



Littleton Hockey Association

Board Meeting October 14, 2025		
Time	Description	Presenter
6:32PM	Call to Order: Review of previous meeting minutes	<p>In Attendance:</p> <ul style="list-style-type: none"> Board Members: Mike, Todd, Jen, Stuart, Damian, Jessie Employees: Jason McPherson, Jason Gour, Hannah Westbrooke (remote). Also in Attendance: Tom Burke <p>Meeting called to order at 6:32 PM</p>
6:32- 7:05 PM	<p>Karin Schamberger Presents to the Board: Financial / Accounting Update</p> <ul style="list-style-type: none"> Financial Review Overview of current LHA financial processes. Areas for improvement for the future. 	<p>Karin Schamberger (LHA Accountant)</p> <ul style="list-style-type: none"> Expenses are high in the summer and early fall season. Cash flow begins in early September. <ul style="list-style-type: none"> Travel expenses, ordering uniforms, tournament registrations. Possibly open registration May 1 and / or increase upfront registration fees. Potentially open up our own LHA tournament registrations earlier in the summer to increase summer revenue. Use of payroll company for employees. Coaches payments. <ul style="list-style-type: none"> W9s needed for anyone who earns \$600 or more. Schedule of coaching payments for the season. Team Treasurer spreadsheet. Possible improvements that can be made in the future.
7:05- 9:10 PM	<p>Reports to the Board: Include updates and approvals needed for requests.</p> <ul style="list-style-type: none"> Hawks Update 14ers Update Administration Update Programs Update Fundraising Update 	<p>Updates</p> <p>Hawks Hockey Director:</p> <ul style="list-style-type: none"> RMHF: <ul style="list-style-type: none"> Playoffs Feb 20-22. 10UAA Feb. 27- Mar 2nd. CAHA State information will be released this Friday (10/17). Quebec Qualifier will be the weekend before Thanksgiving. 8U Programming: <ul style="list-style-type: none"> Changes to 8U programming moving forward. <ul style="list-style-type: none"> Incorporate more small area games. Adding more friendly games with other clubs. Prepare 8U players better for 10U. Transitioning graduating 8U practices to more drills based practices in January.



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		<ul style="list-style-type: none"> ○ Include the DU graduation tournament in the curriculum. Potential to host our own graduation tournament in future seasons. ● Spring programming: <ul style="list-style-type: none"> ○ Planning for spring / summer programming has begun. Revamping offerings and options. ○ Promotion for spring to begin no later than Jan 1st. ○ Potential for the creation of RMHF spring league. ○ Revamp summer programming. Discussing the idea to add more full day camp options. ● TeamSpeed: <ul style="list-style-type: none"> ○ Partnership going well. Families, players and coaches are happy with programming. ○ TeamSpeed coaches are communicating directly with Coaches and Managers. ○ Providing evaluation data three times per season to track progress and growth. ● Total Team Sales / CCM <ul style="list-style-type: none"> ○ Total Team Sales has been difficult, mainly due to issues with CCM. ○ Issues with lead time, production time, breezer covers, sizing. ○ Need to consider ways LHA can improve the process, options for different brands, and options for other providers moving forward. ● NHL Street Hockey <ul style="list-style-type: none"> ○ Met with the NHL to discuss their ball hockey initiative to grow the game. Program is funded by IGF. ○ Provides street hockey sticks, balls, sport court and board system to local programs such as youth hockey organizations, YMCAs, schools, etc. ○ Profit share with NHL. Association gets 75% of the profit, NHL takes 25%. ○ Determinations regarding all program details are left to the association. ○ Need to consider: <ul style="list-style-type: none"> ■ Semi-permanent location for set up of rink, storage of all equipment, staffing, etc. ● Level Rep Breakdown by age groups. Travel, Rec and 14ers. <ul style="list-style-type: none"> ○ Travel HDOC updates. Rec HDOC updates. ○ Level Reps are engaged and actively working. The benefit of having this new structure in place is proving to be successful already. <p>14ers Hockey Director:</p> <ul style="list-style-type: none"> ● Total Team Sales / CCM
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		<ul style="list-style-type: none"> ○ Total Team Sales has been difficult, mainly due to issues with CCM. ○ Issues with lead time, production time, breezer covers, sizing. ○ Need to consider ways LHA can improve the process, options for different brands, and options for other providers moving forward. ● Special Events & Programming: <ul style="list-style-type: none"> ○ Avs Girls Hockey night, DU Girls Hockey Night, WGHL playoffs. ○ Started "Big Sis / Little Sis" program. Going very well so far. ● 8U Girls: <ul style="list-style-type: none"> ○ Starting 8U girls October 11th. 23 players in program currently. ○ We will host an 8U jamboree on LHA Day with Hyland and DU. ○ Going to Hyland Hills for a friendly during the Silver Stick tournament next weekend. <p>Programs Director:</p> <ul style="list-style-type: none"> ● Update on team accomplishments from recent tournaments. ● Coaching book progress. Planned delivery to all coaches ASAP. ● Practice / coach development. <ul style="list-style-type: none"> ○ Gour and MacPherson on ice with coaches. Assisting and evaluating. ○ Increase coaching education. <p>Administration Director:</p> <ul style="list-style-type: none"> ● Applicants for LHA Day Scholarships for this year. ● Registration scholarships have been awarded in the amount of \$28k. ● No play, No Pay updates. ● Locker room monitor spreadsheet update.
9:10 -10:02 PM	<p>Reports from the Board: Include topics for discussion and updates from previous meeting initiatives. Critical, time sensitive updates.</p> <ul style="list-style-type: none"> ● President Update: ● Vice President Update: ● Operations Update: ● Coaching Update: ● Membership Update: ● Financial Update: ● Disciplinary Committee Update: ● Secretary Update: 	<ul style="list-style-type: none"> ● Social Media: <ul style="list-style-type: none"> ○ Explore options of making the current content more conducive to our needs now. ○ Discuss the need for more timely posts. Change contract to include more photography and videography services. ● LHA Day: <ul style="list-style-type: none"> ○ Saturday, November 1st. Game schedule is complete. Staff has been meeting regularly. ○ Community support and volunteers needed to ensure success of event. ○ Team managers are informed on process of getting baskets completed and dropped off at Edge. ○ Website needs to be updated. Email needed for membership.



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		<ul style="list-style-type: none">• Financials / Scholarships:<ul style="list-style-type: none">○ Status of non-payers.○ Update on processes and policies regarding employee / BOD expense reports. Credit card expense policy.○ Discussion regarding team fundraisers and percentage that is given to LHA vs. team.○ Update from scholarship committee.○ Potential minor policy changes moving forward regarding scholarship awards.• YouTube / Website:<ul style="list-style-type: none">○ Ownership, usage, intentions moving forward.○ Website: Status of employee photos. Review of process for Fundraising page and team fundraisers.○ Level Rep and HDOC page has been updated.• Disciplinary Committee:<ul style="list-style-type: none">○ New members to committee.○ Discuss current issues and resolutions. Case overview YTD.○ LRM communication.○ Working spreadsheet for all LHA / 14ers teams to track LRM and their clearance to volunteer.
10:02- 11:05 PM	Executive Session	
11:05 PM	End Board Meeting	