
 - Website Landing Page
 - Registration Form
 - \$150 per team
 - Admission TBD \$10?
 - Flyer
 - Marketing - use MYAS
 - Site Coordinator Meeting early September to discuss volunteers/DIBS - Brooke to coordinate
- Travel Kick-Off Meeting
 - Google Meet for parents on Thursday 9/10. Three sessions 6:00p (3-4th), 7:00p (5-6th), 8:00p (7-8th)
- Evaluations
 - Ops committee to communicate with Brooke on volunteer duties and hours needed for evals
 - Brooke set up schedule for volunteers to check-in, take photos, monitor spaces and pass out eval jerseys
 - Courts 5-6 will be staging area
 - All parents outside
 - Collect checks inside the doorway
 - How to transition players that don't make a Travel team to Saber League team?
 - Update Handbook to reflect the change that travel players who don't make a team are refunded and re-register for Saber League

Travel Program

- Preseason 10/4 & 10/11 Update
 - Working with Waconia and Chanhassen
- Tournament Schedule
 - MYAS Grade State split into the first two weekends of March.
 - Jason working on Hopkins tourney to fill late February and early March voids

Treasurer

- Deposit checks this year for travel
 - Amount \$300
 - Put in a lockbox after evals until Monday morning

Saber/Rec Program

- Brooke to work with Sherry at SCC to figure out how to promote Saber

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BASKETBALL

League programs through the schools

- EP now has facilities restrictions so Mike to continue to monitor the situation with SW League

Booster Club

- Insurance
 - Booster events are covered under our policy
- Taxes/Bookkeeping
 - Jen needs year-end financials from BC
- Meetings/Updates
 - Include them on the agenda each month. Invite Jim W.

Equipment

- Uniforms
- Shoe/Apparel Store Opening this week. Steve to send notice via email
- Inventory Check
 - Mike completed and will order
 - Need regulation size balls and markers (Innovative)
- Evaluation Jersey Prep
 - Mike organized

Facilities

- Travel Practice Scheduling
 - Mike to take a stab. Waiting on # of teams after rosters are set.
- Spring Practice Estimate
 - 30 hours per week

High School Coach

- Fall Program - 9/14 start

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BASKETBALL

SBBA Board Meeting

October 7, 2020

Location: Google Meets

Time: 8-10pm CT

Attendees:

Brooke, Steve, Jason, Mike, Matt, Jake,
Jen, Rob

President

- Approved September meeting minutes
- Set next Board meeting date/time
 - Tuesday 11/03 @ 8pm

Tournament

- Preseason Jamboree
 - Registration Update - filled 75/160 spots
 - Many teams having tryouts this weekend and may register
 - Steve inviting girls teams to participate and reminding boy's associations via email
 - Schedule
 - Reg Deadline extended to Friday 10/16
 - Create Schedule - Steve
 - Schedule Release - Monday 10/19
 - DIBs Release - Monday 10/19. Brooke to send reminder email Friday 10/09 to parents

- Site Coordinators meeting to be scheduled Mon/Tue next week
- PayPal (Mike/Steve)
 - Going cashless for admissions
 - Transfer PayPal \$ to bank account once Jamboree is over
 - Have board member/site coordinator present to take transactions
 - Mike to order additional terminal \$80
- Needed Supplies
 - Wristbands, thermometers (Brooke ordered two extra), wipes, sanitizer (at log cabin)
- Pre-Sale Tickets? NO
- Concessions? Rob to discuss beverage situation with Aimee Strege and OBriens. Goal to avoid SBBA cash transactions on-site and sell at Food truck
- Complimentary beverages for refs/volunteers to be purchased by SBBA
- Food Truck Update
 - OBriens confirmed

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BASKETBALL

- Winter Tournament
 - Registration Update -156/160 openings filled. Minor fluctuations with some cancels but few add-ons recently
 - Tourney Machine/MYBA partnership
 - Steve uploaded teams names/rosters to MYBA site
 - Eden Prairie tourney on-hold now so may not be cancelled. Spring Lake Park backup.
- Coaches apparel arriving soon. Mike to distribute
- Picture Night - Brooke to discuss with vendors how they are handling. Work on scheduling.

