

CCJHA Board of Directors December 2025 Meeting Minutes

December 10, 2025

Joe Zerbst, President
Jeff Peltier, Vice President

Dustin Armbruster, Treasurer
JoLynn Pietila, Secretary

Call to order: 6:34 pm

Present: Joe Zerbst, Jeff Peltier, JoLynn Pietila, Amy Blake, Jeff Baril, Ryan Bennett, Mark Hendrickson and Colleen Mayra (via phone)

Absent: Ryan Galerneau, Rudy Gemignani, Stacy Bussiere, Dustin Armbruster, Calvin Larson, Jennifer Capello and Jason Swain

Guests and Public Comments

- No guests present

Approval of Minutes

Motion to approve last month's meeting minutes was made by Amy Blake, seconded by Jeff Baril; the motion carried. An oral VOTE was cast to approve last month's meeting minutes: all present voted YAY, zero nays, zero abstentions.

Treasurer's Report

Balances:

Board Balance: \$240,708.18; QB: \$211,510.71

Referee Balance: \$27,809.31

Markham/Kero Savings: \$5,057.15

Bills Paid:

- Paychex: \$50.00 (Ref)
- Intuit: \$38.00
- Coaching Reimbursements
(approved on 11/12/25): \$2,052.00
- AssignR: \$2,460.00
- AssignR: \$3,235.00
- BR.Ice: \$412.50
- MTU Ice (Sept.): \$1,080.00
- MTU Ice (Oct.): \$1,260.00
- MTU Ice (Nov.): \$1,800.00
- City of Houghton (Dee): \$6,885.00
- City of Hancock (HoCo): \$17,543.75
- City of Hancock (HoCo): \$13,518.75

Bills Outstanding:

- MTU Ice (12/20 14UAA vs. Eagle River): \$900.00

Donations / Payments:

- None to report

To-Do:

- Sayen's Auto sponsorship is still outstanding
- Team Reimbursements for tournaments: Auto Pro (\$600), Mineshaft (\$600), Fine Line Tire (\$1,000)
- Other Reimbursements for travel expenses: \$140 to Amy Blake and \$116.20 to Ryan Galerneau for expenses to MAHA meeting

A motion to accept the Treasurer's Report as presented was made by Jeff Peltier; Ryan Bennett seconded; the motion carried.

An oral VOTE was cast to accept the treasurer's report: all present voted Yay, zero nays or abstentions

Program Director Report

- Ice scheduling update: coaches need to share tournament dates ASAP

- The next CCJHA goalie clinics with BR.ICE will be on December 21, 2025
- Would like to find a time to do a training event for refs since the Earn Your Strips event had to be cancelled
- Book check will take place on January 4, 2026 at the DEE
- Gamesheets continues to be an issue with reporting goals, penalties, etc. correctly; there is a youtube tutorial video that can help educate volunteers
- The Women's locker room at the HoCo should only be used for females
- Regarding 8U+:
 - Center Ice—sponsors (depending on numbers, possibly 2 teams again)
 - December 10th registration will open until December 21st
 - Registration cost will be \$175
 - The draft (if 2 teams are needed) will be on January 11th

A motion to accept moving forward with the 8U+ program for this season was made by Colleen Mayra; Mark Hendrickson seconded; the motion carried.

An oral VOTE was cast to accept the 8U+ program for this season: all present voted Yay, zero nays or abstentions

Coaching Director Report

- The following coach needs to be approved for the 2025-2026 season (upon completion of all required courses and checks):
 - Jimmy Brey

An oral VOTE was made to approve this volunteer coach for 2025-2026: all present voted to approve him.

Equipment Manager Report

- Pucks were ordered but bags are still needed as pucks continue to disappear

Officials Report

- Nothing to report

Registrar/Safe Sport Report

- A new registrar is needed for 2026-2027
- CEP requirements are due on 12/23 for coaches and many more still need to complete them
- The annual awards plan needs to be established and communicated better to coaches to prevent the registrar from being bombarded at the last minute. Ryan created a google form to help with this.

Booster Club Report

- Pictures are done and will be shipped to Colleen when ready
- The coffee fundraiser is finished as well and the Booster Club will help bag the beans on 12/11

Finance Committee Report

- David Wiitanen & Slim McLean Memorial Youth Hockey Fund money will be used for a referee training season with a pizza party
- CCJHA was a part of Giving Tuesday through Copper Shores Community Health Foundation
 - No report yet

Tournament Director Report

- Nothing to report

Travel Committee Report

- Nothing to report

Webmaster Report

- Nothing to report

Sportsmanship & Behavior

- Nothing to report

Coaching Committee

- Nothing to report

Fundraising Committee

- Jenn Capello is working on the raffle fundraiser—the license was sent in and tickets are ready to be printed

Old Business

- Michigan Tech intended to host a Learn to Skate/Try Hockey For Free on December 6th, but this had to be cancelled due to staff unavailability. Will work with them to try to reschedule it later in the year.

- [RaiseRight.com](https://www.raise-right.com) was raised as an idea for fundraising: the fundraising committee will look into it
- MAHA Revisions to CCJHA Bylaws Revised Draft
 - The latest version was sent to MAHA with the affiliation agreement for 24/25; Al Wakeham said they would be reviewed by the MAHA bylaws committee.
 - A committee is needed to update bylaws.

New Business

- Nothing to report

A motion was made to approve all reports as presented by Amy Blake; seconded by Ryan Bennett. The motion carried.

An oral VOTE was cast to approve all reports as presented: all present voted YAY, zero nays, zero abstentions

- The next CCJHA BOD monthly meeting is scheduled for **January 14, 2026** at 6:30 pm in the Dave Wiitanen room at the HoCo.

Adjournment

- A motion to adjourn was made by Colleen Mayra, seconded by Jeff Peltier. The motion carried. The meeting adjourned at 7:32 pm.