

CCJHA Board of Directors November 2025 Meeting Minutes

November 12, 2025

Joe Zerbst, President
Jeff Peltier, Vice President

Dustin Armbruster, Treasurer
JoLynn Pietila, Secretary

Call to order: 6:33 pm

Present: Joe Zerbst, JoLynn Pietila, Dustin Armbruster, Calvin Larson, Amy Blake, Jeff Baril (via phone), Ryan Bennett (via phone), Jennifer Capello, Mark Hendrickson, Jason Swain and Colleen Mayra

Absent: Jeff Peltier, Ryan Galerneau, Rudy Gemignani and Stacy Bussiere

Guests and Public Comments

- Al Wakeham was present. He thanked the board for the work that they all do.

Approval of Minutes

Motion to approve last month's meeting minutes was made by Dusty Armbruster, seconded by Colleen Mayra; the motion carried. An oral VOTE was cast to approve last month's meeting minutes: all present voted YAY, zero nays, zero abstentions.

Treasurer's Report

Balances:

Board Balance: \$288,230.87; QB: \$265,628.35

Referee Balance: \$3,504.31; QB: \$3,554.31

Markham/Kero Savings: \$5,057.15

Bills Paid:

- Crossbar fees: \$500
- Crossbar fees: \$331.50
- Ice Hockey Systems: \$50
- MTU Ice (Tryouts/early practices): \$5,870
- MTU Ice (9/15 to 3/17): \$3,903.33
- MTU Ice (10/18/25): \$270
- Center Ice (Goalie Equipment): \$1,358
- Center Ice (Goalie Equipment): \$485
- Center Ice (Fine Line Tire House to Erickson's Feed + Seed): \$360
- Center Ice (Travel Jerseys for 6 teams): \$14,820
- Center Ice (Gift card to reimburse SKY grant): \$150
- AssignR: \$200
- AssignR: \$320
- AssignR: \$3,280
- AssignR: \$49.61
- Intuit: \$38
- Rukkila: \$1,6115
- BR.Ice Goalie Clinic: \$412.50
- Goalie Equipment from Sideline Swap to Joe Zerbst: \$3,052.65
- Coaching Reimbursements to: James Maillette (Sarazin Dental)-\$1,000, Jason Meneguzzo (Harter's Auto)-\$600, John Pietila (Pat's Foods)-\$1,000, John Pietila (G&J)-\$1,000, Joe Zerbst (UPWard Orthodontics)-\$600, Jeff Baril (J.Peltier Construction)-\$1,000

Bills Outstanding:

- MTU Ice (12/20 14UAA vs. Eagle River): \$900
- MTU Ice: \$7,920
- Need approval for Amy Blake's and Ryan Galerneau's mileage reimbursements
 - A motion was made by Colleen Mayra; seconded by Mark Hendrickson to reimburse mileage costs to Amy Blake and Ryan Galerneau (166 miles). An oral VOTE was cast to approve the mileage reimbursements for Amy Blake and Ryan Galerneau: All present vote YAY, zero nays, zero abstentions.

Donations / Payments:

- Donation from Lyme Great Lakes Timberlands for \$300 earmarked for goalie equipment
- Received \$10,000 from Michigan Tech per Junior Husky agreement
- Reimbursed Dusty \$47.69 for Antivirus on Treasurer's laptop

- Transferred \$5,000 from Big Board to Referee Account on 11/3/25 for payroll
- Attached below is a list of Coaches and their reimbursement requests as of 11/12/25
 - A motion was made by Jenn Capello; seconded by Colleen Mayra to approve paying those listed to reimburse them for their expenses to volunteer. The motion carried.
 - An oral VOTE was cast to approve these reimbursements: all present voted YAY, zero nays or abstentions.

To-Do:

- Sayen's Auto and Hancock Fire sponsorships are still outstanding

A motion to accept the Treasurer's Report as presented was made by Jenn Capello; Jason Swain seconded; the motion carried.

An oral VOTE was cast to accept the treasurer's report: all present voted Yay, zero nays or abstentions

Program Director Report

- Ice scheduling update: coaches need to share tournament dates ASAP
- The checking/competitive contact clinic held on 10/19 went well and seemed very worth doing, hoping to do another one in a slot where ice needs to get used
- The next CCJHA goalie clinics with BR.ICE will be on November 23rd
- Would like to find a time to do a training event for refs since the Earn Your Strips event had to be cancelled
- There needs to be a communication sent to all coaches that only rostered coaches and players can be on the bench during games

- The 14U House Rosters will get finalized after the meeting since HS and JV tryouts are done
- Gamesheets continues to be an issue with reporting goals, penalties, etc. correctly; there is a youtube tutorial video that can help educate volunteers

Coaching Director Report

- The following coaches need to be approved for the 2025-2026 season:
 - Paul Hoppe, Taylor Auguston and Alex Haapapuro

An oral VOTE was made to approve these coaches for the 2025-2026 season: all present voted YAY, zero nays, zero abstentions.

