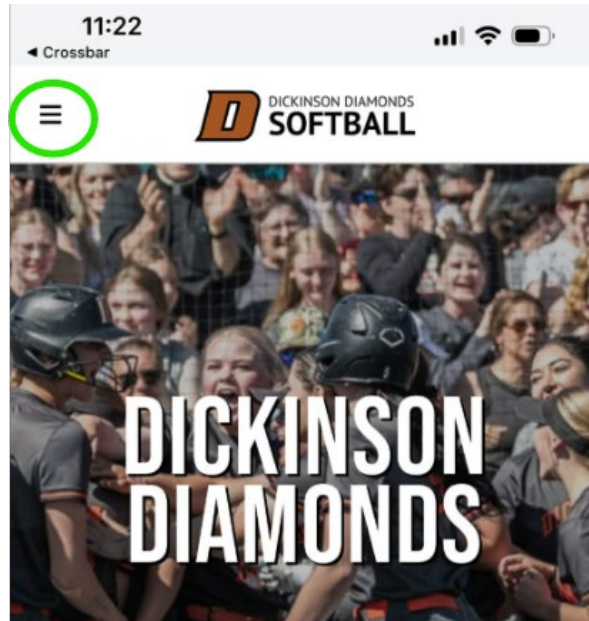




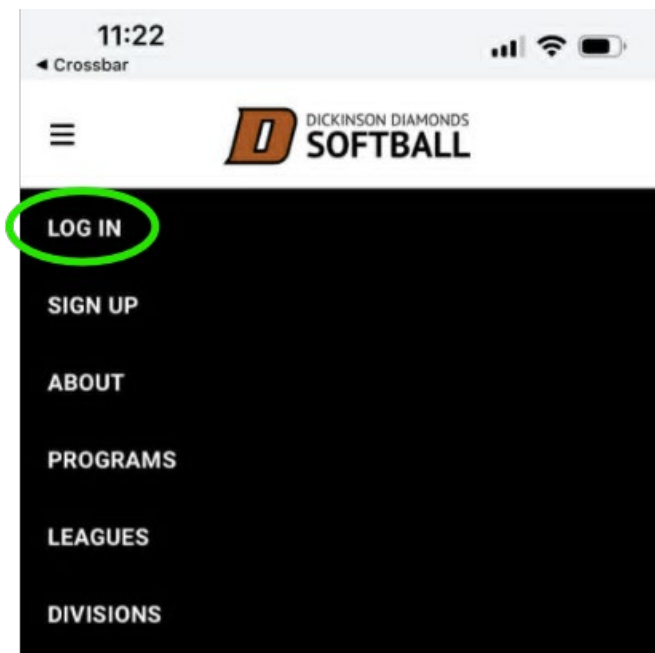
Instructions for Signing Up for DIBS Volunteer Shifts (Mobile)

More information here: bit.ly/DiamondsDIBs

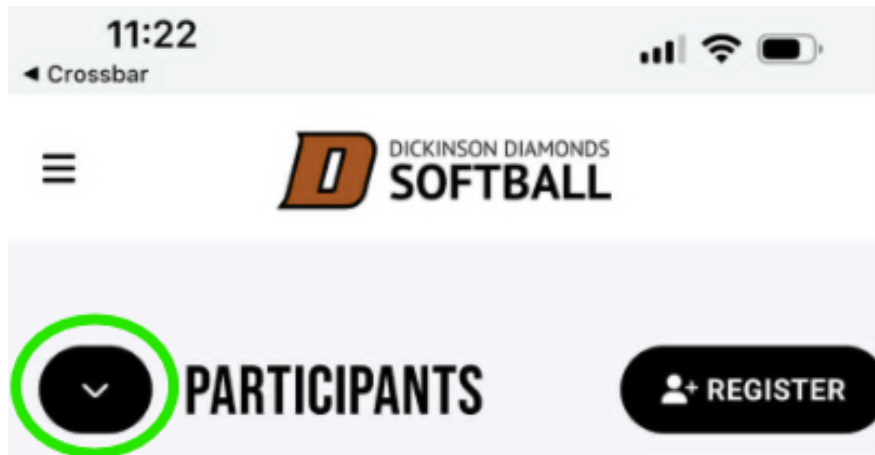
1. Visit the Dickinson Diamonds website: www.dickinsondiamonds.org and select the three bars to open the drop-down menu.