Treasurer

- Mike handling invoices for uniforms. Western Bank could not move the daily limit of our debit cards to allow for the purchase of the uniforms.
- A check is not a good option as it will delay everything by several days.
- Mike will purchase on a credit card, and request reimbursement from association. Vendor to send invoices to Jen's email to verify amounts
 - Brute Uniforms - \$7355
 - Practice/Warmups - \$7104
- Mike changed P/L report to compare vs. LY. Adding whole board to distribution list

Travel Program

- 9/21/20 - Board voted 4Y/ON/3A to get 8th grade new practice jerseys for '20-'21 season.
- Trusted Coaches - Jason auditing memberships of all our coaches
 - Add Saber League coaches to background checks
- Tournaments Update

Rec Programs

- Rec Registration/Formats - 4th/5th didn't have enough registrations to have separate league. Breaking down players to move down or up to other leagues, or get a refund
 - 5th grade moving up will owe an additional \$35. Use new PayPal invoice.
 - Mike/Steve communicating this with applicable families
- Rec Evaluation schedule - email blast sent to parents.
 - Aimee Strege to help with checkin.
 - Matt to deliver equipment by noon on Saturday.
 - Brooke creating list of players missing
- SW Metro Update - EP can't host games as of now but will still organize. May shift more games towards us.

Equipment

- Travel uniform order - see Treasurer notes
- 7th/8th uniform sorting/delivery - Jason has completed

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BASKETBALL

- Need to order new balls - Mike

Facilities

- Travel practice schedules - Mike completed and posted through 12/31
- Protocol for practice - no parents allowed in school facilities for practice

Booster Club

- No bowling tournament
- Mike reached out to Jim Wherley on housekeeping items

High School Coach

- 3v3 Tournament - Sunday 11/01
 - Jake working on schedule and finding varsity HS refs

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BASKETBALL

SBBA Board Meeting

November 3, 2020

Location: Google Meet

Time: 7-9pm CT

Attendees: Steve, Mike, Brooke, Jason, Jen, Rob, Jake

President

- Approve October meeting minutes
- Set December Board meeting - Wednesday 12/02 8:00pm

Tournament

- Jamboree considerations
 - Communication
 - Be better about warning coaches on transition times and where to go, sweepers can help with this
 - Give Janke the entry/transition times chart ahead of time to share with his staff
 - Roles
 - Be more defined on board members, finance, and site coordinators schedules for the weekend. No one needs to be there the entire time.
 - Create specific DIBS positions for helping

with crowd control and moving teams

- Site Supervisor complaints
 - Bathroom accessibility especially at exit and while in staging area
 - Get janitor & building supervisor schedule ahead of time from John Janke
 - Continue using wristband will-call procedure if needed
- Future Dates
 - October 2021, Steve working with John Janke. MEA is late next year and Halloween is on a Sunday
- Winter Tournament
 - Modified timing rules for scheduling
 - Considering running time of 20-24 minutes, stop time in the last minute.
 - May need to add East Middle School gyms to the weekend to end earlier on Sunday
 - More discussion to follow on how to proceed once we see

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BASKETBALL

how the first few
tournaments go in the
Metro

- Considerations for late cancellations due to COVID - tabled this topic until Dec. meeting

Treasurer

- PayPal Account
- Quickbooks Integration - Debbie Djukic assisting with bookkeeping and redesigning accounts, still waiting on facilities bill from district
- Finance Committee Meeting the week of 11/16

