

CCJHA Board of Directors July 2024 Meeting Minutes

July 10, 2024

6:33 pm

Call to order

Present: Joe Zerbst, JoLynn Pietila, Ian Repp, Steve Mattson, Ryan Bennett, Kitti Loukus, Colleen Mayra, Keith Frick, Amy Blake, Jenn Capello, Ryan Bonini and Via Zoom: Jon French and Tom Glass

Absent: Jeff Peltier

Approval of Minutes

A motion was made to approve the June 2024 meeting minutes by Steve Mattson, Keith Frick (second); motion carried.

Guests and Public Comments

None present

Treasurer's Report

Balances:

- Board Balance: \$68,076.34; QB: \$67,606.34
- Referee Balance: \$6,257.41; QB: \$3,071.95
- Markham/Kero Savings: \$2,554.47; QB: \$2,554.47

Bills Paid:

- \$470.00 – ScheduleWerks (Reimbursement for Keith Frick)

Bills Outstanding:

- Coaching Reimbursements - \$2,530.00, 32 reimbursements to process
- Rukkila Negro and Associates - \$125.00, Accounting Services

Donations:

Received \$1.92 from the Copper Shores Community Health Foundation

To Do:

- Call / Text all registrants with failed payments. [Currently 2 families past due owing a total of \$1,028.96]
 - Had good contact with all families, payment agreements with all families and all missed their agreed upon dates. The last contact stating they were going to make payment was on 5/23.
- Email Referees who have not cashed checks—there are a lot of uncashed checks out there. Will look into setting up direct deposit system for next year (such as Paychex).
- Begin 990 preparations
- Notes:
 - Reached out to all sponsors who only committed to 1-year; M&M Powersports, J. Peltier and Harters will all continue to sponsor teams.

A motion was made to approve the Treasurer's Report by Colleen Mayra, Jenn Capello (second); motion carried.

Travel Committee Report

- In person interviews were set up and completed with 14UAA applicants on July 1. —it was decided that Spencer Jenkins will be the 14UAA coach. Joe will contact all coaches to inform them. [10UAA: Dan Juopperi; 12UAA: John Pietila; 14UAA: Spencer Jenkins]
 - It was decided that there would be only one 14UAA team this year due to there being a Varsity B team in Houghton, affecting the number of players trying out for travel.
- The next step is to meet with all travel and house coaches to encourage their active participation in USA Hockey's online mandatory online coaching course "Foundations of Player Development". The letter still needs to be finalized.
- There was an applicant request to choose travel coaches earlier than the July BOD meeting in the future as travel schedules are being worked out, possibly by May next year.

A motion was made to approve the travel committee's report by Amy Blake; Colleen Mayra (second); motion carried.

Finance Committee Report

- Jeff Peltier will be calling Michigan Tech Athletics regarding a possible Junior Huskies program.
- Colleen will work on updating the language on the website for CCJHA scholarship requirements and paying ice fees by December 31. She will write up and send a draft to Keith.

A motion was made to approve the finance committee report by Colleen Mayra; Keith Frick (second); motion carried.

Equipment Manager Report

- There will be an equipment room move from second floor to the first floor girls locker room outside concession stand entrance. This will be done as soon as the BRICE hockey programs/camps are done. Tom will take an inventory then too.
- J. Peltier would like to sponsor the 10UAA team this year. A swap will be made with Semco to make that happen. Semco will be assigned to a 14U house team. Jerseys will need to be adjusted.

A motion was made to approve the equipment manager report by Colleen Mayra; Amy Blake (second); motion carried.

Booster Club Report

A coaching reimbursement list was given to Keith and Colleen. Coaches have been sent reimbursements, but need update on reimbursements from board

The \$6000 in outstanding DIBs hours was reduced down to \$2925.

Officials Report

Jason Swain has accepted the position of RIC for the 24-25 hockey season. All referee training for Level 1 is online this year (starting 7/10/24). There will be no on ice training. It can be done in any district.

Coaching Director Report

Jeff Baril has accepted the position of coaching director for the 24-25 hockey season. He will work with Jason Swain to aid in communications between coaches and referees.

Wiitanen-McLean Girls summer hockey seminar (NTR)

Registrar/Safe Sport Report

All members of the board must have their safe sport and background checks completed, as well as being registered with USA hockey and the CCJHA. Ryan will reach out to all who have anything incomplete before the season starts.

Program Director Report

The ScheduleWerks purchase was complete and Amy started filling in CCJHA information. Discussion was had about the large hole left with Kitti leaving and who will be responsible for the scheduling. The scheduling job should be their only task. If Amy takes on this role, a replacement for all of her work with DIBS may need to be made. There was also talk of using a scheduling website for the referees as well (Stack Official was used this year for the Little League umping). Hoping that the RIC could be an asset in that area.

The topic of needing an end date for travel coaches to get their schedules in was also discussed.

Webmaster Report

Amy has let us know that volunteer registration is up on the website. The license for ScheduleWerks was bought. The travel tryout registration is also ready to go. It will all be posted/announced on FaceBook. Tryout scheduling needs to be done in August for the SDC.

A motion to accept the webmaster report was made by Keith Frick; Steve Mattson (second); motion carried.

Old Business

MAHA Revisions to CCJHA Bylaws Revised Draft:

Per Al Wakeham, the changes were not submitted last year, so that needs to be done. By-laws need to be sent to Al Wakeham. Refund, co-op and scholarship language needs to be put in the handbook.

NTR on possible puck/ball shooting areas at the Dee and HOCO for dryland.

Learn to Skate program -NTR

Thatcher Markham Memorial Run took place on Friday, June 14th. NTR.

Follow up on the interest survey for a possible CCJHA 2024-2025 Midget/JV team showed at least 12 players responded with interest, along with 2 possible coaches. Would need to look into obtaining a sponsor.

New Business

There was a discussion of open positions including tournament director (possibly hosting a 10U tournament of some sort), referee scheduler (and payroll duties every 2 weeks), CUPHL rep (who would need to go to Marquette in October). (Note about using Brad Barnett to move a potential tournament forward/as a resource). Board members will try to find more volunteers to help fill these needs.

There was also discussion on if there will be enough numbers for a 14U girls team and if so, who would sponsor it.

Next CCJHA BOD monthly meeting is scheduled for August 14, 2024.

Adjournment

A motion was made to adjourn by Keith Frick, Colleen Mayra (second); motion carried.

Meeting was adjourned at 7:43 pm.