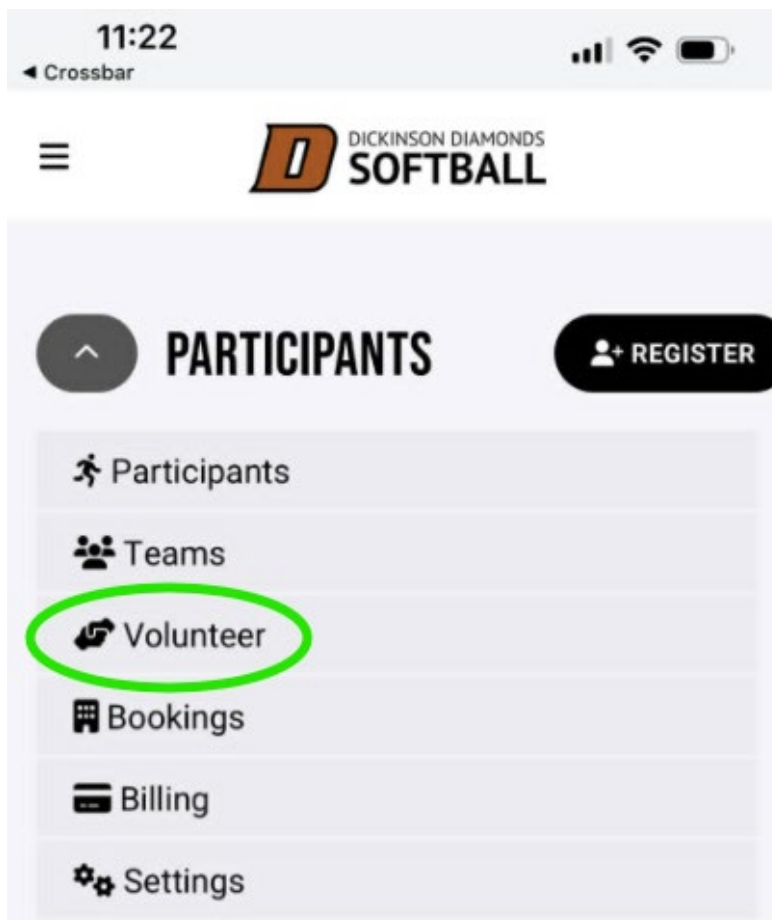
2. Sign in to your Crossbar account.