Travel Program

- MYBA Rosters - Mike imported
- Brooke to audit travel players and verify school attendance
- Jason updated Tourney paw chart, EP tourney back on just in a different location
- Picture day tentatively scheduled for Tuesday, 12/01, Brooke working out the details

Saber/Rec Program

- Referee's - schedule complete
- Trusted Coaches
 - Have Saber League coaches do background check and safe sport module. Give Steve administrator access to Trusted Coaches
 - Jason to audit which coaches are still due to complete

- SW Metro League games start 12/05, schedule released next week
 - Shakopee to host more games since EP cannot

Equipment

- New basketballs in storage - still need to be pumped up
- All apparel ordered, travel is complete
- Mike to deliver Saber League jerseys before their first game this weekend

High School Coach

- Update - Distance learning model announced after meeting, grades 6-12 will move to all online starting 11/20. Jake says most districts are still a go with sports and he expects the same for Shakopee District

Booster Club

- Update - Kelly straightening out Booster bank account
- Mike attended last booster meeting and is in communication with Jim Wherley
- No fundraisers on the horizon at this point, but less expenses as well because of COVID

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BASKETBALL

SBBA Board Meeting
December 2, 2020
Location: Google Meet
Time: 8pm CT

**Attendees: Steve, Mike, Jason, Brooke,
Jen, Jake, Rob, Debbie, Sara, Jim W.**

President

- Approved November meeting minutes
- Set January 2021 Board meeting
 - Wed. 01/06 8:00pm
- Season Pause Update
 - MYAS/MYBA (Steve/Mike)
 - MYAS/MYBA setting protocols, guidance, and consequences for tournaments after pause. Warning system will be implemented and tourney directors will need to mandate and report violations
 - Team Engagement
 - Nothing formal needed from SBBA, coaches can decide on their own
- Add Debbie's aol email to contact list, debdjukic87@aol.com

Tournament

- Teams
 - 158 out of 160 openings booked
- Schedule

- done earlier than previous year, by 6pm Sunday
- All teams will play only one day
- Site Updates
 - using East Middle School as second site
 - Verify what to do with SW League games scheduled for that day? Revisit with Haley A. after Governor's announcement 12/18
- Site Coordinator Meeting on Thursday, 12/3 @ 8:00pm
 - Highlights from that meetings are as follows:
 - Use East cafeteria as staging area
 - Wristband envelopes pre-stuffed for each team
 - Players enter 30 min. early/parents 10 min.
 - DIBS positions being redefined, no admission transactions and no temp taking. Release DIBS to families in early January
 - Not using varsity players for clock workers - use parents instead

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BASKETBALL

- 4-5th graders get trophies (no year label), 6-8th graders get t-shirts (no year label). \$3300 budget last year for awards
- Define board and site coordinators schedule once DIBS are set in early January
- Trophies/Apparel - No response yet from Innovative Graphics, back up plan?
 - Brooke to reach out to get Gary Schleper to respond
 - Steve offered back-up option from SGBA. Bloomington company
- Plan B if Tournament needs to be cancelled - explore backup date?
 - Steve already booked 2/27-2/28 weekend as backup
- Review impact of possible Winter Tournament cancellation
- Update QB/PayPal integration
 - Debbie setup and integration is working great

Travel Program

- Cancelled Tournaments
 - Rogers and Chanhassen refunded, other December tourneys not rescheduled yet
- Schedule Review
 - 02/06/21 Shako-EP Challenge - canceled
 - SGBA Tourney moved to 02/06 weekend

Saber/Rec Programs

- Schedule Review
 - 2nd-4th grade missing 4 games if we go back after the holidays.
 - Mike to talk to Haley about extra gym times and possibly making last 4 weeks a doubleheader
 - Send a tentative Jan/Feb schedule to Saber League and SW League after Governor's announcement

Treasurer

- Program refund timing due to season pause
 - Not issuing refunds for anyone at this point
- Review P&L Report
 - Jamboree net income around \$24K
 - Debbie to reverse uncashed checks form 2019 in QB, also issue report for missing/non-cashed checks
 - Board Battle and State Tourney not paid for yet

