

# CCJHA Board of Directors July 2023 Meeting

Meeting Date: July 12, 2023

Time: 6:31 pm

## Call to Order

Present: Jon French, Ryan Bennett, Amy Blake, Jenn Capello, Tom Glass, Keith Frick, Kitti Loukus, Colleen Mayra, Carson Stevens, Jeff Van Karsen

Absent: Ian Repp, Audra Morse, Travis Kilpela, Steve Mattson

## Guests and Public Comments

No guests

Motion to accept last month's minutes: Ryan Bennett, Keith Frick (support); motion carried.

## Treasurer's Report

### Balances

- Board Balance: \$19,791.09 - Keith is working through some discrepancies in QuickBooks, which are likely from the transferring to online; some items need to be recategorized.
- Referee Balance: \$1,527.06 – Superior National Bank vs. what QuickBooks claims we have (see above re: miscategorized items.
- Markham/Kero Savings: \$5,701.55

### Donations received

None to report

Motion to approve Treasurer's Report, Colleen Mayra, Kitti Loukus (support); motion carried.

## Travel Committee Report

### Possible Travel Coordinator Position/Letter Update

We will continue to work on this.

## Finance Committee Report

We had to reschedule our meeting. Committee will review current player enrollment fees and calculate proposed player fee increases for the 2023-2024 season.

August 10, 2023, is our planned date to open registration.

# Equipment Manager Report

No report

## Dee Stadium Mite netting replacement (Travis reaching out to J Jepsen)

No update

## Update MAHA equipment bags

No update

# Booster Club Report

There will be changes for the upcoming season. Currently, we're looking for a new wreath vendor for our annual wreath sale due to the company retiring.

We are going to move forward with concessions, but we will scale back on offerings and rework the number of hours required. We are creating positions to help with running the stands' administrative duties. Colleen did reach out to Calumet concession vendors (prior) and Park services, but still need to have conversations about any possible interest in running the stands and what that would look like.

Someone requested we investigate using an electronic payment method for concession stands, e.g., ApplePay, Android Pay, etc.

# Officials Report

Carson is keeping an eye out for a referee seminar that will likely occur in mid- to late September (isn't scheduled yet). USAH is also making changes to their officials training program in terms of the way the upper levels are administered (virtual or in-person) and who requires on-ice instruction. The upper levels would be virtual or in-class. Referee credentials are valid until Nov 30, 2023.

# Coaching Director Report

We discussed the importance of coaches to start getting their SafeSport and background checks completed (if required for the next season), as checks are taking up to six weeks to come back. Coaches should also watch out for their 30-day email notification from SafeSport. If coaches do not complete their requirements, they will be redlined and will have to leave the bench.

# **Registrar/SafeSport Report Program Director Report**

We are still waiting for USAH to complete working out Registrar changeover so that we can get reports.

## **Program Director Report**

### **GameSheet**

We will be moving to GameSheet, an online scoresheet system that MAHA is adopting. We will use these for CUP League and NIHL for certain. This will require CCJHA to purchase four iPads (two per rink), and undergo some training on how to use the application.

### **Locker Room Monitors**

MAHA is coming up with a new plan to possibly include fines for associations that don't have locker room monitors when incidents occur. This could also include being disqualified from tournaments.

### **Coach Applications**

A sample coach application is coming. Without having a coach go through an application process, it can be very hard to remove them if something happens during the season.

### **Referees as Contractors**

Referees are supposed to be independent contractors who receive a 1099 if they make over \$600 a year. Kitti will check with Rukkila to find out what our current process is.

## **Webmaster Report**

We are going to register with USAH for Try Hockey For Free on at least one of the national dates; we're looking at the November 4, 2023 date. Tentative time is noon – 1:00 pm at Houghton County Arena.

Amy is going to work on making the website more friendly to families who want to get into hockey but don't know where to start.

## **Team CC**

No update

## **Old Business**

### **MAHA Revisions to CCJHA Bylaws Revised Draft -50% completed (Jan 2022)**

Nothing new to report; in progress.

## **Stop the Bleed Training**

The training session with Liz Siivola will take place on August 23 (Wed.) at Houghton County Arena from 6:00pm -7:30pm. We need to give Liz the attendee count so that she has enough supplies and trainers. Colleen and Amy will publicize the event via email and social media and send out a registration form.

## **Possible puck/ball shooting areas at the Dee and HOCO for dryland**

Both rinks are still trying to determine a place to set this up.

## **NIHL tournament participation for 2023-2024 season**

There was continued discussion on travel coaches not wanting to participate. We will table this until after the NIHL meeting in August.

## **CCJHA denied hosting the 12UA State Tournament**

We did not bid for the 12UA tournament since we do not have current plans for a 12U A team, but discussion continues on whether that is a viable team for that age group and our numbers. Amy will summarize the responses of 10U and 12U surveys.

## **Board registration for 2023-2024 season**

Register right away! Board must be registered before teams can be rostered.

## **New Business**

### **Registration for 2023-2024 season**

Registration will be live on August 10, 2023

### **Houghton County Arena**

- Ice is scheduled to go in on September 18, 2023.
- Hancock is looking to move to key fobs. We identified who had current keys and if anyone needed to be added/removed from that list.

### **Discussion on splitting 6U/Learn to Skate**

There was a discussion on how this would probably work out better if the City of Hancock/Houghton County Arena ran a Learn to Skate program instead of the CCJHA, to avoid all the USAH and MAHA requirements.

## **Girls Hockey Locker Room**

Due to the increasing need for locker room space for girls playing hockey, the Houghton County Arena is going to designate the Finlandia Women's locker room as the girls' locker room space. They will be disabling the sauna for safety reasons.

## **Presidential search for April 2024**

Jon is giving a nine-month notice for us to find a new president for next year. If anyone is interested, please pass that onto Jon. We also have two board positions open (Keith and Audra). We will discuss this at the August meeting. If anyone is interested in a seat, it's recommended that they attend the August meeting.

Next CCJHA BOD meeting scheduled for August 9, 2023

## **Adjournment**

Motion made to adjourn: Colleen Mayra, Keith Frick (support), motion carried.

Meeting ended at 7:18 pm.