

CHEYENNE CAPITALS YOUTH HOCKEY ASSOCIATION

AUGUST 2024 MINUTES

DATE: 8/7/24 TIME: 5:56p MEETING LOCATION: Cheyenne Ice and Events Center

I. CALL TO ORDER

II. ROLL CALL

- a. Attendees include President J HESSER, Treasurer K KECHTER, Secretary J GRONSKI, Registrar T SCHLAGEL, Scheduler K WASHENFELDER, Scheduler A NADEAU, Fundraising Chair S CLARK, Discipline Chair B MOORE, SafeSport Liaison J COVER, Equipment Manager C VAUGHAN
- b. QUORUM ESTABLISHED

III. AUDIENCE INTRODUCTION

- a. No additional attendees

IV. APPROVAL OF PRIOR MEETING MINUTES

- a. JULY 2024 – APPROVED WITH NO EDITS (Motion: B MOORE; 2nd J COVER; passed unanimously)

V. OPEN ISSUES (OLD BUSINESS)

- a. 2024-2025 Budget
 - a. Agreed to set a finance committee meeting to craft a budget that will be shared with all members. We agreed that showing members where their money goes is a priority. (No motion)
- b. COMMITTEE APPOINTMENTS
 - a. J HESSER asked if we needed to add any members of the board to any committees (specifically adding the Secretary to the Finance Committee and removing the Registrar from the Equipment Committee). Board agreed that current appointments were appropriate. No motion made.
 - b. J HESSER suggested updating the language to reflect our current board titles:
 - i. Change Booster Club Liaison to Fundraising Coordinator
 - ii. Change Manager Coordinator to Equipment Manager
 - iii. Make all references to Scheduler plural to accommodate our 2nd scheduler (Motion: J GRONSKI; 2nd B MOORE; passed unanimously)
- c. Updated Association Committees and Appointed Roles document attached.
- c. CONFIDENTIALITY POLICY
 - a. J HESSER addressed the board request for a confidentiality policy. Suggested we set a policy committee meeting for later in the season to allow us to get registration and early season priorities taken care of first. (No motion)
- d. LOCKER ROOM MONITOR POLICY
 - a. J HESSER highlighted that the policy committee will need to meet in the next few weeks so the full board can vote on a draft policy at the September meeting (No motion)
- e. ACTIVE CONTRACT RENEWAL

- a. T SCHLAGEL sent a \$3,000 buyout proposal to Active. It has been sent to the Active legal team to develop buyout terms, aside from hoping to have these terms “soon” no timeline defined.
- b. J HESSER offered to draft a legal letter to keep the process moving (as necessary)
- c. J HESSER highlighted that we could use Active to register the Mite tournament so there is some revenue going through Active
- d. We must notify Active by 12/20/2024 for unilateral cancellation
- e. K KECHTER requests that we give notice sooner rather than later (No motion)

VI. REPORTS

a. PRESIDENT'S REPORT

- a. Crossbar—this transition is still a work in progress, but registration is up and running. J HESSER hopes several members of the board will help maintain the website (see next update). Next year we will need to create the Girls Team as a separate program rather than a season. We are seeing some phishing emails as a result of having our emails published publicly, J HESSER encourages everyone to report these.
 - i. K KECHTER highlighted that the bank account information is incorrect and it has been challenging to get this updated with our account manager. J HESSER will share the challenge with Crossbar staff. He may ultimately ask for a new account manager.
 - ii. Website questions J GRONSKI shared that the QR code for Try Hockey for Free is not redirecting to the new website. We may need a new link to make sure people know about the opportunity.
- b. Position specific emails—J HESSER asked everyone to establish a CCYHA<position> Gmail email address. These email addresses could be transitioned to new board members and will be the best way for board members to have access to the Crossbar website outside of your personal account. Once board members establish email addresses, please email J HESSER so he can get it updated on the website.
- c. Report on preseason meeting—scheduling for mid-September at the library. He hopes to have all the coaches there, have board members give reports and incorporate things from the feedback survey, board and club goals and highlighting transparency. We will discuss locker room monitors, team managers, etc. Coaches could have team specific meetings after. The board expressed that as many board members should attend the team meetings as possible. J HESSER will connect to get dates lined up. The expectation is no more team meetings in the bleachers.

b. REGISTRAR'S REPORT

- a. Registration update—we have 39 players registered (12 Mites, 10 Squirts, 7 Peewees, 6 Bantams, 2 High School and 2 girls). So far feedback on the website has been positive and the Super Day codes are working.
- b. Letter of Good Standing requests—we have additional request for letter of good standing, but are also receiving some inquiries from former NOCO players to see if they can make it work to play in Cheyenne.
 - i. J HESSER asked if we have a standard of requiring a letter of good standing for players transitioning into our organization. Per T. SCHLAGEL we do not.

