



Littleton Hockey Association

Board Meeting October 14, 2025

Time	Description	Presenter
6:32PM	Call to Order: Review of previous meeting minutes	<p>In Attendance:</p> <ul style="list-style-type: none">• Board Members: Mike, Todd, Jen, Stuart, Damian, Jessie• Employees: Jason McPherson, Jason Gour, Hannah Westbrooke (remote).• Also in Attendance: Tom Burke <p>Meeting called to order at 6:32 PM</p>
6:32- 7:05 PM	Karin Schamberger Presents to the Board: Financial / Accounting Update <ul style="list-style-type: none">• Financial Review• Overview of current LHA financial processes.• Areas for improvement for the future.	Karin Schamberger (LHA Accountant) <ul style="list-style-type: none">• Expenses are high in the summer and early fall season. Cash flow begins in early September.<ul style="list-style-type: none">○ Travel expenses, ordering uniforms, tournament registrations. Possibly open registration May 1 and / or increase upfront registration fees.○ Potentially open up our own LHA tournament registrations earlier in the summer to increase summer revenue.• Use of payroll company for employees.• Coaches payments.<ul style="list-style-type: none">○ W9s needed for anyone who earns \$600 or more.○ Schedule of coaching payments for the season.• Team Treasurer spreadsheet. Possible improvements that can be made in the future.
7:05- 9:10 PM	Reports to the Board: Include updates and approvals needed for requests. <ul style="list-style-type: none">• Hawks Update• 14ers Update• Administration Update• Programs Update• Fundraising Update	Updates Hawks Hockey Director: <ul style="list-style-type: none">• RMHF:<ul style="list-style-type: none">○ Playoffs Feb 20-22. 10UAA Feb. 27- Mar 2nd.○ CAHA State information will be released this Friday (10/17).○ Quebec Qualifier will be the weekend before Thanksgiving.• 8U Programming:<ul style="list-style-type: none">○ Changes to 8U programming moving forward.<ul style="list-style-type: none">■ Incorporate more small area games.■ Adding more friendly games with other clubs.■ Prepare 8U players better for 10U.■ Transitioning graduating 8U practices to more drills based practices in January.



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	<ul style="list-style-type: none">○ Include the DU graduation tournament in the curriculum. Potential to host our own graduation tournament in future seasons.● Spring programming:<ul style="list-style-type: none">○ Planning for spring / summer programming has begun. Revamping offerings and options.○ Promotion for spring to begin no later than Jan 1st.○ Potential for the creation of RMHF spring league.○ Revamp summer programming. Discussing the idea to add more full day camp options.● TeamSpeed:<ul style="list-style-type: none">○ Partnership going well. Families, players and coaches are happy with programming.○ TeamSpeed coaches are communicating directly with Coaches and Managers.○ Providing evaluation data three times per season to track progress and growth.● Total Team Sales / CCM<ul style="list-style-type: none">○ Total Team Sales has been difficult, mainly due to issues with CCM.○ Issues with lead time, production time, breezer covers, sizing.○ Need to consider ways LHA can improve the process, options for different brands, and options for other providers moving forward.● NHL Street Hockey<ul style="list-style-type: none">○ Met with the NHL to discuss their ball hockey initiative to grow the game. Program is funded by IGF.○ Provides street hockey sticks, balls, sport court and board system to local programs such as youth hockey organizations, YMCAs, schools, etc.○ Profit share with NHL. Association gets 75% of the profit, NHL takes 25%.○ Determinations regarding all program details are left to the association.○ Need to consider:<ul style="list-style-type: none">■ Semi-permanent location for set up of rink, storage of all equipment, staffing, etc.● Level Rep Breakdown by age groups. Travel, Rec and 14ers.<ul style="list-style-type: none">○ Travel HDOC updates. Rec HDOC updates.○ Level Reps are engaged and actively working. The benefit of having this new structure in place is proving to be successful already. <p>14ers Hockey Director:</p> <ul style="list-style-type: none">● Total Team Sales / CCM
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		<ul style="list-style-type: none">○ Total Team Sales has been difficult, mainly due to issues with CCM.○ Issues with lead time, production time, breezer covers, sizing.○ Need to consider ways LHA can improve the process, options for different brands, and options for other providers moving forward.● Special Events & Programming:<ul style="list-style-type: none">○ Avs Girls Hockey night, DU Girls Hockey Night, WGHL playoffs.○ Started "Big Sis / Little Sis" program. Going very well so far.● 8U Girls:<ul style="list-style-type: none">○ Starting 8U girls October 11th. 23 players in program currently.○ We will host an 8U jamboree on LHA Day with Hyland and DU.○ Going to Hyland Hills for a friendly during the Silver Stick tournament next weekend. <p>Programs Director:</p> <ul style="list-style-type: none">● Update on team accomplishments from recent tournaments.● Coaching book progress. Planned delivery to all coaches ASAP.● Practice / coach development.<ul style="list-style-type: none">○ Gour and MacPherson on ice with coaches. Assisting and evaluating.○ Increase coaching education. <p>Administration Director:</p> <ul style="list-style-type: none">● Applicants for LHA Day Scholarships for this year.● Registration scholarships have been awarded in the amount of \$28k.● No play, No Pay updates.● Locker room monitor spreadsheet update.
9:10 -10:02 PM	<p>Reports from the Board: Include topics for discussion and updates from previous meeting initiatives. Critical, time sensitive updates.</p> <ul style="list-style-type: none">● President Update:● Vice President Update:● Operations Update:● Coaching Update:● Membership Update:● Financial Update:● Disciplinary Committee Update:● Secretary Update:	<ul style="list-style-type: none">● Social Media:<ul style="list-style-type: none">○ Explore options of making the current content more conducive to our needs now.○ Discuss the need for more timely posts. Change contract to include more photography and videography services.● LHA Day:<ul style="list-style-type: none">○ Saturday, November 1st. Game schedule is complete. Staff has been meeting regularly.○ Community support and volunteers needed to ensure success of event.○ Team managers are informed on process of getting baskets completed and dropped off at Edge.○ Website needs to be updated. Email needed for membership.



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		<ul style="list-style-type: none">● Financials / Scholarships:<ul style="list-style-type: none">○ Status of non-payers.○ Update on processes and policies regarding employee / BOD expense reports. Credit card expense policy.○ Discussion regarding team fundraisers and percentage that is given to LHA vs. team.○ Update from scholarship committee.○ Potential minor policy changes moving forward regarding scholarship awards.● YouTube / Website:<ul style="list-style-type: none">○ Ownership, usage, intentions moving forward.○ Website: Status of employee photos. Review of process for Fundraising page and team fundraisers.○ Level Rep and HDOC page has been updated.● Disciplinary Committee:<ul style="list-style-type: none">○ New members to committee.○ Discuss current issues and resolutions. Case overview YTD.○ LRM communication.○ Working spreadsheet for all LHA / 14ers teams to track LRM and their clearance to volunteer.
10:02- 11:05 PM	Executive Session	
11:05 PM	End Board Meeting	