

Job Title: Treasurer

Organization: Washington Schoolgirls Lacrosse Association

Location: Remote (Washington State preferred)

Type: Volunteer, Part-Time

Estimated Time Commitment: ~2-6 hours a week with occasional increase during busy seasons

About Us

The **Washington Schoolgirls Lacrosse Association (WSLA)** is the governing body for girls' high school and youth lacrosse in Washington State. We support high school teams from WIAA-member schools and club youth teams across Washington. WSLA is committed to providing a safe and inclusive environment for young athletes to learn, grow, and compete while honoring the game of lacrosse and promoting its growth across our region.

Position Overview

WSLA is seeking a **volunteer Treasurer** to join our board and oversee the organization's financial activities. This is a key leadership role responsible for maintaining fiscal integrity, transparency, and accountability. The ideal candidate is detail-oriented, experienced with nonprofit finances, and passionate about supporting girls' athletics.

Responsibilities

- Oversee all aspects of WSLA's financial operations
- Monthly review of financial records prepared by the bookkeeper
- Prepare quarterly and annual financial reports for the Board of Directors
- Develop and monitor the annual budget
- Ensure compliance with nonprofit financial regulations and reporting requirements
- File annual tax returns
- Manage financial planning and fundraising efforts
- Participate in all Board meetings as a voting member
- May lead non-financial committees as requested

Qualifications

- Familiar with WSLA and Girls' Lacrosse
- Background in accounting, finance, or bookkeeping
- Experience with nonprofit financial management preferred
- Understanding of QuickBooks or similar accounting software
- Strong attention to detail and organizational skills
- Familiarity with IRS 501(c)(3) compliance (or ability to research as required)

- Ability to work independently and meet deadlines
- Passion for youth sports and supporting female athletes

What We Offer

- Opportunity to make a meaningful impact in the lives of young athletes
- Flexible schedule with remote participation
- Collaborative and mission-driven team environment
- Recognition for volunteer service and leadership

To Apply

Please submit a **brief** (short paragraph) cover letter, resume, and up to three references to **info@wslax.org** with the subject line: *Treasurer Application – WSLA*. Applications will be reviewed on a rolling basis until the position is filled.