

# CCJHA Board of Directors October 2023 Meeting

Meeting Date: October 11, 2023

Time: 6:31 pm

## Call to Order

Present: Jon French, Ryan Bennett, Amy Blake, Jenn Capello, Keith Frick, Kitti Loukus, Colleen Mayra, Ian Repp, Carson Stevens, Travis Kilpela, Jeff Peltier, Jenn Capello, Jeff Van Karsen

Absent: Tom Glass, Steve Mattson

## Guests and Public Comments

Motion to accept last month's minutes with corrections to roll call: Keith Frick, Colleen Mayra (support); motion carried.

## Treasurer's Report

### Balances

- Board Balance: \$141,411.98
- Referee Balance: \$1,413.91
- Markham/Kero Savings: \$5,702.98

### Accomplishments

- Invoicing for sponsorships
- Received checks from 4 sponsors: \$9300.00 - Not yet deposited
- Outstanding sponsorship invoicing: \$32,700.00 will go down by \$1800 because AFM needs to only do one year, not two.
- Two sponsors left to invoice: \$7200.00.
- We need a sponsor to replace Kiwanis for Girls 19U.
- Note: SEMCO award was for \$1500, half of what was requested.

### To-Do

- Work with Accountant to submit 990 form and clean up Quickbooks from last year. \$85/hr, previous year cost was \$1350.00.
- Send final two sponsorship invoices
- Suggest CCJHA upgrade Quickbooks to allow accountant access. Increases monthly bill from \$30/month to \$60/month

## **Additional notes**

The following sponsors were billed for one year and will need to be billed again next year:

- J. Peltier (Travel: \$3000)
- M&M Powersports (House: \$1800)
- SEMCO (Travel: \$3000)

Motion to upgrade the Quickbooks subscription and approve the \$1350, Jenn Capello, Ian Repp (support), motion carried.

## **Travel Committee Report**

Possible Travel Coordinator Position/Letter update. No update.

## **Finance Committee Report**

### **CCJHA age group sponsorship opportunities (I. Repp)**

Just sent back the signed contract to Keweenaw Chevy. We placed an order for helmet decals (~\$200).

Other items:

- Banners? Ian will design them, but we need to decide where they will be installed.
- Script - Colleen has a sponsor script drafted (for reading between periods during games).
- Ian will also mockup a table tent for displaying at the concession stand.

### **Other sponsorship possibilities**

No update on Dunkin Donuts. No update on Michigan Tech Junior Huskies. Ian will to do more work on it this season.

**Scholarship Committee meeting** is scheduled for Oct 30, 6:30pm in Wiitanen Room. Kitty will reserve the room.

## **Equipment Manager Report**

- Dee Stadium Mite netting replacement – no update
- Update MAHA equipment bags – no update
- The 8U nets are fixed.

- **Equipment check-in/out procedure** – TJ has had a system of a notepad that has been used for keeping track of borrowed goalie equipment, but it seems that mite equipment is missing that isn't being tracked on that notepad. Jeff will email coaches to see if anyone still has goalie equipment that we can't account for.
- **UPWard Orthodontics** will be put on a set of jerseys for the 12U team.
- Willie Ross would like to sell leg pads and glove/blocker for \$200 to CCJHA. He offered to do equipment repair for us as well.

Motion to buy pads from Will Ross (10U or 12U size) for \$200, Jeff Van Karsen, Keith Frick (support); motion carried.

## Booster Club Report

- This year we are using a new wreath vendor due to retirement of our former partners. The orders will direct ship to people instead of a pickup at the Fire Hall as in past years.
- We have been promoting the big blanket fundraiser, which is going well.
- We will sell coffee mugs in the concession stand. For \$20, you get the mug (filled with your choice of beverage). Customers can have the mug refilled throughout the season for the same price as the disposable cup price; they will get more for their money with the mug.
- We are going to offer electronic payments at the concession stands. The Booster Club purchased an iPad for each concession stand. Colleen is setting them up on the Square platform.
- New coffee and hot chocolate machines were purchased, as we ended our relationship with Sysco and Reinhart.

## Officials Report - Carson Stevens

The board reviewed Micah Ryyanen's major penalty/game misconduct. Carson and Jeff Van Karsen will talk to the coach (Spencer Jenkins) and Micah (and parents) let them know that we reviewed it and that such behavior is unacceptable. They'll also let them know that recurring instances of such behavior will be on the BOD's radar as well as MAHA's.

# Coaching Director Report

Two more coaches were put forth for approval:

- Greg Seppanen
- Adam Kerry

Motion to approve the coaches: Colleen Mayra, Keith Frick (support) motion carried.

