

CHEYENNE CAPITALS YOUTH HOCKEY ASSOCIATION

NOVEMBER 2025 MINUTES

DATE: 11/12/25 TIME: 6:02p MEETING LOCATION: Cheyenne Ice and Events Center

I. CALL TO ORDER

II. ROLL CALL

- a. Attendees include President J HESSER, Vice President J POPOVICH, Treasurer A MILDENBERGER, Secretary J GRONSKI, Registrar T SCHLAGEL, Scheduler K WASHENFELDER, Scheduler J PARISH, Fundraising Chair A TIGHE, Fundraising Chair C HAMMACK, Discipline Chair B MOORE, SafeSport Liaison J COVER, Equipment Manager C VAUGHAN
- b. QUORUM ESTABLISHED

III. AUDIENCE INTRODUCTION

- a. Tiffany Silver, Nick Valentine, Scott Baures, Kasey Kiel—online
- b. Matt Lantz—in person

IV. APPROVAL OF PRIOR MEETING MINUTES

- a. October 2025 – APPROVED with no edits (Motion: J COVER, 2nd C HAMMACK; passed unanimously)

V. OPEN ISSUES (OLD BUSINESS)

- a. Confidentiality Policy—Tabled
- b. Photography Agreement
 - a. J HESSER reports we need to plan 2-5 mins/player. We need to have a solid plan for Mites. Need to evaluate if we can get all the Mites done in one night.
 - b. J PARISH suggested splitting Mites into to make it more manageable. Perhaps divide by 6U and 8U?
 - c. C VAUGHAN advised splitting Mites by jersey color/teams/coaches as we have done in the past. She believes adding 30 mins to practice should get all the Mites done in one practice.
 - d. C HAMMACK asked about doing the Mites photos on a Saturday morning to avoid running into other practices.
 - i. K WASHNEFLEDER pointed out there is no time available on Saturdays at this point.
 - e. J HESSER wants to see us have photos done on a Monday in early January—could get all teams except Mites done.
 - f. J POPOVICH suggested having all Mites photos on Tuesday
 - g. C HAMMACK asked if we could practice on half of the ice while photos are occurring on the other half?
 - h. J HESSER asked for someone to volunteer to set up a schedule for photos. C HAMMACK and J GRONSKI volunteered to draft a schedule for next meeting and prepare communication to share with team managers. For now, we will play Mites by ear—tentatively do 6U on day 1 and 8U on day 2.

- c. Girls State Tournament
 - a. A TIGHE offered a status report. There is not currently a budget, as the planners are getting estimates. B WHITE has solidified a \$7k sponsor. Additionally, they are working on brackets and ensuring we have adequate refs. CCYHA will have to provide 4 officials for all finals games.
 - b. B MOORE highlighted that they are working on hotel blocks and should have additional updates in December. They are working with hotels to get ref rooms comped. The state Ref-In-Chief believes they'll need five travelling refs.
 - c. C VAUGHAN asked about a logo for the tournament. A TIGHE shared that 7 girls on the CCYHA Girls Team submitted logos. The team will vote on the winner.
 - i. J HESSER confirmed there are no requirements or parameters from the state.
 - ii. J GRONSKI asked if the contest was open externally—A TIGHE confirmed it was internal to the club/team.
 - d. J HESSER said that we understand the budget will be flexible and asked organizers to focus on paying for refs and ice time first, saving non-essential expenses to the end. Specifically, we should not go crazy on gifts.
 - i. A TIGHE highlighted that B WHITE is seeking donations and free stuff from PWHL, etc.
 - e. J HESSER reminded that we have a hard end of 11:45a on Sunday—some finals games may have to be Saturday evening.
 - i. B MOORE asked if CCYHA will have the full facility on the other tournament days?
 - 1. Per J HESSER's conversation with Jeff, the city will move Learn to Skate—you can start the tournament as early as you need to on Friday. Saturday will be exclusive to the tournament and Sunday we must be wrapped up by 11:45a.

VI. NEW BUSINESS

- a. Senior Night
 - a. J HESSER has confirmed January 10 from 4:45-11p for Senior Night. Erin Taylor and Candy Rassmussen are coordinating. He has communicated with the seniors from the Girls Team, and they are fine with attending and being recognized at the boy's game. Given the number of seniors, we will need at least one hour for the ceremony—he asked the schedulers to move the game to 7p. He initially suggested filling the gap with a Mites game, but C HAMMACK shared that the Mites will be in Laramie for a tournament. We will not have access to the main party room but will be able to use the smaller room just off the ice.
 - b. B MOORE shared that she will be the board liaison to families/managers. Each family will be responsible for their player's board (some plan to do shared boards). She has asked each player for their preferred names/songs, etc. by early December.
 - i. J HESSER asked her to include Erin and Candy in future communications.

