

Bylaws of the Copper Country Junior Hockey Association, Inc.

Article I – Name

Section 1: The name of this association shall be the Copper Country Junior Hockey Association, Inc., (CCJHA)

Article II – Mission

Section 1: The Copper Country Junior Hockey Association's mission is to provide Copper Country youth hockey players the opportunity to develop to their highest individual potential by providing a safe, fun, and competitive atmosphere that fosters skill development, sportsmanship, and teamwork.

Article III – Objectives

Section 1: The objectives of the Association shall be:

- a. To foster, develop and improve the standards of amateur ice hockey in the Copper Country and throughout Michigan.
- b. To form and manage ice hockey leagues and determine league champions as representatives in local, state and national tournaments.
- c. To associate with USA Hockey, the Michigan Amateur Hockey Association (MAHA), the Central Upper Peninsula Hockey League (CUPHL), the Northern International Hockey League (NIHL), the Michigan High School Athletic Association (MHSAA), and the Michigan Girls High School League (MGHL) in promoting the interests of amateur ice hockey.
- d. To encourage and develop qualities of mental health, physical development, social adaptability and sportsmanship in players of the Association and all persons concerned with amateur ice hockey in the area.

- e. To engage in activities desirable in the furtherance of the foregoing objectives.

Article IV – POWERS

Section 1: The Association shall be incorporated as a nonprofit corporation under the statutes of the State of Michigan.

Section 2: The Association shall enjoy all the powers which corporations not for pecuniary profit may exercise under the laws of the State of Michigan. The Association shall have the power to acquire, hold, transfer, convey, assign, lease and/or mortgage real and personal property. All instruments affecting real property executed on behalf of the Association shall be signed by the President and countersigned by the Secretary after first being approved by the Board of Directors.

Section 3: No officer, director or agent of the Association shall have any authority to make any agreement or contract with any person or firm in any manner, except by authority of the Board of Directors, and in no event shall any person have authority to sign any agreement or contract binding the Association for a period longer than three (3) years. All agreements or contracts executed on behalf of the Association shall be signed and countersigned by the President and Secretary, respectively, after first being approved by the Board of Directors.

Article V – COMMENCEMENT AND DURATION

Section 1: The Association shall continue to exist for an indefinite period from the date of its incorporation, unless sooner dissolved by an affirmative vote in favor of its dissolution by a two-thirds vote of members in good standing, present and voting at a properly convened meeting called for that purpose.

Article VI – QUALIFICATION OF MEMBERS

Section 1: Any person designated an Honorary Life Member of the Association by action of the Board of Directors shall be a member of the Association without time limitation or personal registration.

Section 2: Any person, association, partnership or corporation interested in the encouragement of amateur ice hockey in the Copper Country and the State of Michigan shall be eligible for membership and shall be a member of the Association during each fiscal year in which such person, association, partnership or corporation shall register and pay a nominal registration fee of one dollar (\$1.00).

Section 3: Each member association, partnership or corporation shall designate at time of registration a person who shall exercise the privileges of membership. Such designation may be changed upon ten days' notice to the Association.

Section 4: Registrations for a particular fiscal year shall not be accepted after December 31 of that year, unless approved by the Board of Directors.

Section 5: Any member may be expelled for conduct unbecoming of a member, after notice and opportunity for hearing, by a two-thirds vote by the Board of Directors.

Article VII – FINANCIAL SUPPORT

Section 1: Any person, association, partnership, corporation or estate may subscribe to or establish activity and/or building funds to be administered by the Board of Directors or in such manner as the Board of Directors may prescribe, subject to acceptance of such subscription or donation by the Board of Directors, to further the purposes of the Association. Such subscription or donation shall carry with it no control over the funds or voting rights or other privileges or membership.

Article VIII – Government

Section 1: Board of Directors

- a. The government of the Association shall be vested in a Board of Directors which shall consist of the six duly elected directors of the Association and any officers of the Association.

- b. The Board of Directors shall have full control and management of the property and programs of the Association. Funds of the Association shall be withdrawn from the bank or banks in which they may be deposited only by the signatures of the President or the Treasurer, or by a duly appointed and approved representative.
- c. Responsibility for conducting the day-to-day affairs of the Association, subject to the advice and consent of the Board of Directors, shall be delegated to an Executive Committee consisting of the President, Vice President, Secretary, Treasurer, and Immediate Past President.
- d. All members of the Board of Directors, with exception of the President, may cast one vote per person, on any motions brought before the Board of Directors. The President shall only vote to break a tie vote of the Board of Directors.

Article IX – Directors and Their Elections

Section 1: Twelve (12) directors shall be elected by the members at the initial organizational meeting of the Association.

