

CHEYENNE CAPITALS YOUTH HOCKEY ASSOCIATION  
JULY 2024 MINUTES

DATE: 7/2/24 TIME: 5:58p MEETING LOCATION: Cheyenne Ice and Events Center

**I. CALL TO ORDER**

**II. ROLL CALL**

- a. J HESSER, D MANDEL, J GRONSKI, K KECHTER, T SCHLAGEL, B MOORE, C VAUGHN, K PARKS – QUORUM ESTABLISHED

**III. AUDIENCE INTRODUCTION**

- a. J MCKINLEY, A MOORE, J COVER

**IV. APPROVAL OF PRIOR MEETING MINUTES**

- a. JUNE 2024 – APPROVED WITH ONE EDIT (DM; BM)
  - 1. WEBSITE/FACEBOOK UPDATES (Communications, Things on the horizon, sub bullet C)
    - i. ~~Anyone who wants access can have it~~
      - i. As requested, members of the board will be granted access

**V. OPEN ISSUES (OLD BUSINESS)**

- a. APPOINTMENT OF SAFESPORT DIRECTOR
  - i. Opportunity for applicants to express their qualifications, interests and relationship with the club
  - ii. Jeff Cover appointed to complete the SafeSport Director role (via executive session)
- b. ICE RENTAL AGREEMENT WITH CITY OF CHEYENNE
  - i. J Hesser confirmed that Northern Plains can add the rink to coverage to ensure compliance. Will coordinate in September.
  - ii. Not planning to sign sponsorship agreement at this time
  - iii. Motion to approve rental agreement as written passed (JG; BM)
- c. 2024-2025 BUDGET
  - i. Goal is more sponsorship, will evaluate options for website, non-rink signage, etc.
  - ii. Need more transparency for members
  - iii. Motion to refer the budget to the finance committee approved (BM; CV)
- d. CROSSBAR SPORTS MANAGEMENT PLATFORM
  - i. Currently using Sports Engine for website; capable of registration and team communication; contract ends July 2024; cost: \$599/year
  - ii. Currently using Active for registration; term is 3 years with autorenewal unless cancelled 12 months in advance; includes exclusivity clause; renews December 2025; requested buy-out cost June 2024

- iii. Crossbar \$995 annual fee if you process registration; is willing to work with us for first year if only partial registrations
  - 1. Proposal to send 12U, 14U, High School and Girls Team through Crossbar; Register 8U, 10U through Active
    - a. Need to hold tight to get budget details
  - 2. Motion to enter into agreement with Crossbar approved (BM; CV)

## **VI. REPORTS**

- a. PRESIDENT'S REPORT
  - a. Update from WAHA annual meeting
    - i. Re: locker room monitors
      - 1. expect to follow the MT model (for teams without an active locker room monitor, there will be a \$250 fine for first offense, \$500 fine for second offense, \$1000 fine and coach suspended for third offense)
      - 2. Rosters will require dedicated locker room monitor
      - 3. No players will be allowed in anything below base layer (to allow an opposite gender monitor)
    - ii. Effective this season, all WAHA games are moving to GameSheet
    - iii. Girl's state tournament could potentially move to the 2<sup>nd</sup> week in March
  - b. REGISTRAR'S REPORT
    - a. Reminded the board that by the time we learned they were short players for the girl team, Laramie had already partnered with Rock Springs, we may want to get ahead of that this season (expect 9 returning players)
    - b. Continued issues with senior rings, would like to look into a new company for this season and beyond
  - c. TREASURER'S REPORT
    - a. Paid for registration signs to be displayed in city parks July -August 2024 (\$83)
    - b. Paid PO Box annual fee (\$170)
    - c. Received Little Ceaser's fundraiser check (\$210)
    - d. Anticipate arrival of gun raffle check week of July 8 (roughly \$8k)
  - d. EQUIPMENT MANAGER'S REPORT
    - a. Needs keys for the shed and to change the icer room code
  - e. FUNDRAISING CHAIR REPORT
    - a. Preparing for Black Hills camp housing and food
    - b. Another local group was scheduled for butter braids at the same time, so pushed back fundraiser

## **VII. NEW BUSINESS**

- a. COMMITTEE APPOINTMENTS
  - a. Tabled all but coaching appointments
  - b. Appointed Coach-in-Chief (Chair), Discipline Chair, SafeSport Director, Vice President, Equipment Manager, Secretary (CV; BM)
- b. MANAGER LIAISON APPOINTMENT

- a. Tabled
- c. CONFIDENTIALITY POLICY
  - a. Expectation of complete confidentiality on issues related to volunteers, coaches, minors
  - b. Confidentiality expectation extends to spouses/family members
  - c. When necessary, board will use executive session
  - d. Referred to the policy committee for a full development (BM; TS)
- d. LOCKER ROOM MONITORING POLICY
  - a. Suggest purchasing bags for all phones that would then go to the bench/secure location during the game
  - b. Would like to look into a QR code for locker room monitors to check-in
  - b. Referred to the policy committee (BM; JC)
- e. ACTIVE NETWORK CONTRACT RENEWAL
  - a. Tabled pending buyout details

## **VIII. COMMUNICATIONS, THINGS ON THE HORIZON**

- a. SUPERDAY
  - a. Went well
  - b. Three 10% discounts were awarded, names sent to registrar
- b. COMMITTEE MEETINGS
  - a. J HESSER will connect with K PARKS re: coaches committee
- c. WAHA ANNUAL MEETING REVIEW
  - a. Looking to hire an executive director
    - i. See J Hesser for potential costs/salary
    - ii. To fund the \$65,000 salary + benefits, looking for a fee of \$30/WAHL player
    - iii. J Hesser will serve on the committee to evaluate the options
    - iv. As drafted, larger clubs will pay more
- d. TRY HOCKEY FOR FREE -- SEPTEMBER 28 NOON TO 2 PM
  - a. Will need coaches and help fitting kids in equipment
- e. BLACK HILLS CAMP
- f. NEXT MEETING DATE: 8/7/2024, 6PM, ICE AND EVENTS CENTER

## **IX. ADJOURNED 7:55p**