- c. C HAMMACK shared the successes/failures of the food truck at the Mites Tournament. She reported that it went well, but the food truck was not busy. CCYHA covered 50% of the rink fee to have the food truck (\$125). Other board members mentioned that it looked like the food truck was closed when they came by—we may need to focus on more communication about the availability of food trucks.
 - d. T SCHLAGEL highlighted senior ring details. She is preparing to order rings for those who want them. At \$250/ring, this could be a significant investment—up to \$3,500. For each player, the club pays 10% for every year you’ve played with the organization. She will ask for a bulk rate and will do everything in their power to have them on hand for Senior Night.
 - i. J HESSER asked if this policy for rings is documented? He suggests tackling this down the road.
 - e. C HAMMACK has been working with Kasey to set up a Senior specific store featuring items that say Senior Parent, etc.
 - f. J HESSER asked who will coordinate cupcakes/cookies? B MOORE volunteered. He also asked about the mom ribbons and who will facilitate these. B MOORE does not believe the club paid for these in the past—she thought it was a gift from those who designed them. B MOORE will look back at the records to see who paid and get a quote for this year. J HESSER shared that this is a priority for the moms.
- b. Approval of Expenses
- a. Senior Rings
 - i. B MOORE moved that the club authorize T SCHLAGEL to spend up to \$3,500 for senior rings. 2nd by A MILDENBERGER; passed unanimously.
 - b. Pro Pegs
 - i. J HESSER shared Nick V’s request to upgrade the goal pegs to Pro Pegs which feature more substantial spikes. They are \$190/4 pegs; he’d like 2 sets. J HESSER will check with Jeff to see if he will split the price, but if he won’t we could purchase them and keep them in the icer room.
 - ii. J POPOVICH asked if we want to use these with younger players—don’t we want the posts to move if jostled to avoid injury? J COVER shared that the goals will still move, just not as much when we don’t want them to.
 - iii. C VAUGHAN moved that the club purchase one set. 2nd by J COVER; passed unanimously.
 - iv. C HAMMACK asked if they can build pegs for Mites so they can practice like they’ll play in Squirts?

VII. REPORTS

- a. PRESIDENT’S REPORT
 - a. WyomingHockey.com is now Wyominghockey.org

- b. Wants to remind the board to work to be the best we can be with clear communication, including all members of the board and responding to email strings.
 - c. There is a shift to have all tournaments be sanctioned, including 3v3. It's a developing situation, but something to keep in mind.
- b. REGISTRAR'S REPORT
- a. The U12 Sparks team had a roster change and is now a 50/50 split between WY & CO players. Per the WAHA registrar, we will not be allowed to add to this additional CO goalie to the roster.
 - i. The board discussed the split, pointing out with 17 players there cannot be a 50/50 split. With the addition, there are now 8 CO players and 9 WY players. This continues to be an issue with CAHA registrar also expressing concerns.
 - b. There are potentially 2 additional high school registrations forthcoming. We will not assess a late fee, but they will pay the full season cost (\$1100). These players will be asked to rent jerseys should there be any number conflicts
- c. TREASURER'S REPORT
- a. See attached (with the exception of the Edward Jones line item, it is incorrect)
 - b. The PO Box is reactivated, this was a USPS issue but thankfully was easily resolved by claiming the same PO Box number.
 - c. Taxes have been filed; to be compliant we will need to have them posted on the website.
 - d. RE: Coaching payments, in the past, these have been a full payment at the end of the season, but she believes monthly makes more sense. She'd like S WASHENFELDER to get game details/numbers from coaches and share with her.
- d. SECRETARY'S REPORT
- a. Sense Arena is still available to parents. Please connect anyone who asks you with me by email.
 - b. Signs prohibiting parents/spectators from the hallway between the ice and locker rooms have been designed, printed and are available in the icer room. They should be put up before all games Squirts and up.
- e. SAFESPORT/DISCIPLINE CHAIR'S REPORT
- a. There are currently no official SafeSport reports. J COVER continues to have conversations unofficially.
 - b. B MOORE is also monitoring some issues and will continue to have direct conversations as necessary.
 - c. Volunteer Tasks
 - i. B MOORE reports she's getting lots of questions and needs board approval to set the number of tasks/player for each team. Her math indicates 10 tasks/Mite, 9 tasks/WAHL Squirt, 8.3 tasks/CRHL Squirt, 12.5 tasks/WAHL Peewee, 8.3 tasks/CRHL Peewee, 6 tasks/Bantam. She'd like to share these decisions at the managers' meeting on Monday. This does not remove board members or managers from the volunteer

requirement, but does remove each parent coach, which is why it is so high for teams with multiple parent coaches.