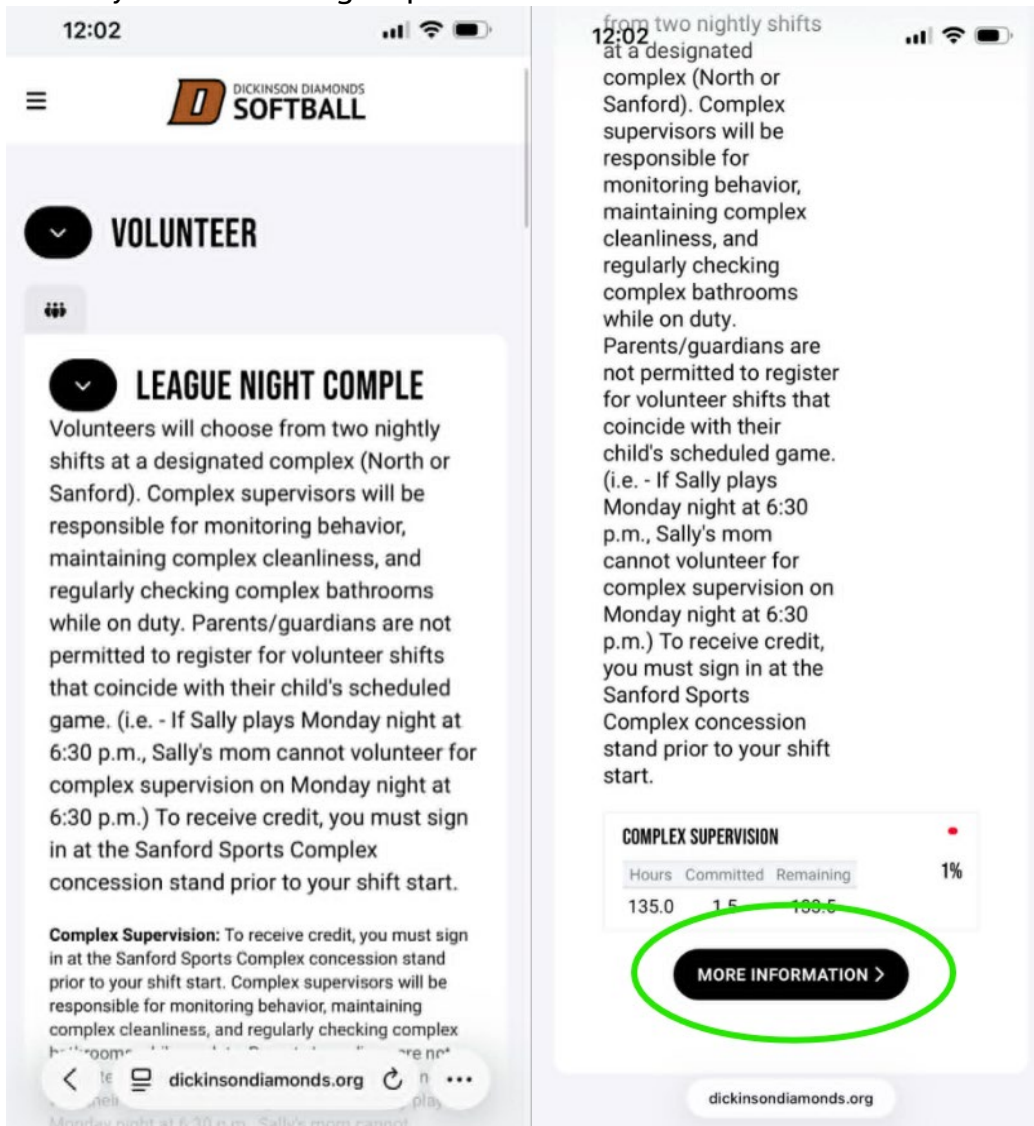
4. Select the down arrow next to participants to open the drop-down menu.



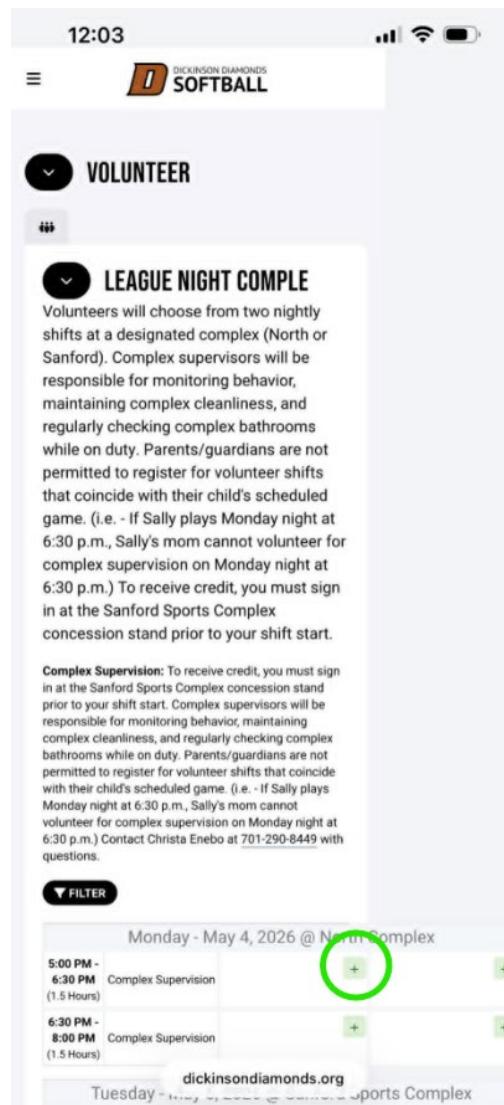
5. Select "Volunteer" from the menu.