Equipment

- Store Delivery/Lead Time
 - Consider less lead time and warn parents better next round how long it will be for arrival. Customers had to

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BASKETBALL

wait a long time between
order and delivery

- Future Store Openings

Facilities

- 2021 Practice Schedule (Jan-Feb)
 - Mike will start planning gym allowances
- Brooke booked West MS for Tuesday 01/12 Picture Night

High School Coach

- High School League Update

Booster Club

- No special events this season
 - Canceling Coaches vs. Cancer, youth night, alumni tournament
- No immediate financial needs, budget ok for now
- Booster bank account and tax ID tied together

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BASKETBALL

SBBA Board Meeting

January 6, 2021

Location: meet.google.com/zua-zpog-pvw

Time: 8-10pm CT

Attendees: Jen, Jake, Rob, Steve, Matt, Brooke, Jason, Mike

President

- Approve December meeting minutes
- Set February 2021 Board meeting
 - Wed 02/10 at 8:00pm

CCM/COVID-19

- Task Update - Steve completed all of the COVID updates on the website
- MYBA Pledge Review - board members approved Steve to sign
- COVID Case Update - decided on no reporting of our cases to MYAS
- Masks
 - Coach Backups - Brooke will buy & distribute 10 paper masks/team
- Team Photography - Scheduled for Jan 12 - Cancel or OK?
 - Board approved to hold team photos, mask only removed quickly at time of pictures

Tournament

- Spectator Limits= 10 spectators + 3 coaches/manager per team
 - 25 people max per team
- Spectator Entrance Timing - 10 minutes ahead

- Timeouts/Game Time - 20 minute half, stop time last minute, keep two free throws, sudden death OT
- Tournament Coaches Meeting - voted no
- Youth 1st - voted no
- Add'l Site Coordinator Meeting needed? No, all done via email
- DIBS release timing - Friday, 01/08 Brooke will send email
- Board/SC Schedule - Brooke to coordinate with Alisha McGee. Jason and Mike to help on Sunday when Steve/Rob coach
- External Release Tourney docs - done on Thursday 1/7 to all coaches
- Facility Setup Meeting - with John next week. Steve/Rob to attend
- No Waiver

Treasurer

- P&L Review
 - Not yet paid, MYAS state or Border Battle
- 1099 update for 2020 - no contractors need 1099 for 2020, didn't exceed threshold for hours
- Dollars for Scholars donation \$1,500 approved
- Refund for injured SWML Player? approved , Brooke refunded in SE

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BASKETBALL

Travel Program

- Schedule Update
 - Feb 5/6
 - Feb 27/28 - possible
Bloomington Jefferson or
Border Battle
- MLK, Presidents Day, etc..
Tournament adds
 - Coaches can decide/confer
with team, association will
pay
- Non-MYBA Tournaments - can
participate now, restrictions ended
- Shakopee/EP Challenge 2022 -
01/08/22 at SHS, varsity game same
evening. May do with girls teams?
- Coach Training Follow-up (4/5)
 - Jake prefers end of January

Saber/Rec Program

- Program Extensions - In-house will
end 2/20, 4 weeks of double
headers
- Saber Refs - looking for someone for
4 weeks starting 01/23. Ask Jeff
Stodemeyer again or use local
HSers
- Important Dates Update on SBBA
website
- 1st Grade Spring Program - Mike to
ask Don about managing

Equipment

- Update- all out to teams
- Need to purchase 6 coach's boards
for SW League

Facilities

- Mike to send district remaining fall
invoice payment

High School Coach

- HS coaches will need to also wear a
face shield, still 5 timeouts (now all
full)

