

Granby Youth Lacrosse

By-Laws

Created: December 30, 2005

Amended: December 15, 2015

ARTICLE I – NAME AND OBJECTIVE

SECTION 1

The name of this organization shall be the “Granby Youth Lacrosse”. Its main purpose shall be to teach lacrosse to the youth of the community under the age of 16.

SECTION 2

The objectives of this organization shall be to firmly implant the the youth of the community the ideals of good sportsmanship, honesty, and teamwork. The objectives shall be achieved by providing supervised, competitive games. The supervisors shall bear in mind that increasing each player's skill level is the primary goal.

ARTICLE II – VOTING & GENERAL MEMBER

SECTION 1

The sole purpose of a voting member is to elect the Executive Board members, as defined in Article III. No other voting privileges are extended to voting members.

A voting member is defined as any adult 18 years of age or over, who actively participates in Granby Youth Lacrosse and who shares the objectives as outlined in Article I, Section 2. “Active participation” includes:

1. Any current Executive Board member of Granby Youth Lacrosse
2. Any head coach or assistant coach who actively participates in 75% or more of their team's practices and games
3. Any committee member of Granby Youth Lacrosse
4. Any parent of a participant who attends 5 or more Executive Board Meetings (as defined in Article IV) in the past 12 months
5. Any other person designated by the Executive Board who actively participates in Granby Youth Lacrosse in an administrative position. (this covers people who are significant contributors to the program, but do not fit into any other category)

A general member is defined as any parent who has a chile in the boys or girls program. A general member can express opinions at monthly Executive Board meetings, but cannot cote for Executive Board members unless they qualify as a voting member.

ARTICLE III – EXECUTIVE BOARD

SECTION 1

Granby Youth Lacrosse shall be administered by the Executive Board, which will make all decisions regarding the operations of the Boys Program and Girls Program. The Executive Board of this organization shall consist of nine (9) members: President, Vice President, Recording Secretary, Boys Program Director, Girls Program Director, Treasurer, Field Director, Equipment Director, and Administrative Director.

SECTION 2

The Executive Board of this organization shall be elected at the Annual Meeting. The President shall receive nominations from the floor for each office. Executive Board members shall be elected by majority vote of voting members present at the Annual Meeting.

SECTION 3

The President shall fill all vacancies in any office that occur during the course of that officer's time in office. In the event the office of President becomes vacant, the vacancy shall be filled by the Vice President.

SECTION 4

Responsibilities of the President

1. To Supervise and be responsible for the day-to-day overall operations of all activities of Granby Youth Lacrosse.
2. To review and assist in all Granby Youth Lacrosse activities.
3. To set the date for all Executive Board meetings and to preside and guide all such meetings and discussions with Roberts Rules of Order and established methods as limited by the By-Laws.
4. To appoint whatever committees and committee-chairpersons necessary to assure that the purposes of the organization are carried out to the fullest extent.
5. To be an ex-official member of all special committees.
6. To appoint such persons or committees as may be necessary to insure the operation of the activities supervised by the Boys Program Director and Girls Program Director. Such person or committees may include an equipment manager, supervisor of referees, and supervisor of sponsors.
7. To meet with the Boys Program Director and Girls Program Director and confer with them regarding rules to be applied to their respective age groups for any Granby Youth Lacrosse.

SECTION 5

Responsibilities of the Vice President

1. To assume the duties of President in his or hers absence.
2. To attend monthly meetings of the Granby Parks and Recreation Committee and represent Granby Youth Lacrosse.
3. To do such other acts as the President may require assisting him or her in the discharge of the duties of the President.

SECTION 6

Responsibilities of the Recording Secretary

1. To be responsible for the recording of complete minutes and attendance records of all Granby Youth Lacrosse Executive Board Meetings. He or she is to keep all records accurately, concerning Granby Youth Lacrosse activities during his or her terms(s).
2. To notify Executive Board members of each meeting.
3. To do such other acts as the President may require assisting him or her in the discharge of the duties of the President.

SECTION 7

Responsibilities of the Boys Program Director & Girls Program Director

1. To supervise and be responsible for the day-to-day operations of the Boys and Girls Program, respectively.
2. To attend the Executive Board Meetings of Granby Youth Lacrosse and vote on any matter presented at such meetings.
3. To present a report on the particular activities at each regularly scheduled meeting.
4. To present rules and/or rule changes to the members at a regular meeting at least 30 days prior to the opening day of the activity season.