6. Scroll to view volunteer opportunities. Select “More Information” for the DIBs session you want to sign up for.

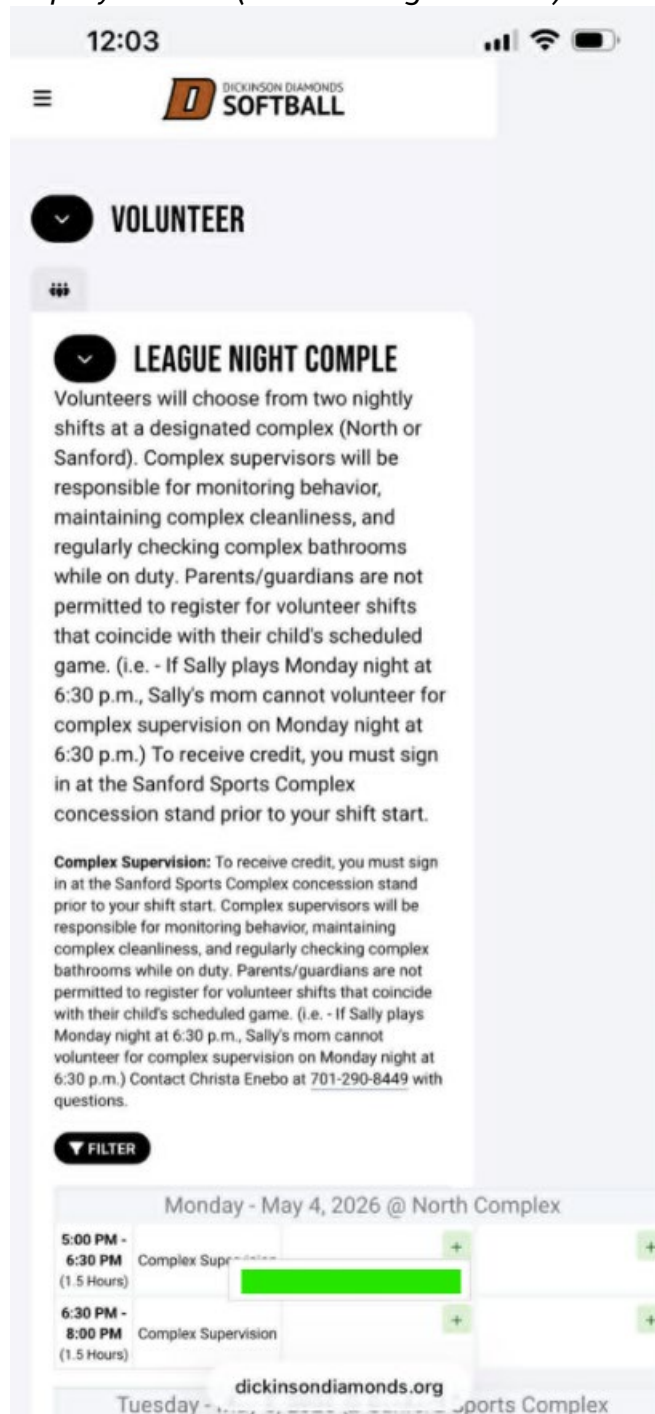


6. Scroll to find the date/time/location that you prefer. Select “+” to sign up for the open time slot. *You can select more than one at a time.*