We have new girls' coaches who have AAA and college experience. Madison is involved with the 19U team and Jayde and Maddy are both experienced players and coaches. They have a lot of energy, which is fun to see. Jeff thanked Ryan for all the work he has done in registering the girls teams and new coaches.

## Registrar/Safe Sport Report

### 2023-2024 season registration update

Ryan Bennett reported that we are still missing some player birth certificates. He will share with the coaches who those players are. An email was sent notifying those players that we need to verify them through USAH before they can be added to a roster.

There are 24 coaches and 6 players in District 8 that are redlined, but none are in our association. We have 4 coaches who are about to have their SafeSport certification expire. Only four coaches are still waiting on background checks.

## Program Director Report

MAHA is adopting GameSheet, which we will need to use for NIHL and CUP League. This requires iPads (two per rink). Jon French got a quote to purchase the iPads (iPad 9<sup>th</sup> generation for \$279/ea).

- A motion was made to purchase the four iPads by Kittie Loukus, Colleen Mayra (support); motion carried.
- A motion was made to also purchase heavy-duty cases for the iPads by Jeff Van Karsen, Ryan Bennett (second); motion carried.

## New MAHA locker room monitor rules update

Announcement was made last week at the MAHA District meeting regarding locker rooms and monitoring. Locker room should be locked until properly credentialed team members can supervise. Some affiliates are imposing cash fines on associations not enforcing this policy.

- Jeff recommended coaches collect mobile phones at the locker room door before entering to follow MAHA's policy of no cell phones in locker rooms.

## Sample of new MAHA coaching application process update

This is still in the works; will look for a possible update at the winter meeting.

House draft dates and times were discussed. The following was decided:

- Oct. 16<sup>th</sup> - 8U: 6pm; 12U: 6:45pm; 10U: 7:30pm; 14U: 8:15pm
- Number of teams:
  - **12U** – 44 players total. Will have three teams due to number of head coaches and goalies.  
Team sponsors: UPWard Orthodontics, Auto Pro, M&M Powersports
  - **10U** – Three teams: McDonalds, Fine Line Tire, DB Tile
  - **14U** – Two teams: American Forest Management and Tervo Agency. These are CUP league teams. There were not enough 12U girls to form a team so players who wished to keep playing have been moved to the 14U team.
  - **14U Girls** – This will be a co-op with CHA. We will provide ice once a week. If CCJHA has more players than CHA, we will need a 14U sponsor.
  - **19U Girls** – Co-op with IRHA. Kiwanis is no longer the sponsor.
  - **8U** – Five teams:
    - Houghton Fire
    - Lakeside Auto
    - Hancock Fire
    - Copper Country Old Timers
    - (Might need fifth sponsor if Thrivent moves to 10U girls. Jeff Peltier volunteered to be the alternate sponsor.

- **Girls Hockey Sessions** – hard to get interest at this point in the year and only had two registrants. We will try to revisit this after Jan 1 and see what the interest is.
- **JV Team** – No one has come forward to coach, but we have a list of players (14-15). We have one possible lead on a coach but this is pending high school tryout results.

## **Web Administrator Update**

Amy Blake is working on getting the Try Hockey For Free registration posted and will send out notices to schools, social media, email, etc.

Web site updates continue – an ongoing process.

## **Old Business**

### **MAHA Revisions to CCJHA Bylaws Revised Draft -50% completed (Jan 2022)**

No update

### **Possible puck/ball shooting areas at the Dee and HOCO for dry land**

No update, but both rinks have applied for grants, for which the CCJHA has written letters of support.

### **Learn to Skate program update**

Jon will talk to Mary Babcock more about this. Hancock will run it, but we will actively promote it and try to identify volunteers from the CCJHA to help on the ice.

### **Giving Tuesday**

The CCJHA Giving Tuesday application is submitted.

### **Wiitanen-McLean youth hockey scholarship application**

Some ideas presented for the application were:

- Goalie camp for all ages to help bolster goalie participation.
- Possible girls camp – Jon French has been in touch with a few women from downstate (Ex-Harvard hockey players).

Colleen Mayra is assisting with the application.

## **New Business**

Team sponsorship for the girls 10U team was discussed, with the possibility of Travis Hanson/Thrivent switching to 10U, leaving an open 8U sponsorship opportunity.

## **Coaching issues, professionalism and etiquette towards other CCJHA Coaches/BOD members**

Issues with coaches behaving inappropriately were discussed. The organization is run by volunteers, some of whom put in an inordinate amount of time and energy into ensuring games and practices are scheduled and that the season runs efficiently. This is something we as a board and the organization as a whole should keep in mind in our interactions with each other; please treat others with respect.

## **Adjournment**

Next CCJHA BOD meeting scheduled for November 8, 2023.

Motion to adjourn at 8:18 pm. Jeff Van Karsen, Keith Frick (support); motion carried.