



Littleton Hockey Association

Board Meeting May 13, 2025		
Time	Description	Presenter
6:36 PM	Call to Order: Review of previous meeting minutes	<p>In Attendance:</p> <ul style="list-style-type: none"> Board Members: Phil, Mike, Jessie, Jen, Todd, Keith, Stuart Employees: Luke, Jason Also in Attendance: Tom Burke <p>Meeting called to order at 6:36PM</p>
6:36- 7:30 PM	<p>Reports to the Board: Include updates and approvals needed for requests.</p> <ul style="list-style-type: none"> Executive Director Update <ul style="list-style-type: none"> Programming updates: Spring and Summer Soft Goods contract update CAHA, RMHF, CSDHL updates 	<p>Updates</p> <p>Executive Director:</p> <ul style="list-style-type: none"> Job description overview for CRHL / GTG Coordinator Open House Agenda Overview and Discussion <ul style="list-style-type: none"> General topics and talking points Assignment of tasks ahead of meeting.
7:35- 8:37 PM	<p>Presentation to Staff:</p> <ul style="list-style-type: none"> Introduction and discussion of new organizational plan for LHA moving forward <ul style="list-style-type: none"> Roles and responsibilities Reporting structure Volunteer / community involvement Communication plan Next steps 	<p>Board of Directors</p> <p>Luke Fulghum</p> <ul style="list-style-type: none"> Introduce new and improved structure for LHA moving into the future. Building out an effective HOC and support for the Staff <ul style="list-style-type: none"> Capable volunteers to support Clear roles and expectations for staff members. Direct people that membership can go to for support. Clearer messaging for the "WHO" to go to in the association. Create volunteer structure with clear scope Creation of "level reps" for each age level in each segment (8U, Travel, Rec, 14ers). Projected timeline for onboarding of new structure and processes



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8:37- 9:35 PM	<p>Reports from the Board: Include topics for discussion and updates from previous meeting initiatives. Critical, time sensitive updates.</p> <ul style="list-style-type: none"> • President Update: <ul style="list-style-type: none"> ◦ Updates on review of handbooks and policies ahead of the 25-26 season. • Vice President Update: <ul style="list-style-type: none"> ◦ Social media Coordinator ◦ Fundraising Coordinator ◦ LHA Day Scholarships • Operations Update: <ul style="list-style-type: none"> ◦ TeamSpeed contract signed ◦ Updates on TTS contract and progress ◦ Check In on Ice contracts status • Financial Update:- <i>financial statement included in pdf</i> <ul style="list-style-type: none"> ◦ Update on 25/26 Budget Planning ◦ Discussion / Vote on financial planning plan for LHA ◦ Update on late / non-payers • Disciplinary Committee Update 	<p>President:</p> <ul style="list-style-type: none"> • Registration agreement, Safesport Policy, Code of Conduct, Substance Abuse, 24 Hour Rule/Dispute. • Goal for documents to be live by June 1st. <p>Vice President:</p> <ul style="list-style-type: none"> • Update on social media role. <ul style="list-style-type: none"> ◦ Meeting with a social media company to get a quote for our needs. Estimated monthly price per social media channel. • Fundraising Coordinator Update <ul style="list-style-type: none"> ◦ Contract signed and completed. One year contract. • LHA Day Scholarship updates. Four received at this point. <p>Operations:</p> <ul style="list-style-type: none"> • Team Speed contract signed and completed. Two year contact. • TTS contract update. Three ways to order items <ul style="list-style-type: none"> ◦ Online store, physical store, and ordering at time of registration. • Ice contract needs <p>Financial:</p> <ul style="list-style-type: none"> • Continue to ask for donations of end of year team fee refunds from families. • Discussion / vote on financial planning plan for LHA. <ul style="list-style-type: none"> ◦ Active management of association funds. ◦ Motion approved by vote of 6-0 to go forward with services of Katie Janda. <p>Disciplinary Committee:</p> <ul style="list-style-type: none"> • Motion approved for Ryan Jones to be LHA Safesport Coordinator. <p>Coaching:</p> <ul style="list-style-type: none"> • End of year coaching meetings occurring currently. • Need for more support from LHA reinforced.
9:35 PM	End Board Meeting	
9:35- 10:00PM	Executive Session	