- a. The first four to be elected for terms of three years each
- b. The second four to be elected for terms of two years each
- c. The final four to be elected for terms of one year each. Nominations shall be made from the floor in the initial organization meeting. The terms of all such elected directors shall commence immediately following the organization meeting.
- d. At each succeeding Annual Meeting, two new directors shall be elected for full three-year terms to replace the former directors whose elective terms shall have expired, and for lesser periods only to fill unexpired terms of office where vacancies shall have occurred prior to completion of full term.

Position	Term Length (years)	Elected	Appointed	Voting Position
President	2	X		X
Vice President	2	X		X
Secretary	2	X		X
Treasurer	2	X		X
Director 1	3	X		X
Director 2	3	X		X
Director 3	3	X		X
Director 4	3	X		X
Director 5	3	X		X
Director 6	3	X		X
Program Director/Scheduler	1		X	X
Coaching Director	1		X	X
Referee-in-Chief	1		X	X
Registrar	1		X	
Tournament Director	1		X	
Equipment Manager	1		X	
Growth Coordinator	1		X	

Section 2: Board of Directors occurring between elections may be filled temporarily by vote of the Board of Directors. Such appointees shall serve only until the next Annual Meeting.

Section 3: No fewer than 30 days prior to each succeeding Annual Meeting of the Association, the President shall appoint, subject to the advice and consent of the Board of Directors, a Nominating Committee of three members of the Association who may be, but need not necessarily be, directors.

Section 4: Prior to the Annual Meeting, the Nominating Committee shall decide upon and recommend to the Board of Directors the names of candidates for each vacancy in the Board of Directors to be filled.

Section 5: The names of additional candidates may be placed in nomination by the membership from the floor at the time of balloting, if desired.

Section 6: No current director shall be reelected to succeed himself/herself as director; provided, however, that election to less than a full three-year term shall not be considered as prior service for this purpose.

Section 7: Each voting member shall be entitled to one ballot.

Section 8: Ballots shall be secret, non-cumulative, and shall exclude proxies.

Section 9: Only ballots which have votes for two directors shall be valid.

Section 10: Newly elected directors shall take office immediately following the Annual Meeting at which they were elected.

Article X – OFFICERS AND THEIR ELECTIONS

Section 1: The officers of the Association shall be the President (Elected), Vice-President (Elected), Secretary (Elected), Treasurer (Elected), Program Director (Appointed), Coaching Director (Appointed), and Referee-in-Chief (Appointed).

Section 2: The Officers of the Association shall be elected by the Members within one month after the Association's Annual Meeting and shall hold office for a period of two years, or until their successors are duly elected and qualified. The President and Secretary shall be elected in the even years, and the Vice President and Treasurer shall be elected in the odd years.

Section 3: Officers may be, but need not necessarily be, Directors of the Association, concurrently. Candidates for new Directors and new Officers must have attended three (3) meetings in the previous calendar year. If there are no nominees that have attended three (3) meetings, the next nominee should have attended two (2). If there are no nominees that have attended 2 meetings, the next nominee should have attended one (1). Vacancy in any office shall be filled immediately by election by the Board of Directors.

Article XI – DUTIES OF OFFICERS

Section 1: In overview, the duties of officers of the Association shall be such as their titles by general usage indicate, such as are required by law and by these bylaws, and such as may be assigned to them respectively from time-to-time by the Board of Directors.

Section 2: The President shall be the Chief Executive Officer of the Association, shall call and preside at all meetings of the Board of Directors and of the membership, shall appoint all committees and, in general, shall oversee and coordinate the internal and external affairs of the Association, subject to the advice and consent of the Board of Directors. They shall make a brief annual report to the membership at the Annual Meeting. The internal affairs include:

- a. *Membership*
- b. *Finance*
- c. *Awards*
- d. *Educational scholarships*
- e. *Relations with other associations*

- f. *Sponsors and other matters deemed necessary to the proper functioning of the Association.*
- g. *The external affairs include:*
 - (1)Tournaments*
 - (2)Facilities*
 - (3)Registration*
 - (4)Game administration*
- h. *Records and statistics*
- i. *Other matters deemed necessary to the proper functioning of the Association.*

Section 3: The Immediate Past President shall be a member of the Executive Committee and shall have a vote in matters. The Immediate Past President's term will be for a period of one year, or until the Annual Meeting first following the end of their presidency. In the event a President succeeds him/herself, there shall not be an Immediate Past President.

Section 4: The Vice President shall assume the duties of the President in the absence of the latter and shall work with the President on all affairs of the Association.

