

CHEYENNE CAPITALS YOUTH HOCKEY ASSOCIATION

BOARD OF DIRECTORS MEETING AGENDA

DATE: Wednesday, September 2, 2026

TIME: 6:00 – 7:30 PM

LOCATION: Cheyenne Ice & Events Center

I. CALL TO ORDER

II. ROLL CALL & QUORUM ESTABLISHMENT

Verification by the Secretary to ensure a quorum is present to transact business.

President — Dan Hancock	SafeSport Coordinator — Nick Marriott
Vice President — Briana White	Equipment Manager — Chantel Vaughan
Secretary — Jamie Gronski	Co-Fundraising Coord. — Chelsie Hammack
Treasurer — Jheri Marriott	Co-Fundraising Coord. — Ashley Estes
Registrar — Tami Schlagel	Disciplinary Chair — Matt Samuel
Scheduler — Kristen Washenfelter	Dir. of Program Dev. (Ex Officio) — Scott Washenfelter
Scheduler — Jessica Parish	Coach-in-Chief (Ex Officio) — Jeff Cover

III. AUDIENCE INTRODUCTION

- Introduction of visitors and guests.

IV. APPROVAL OF PRIOR MEETING MINUTES

- Review and formal motion to approve the minutes from the August 12, 2026 meeting.

V. OLD BUSINESS (OPEN ISSUES)

A. Bantam (14U) Roster Structure *(Vote, 20 minutes)*

B. Photography Vendor *(Update, 5 minutes)*

VI. NEW BUSINESS

A. High School Schedule & Development — Jesse Plamann *(20 minutes)*

- Tryout week — September 21.

B. WAHL Declaration & Scheduling Meeting — K. Washenfelter *(5 minutes)*

- September 12 declaration deadline; September 26 scheduling meeting.

C. Girls Hockey Recruiting — Briana White *(10 minutes)*

D. State Tournaments — Dan Hancock *(5 minutes)*

E. Fall Fundraiser Readiness *(3 minutes)*

- Pint Night recap (completed August 27); Golf Tournament (September 12); Hull Hockey (September 18–20).

Expense Requests

- [Requestor — description of expense]
- Review and authorization of expenditures, including background screenings, certifications, and equipment.

VII. OFFICER & COORDINATOR REPORTS

- President's Report (Dan Hancock): WAHA / USA Hockey updates and overall program adherence.
- Vice President's Report (Briana White): Background screening status.
- Secretary's Report (Jamie Gronski): Correspondence, membership records, and annual filings.
- Treasurer's Report (Jheri Marriott): Monthly financial statement and budget oversight.
- Registrar's Report (Tami Schlagel): Player, coach, and SafeSport registration status.
- Schedulers' Report (Kristen Washenfelter / Jessica Parish).
- Director of Program Development's Report (Scott Washenfelter, Ex Officio): Program development initiatives.
- Coach-in-Chief's Report (Jeff Cover, Ex Officio): Coaching certifications and what coaches need.
- SafeSport / Discipline Chair's Report (Nick Marriott / Matt Samuel).
- Equipment Manager's Report (Chantel Vaughan): Jersey orders, rental gear, and inventory.
- Fundraising Chairs' Report (Chelsie Hammack / Ashley Estes): Sponsorship status and active campaigns.

VIII. MEMBER COMMENTS

- Open floor for Association members to address the Board of Directors.

IX. ADJOURNMENT

- Formal motion to conclude the meeting.

Next Scheduled Meeting Date: Wednesday, October 14, 2026 — 6:00–8:00 PM, Cheyenne Ice & Events Center

UPCOMING 60-DAY CALENDAR

September 2 – October 31, 2026

DATE	EVENT / MILESTONE	OWNER / NOTES
Sep 2	Board Meeting	6–8 PM, Ice & Events Center
Sep 12	WAHL declaration deadline	K. Washenfelter
Sep 12	Golf Tournament	Hammack / Estes
Sep 15	Senior banners hung	Vaughan / Gronski — must precede ice-in
Sep 15 (target)	Ice-in — unconfirmed	Jeff, Ice & Events Center
Sep 18–20	Hull Hockey	Cover / S. Washenfelter
Sep 21	Tryout week begins	Mites exempt
Sep 26	WAHL Scheduling Meeting	Schedulers + President
Sep 28	Season start	
Oct 14	Board Meeting	6–8 PM, Ice & Events Center