

Bronze Certification

Starting in 2025 coaches are required to complete the minimum level of certification, Bronze.

- 1. Go to https://account.usalacrosse.com/login/
- 2. Log in with your USAL Username and password.
- 3. Select your personal account
- 4. Ensure that you have an active "Coach" membership type.
 - a. Coach must be listed on the right side of your photo
 - b. Your membership should display an expiration date that covers the duration of the season you will be coaching for.
 - i. Information on renewing your membership can be found here.
- 5. On the right hand side of your ID card you will see the following red buttons.
- 6. Select the "Background Check" button to innitate the process.

VIEW/EDIT PROFILE

AFFILIATIONS

AGE VERIFICATION

BACKGROUND CHECK

ABUSE PREVENTION

TRANSCRIPT

- Make sure the correct DOB
 is displayed on your card, if
 not contact your <u>Regional</u>
 <u>Manager/Coordinator</u>.
- b. Background checks take 3-5 business days to clear.
- This must be renewed every two years and can be renewed 60 days prior to the expiration date.
- 7. Select the "Abuse Prevention" button to launch the training.
 - a. You must watch all the videos completely through before advancing onto the questions.
 - Once the questions are complete and you have passed you will be able to print the certificate, along with it appearing on your ID card.
 - c. This training takes up to 1.5 hours and will need to be renewed every two years.



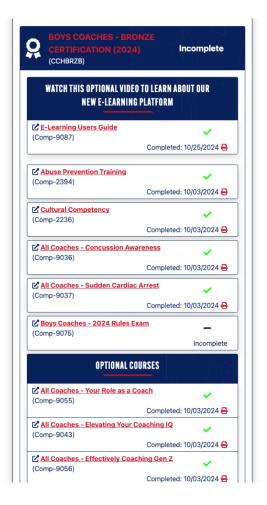


MARISA SERGIO





- 8. Select the "Transcript" button to launch the Bronze course requirements and optional courses.
- 9. Select the "Culutral Competency" Course
 - a. It will take you to the E-Learning platform and you may be prompted to login again.
 - b. This course will take you approximately 45 minutes to complete all four parts.
 - Your E-Learning Platform will display completed in the portal, along with it showing the date on your transcript.
- 10. Select "All Coaches- Concussion Awareness" course.
 - a. It will take you to the E-Learning platform and you may be prompted to login again.
 - b. This course will take you approximately 30 minutes to complete.
 - Your E-Learning Platform will display completed in the portal, along with it showing the date on your transcript.
- Select the "All Coaches- Sudden Cardiac Arrest" course.
 - a. It will take you to the E-Learning platform and you may be prompted to login again.
 - b. This course will take you approximately 15 minutes to complete all three parts.
 - Your E-Learning Platform will display completed in the portal, along with it showing the date on your transcript.



- 12. Select either "Boys Coaches Rules" or "Girls Coaches Rules Exam" depending on which one you are being certififed for.
 - a. **note that all courses transfer over, to be certified in both games you must complete the game specifc rules exam**
 - i. It will take you to the E-Learning platform and you may be prompted to login again.
 - ii. This course will take you approximately 15 minutes to complete.
 - iii. Your E-Learning Platform will display completed in the portal, along with it showing the date on your transcript.
- 13. When you have completed all the training for Bronze, your transcript will display "completed" and your ID card will reflect so as well.