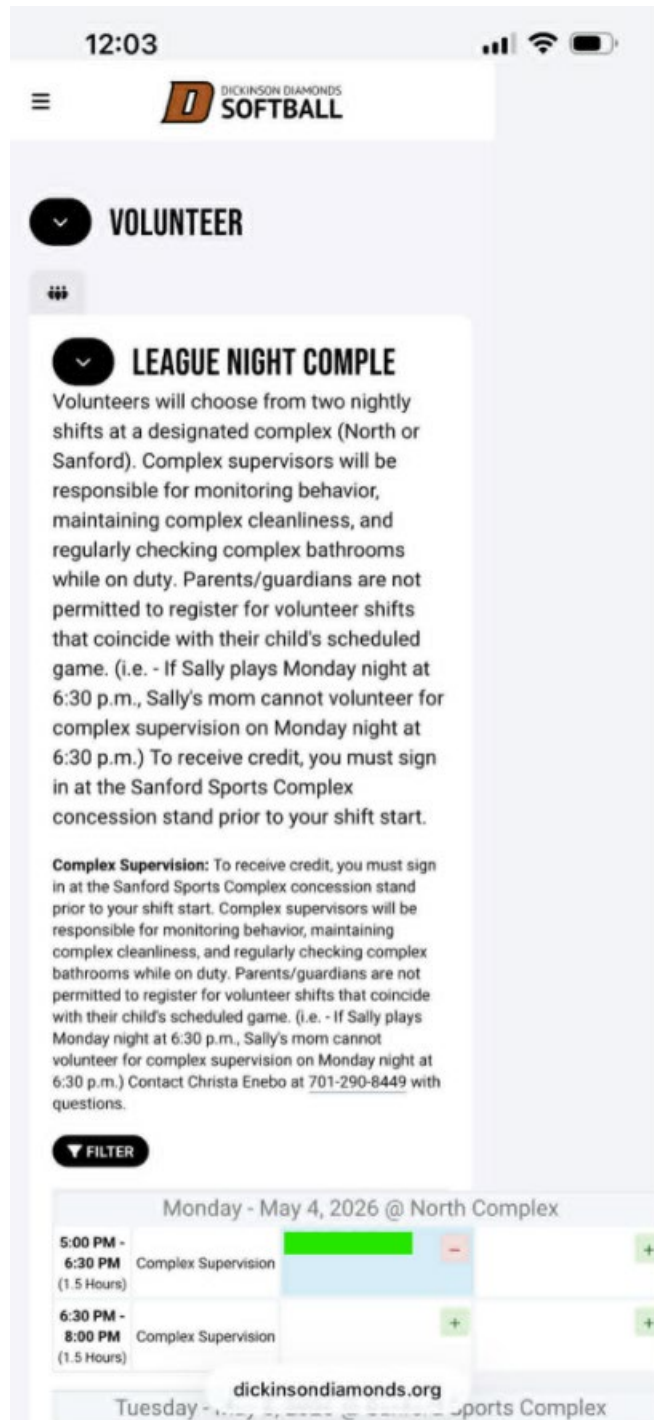


7. Select “Your Name” from the drop-down list.

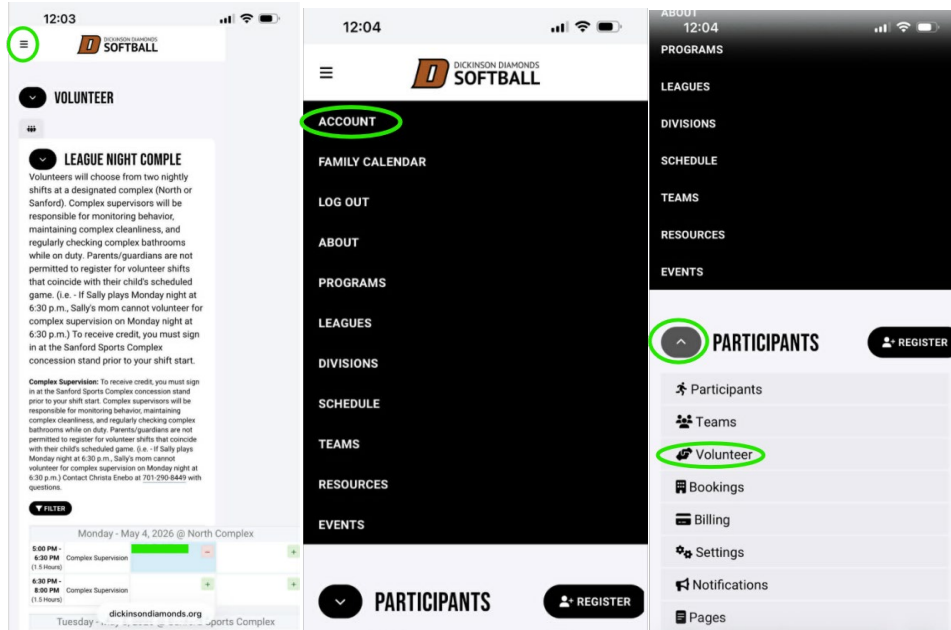
**If you have more than one parent/guardian linked to your family account, those names will also be displayed here (inside the green box).*



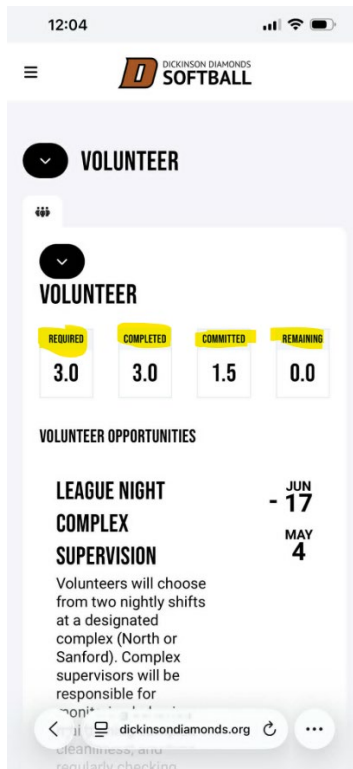
9. You have now **successfully signed up** for the correlating DIBs session.



