

Job Title: Coach Representative

Organization: Washington Schoolgirls Lacrosse Association

Location: Washington State [Remote Potential]

Type: Volunteer, Part-Time

Time Commitment: ~2-4 hours a week with occasional increase during busy seasons

About Us

WSLA administers girls' high school and youth lacrosse across Washington, organizing and promoting safe play, supporting the sport's growth, and honoring its native roots.

Position Overview:

The Communication Liaison for Coaches will serve as the primary point of contact between WSLA leadership and all girls' lacrosse coaches across the association. This role is responsible for facilitating clear, timely, and effective communication, ensuring coaches are informed, engaged, and supported throughout the season.

Key Responsibilities:

- Serve as the central information hub for coaches, relaying updates, policy changes, and event information from WSLA
- Respond promptly to coach inquiries and provide guidance or direct them to appropriate resources
- Coordinate regular newsletters, emails, or virtual meetings to keep coaches informed
- Gather feedback from coaches and communicate recurring needs or concerns to WSLA leadership
- Facilitate connections among coaches for resource sharing and collaboration
- Maintain accurate contact lists and communication records

Qualifications:

- Strong verbal and written communication skills
- Experience in sports administration, coaching, or team management preferred
- Ability to manage multiple communication channels (email, phone, virtual meetings, etc.)
- Highly organized, responsive, and proactive
- Passion for youth sports and commitment to the mission of WSLA

How to Apply:

Interested candidates should submit a resume and a brief cover letter outlining their interest and relevant experience to info@wslax.org.

Help strengthen the girls' lacrosse community across Washington—join WSLA as our Communication Liaison for Coaches!