

**West Madison Polar Caps
Board Meeting Agenda (1/14/2026)**

Location: Madison Ice Arena

Attendees:

Name	Role	Attendance
Joey Frayne	President	Yes
Pete Lenaker	Director of Hockey	No
Jed White	VP Travel Team Coaching	Yes
Joe Bartol	VP In-House Coaching	No
Laura Zach	Treasurer	Yes
Valerie Maine	Secretary	Yes
Dave Tollefson	Bantam ALD	Yes
Rico Saenz	Pee Wee ALD	Yes
Jon Obst	Squirt ALD	Yes
Mike Pilarz	RWB ALD	Yes
Rich Sullivan	Cross-ice ALD	Yes
Meredith Milliron	LTP Director	Yes
Karla Pinkerton	Recruitment Director	No
Frank An	Registrar	No
Eric Cops	Practice Ice Scheduler	Yes
Dave Chimielewski	Game Ice Coordinator	Yes

Ben Hofer	Girls Program Coordinator	Yes
Ernie Pearson	Equipment Manager	Yes
Jessica Gamez	Volunteer DIBS Coordinator	Yes
Scott Beckfield	Fundraising Director	No
Ashley Russell	Web Administrator	Yes
Emma Clausen	Candy Cane Cup Coordinator	No
Corey Singletary	Communications Director	Yes

Additional Attendance: Sarah Brown

Consent Agenda

Approval of December Minutes - Motion by Ashley Russell; second by Jed White, all in favor, motion passed.

Budget/Financials [Treasurer]

Financial updates provided. Everyone that was on a payment plan is pretty much done so most club revenue for this year has been received. We are down \$30k budget vs. actual in skater fees. This will likely balance out in other areas. Fund raising efforts (golf outing and Candy Cane Cup) have made up for shortfalls as well. Other expenses are running close to budget. Processed refunds for LTP reduction from 2 nights to 1 night.

State tournament budgeting - likely gap in budget of 2-3k - will try to break even with event fundraising options. Can use extra budgeted funds from the club to make up gap if needed.

Policy Revisions

No updates

Registration/Jersey Update [Ashley/Frayne]

Second Jersey Order anticipated Jan 23rd 2026.

Recruiting Actions [Karla]

Not going to do January THFF - too much going on. We do have contract signed for Little Blackhawks - open registration mid-February.

Scheduling Update

Send off celebration February 2/18 - call for nominee for volunteer award.

DIBS update

When player transfers from LTP to Cross Ice or RWB, no DIBS for that year, start DIBS next year. If Back to School, then start then do need to do DIBS. 11 families that still need to do all their DIBS.

Fundraising

Looking to set up a Culver's night fundraiser for next year.

ALD Reports

- LTP - halfway through Snow Man; do have enough gear. 13 kids need gear. Have 50 going into Valentine. Elbows and gloves are gear that is low. For future, can we sign up, then get USA Hockey number after to avoid paying fee and being waitlisted.
- Cross Ice - final number for registration is 54 (goal was 50). Having full ice on Wednesdays is great. Sunday at Madison Capitols doing the scrimmage (have so many they are doing both intermissions). Will try to do a tournament for the 6Us at the end of the year.
- RWB - all is well, 66 players. Found ice on Feb 8th, will plan to host game. MIA staff no-show on Sunday, 12.21.25.
- Squirt - no updates
- Pee Wee - no updates
- Bantam - no updates
- Girls - doing mighty mites Jan 20th

Coaching Committee (Pete, Jed, Joe, Gabe, and Jeff)

Looking at Spring and Summer - Casey Poole interested in taking over as Hockey Director.

Lots of excitement about virtual coaching session - 17 attendees. Capitols Coach, Andy Brand, might come talk to the coaches at some point.

Communications - (Corey).

Email culture champs announcements to whole club in addition to social media posts; include Corey on requests to put things up on the screen.

Girls Hockey (Joey/Ben)

- See ALD Reports.

Special Topics

- MII Update - Joey to follow up about staff not showing up.
- Polar Caps Locker Room
- Ice Allocation and Legacy 20 Middleton - sounds like they will have ice for us next year, to include earlier ice times. We need to commit to a specific number of ice hours. We would also have a space to store some things in. We need to give him a rough idea of what we need.
- Little Blackhawks - confirmed.
- MIA Calendar Raffle - underway.
- WAHA symposium - reaffirmed we are approaching things well as a club.
- Open Board Positions - will need to put out a call for what Board positions will be open next year.
- Pee Wee C State - planning underway; goal is to brake even on costs. Organizing raffle - getting gift cards from businesses - also can ask families to contribute raffle basket.

Grants

- Won Try Hockey For Free Grant
- Won Grassroots Grant
- WAHA is reimbursing 25% of gamesheet costs

President Closing Remarks

Next Meeting February 11th 2026

Adjourn

Motion to adjourn Laura Zach; seconded Ashley Russell, all in favor, motion passed.

Action Items:

- 1) SARAH send questions to Joey, JOEY call Nick (re: state stuff).
- 2) LAURA to get pictures of state program example to Sarah and Corey.
- 3) Culture Champs - send out at email as well as social media post (COREY)
- 4) Give Corey email access (JOEY)
- 5) Reach out to Bantam A and B team managers to get info on graduating players (JOEY)
- 6) JESSICA send Joey email about DIBS need for state
- 7) JESSICA/JOEY to follow up with families who have not done any DIBS
- 8) JOEY follow up on staff no show issue. Arrange extra key for lock box.
- 9) Lynx Jan 20th - youth night - send email out - kids can get in free (JOEY)
- 10) JOEY ask MIA questions about ice being upon this summer. Both rinks? One rink?
- 11) ALL communicate with Joey about plan for Board membership if in your second year