Booster Club

- Streaming HS games, will
communicate links with SBBA to
share

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BASKETBALL

SBBA Board Meeting

February 10, 2021

Location: meet.google.com/kja-uugc-kcu

Time: 8-10pm CT

Attendees: Brooke, Mike, Steve, Jen, Matt, Rob

President

- Approve January meeting minutes
- Set March 2021 Board meeting
 - Wed. 03/03 8:00pm

CCM/COVID-19

- Task Update - Roster Coaches
 - Steve confirmed 4-6th and watching 7-8th next week
- COVID Case Update
 - One close contract for asst. coach

Board

- Annual Meeting 2021
 - Virtual 04/13 at 7:00pm as tentative date
 - Need to vote to amend bylaws regarding annual meeting timing. Need to discuss at March meeting
- Positions - 4 open, Jen and Jason not rerunning, Matt ?, Brooke likely
 - Current board members review and edit job descriptions on the website, return edits to Brooke before Thursday 2/25

- Add clarity to job description about timing/seasonality of tasks
- Keep Communications and Scheduling positions on the list for elections
- Jason's position is not a VP title for the upcoming election, list as just Travel Director
- Transition Planning
 - Brooke to send a position notification email to members after our March board meeting.
 - List incumbents so people know who from the current board is rerunning

Tournament

- Recap
 - Financials
 - \$40K net profit
 - Areas of Positive Feedback
 - Rob discussed highlights such as volunteers and facility
 - Suggestions for Improvements
 - More signage, less district supervision, and avoid multiple locations

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BASKETBALL

Treasurer

- Gross profit down 15% YTD but expenses down 30% as well
- Tourney Facilities use invoice received and accurate. Ready for payment
- Don't anticipate refunds for teams getting one or two less tournaments in this season

Travel Program

- Delano \$ (refund Thuringer for personal payment)
- Year End player evaluations
 - Do after season is over, Jason and Steve work with Jake on timing
- TeamGenius renewal - Steve renewed
- Grade State Tournament - 2 different weekends, seeding done over email/online
- Exit Meetings/Equipment Return
 - Rent Log Cabin
 - Brooke talk to Sherry D. at SCC and Jason on nights available
 - ½ hour-45 minutes per grade
- Spring Travel Program, Brooke and Steve to work to coordinate
 - Offer in same capacity as last year, Steve setup like registration from LY and sent an email to members on 02/17/21
 - Teams self register and pay for tourneys

- Practice time will be made available through end of school year at our facilities
 - Already estimated 12 teams at 2x/week
- Majority of players need to be Shakopee
- End of the Year Survey - Jason editing/reviewing questions. Work with Mike and Brooke on using Survey Monkey.

Saber/Rec Program

- Saber League Playoffs (Feb. 20th)
 - Brooke, Mike, Steve attending
 - Mike to get medals
 - Provide lunch for referees
- SWML Playoffs (Feb. 27th)
 - Referee shortage/issue - Mike found assigner
 - Awards for each (10 medals, 1st, 2nd, & 3rd places) -Mike
 - 1 board member at each site (Sun Path & Jackson)
 - Provide Lunch for 2 workers + 2 referee's (Jimmy John's)
 - SWML Playoff COVID protocols
 - Need to run similar to our travel tourney
 - 8 courts, 42 games from 9a-4:30pm
- 1st Grade Program
 - Registration Open
 - Posted to Social Media & sent email
 - Flyer in folders of 1st graders
 - Parent attendance? yes

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BASKETBALL

- 50 per gym
- Venue options for more?
West MS/East Big Gym
- 9-12 League 2021-22
 - Mike hearing from EP on this idea, talking to Tom Schleper who runs the current intramural program about coordinating
- SWML income coming in, need to pay refs
 - Profit after expenses was reported via email by Mike on 2/17/21 as \$2,398

