



Grand Chute Baseball Plamann Park

Field Usage Policy and Procedures

Field Use

1) General

- Fields must be reserved to ensure availability.
- Wet fields are not to be used to avoid long-term negative effects.
- Be respectful and always leave the field in a better condition than how it was found.
- Consistent violators to these policies and procedures will be addressed by the Grand Chute Baseball Board.

Homeplate Tarp Instructions

1) Removing the Tarp:

- Fold the trap in half.



- Fold the rounded side towards the center, a quarter of the way. Ensure the width of the tarp is less than the length of the green tube.



- Place the green tube at the narrow end of the tarp and roll the tarp onto the tube.





Grand Chute Baseball Plamann Park

Field Usage Policy and Procedures

- Position the rolled tarp next to the fence. Do not place the tarp on the grass.



- To cover home plate, reverse these steps and place the green tube on top of the tarp.

2) Standing Water:

- If the tarp has standing water, start on one side and drag the tarp over itself until it flips over.
- Drag the tarp towards either dugout to allow water to drain away from the playing area.

3) Player Involvement:

- Players can assist with removing and replacing the tarp but ensure they do not walk on the tarp with cleats.

Black Mats

1) Proper Usage:

- Mats should be used in batter boxes as much as possible during practice.
- Mats should be placed on the dirt in front of the dugouts when not in use.
- Mats should not be used as walkup mats or placed on the grass.
- At the end of practice or last game of night one mat should be on each batter box and over the pitching rubber.

Field Raking

1) Raking Frequency:

- To help prevent low spots fields must be raked after every practice and game.

2) Common Low Spot Areas:

- Focus on bases, batter boxes, and the pitching mound area.

3) Raking Technique:

- Use a landscape rake to drag material into low spots, pack it down, and ensure the area is level.
- Level out the base paths and areas where fielders typically stand.

4) Parental Involvement:

- Encourage parents to help with raking to build their volunteer hours.
- For questions, contact coachkris.gcbaseball@gmail.com.



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Game Day Assignments

1) Team Responsibilities:

- Make sure to know if you are the HOME team or VISITING team using the game schedule.
- The Home team will use the third base dugout.
- The Visiting team will use the first base dugout.
- The Home team is responsible for field setup.
- The Visiting team is responsible for field cleanup.

2) Batting Cage Schedule:

- 5:30 Game Field 1: South Cage, Home team (4:45-5:05), Visiting team (5:05-5:25)
- 5:30 Game Field 2: North Cage, Home team (4:45-5:05), Visiting team (5:05-5:25)
- 7:15 Game Field 1: South Cage, Home team (6:30-6:50), Visiting team (6:50-7:10)
- 7:15 Game Field 2: North Cage, Home team (6:30-6:50), Visiting team (6:50-7:10)

Field Setup/Cleanup

1) Setting Bases:

- Set bases at the correct distance for your league.
- Use the base tool to dig out the anchor to ensure the bases are flat and secure.
- At the end of the night, bases must be removed and placed on shelves in the shed or in the locked cabinet by field 6. This is for both games and practices.
- The feather plugs must be placed in the base anchors to avoid the anchors from getting buried.
- Plugs will be stored in a bucket in the shed or locked cabinet by field 6.

2) Field Raking:

- Use a landscape rake to drag material into low spots, pack it down, and ensure the area is level.
- Focus on bases, batter boxes, and the pitching mound area.
- Level out the base paths and areas where fielders typically stand.
- Between games, the first game Visiting team and second game Home team should work together to reset the field.

3) Raised Mound Installation (Majors Only):

- Raised mound, tape measure, and stakes are stored in the shed. The red dolly in the shed can be used to transport to the field.
- A black rubber mat should cover the in-ground rubber to prevent a hazard when the pitcher lands.
- Place the front of the raised mound at the back of the in-ground pitching rubber and cover at least a quarter of the black rubber mat to prevent the mat from moving.
- Using a tape measure and stake measure 50 feet from the apex (point) of Homeplate on a straight line to the mound.
- Adjust the raised mound so that the front of the raised mound pitching rubber is at 50 feet.
- Verify that the raise mound pitching rubber is in line with Homeplate.

- **Tip: Be sure to line up to Homeplate and not with the center of the backstop.**



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- Use a landscape rake to bring dirt to the raised mound edges to prevent unnecessary trip hazards.

4) Safety Check:

- Identify and resolve any field safety issues.

In Season Practice and Batting Cages

1) Field Availability

- Open practice slots will be listed on Crossbar.
- The reservation process is the same as preseason.
- Batting Cages only slots will be listed on Crossbar.
- Monday -Thursday slots will be scheduled around league games.
 - 5:25pm to 6:25pm
 - 7:10pm to 8:10pm
- Priority will always be given to teams with a scheduled game that day regardless of reservations.