10. To view your required, committed, completed, and remaining hours and/or to sign up for additional DIBs sessions, navigate back to the “Volunteer” section.

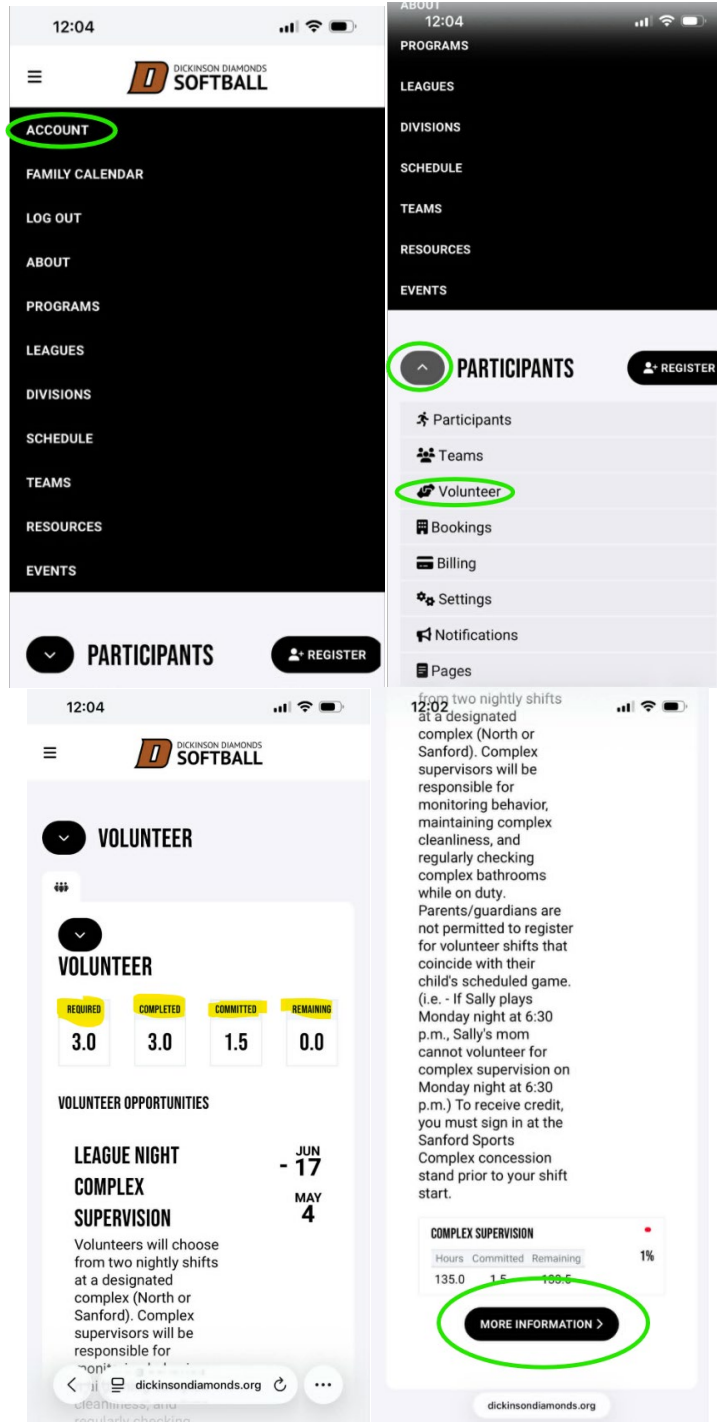


11. Volunteer home screen view:



Instructions for Cancelling DIBS Volunteer Shifts

12. Visit the [Dickinson Diamonds website](#) and sign into **your account**. Select the **“Volunteer”** tab and navigate to the **volunteer opportunity** you selected a DIBs session for.



14. Select the “ – “ beside your name to cancel your DIBs session.
*IMPORTANT REMINDER: You may cancel a DIBs shift online up to **3 days** before your scheduled shift. If you need to cancel within 3 days of your shift, visit bit.ly/DiamondsDIBs for more information.*

