

Locker Room Procedure

Mini Mites-6U & Mites-8U are allowed one parent in locker room as long as there is someone with safe sport in locker room. Locker rooms will be unlocked and locked after practices or games.

This Procedure is for Squirrels/10U all the way through Bantams /15U. Locker room will be locked until Coach or LR Attendant opens it and remain in charge of locker room until key is handed back in.

ITMECC Arena— Coach or LR Attendant will need key card access to Coaches' room. Access Coaches' room, fill out sign out sheet and grab key. Open locker room and LR Attendant or Coach stays in locker room as long as kids are in locker room. When last kid leaves locker room, LR Attendant or Coach locks door behind them and keeps key with them on ice or in the stands. When practice or game is finished, Coach or LR Attendant will open locker room and stay in locker room until the last kid leaves the locker room. After last kid leaves locker room, the LR Attendant or Coach will lock the locker room and return to

Coaches room and fill out paperwork and hang key back up on ring. For the visiting team that you are playing, they will need access to Coaches' room. LR Attendant or Coach will let them in and make sure they fill out paperwork correctly and exit with them. At end of game, please make sure your available to let Coach or LR Attendant back in Coaches' room to return key and fill paperwork out.

HIPPODROME Arena – Go to Recreation Director Door on main level of the Hippodrome. Coach or LR Attendant fills out paperwork and grabs key. Unlock locker room and Coach or LR Attendant stays in locker room until last kid leaves locker room. When last kid leaves locker room, Coach or LR Attendant locks door and keeps key on them. When done with practice or game, Coach or LR Attendant will than unlock locker room and stay in locker room until last kid leaves locker room. Coach or LR Attendant will proceed back to main floor and go to Director Recreation door and fill out paperwork and hang key back up on key ring.

Hoyt Lakes Arena – Walk into Front door into lobby. Take first door to the left next to the concession stand. Walk to the first door on the left which is the Rink attendant's room. Clip board will be attached to the file cabinet and keys will be on the wall.

Fill out Sign out sheet and proceed to locker room. When you go onto ice for practices or games please make sure to lock locker room. Once practice is over wait for last kid to leave than lock the locker room and return key to Attendant room and sign out.