1. J GRONSKI suggested if anyone should be exempt from hours it should be the managers. We gift the coaches at the end of the season—managers get nothing.
 - ii. C VAUGHAN is confirming with managers that they are ok with tracking the tasks as they are completed.
 - iii. J GRONSKI expressed concerns about changing the language (tasks vs hours) from what parents agreed to when they registered.
 - iv. J HESSER wants to see something go out before this weekend. There was discussion that this seems challenging given that the manager's meeting isn't until Monday.
 - v. M LANTZ suggested modeling our system after Laramie—they have a points scale, with each family responsible for a certain number of points over the course of the season. Tasks are worth different points: penalty box is worth 1 point, GameSheet is worth 2 points, coaching is worth 30 points, etc.
- f. EQUIPMENT MANAGER'S REPORT
- a. Coaches' jackets are ready to pass out this Friday.
 - b. Jerseys were supposed to ship 11/4, but as of 11/12, they are still in stitching. She is checking in frequently—once they are complete it will take 6-8 days to ship (we paid for expedited shipping).
 - i. We really should plan to shift from these jerseys next season. She has been communicating with the Stick Rack to discuss jersey options. Double-layer jerseys are approximately \$65-70 and can be produced quickly and for a smaller order.
 1. M LANTZ suggested Hardnosed Jerseys as an alternative. J GRONSKI mentioned Squad Locker as a possibility.
 - c. C VAUGHAN would like to see a policy for conflicting numbers for the future. Right now, we allow the older kid to keep their number. Perhaps we would adopt a policy that if you leave the organization, you will forfeit your number. She has crafted a new Google Sheet and adjusted the Girls team to a six-year rotation, all other teams are on a four-year rotation.
 - i. J GRONSKI asked if we could take the shift to new jerseys to fix any potential upcoming conflicts? Since everyone will be buying jerseys, it seems like a fair time to make the change.
- g. FUNDRAISING CHAIR REPORT
- a. We have a total of 10 season sponsors so far TOTAL: \$10,250
 - b. Recent events have raised:
 - i. Fill My Player: \$16,330
 - ii. Popcorn: \$4,089 (\$2,044 in profit)
 - iii. Mites Tournament: \$6,062.92
 - iv. Hockey Fights Cancer Team Store: \$233
 - v. TOTAL fundraising: \$27,376 (\$37,500 with sponsorships)

- c. Wreath sales are open now and will continue to December 1.
- d. The Fundraisers are working to set up a family night at Chronicles, Railyard or Freedom's Edge over Christmas Break.
- e. J HESSER suggested that all board members be ready to tell members why we are fundraising. These funds are going toward extra ice time and dryland training for teams.
- h. SCHEDULER'S REPORT
 - a. Only a couple of games left to figure out. There is a question about the Bantam Sheridan game—it should be Casper that changes their timing, not our game.
 - b. Kim Costa (Laramie) is investigating AI solutions to shift the way we do scheduling. Still a developing situation, but something to be aware of.

VIII. COMMENTS

- a. MATT LANTZ addressed the board about creating a Director of Hockey position for CCYHA. This would be a paid, full-time, dedicated person who is on the ice at all levels. He highlighted that our organization is losing lots of people to Colorado or players quitting the sport. He believes we need more structure for coaches. The coaches should feel supported and be able to follow USA Hockey ADM standards. We need standards to outline how kids are moved between teams, how we teach and maintain skills at each level and a solid hockey curriculum. Right now, our kids are missing milestones. M LANTZ suggests that there should be monthly evaluations of all kids, and this position could harvest individual skills and split drills to benefit player development.
 - a. Board members highlighted that, especially at the B team level, you often don't have the skill you need to develop these players. We luck into these coaches where our head coaches are often more experienced. We asked questions about what the relationship of this position to the board would be (similar to executive director—freedom to make immediate decisions, would not be a head coach at any level and ideally wouldn't have a kid on any team; would potentially replace coach-in-chief) and the potential cost (J HESSER offered to reach out to other organizations to see what their expenses are; would still need to be seasonal).
 - b. M LANTZ says he is open to getting things set up this year but wants to highlight that this will be a long process that will take years to see true benefit.
 - c. Moving forward, J HESSER will work with M LANTZ and the board to identify a road map to consider this role. In the meantime, the board asked M LANTZ to consider adding an all-ages/not team specific skill practices on Wednesday or Friday mornings.
- b. J HESSER will send the Thanksgiving schedule out again to members.
- c. A MILDENBERGER suggested moving the December meeting to Tuesday, December 2. A motion to do so was made by A TIGHE, 2nd by B MOORE and passed unanimously.

IX. ADJOURNED 8:59p (Motion K WASHENFELDER; 2nd B MOORE; passed unanimously)