Section 5: The Secretary shall issue notice of all regular and special meetings of the Board of Directors and of the membership, and shall prepare and maintain as a permanent record, all minutes of such meetings. He/she shall be custodian of all records of the Association and shall assist the President with official correspondence. The Secretary shall maintain liaison with all available news media and shall publicize, in cooperation with such media, the programs and activities of persons, teams and government of the Association which are necessary to coordinate player and team scheduling and/or which may interest the general public and help to project a desirable public image of the Association and of youth ice hockey generally.

Section 6: The Treasurer shall be responsible for all financial records of the Association, shall maintain prudent custody of all funds of the Association, shall withdraw and disburse the funds of the Association as authorized by the Board of Directors, and shall report concerning the financial status of the Association as directed by the Board of Directors.

Section 7: The Program Director shall schedule all skating activities involving ice-time controlled by the Association, including all practices, tryouts, instructions, games, playoffs and tournaments, subject to the direction of the Board of Directors.

Section 8: The Coaching Director shall be appointed by the President, subject to the advice and consent of the Board of Directors, to be responsible for assuring that the Association's coaching staff receives the appropriate training for certification. Responsibilities include coordination of instructional activities of the Regional USA Hockey Coaching Education Program staff; functioning as librarian of the Association's instructional materials (books, films, tapes, etc.); and scheduling instructional sessions for the Association membership and coaching staff.

Section 9: The Referee-in-Chief shall be a registered USA Hockey official and shall maintain a staff of qualified and registered referees, cooperate fully with USA Hockey and MAHA authorities in the training and registration of referees and generally represent the Association in all matters concerning refereeing.

Article XII – REMOVAL OF BOARD OF DIRECTORS/OFFICERS

Section 1: No member of the Board of Directors shall miss more than three (3) total regularly scheduled meetings of the Board between May 1 and April 30 of the next calendar year. Any Board member who misses a fourth meeting in the May to April twelve (12) month period shall be deemed, for all purposes, to have resigned from the Board, and shall be immediately replaced by the Board of Directors in accordance with Article VIII, Section 3.

Article XIII – COMMITTEES AND APPOINTED POSITIONS

Section 1: Committees and appointed positions shall be appointed by the President, subject to the advice and consent of the Board of Directors, as necessary, to attain the objectives of the Association.

Section 2: The President and Vice President shall be ex-officio members of all committees.

Section 3: A Treasurer as appointed by the President, subject to the advice and consent of the Board of Directors, shall review with support of the appointed auditor, at least once annually, the books of account, records, and principal procedures of the Association as prescribed by these bylaws, and shall report to the Board of Directors concerning the status, adequacy and accuracy thereof.

Section 4: An Auditor shall be appointed by the President, subject to the advice and consent of the Board of Directors, to review, at least once annually, the books of account, records, and principal procedures of the Association as prescribed by these bylaws, and shall report to the Board of Directors concerning the status, adequacy and accuracy thereof.

Section 5: A Program Director/Scheduler shall be appointed by the Board of Directors—subject to the advice and consent of an appointed Board sub-committee—to be responsible for scheduling all skating activities involving ice-time controlled by the Association. This includes all practices, tryouts, clinics, games, playoffs, and tournaments, subject to the direction of the Board of Directors. The Program Director/Scheduler will also be responsible for assigning qualified and registered referees to all Association-approved games. At the discretion of the Board of Directors, the Program Director/Scheduler may be engaged as an independent contractor. Any such engagement shall be governed by a written Independent Contractor Agreement approved by the Board of Directors. The independent contractor shall not be considered an employee of the Association and shall be solely responsible for all applicable federal, state, and local taxes, licenses, insurance, and other obligations associated with independent

contractor status.

Section 6: An Equipment Manager(s) shall be appointed by the President, subject to the advice and consent of the Board of Directors, to be responsible for all uniforms and equipment of the Association. This equipment will be kept in a place designated by the Association for such purpose.

Section 7: A Registrar shall be appointed by the President, subject to the advice and consent of the Board of Directors, to be responsible for organizing the registration of players of the Association. The Registrar will work under the direction of the USA Hockey Registrar for the district. The Registrar will receive team and player registration forms, Official Guides and Rule Books and miscellaneous publications from the District Registrar. The Association's Registrar will verify all player forms to see that they comply with USA Hockey regulations. The coach of each team will verify all player forms to see that they comply with USA Hockey regulations.

Section 8: A Finance Committee shall be appointed by the President, subject to the advice and consent of the Board of Directors, to be responsible for overseeing the development of budget, sponsorships, ice utilization, and other matters dealing with financial aspects of the Association.