Booster Club - not present

Equipment

- Travel & Rec equipment return
 - During exit meetings, dates/times TBD

Facilities

- District changes
 - John Janke out, Haley Altringer taking over, she sent an email on 02/18/21
 - We need to be sensitive about the timely payment of our invoices going forward
- Facility Agreements
 - SWML playoffs facility playoffs permit sent through by Steve 02/11/21
 - January Invoice needs to be paid by 2/19/21
- Tournament Invoice- received and looks accurate \$8,818

High School Coach - not present

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BASKETBALL

SBBA Board Meeting

March 3, 2021

Location: meet.google.com/umw-fusj-ddo

Time: 8-10pm CT

Attendees: Mike, Steve, Jason, Brooke, Matt, Jen, Jake, Rob, Debbie

President

- Approve February meeting minutes
- Set April 2021 Board meeting
 - First week in April is Spring Break
 - Wed 3/31 at 8:00pm
- Year-End Survey - Mike will run through Survey Monkey again. Watch for email to edit the ?s. Send out the week of 03/15.

CCM/COVID-19

- COVID Case Update - 2 new close contacts
- Continue tracing into Spring/Summer? Yes to spring program, summer TBD

Board

- Annual Meeting - May 2021
 - Possible dates 4/13 or 5/04
 - Review bylaws and amend to be more flexible on the annual meeting timing
 - Mike to check with Kevin W. on how to do that
- Position Descriptions
 - All board members should complete this review and add in hourly/seasonal commitment details ASAP

- Position Communication
 - Steve started email communication - Steve send to Brooke to review and send week of 03/08
- Member ByLaws
 - SWML 9-12
- Transition Plan

Tournament - table until April Meeting

- Jamboree
 - Date/Fee/Registration
- Tournament
 - Date/Fee/Registration (Early Registrations?)

Treasurer

- Net income now \$18K
 - Waiting on \$6.4K from SWML profits
 - Still need to pay 1st grade program coaches
- Year End/Tax Timeline - year end 05/31/21, file taxes within 5 months
 - Need financials to Menden Accounting by mid-July
- Business Renewal
- Service Renewal List (PO Box is mid-March, Software, etc...)
 - Steve create an annual renewal timeline
- Financials Access - May meeting topic once new board in place
 - May change banks

SHAKOPEE



BASKETBALL

Travel Program

- Year End Player Evals - Steve sent reminders for coaches to complete
- Exit Meetings/Equipment Return
 - Jason and Jake secured Monday 3/22 from 6-9pm @ Saber Room
- Spring Program
 - 7th/8th use practice jerseys
- 3rd Grade - winter travel consideration
 - Ops Committee will discuss
- Board voted via email 02/24/21 to pay gate fees for teams at Border Battle (\$1050) and Grade State (\$3225)
 - 7th/8th return uniforms and use practice jerseys
 - 4th-6th can use their current jerseys they keep but practice jerseys will be made available

Saber/Rec Program

- 9-12 Grade SWML
 - Mike look to partner with other towns, call around to scope out opportunities, Matt could help
 - Need to open membership up in bylaws
- 2022 SWML Playoffs
 - Feb 25-27, 2022
 - Could conflict with girl's sections
 - 1st Grade Program
 - 40 registrants
 - Mike to attend first night on 3/08 and bring ball bags
- SWML wants to expand practices to 1.5 hours

Equipment

- Spring/Fall Uniforms

Facilities

- Spring Practice Schedules
 - Start 3/22 at the earliest, registration ends 3/14
- 2021-22 Facility Requests from December 2020 Operations Meeting submitted to Haley
- September 18 & 19, 2021 (Sat/Sun)
 - Travel Evaluations
 - Fieldhouse Courts 1-6 12-7pm (7 hours each day)
- October 3, 2021
 - High School 3v3 Tournament
 - Fieldhouse Courts 1-6 12-4pm (4 hours)
- October 9, 2021
 - Recreation Evaluations
 - Fieldhouse Courts 1-4 12-4pm (4 hours)
- October 10, 2021
 - Travel Scrimmages
 - Fieldhouse Courts 1-6 & Aux Gym 1 & 2 (8 Courts) 2:30-7:30pm (5 hours)
- October 17, 2021