SECTION 8

Responsibilities of the Treasurer

1. To supervise and be responsible for all monies collected and disbursed for the day-to-day operations of Granby Youth Lacrosse.
2. To keep an accurate account of all monies raised and expended and to report on the income and expenses of Granby Youth Lacrosse activity at the regular monthly Executive Board meetings.
3. To coordinate fund-raising activities

SECTION 9

Responsibilities of the Field Director

1. To obtain and coordinate the use of all lacrosse fields necessary for the Boys and Girls Program to operate in an effective manner as determined by the President.
2. To ensure that all requirements of the Granby Parks and Recreation Committee pertaining to fields are met.
3. To ensure all fields are properly lined, mowed, and ready for play (including having goals).
4. To coordinate with Granby High School for the use of any High School fields.

SECTION 10

Responsibilities of the Equipment Director

1. To purchase, maintain, and coordinate the use of all lacrosse equipment necessary for the Boys and Girls program to operate in an effective manner, as determined by the President.
2. The Equipment Director must take a physical inventory of all equipment left over from the previous year and then determine the equipment purchases necessary to operate the program in the current year.
3. The Equipment Director must submit an equipment budget for the coming season. Once the budget is approved by the Executive Board, the Equipment Director is authorized to purchase such equipment. The Equipment Director should make every attempt to procure the equipment at the best price, based on quality, specifications, ease of purchase, continuity with prior purchases, etc.
4. To maintain adequate records of all equipment issued and to ensure all equipment is properly returned and safeguarded.

SECTION 11

Responsibilities of the Administrative Director

1. To coordinate and handle all general mailing to Granby Youth Lacrosse participants.
2. To coordinate all registrations.
3. To maintain a database and produce a list of rosters of each team to their respective coaching staff.
4. To handle any other administrative matters assigned by the President.

SECTION 12

Appointments to Programs

In recognition of the overall size of the organization and the fact that there is both a Boys and Girls Program, the Boys Program Director and the Girls Program Director will select volunteers to assist them in running their respective programs that operate under the Granby Youth Lacrosse banner.

The types of positions that may be considered by each Director is as follows:

- CVYL Representative
- Equipment Coordinator
- Field Coordinator
- Communications Coordinator
- Developmental Coordinator
- Bantam Coordinator
- Junior Coordinator
- Senior Coordinator
- etc

ARTICLE IV – EXECUTIVE BOARD MEETINGS

SECTION 1

Executive Board Meetings of this organization shall be held each month on a day determined by the President at the previous meeting. The President may waive this requirement, at his or her discretion during any month in which a team supervised by this organization is not active. If the President fails to designate the next meeting date, the Secretary may determine such meeting date. These meetings are open to general members.

SECTION 2

The Annual Meeting of this organization shall be held in October on a date to be determined by the President. Notice of the Annual Meeting shall be provided to all members at least 30 days prior to such meeting.

SECTION 3

Special Executive Board Meetings may be called by the President at any time considered necessary.

SECTION 4

The attendance of the President or the Vice President, plus for (4) other Executive Board members (for a total of 5 members) shall constitute a quorum at any meeting. A majority of those present at these meetings must be in agreement for any motions for changes to be adopted.

SECTION 5

At all Executive Board Meetings, the President shall ask for a report from the Boys and Girls Program Directors. The President shall open such meetings to the discussion of new business by any member. The President shall, after conferring with the Boys and Girls program Director, designate a meeting at least 30 days prior to the beginning of the activity as the meeting to discuss rules and/or changes to the rules of such activities. The President shall, after conferring with the Boys and Girls Program Director, designate a meeting after the close of that activity season as the meeting for the Boys and Girls Program Director report on all aspects of their particular activities.

ARTICLE V – COMMITTEES

SECTION 1

The President may appoint and assign members to any committee that he or she feels is necessary for the operation of Granby Youth Lacrosse.

SECTION 2

The President shall be a voting member of all Granby Youth Lacrosse committees. All motions and recommendations at committee meetings shall be approved by a majority of committee members.

SECTION 3

The members of the committee shall elect a chairperson. The chairperson shall report on the business of the committee at each meeting of the Granby Youth Lacrosse during the existence of the committee.

ARTICLE VI – AMENDMENTS

Anyone may present an amendment to the By-Laws to the President, who will appoint a By-Laws Review Committee to review and report on such amendments to the Executive Board member by the next scheduled meeting. The By-Laws may be amended by a two-thirds majority vote of the voting members present at the next scheduled meeting. A proposed amendment to the By-Laws must be presented to the voting member at least 30 days prior to the meeting at which amendment is considered for approval.

ARTICLE VII – ACTIVITIES

SECTION 1

Granby Youth Lacrosse activities shall be limited to lacrosse and related endeavors and shall be conducting in accordance with the rules of each activity as approved by the members.

SECTION 2

The head coaches of travel teams may only be the head coach for one travel team.