Section 9: A Sportsmanship and Behavior Committee shall be appointed by the President, subject to the advice and consent of the Board of Directors, to be responsible for sportsmanship programs and initiatives, and prevention of, and adjudication of, discipline issues related to players, parents, coaches, and others.

Section 10: A Travel Committee shall be appointed by the President, subject to the advice and consent of the Board of Directors, to be responsible for the travel hockey program of the Association.

Section 11: A Fundraising Committee shall be appointed by the President, subject to the advice and consent of the Board of Directors, to be responsible for the long-term outlook of raising money for the CCJHA.

Article XIV – MEETINGS

Section 1: The Association shall hold an Annual Meeting of the membership on the second Wednesday of April in each year, or as near to such day as may be practical. Notice of such meeting shall be posted on the Association's website at least ten days prior to the meeting.

Section 2: The Association may hold special meetings of members at such times and places as may be determined by the Board of Directors. Notice of any special meeting of members shall be posted on the Association's website at least ten days prior to the meeting, and such notice shall state the purpose or purposes for which the meeting is called.

Section 3: The Board of Directors shall hold regular meetings as provided by the determination of that body itself, except as otherwise prescribed by these bylaws and the bylaws of the State of Michigan.

Article XV – PLAYER ELIGIBILITY

Section 1: All player candidates must comply with the age limits specified for each age division by USA Hockey and by the Michigan Amateur Hockey Association.

Section 2: Player candidates may be permitted to compete in an age division higher than that in which their actual age would classify them only upon formal request to and approval by the Board of Directors.

Article XVI – RULES AND REGULATIONS

Section 1: The Association will comply explicitly with the rules and regulations prescribed by USA Hockey and the Michigan Amateur Hockey Association for the guidance of affiliated associations, except as otherwise provided by these bylaws and the laws of the State of Michigan.

Article XVII – PARLIAMENTARY AUTHORITY AND CALENDAR

Section 1: Robert's Rules of Order shall govern the proceedings of all meetings of the Association except as otherwise prescribed by these bylaws.

Section 2: A majority shall constitute a quorum at any properly convened meeting of the Board of Directors.

Section 3: A majority shall constitute a quorum at any properly convened meeting of a committee appointed by the Board of Directors.

Section 4: The number of Directors present shall constitute a quorum at any properly convened meeting of the membership of the Association, such as the Annual Meeting.

Section 5: The fiscal year of the Association shall commence on July 1 each year and shall end on June 30 of the following year.

Article XVIII – AMENDMENTS

Section 1: These bylaws shall be amended by a two-thirds vote by the Board of Directors at any properly convened meeting with quorum of the Board, or at any special meeting with quorum of the Board called for that purpose, provided that the directors and officers of the Board are given due notice of the express provisions of the proposed amendment at least ten days prior to the meeting. Presentation of the express provisions of the proposed amendment at a properly convened prior meeting with quorum of the Board of Directors shall be construed as being due notice for purposes of this section also.

Section 2: These bylaws shall be amended also by a two-thirds vote of the members of the Association present at any Annual Meeting, or at any special meeting of the membership called for that purpose, provided that due notice of the express provisions of the proposed amendment is published in the local newspaper and/or posted on the Association's website at least ten days prior to the meeting.

Article XIX – DISPOSITION OF ASSETS ON DISSOLUTION

Section 1: The assets of the Association, in the event of its dissolution and except as provided otherwise by requirement by law, shall be distributed at the order and subject to the discretion of the Michigan Circuit Court for this area, in accordance with the following priorities:

- a. *First, to any successor non-profit organization sponsoring youth hockey in the Portage Lake Community;*
- b. *Second, if there is no existing organization as described in the priority, among non-profit organizations sponsoring youth recreational athletics of other types in the Portage Lake communities;*
- c. *Third, if there is no existing organization as described in the second priority, to any deserving nonprofit organizations sponsoring youth activities in the Portage Lake communities.*

Article XX – CONFLICTS OF INTEREST

Section 1: Conflicts of interest have the potential to cause legal problems as well as cause embarrassment for the CCJHA. No CCJHA Board of Director, Officer, member of a committee, or any other person determined by the Board of Directors shall be interested directly or indirectly in any transaction with the CCJHA that shall cause a conflict of interest. A conflict of interest is defined as an interest of a pecuniary nature or one of such substance as to induce action on his or her part to promote the transaction for his or her own personal benefit. The Executive Committee shall decide whether a conflict of interest exists and its resolution.

Article XXI – REVISIONS

- April 1987
- August 1997
- October 2002
- August 2004
- May 2005
- October 2007
- August 2008
- July 2013
- March 2016
- August 2026

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