SHAKOPEE



BASKETBALL

- Travel Scrimmages
- Fieldhouse Courts 1-6 & Aux
Gym 1 & 2 (8 Courts)
- 2:30-7:30pm (5 hours)
- October 30 & 31, 2021 (may be only 1 day)
 - Preseason Jamboree
 - Entire HS (10 Courts)
 - 8am-9pm (13 hours daily)
- January 15 & 16, 2022
 - Winter Travel Tournament
 - Entire HS (10 Courts)
 - 8am-9pm (13 hours daily)

High School Coach

- Spring/Summer Program Schedule -
Jake securing facilities now
 - Hoping pod size restrictions go away by summer
 - Camp timing likely 6/21-6/24
 - Skills and drills startup 6/14 thru 7/30
 - Breakdown games start June-July for 8th graders

Booster Club

- 2020-21 Financial Summary
 - Planning year-end banquet
 - Considering Stonebrook for golf tourney
 - Need financials to Menden Accounting by mid-July
 - Get Booster Club figures to SBBA Treasurer by end of June.

SHAKOPEE BASKETBALL

SBBA Board Meeting

March 31, 2021

Location: meet.google.com/buh-upmv-qxn

Time: 8-9:30pm CT

Attendees:

Mike, Steve, Brooke, Rob, Jason, Matt

President

- Approve March meeting minutes
- Set May 2021 Board meeting - wait until new members are elected and Brooke check with their schedules
- COVID Tracking Update - still on SBBA site, Steve's been managing any spring cases
- Board Transition Tasks
 - Jason to help as things come up, documents updated online
 - Jen - need checkbook, mail key, any physical files in May
 - Mike and Steve to get a day lined up to meet at the bank to authorize new members and remove Jen
- Board Position Candidate Update (Brooke)
 - Adam Shreve - Travel Director
 - Jeremy Gylland - Equipment
 - Sarah Baumgartner - Communications
 - Steve to put out last call reminder to nominate by 4/13

Vice President

- End of Year Survey Update
 - Mike put on Drive 3/29/21, some results will be in annual meeting presentation
- ByLaws Voting Update - approved Yes 69 No 0
 - Brooke to sign official amendment documents and scan to Drive
- Set April 2021 Annual Member meeting - decided to just do a member email blast of the presentation instead of a virtual meeting. Date of email 4/18/21
- Annual Meeting Presentation
 - Mike producing slide show
 - Mike to add in info on new Finance Committee
- Program Marketing Flyers
 - Aiming for May timing for distribution to schools
- Basketball Operations 2021-22 Expectations (Travel & Rec)
 - Priority to be given for Ops Committee being at Rec evals next season. Help keep teams balanced
 - Board do a better job communicating with Rec League coaches and parents

SHAKOPEE BASKETBALL

Tournament

- Ref Assignor
 - Jim Herder retiring, Rob proposes working with Jeff Stodemeyer for tourneys and SWML, board approved. Rob to discuss wearing pants, if possible, at our tourney
- Jambore Review - Sat 10/30 (8a-7p) and Sun 10/31 (8a-3:30p)
 - Reg Fee \$150
 - Admissions Model \$10 Adults \$5 Kids
 - Marketing, notify teams in early May
 - Schedule/Teams/Games, 3 games in 1 day, 210 games/140 teams/no scoring
 - Need to balance DIBS needed with what to save for Jan. tourney
- Winter Tournament Review both days 8a-9p
 - Reg Fee \$450, same as LY
 - No admissions
 - Formal registration opens 06/01/21

Treasurer

- Review Proposed Budget - table until next meeting
 - Finance committee met in March and reviewed already
- Mike paid Sports Engine fee of \$780

