

CCJHA Board of Directors May 2024 Meeting Minutes

May 8, 2024, 6:32 pm

Call to Order

Present: Jon French, Ian Repp, Ryan Bennett, Amy Blake, Kitti Loukus, Colleen Mayra (Zoom), Ian Repp, Jeff Peltier, Tom Glass, Keith Frick, Jenn Capello, Joe Zerbst

Absent: Steve Mattson, Jeff Van Karsen

Approval of Minutes

A motion was made to approve the April 2024 meeting minutes by Ryan Bennett, Jenn Capello (second); motion carried.

Guests and Public Comments

Dusty Armbruster, Jeff Baril, Stacy Bussiere, Geoff Cutsy, JoLynn Pietila, Emily Viola

Treasurer's Report

Balances

- Board Balance: \$70,930.67; QB: \$70,930.67
- Referee Balance: \$6,654.22; QB: \$3,143.70
- Markham/Kero Savings: \$2,554.15; QB: \$2,554.15

Bills Paid

- Houghton County Arena (March Ice) = \$9,668.75

Bills Outstanding

- Dee Stadium (March Ice) = \$5,760.

To-Do

- Deposit \$750 donation from the MI UP Veterans Hockey Club
- Keith will call/text all registrants with failed payments. There are currently four families past due with a total owed CCJHA of \$1,264.06. We had payment agreements with all families, which all families missed. Emails /texts on May 6, 2024, to all parties stating that payment needs to be made by June 1, 2024, or their child may not be able to play in the CCJHA this next season.

Dan Aho \$200 reimbursement request for daughter Kayla Aho for 2023

Dan requested a reimbursement for his daughter Kayla, who only participated in four of the girls' skates before they were discontinued. Keith suggested we refund some (partial) and we need to determine what that is. A motion was made that we refund him \$150 by Jenn Capello, Kitti Loukus (second), motion carried.

A motion was made to approve the Treasurer's Report and pay the Dee Ice bill by Jeff Peltier, Tom Glass (support); motion carried.

Travel Committee

The travel committee meeting will set a date to discuss the coaching document that Jon and Ryan have been working on. There was a discussion on the atmosphere and culture of our travel and house programs, and how some aspects of that culture are affecting kids and their desire to continue playing. There needs to be further discussion on how currently the emphasis is put solely on winning when it should be on development and sportsmanship.

Travel Coach Application

The committee will discuss when the application posts. Things to discuss:

- The coach's letter
- What we expect the coaches to have for goals
- How many teams we will roster

The travel committee will discuss the coaching expectations document then bring it back to the Board for review and a vote.

Another point of discussion is coaches not staying in the locker room, which violates the MAHA and USAH rules. We also need to empower coaches to feel they can handle issues. We need to have a process/procedure.

Finance Committee Report

Michigan Tech Athletics (Junior Huskies)

Nothing to report.

Equipment Manager Report

We need to devise a better system for equipment checkout and do a proper inventory of what we have.

Booster Club Report

- Amy will send out the reimbursement list to Keith and Colleen.
- Colleen has a list of outstanding dibs over \$6000 hours billed out that will be billed from Sportsengine if paid through will just go to the board account
- We need to put more language on the website on what the requirements are for scholarships and for paying ice fees by the end of Dec. 31.

Officials Report - Carson Stevens

We are still trying to identify a new RIC. We discussed the duties of that role:

- Takes care of issues that a referee has, either with players or coach. If a coach has an issue with a referee, the RIC takes it to the Coaching Coordinator for discussion
- Mentors and teaches referees. This includes, but is not limited to, emailing referees monthly to share advice and encouragement to maintain open lines of communication. Most importantly, the referees in the association know that they have someone in their corner for support and know how to access it when needed.

Coaching Director report

Wiitanen-McLean Girls summer hockey seminar

- Nothing new to report from last month's update. Cannot get a date yet but Jon is working on it. The goal is to try and coordinate with other events that are happening in Mid-Michigan.
- Jon talked to John Erickson. The HOCO compressors are shutting down on August 15 and coming back on September 15.
- Joel Issacson is hoping to have renovations to SDC up and running and ice made by mid-August.
- Amy will find out the name of the female goalie who moved here for a job in Hancock.

Registrar/Safe Sport Report

Board members were reminded to watch out for the SafeSport is expiring email. Team managers must register with USAH, do a background check, SafeSport. We also need to do a better job of communicating. Link to the form is live for registering. Amy will set out a notification that the form is live.

If anyone is unsure of their expiration date, Ryan can access that information in the portal. The Board set a deadline for directors to complete their volunteer registration by July 1.

Program Director Report

The Board will start planning for the upcoming season, with the immediate priority to discuss CCIHA travel teams and do the internal prep work for coaching applications.

Web Administrator Update

Schedulewerks Software

A few of the board members attended a Zoom presentation by Schedulewerks and discussion ensued. The consensus was that due to the personnel adjustment that would need to be made for the upcoming season, along with the relatively inexpensive cost for the annual license, it was worth trying the software for at least a year.

A motion was made to purchase a Schedulewerks license for \$470 by Jenn Capello, Ian Repp (support), motion carried. Amy will contact Melissa Wills, who will send an invoice.

Thatcher Markham Memorial 5K

Amy reminded the board that the Thatcher Markham race is on June 14. Please volunteer or participate if you are able!

Girls State Tournament Bid for 2025

Amy had been approached by Al Wakeham and asked if CCJHA was interested in putting our name in for hosting the 2025 Girls State Tournament. After discussion, it was generally agreed that this could be a positive thing for the association and for girls hockey in the Copper Country. Amy will talk to Al to get more details on whether this would be feasible for our association to host, given the number of teams and games required, as well as area hotel accommodations that need to be available.

Old Business

MAHA Revisions to CCJHA Bylaws Revised Draft

These need to be finished so that the new president of CCJHA can be set up for a successful term. A meeting needs to be set for discussion. Keith has started working on language regarding partial season refunds and co-ops. Ian mentioned that there is already language that was discussed at the last District meeting. He will find out what that is so that it can be included or referenced in our Bylaws.

Possible puck/ball shooting areas at the Dee and HOCO for dry land

Dee Stadium is working on this. Houghton County is still discussing.

Giving Tuesday

Keith sent out thank you notes to our Giving Tuesday donors.

New Business

Discussion/explanation of Board Member duties and responsibilities

We had a discussion with guests about the duties and responsibilities of the positions that are open.

Adjournment

A motion as made to adjourn by Keith, Jenn Capello (support); motion carried.

Next CCJHA BOD meeting is scheduled for June 12, 2024.

Meeting was adjourned at 8.29pm