SECTION 3

Approved player rules for all activities shall be established and presented in writing to all coaches prior to the start of play for the particular activity involved. It is the responsibility of each coach to communicate the rules to his players, especially any special rules interpretations for that particular team or age group.

SECTION 4

Approved player rules for all activities shall be reviewed once a year. Proposed changes must be presented to the membership thirty (30) days prior to the beginning of the respective season. Changes shall take effect immediately upon approval.

SECTION 5

Any participants in any activities must register with Granby Youth Lacrosse on prescribed registration forms and pay any fee dues, unless waived by the President to participate on any Granby Youth Lacrosse team.

SECTION 6

Any Granby Youth Lacrosse sponsored sports activity may be suspended or canceled by a two-thirds (2/3) vote of the Executive Board members of this organization for failure to comply with this organization's objectives and rules, or if any justifiable and reasonable cause is presented to this organization.

SECTION 7

Any Officer, coach, or other personnel connected with Granby Youth Lacrosse failing to abide by the objectives and rules of this organization shall be removed from that position by a two-thirds (2/3) vote of the Executive Board

SECTION 8

All out-of-town travel, and invitational team visits must be approved by a 2/3 vote of the Executive Board.

ARTICLE VIII – FINANCIAL POLICY

SECTION 1

The treasury shall only be used for administrative expenses and the operation of Granby Youth Lacrosse.

SECTION 2

Expenditures from the treasury require the prior approval of the President, the Treasurer, and the Director in charge of that particular activity. No commitments can be made and no expenditures will be reimbursed to an individual without the prior approval of the President, the Treasurer, and the Director of that activity.

SECTION 3

The President of Granby Youth Lacrosse is empowered to spend, in an emergency, without prior approval of the other Executive Board members, any amount up to \$400.00. These expenditures must be for the operation of Granby Youth Lacrosse.

SECTION 4

The boys Program Director, the Girls Program Director, and the Equipment Director of Granby Youth Lacrosse are empowered to spend, in an emergency, without prior approval of the other Executive Board members, any amount up to \$250.00. These expenditures must be for the operation of Granby Youth Lacrosse.

ARTICLE IX – APPLICATION

SECTION 1

This organization shall function as an activity of Connecticut Valley Youth Lacrosse (CVYL).

SECTION 2

A representative from Granby Youth Lacrosse, designated by the President, will attend CVYL meetings as required for full membership privileges.

SECTION 3

Granby Youth Lacrosse will comply with all rules and regulations of CVYL.

ARTICLE X – POLICY ON “PLAYING-UP”

US LACROSSE POSITION STATEMENT

“Due to the increased potential for injury and lack of evidence supporting any benefit in the long-term development of a youth level player, US Lacrosse strongly discourages allowing children below 8th grade to “play-up”.

SECTION 1

The purpose of this policy is to define the exceptions and procedures that would allow any GYL player to be moved to a team that is different than the one the player’s grade dictates (ex: allowing a child in 5th grade to play on a 6th grade team).

SECTION 2

It is the policy of GYL that, subject to the exceptions listed below players are not permitted to play on a team outside the child’s grade level as defined by GYL for a given season. In the case where an exception, outlined in section 6, has been made no player may move up more than one grade level.

SECTION 3

All requests for permanent player reassignment (for the current season) outside a player’s grade level must be presented before the GYL board for consideration and to be approved by a majority vote by the GYL board present.

SECTION 4

No requests will be considered until the player in question has registered, paid in full, and been assigned to an appropriate grade level travel team.

SECTION 5

Should a player be granted the ability to “play up” beyond his/her grade level, that player will not take an 'A' position of a player for that grade level he/she is playing up to (ex: at no time a 6th grade player will take a place of a 7th or 8th grade player for an 'A' team).

SECTION 6

Exceptions:

1. When the parent is asked by GYL to coach a different team: If so desired by the parent-coach, a player may move up one grade level if the parent who is also a GYL coach is asked by GYL to coach a team that is different than the one the parent-coach’s child grade dictates. (ex: If the parent of a 5th grader is asked to coach a 6th grade team) In the circumstance the child is permitted to play on the 6th grade team as an accommodation to the parent-coach.
2. When a coach of the older grade’s team extends an invitation to play in a game: A player is permitted to play in a game for a team one grade level above if invited to by the coach of the older team. The game must not interfere with the player’s grade appropriate team’s schedule.

Typically this is done when the older team is missing their regular players.

3. When approved by the GYL Board: The GYL Board reserves the right to allow a player to move up a grade level permanently if requested by the parent/guardian, is agreed to by the appropriate GYL Executive and GYL Coordinator, and approved by a majority vote of the GYL Board.