Travel Program

- Spring Update - 8 Spring teams, Steve doing practice schedules
- End of Season Coaches Feedback
 - Went very good, well-received, all equipment turned in
 - Jason posted coaches feedback in Drive
- Coaching Development Program - Table

Saber/Rec Program

- Review 2020-21 Programs
 - Requests to increase practice time for 6th-8th grade
- Discuss 2021-22 Programming
 - Mike waiting on meeting regarding 9-12 league with other communities

Facilities

- Summer Open Gym
- Add back in 4th-5th Saber League for planning purposes/practice scheduling

High School Coach

- Jake sent over summer brochures for review. Steve to send promotion of summer activities by 04/05, Steve to build registration to open 04/12

SHAKOPEE BASKETBALL

SBBA Board Meeting

May 2, 2020

Location: Flagship Insurance Services

Time: 7:30-9pm CT

Attendees: Mike, Steve, Rob, Brooke, Sarah, Noah, Adam, Debbie, Jeremy

President

- Set June meeting- Sunday 6/06 at 7:30pm
 - Location Sarah's house, 1560 Windsor Lane, Shakopee
- Meeting procedures - nothing formal just continue to report total vote counts in minutes
- New Board members unanimously affirmed by email on April 17, 2021
- CCM update

Treasurer

- 2021-22 Budget review
 - Break even budget
 - Adding concessions back in
 - New apparel considered
- Transition tasks
 - Mike, Steve, Debbie to go to bank together before end of May. Mike to schedule with banker

Travel Program

- Spring Program update - 4/6 teams done for season
- Estimate number of teams
 - 3 teams x 5 grades = 15
- Review travel tournament schedule and members/coaches feedback
- EP/? Challenge

- Majority of the board didn't feel strongly about doing this event again
- Important Dates review
 - Walked through the events and added/edited as needed for 21-22 season. Added in DIBS live dates 10/18 and 12/20
 - Steve will edit on the SBBA website

Recreation Programs

- Planned 4 weeks in Fall 2021 for 1st graders. Mike looked at other Fall sports and decided Thursdays 6-8pm at Jackson would be best.
 - Noah & Steve to amend facilities schedule and submit request to the district

Tournament

- New Board members review proposals - Rob sent links to email
- Officials contract review
 - Jeff Stottlemeyer
 - Approved, Rob will sign
- Jamboree registration update
 - Sent to priority associations but official registration doesn't open until 5/15/21
- Winter tournament registration review
 - Opens 06/01/21
 - Rob to discuss likelihood of registration with Prior Lake teams

SHAKOPEE BASKETBALL

Equipment

- June inventory event - equipment and jersey organization with Jeremy
 - Make sure eval jerseys are sorted by size
- Eval Jerseys - static or dynamic assignment?
 - Just grab your size when you show up. Volunteers enter number into TeamGenius
- Review travel apparel proposal
 - Consider adding #s to practice jerseys and Saber League jerseys
 - Mike showed zip-up hoodie instead of warmup shirt, board agrees
 - Plus basic sweatpant and stocking hat

- TWolves camp coming to Shakopee 8/08-8/09. Communicate with members to promote since we have a relationship with the Wolves
 - Steve to discuss with Haley and Matt at SHS about us partnering with TWolves on this camp

High School Coach

- Summer program update
 - May need another reminder email this month to members

Booster Club

- New positions being solidified in May, meeting to be held soon

Facilities/Scheduling

- 2021-22 Facility requests submitted to District
- Changes from 2020-21 season:
 - SWML practices increased to 1.5 hours
 - Travel practices 8th grade increased to 3 per week
 - 3rd Travel practice for 4-7th available every other week, coaches discretion
- Spring schedule - May practices, Steve to send out to remaining teams in the next day.

Communications

- 2021-22 Marketing Flyers
 - Need to go out in the next few weeks. Mike to edit by the end of this week
 - Give Brooke copy to get to SACS