Equipment Manager Report

- Purchased upgraded equipment for 8U/10U goalies specifically and some needs for older goalies to keep them safe and playing the position
- More pucks are needed; seems to be a chronic and ongoing problem
 - A motion was made by Colleen Mayra; seconded by Amy Blake to purchase 4 cases of black pucks and 150 blue pucks, as well as puck bags for coaches. The motion carried. An oral VOTE was cast to approve the purchase of pucks and puck bags: all present voted YAY, zero nays or abstentions.

Officials Report

- The topic of using the grant money allocated to refs was discussed with the possibility of purchasing new whistles for all registered referees in the association

- There is encouragement for older, more experienced referees to mentor and help younger, less experienced refs

Registrar/Safe Sport Report

- A new registrar is needed for 2026-2027
- The 14U rosters will be finalized after the meeting
- CEP requirements are due on 12/15 for coaches and many more still need to complete them
- Preparation needed for credential verification
- New jersey numbers need to be updated and communicated to the registrar
- The annual awards plan needs to be established and communicated better to coaches to prevent the registrar from being bombarded at the last minute. Ryan created a google form to help with this.

Booster Club Report

- Working on scheduling team and individual pictures with the photographer

Finance Committee Report

- As discussed in last month's meeting, there is a local player playing out of the area that is looking to practice with the CCJHA during the week. Jamey Markham is willing to allow her to practice with his 14UAA team. She would be required to register with the CCJHA and pay a \$400 registration fee.
- As discussed in last month's meeting, there is a request for an emergency goalie for the 19U girls team. She would not practice, but be available to play in case of an injury. The decision follows:
 - She would need to register and be 'active' on the team per AI. This means she needs to register and be rostered before December 23 and be an active participant on the team to be eligible for anything. Her registration would be prorated, just like everyone else at the time of registration.

- In the case of injury, the team would be able to pick up a different goalie for a temporary time period or Lilou could serve as an emergency goalie for state tournaments.
- CCJHA Scholarships: The scholarship committee awarded 4 recipients with scholarships. As well as a \$150 Center Ice gift card to reimburse a SKY grant for new skates.
- 8U jerseys were ordered after sponsor approval
- CCJHA is part of Giving Tuesday through Copper Shores Community Health Foundation
 - November 11, 2025 through December 2, 2025 is when donations are accepted
 - On Tuesday, December 2, from 10AM-6PM, there will be a live event at the mall—board members will be needed to participate in this
 - Jenn Capello has offered to help put together something involving the players on what hockey means to them

Tournament Director Report

- Nothing to report

Travel Committee Report

- Nothing to report

Webmaster Report

- Nothing to report

Sportsmanship & Behavior

- Nothing to report

Coaching Committee

- Nothing to report

Fundraising Committee

- Jenn Capello is working on the raffle fundraiser

Old Business

- Michigan Tech intended to host a Learn to Skate/Try Hockey For Free on December 6th, but this had to be cancelled due to staff unavailability. Will work with them to try to reschedule it later in the year.
- MAHA Revisions to CCJHA Bylaws Revised Draft
 - The latest version was sent to MAHA with the affiliation agreement for 24/25; Al Wakeham said they would be reviewed by the MAHA bylaws committee.

New Business

- An idea for future fundraising was proposed, but due to time, will be tabled to next month.

A motion was made to approve all reports as presented by Dustin Armbruster; seconded by Colleen Mayra. The motion carried.

An oral VOTE was cast to approve all reports as presented: all present voted YAY, zero nays, zero abstentions

- The next CCJHA BOD monthly meeting is scheduled for **December 10, 2025** at 6:30 pm in the Dave Wiitanen room at the HoCo.

Adjournment

- A motion to adjourn was made by Colleen Mayra, seconded by Dustin Armbruster. The motion carried. The meeting adjourned at 7:51 pm.

Minutes submitted by J. Pietila, Secretary

ATTACHMENT:
Coaching Reimbursement Requests as of 11/12/25

Last	First	USA Registration	USA Bkg Screen	Coach Clinic	Age Module	Total
Asiala	John	\$58.00	\$30.00	\$65.00	\$25.00	\$178.00
McIntyre	Erin		\$30.00			\$30.00
MCINTYRE	CHRIS	\$58.00	\$30.00	\$65.00	\$25.00	\$178.00
Datto	Daniel	\$58.00	\$30.00	\$65.00	\$20.00	\$173.00
Deforge	Ryan	\$58.00	\$30.00			\$88.00
Huotari	Travis	\$58.00		\$65.00	\$25.00	\$148.00
Deforge	Ryan	\$58.00	\$30.00			\$88.00
Kuru	Bill	\$58.00	\$30.00	\$65.00	\$25.00	\$178.00
Blake	Amy	\$58.00	\$30.00	\$65.00	\$25.00	\$178.00
Hauswirth	Jeff	\$58.00				\$58.00
Miller	Justin	\$58.00		\$65.00		\$123.00
Geshel	Wyatt	\$58.00	\$30.00	\$65.00		\$153.00
Rouleau	Mark	\$58.00	\$30.00	\$65.00	\$25.00	\$178.00
Blake	Scott	\$58.00			\$25.00	\$83.00
Fredianelli	Katie	\$58.00		\$65.00	\$25.00	\$148.00
Kokonen	Samm	\$58.00	\$30.00	\$40.00		\$128.00