- c. TREASURER'S REPORT
 - a. Shared the June 1-August 5, 2024 profit and loss and balance sheet as of August 5. Both are attached.
 - b. In consulting with the accountant, she was able to apply the gun raffle check to last fiscal year. She will update the annual statement, allowing our overall numbers to balance out correctly.
- d. SECRETARY'S REPORT
 - a. Photos--Seniors will be at Lisa Hill's shop on 9/4; full team photos will be 10/9-10/10 at the Fire Training Center.
 - b. J GRONSKI asked if we want to transition to a local company to produce senior banners—no motion but the board agreed to use local option.
- e. SCHEDULER'S REPORT
 - a. CRHL schedule is starting early. K WASHENFELDER and A NADEAU are trying to reschedule the first week of games, but this is especially hard with the transition to a 6-week fall season with a 10-week winter season. We will need to be prepared for 10U/12U to play games immediately following tryouts.
 - b. K WASHENFELDER highlighted that people are asking about who coaches will be—given that the coaching committee met in July, why isn't this all decided. The coaching application is not on the website for interested coaches to complete.
- f. SAFESPORT LIAISON'S REPORT
 - a. People seem receptive to the new locker room monitor expectations. Looking forward to setting the tone of the season at the preseason meeting. J COVER stressed that confidentiality in investigations will be a key priority.
- g. EQUIPMENT MANAGER'S REPORT
 - a. Working on meeting with L HILL to get equipment spreadsheets and will need equipment committee to help to organize the icer room, shed and coordinating gear before Black Hills camp. C. VAUGHN asked for advice on how to set up gear checkout and decided she will have a few pick-up opportunities the week of September 9-13. She will set dates and add to Crossbar, email and Facebook. Once registration is complete, she will reach out to those who have requested jerseys and equipment.
- h. FUNDRAISING CHAIR REPORT
 - a. Preparing for Black Hills camp housing and food—waiting to hear the number of coaches to determine what Airbnb to book. Seeking businesses to donate \$500 for food and snacks. Will need volunteers to meal prep and serve lunches
- i. COMMITTEE REPORTS
 - a. Coaching committee met 7/9/2024. Committee identified the number of positions needed and tentatively heard plan for High School, Bantam, Peewee and Squirt coaches. Have one potential option for Mites but unclear on plan for Girls team. Also crafted a list of those willing to be assistant coaches that would be determined once kids are placed on teams.

VII. NEW BUSINESS

- a. Coaching decisions—K WASHENFELDER expressed concern that the board asked for more involvement and accountability to the board in placing coaches. This lack of transparency

and last-minute decision making will cost us kids/teams. J GRONSKI suggested this conversation might be better conducted in executive session.

- b. Website updates-- J GRONSKI suggested adding links to SafeSport, background check and USA Hockey to make it as easy as possible for people to volunteer.
- c. Domain names—J HESSER highlighted that CCYHA is currently paying for 12 domain names. Several are unlikely to result in any real benefit for the club and are up for renewal soon. J GRONSKI made a motion to release 3 domains (cheyennehockey.biz, cheyennehockey.info, cheyennehockey.net) and renew 3 domains (cheyennecapitalshockey.org, cheyennehockey.com, cheyennehockey.org) to address the 6 domains that are due for renewal. (Motion: J GRONSKI; 2nd T SCHLAGEL; passed unanimously)

VIII. COMMUNICATIONS, THINGS ON THE HORIZON

- a. TRYOUT AND PRACTICE SCHEDULE**
 - a. J HESSER suggested that we keep the schedule the same as last year. J GRONSKI asked if this might be an issue of availability for coaches since we haven't selected those yet. The board discussed and decided we need to tell parents what to expect and coaches will have to adjust. (Motion: B MOORE; 2nd J COVER; passed unanimously)
- b. PRESEASON MEETING**
 - a. Tabled
- c. CRHL TEAM DECLARATIONS**
 - a. We'll have 3 Squirt teams, 1 PeeWee team as it is easier to pull teams than add them as we get closer to the season)
- d. COMMITTEE MEETINGS**
 - a. Tabled
- e. TRY HOCKEY FOR FREE—SEPTEMBER 28 NOON-2 PM**
 - a. Tabled
- f. BLACK HILLS CAMP**
 - a. Tabled
- g. NEXT MEETING DATE September 4, 2024, 6 PM**

IX. EXECUTIVE SESSION (Motion J GRONSKI; 2nd J COVER; agreed to unanimously)

X. ADJOURNED 8:06p