

CHEYENNE CAPITALS YOUTH HOCKEY ASSOCIATION

SEPTEMBER 10, 2025 MINUTES

DATE: 9/10/25 TIME: 6:00PM MEETING LOCATION: Cheyenne Ice & Events Center

I. CALL TO ORDER

II. ROLL CALL

- a. Attendees include President J HESSER, Vice President J POPOVICH, Treasurer A MILDENBERGER, Registrar T SCHLAGEL, Scheduler K WASHENFELDER, Coach-in-Chief S WASHENFELDER, Fundraising Chairs C HAMMACK and A TIGHE, Equipment Manager C VAUGHAN.
- b. QUORUM ESTABLISHED

III. Approval of July 24th and August 6th minutes

- a. Approved unanimously with no edits (Motion: T SCHLAGEL, 2nd A MILDENBERGER)

IV. Presentations

a. Chanda Spears

- i. Not able to make it

V. Open Issues (Old Business)

- a. Confidentiality Policy – tabled
- b. Discipline Guide
 - i. J HESSER Not sure that current guide was followed previously. He discussed with USA Hockey association attorneys they don't believe helpful for association to have.
 - ii. S WASHENFELDER parents have signed code of conduct and thinks that's all we need and coaches need to handle themselves
 - iii. J POPOVICH thinks up to the point of suspension, it should be brought to the discipline committee
 - iv. C CONNALLY The current policy is extremely hard to follow.
 - v. S WASHENFELDER motions to replace current discipline guide with the new one. A TIGHE seconded the motion which passed unanimously.
- c. Photography Agreement
 - i. S WASHENFELDER said that all Chanda wants to know is dates. She isn't charging a sitting fee. We can do on-ice pictures, coaches are going to have to be flexible.
 - ii. T SCHLAGEL suggested to split the ice

- iii. A MILDENBERGER suggests puckless practice for the other side of the ice.
 - iv. S WASHENFELDER is taking over handling logistics with Chanda for photography.
- d. Fundraising Policy
- i. J HESSER asks if we want to adjust anything or just let things be how they are.
 - ii. A TIGHE leave it as it is and see how it goes this season
 - iii. C HAMMACK let's go with it this season, trial and error to see what works.
 - iv. Tabled.
- e. Dryland Practice
- i. S WASHENFELDER asked if coaches pick date and time can coaches contact A MILDENBERGER for payment
 - ii. J HESSER that works if once a coach picks a facility, they have to stick with it to establish a relationship with the business.
 - iii. A MILDENBERGER said that it works, play it by year and see how it goes. She can prepay a facility or have them invoice her.
- f. Mites Jamboree/Icebreaker Nov 7-9
- i. C HAMMACK asks how to get Mites nets ordered.
 - ii. C HAMMACK asked how much ice time we will have for the tournament to know how many teams we can accommodate?
 - iii. J HESSER says they are still working on ice time logistics
 - iv. C HAMMACK said the visitors center is going to put bags together for us and wants to add candy and t-shirts. Shirts are going to be \$8/shirt.
 - v. C HAMMACK said that she wants to open a tournament store for the tournament where teams can go on and order custom hoodies, long-sleeved and t-shirts that can be ready to distribute at the tournament. Also add a Capitals Military Appreciation Night shirt to the store for people to order.
 - vi. S WASHENFELDER suggested not having sponsors on the back for those and allowing people to customize
 - vii. J HESSER make sure tournament shirts we give to players put sponsors on the back
 - viii. C HAMMACK Utah has registered 1 beginner, 1 intermediate team
 - ix. T SCHLAGEL said she can cap at however many teams we decide
 - x. C HAMMACK food trucks?
 - xi. C VAUGHN ask Jeff but he has approved in past

- xii. C HAMMACK kid ref incentives and how many do I need?
- xiii. C CONNALLY suggested finding players who would do the entire tournament and giving them a \$100 visa gift card.
- xiv. J HESSER says finding players could be difficult schedules pending
- xv. S WASHENFELDER said to use PeeWee & up, he can help find players
- xvi. C VAUGHN send out sign-up sheets for parents to sign players up have 2/game
- xvii. J HESSER suggests getting a Mite Tournament committee/planning meeting together, get sponsorship and basket flyers out
- xviii. C VAUGHN suggests one teams are finalized – get them to all put a basket together
- xix. S WASHENFELDER says it would be cool to have JV/Varsity players help and then Mites stay to watch high school game for our organization to support each other

VI. **NEW BUSINESS**

a. Registrar Policy

- i. J HESSER put together policy because as a board we should know whenever we have a roster out there. One month before tournament we need notice and three weeks before we need the roster.
- ii. T SCHLAGEL thinks the deadlines of one month and three weeks may be too close together
- iii. J HESSER just wants communication to board from coaches for rosters that are not all CCYHA players.
- iv. C CONNALLY gives example of Casper not having enough 10UA teams for tournament. They asked Laramie and Cheyenne to combine a team for the tournament.
- v. J HESSER yes and that roster will need board approval because Robbie is going to be strict on a higher percentage of players needing to be from the rostering organization. As of now there is not good guidance on Wyoming State Registrar requirements
- vi. T SCHLAGEL asks for 3 – 4 weeks for roster to have time to chase down documents that may be needed by players not apart of CCYHA.
- vii. J HESSER amend #4 to The coach or individual requesting the roster shall provide all information necessary for creation for the roster at least one month if it has non-CCYHA players or coaches prior to the and at least 3 weeks prior if the roster is all CCYHA.
- viii. T SCHLAGEL motions to pass registrar policies with amendments, A MILDENBERGER seconded the motion which passed unanimously

b. Cutthroats/Sparks Agreement

- i. J HESSER Gillette has a similar contract with Knuckleheads
- ii. C CONNALLY wants to make sure this doesn't block families ability to use USA Hockey insurance. Agrees to present to teams, 100% communicate to them that they represent the Capitals, but wants to present in simpler terms, while still accomplishing what we all want accomplished. He is happy to have our agreement to keep a clean partnership.
- iii. J HESSER wants to manage risk for CCYHA, especially for the non-USA Hockey incidents.
- iv. C VAUGHN motions to approve Cutthroats/Sparks agreement, S WASHENFELDER seconded the motion.
- v. J HESSER wants confirmation that this implies that we are approving all of their rosters.
- vi. A MILDENBERGER motions to amend the motion and approve Cutthroats/Sparks agreement and approve the rosters for the Sparks and Cutthroats, A TIGHE seconded the motion which passed unanimously

c. Approval of Expenses

- i. Ryan Glantz
 1. J HESSER \$3,200 plus hotel
 2. C HAMMACK will arrange hotel reservations
 3. A MILDENBERGER motions to amend the motion to approve \$3,200 plus hotel, T SCHLAGEL seconded the motion which passed unanimously
- ii. Colour Graphics – Adding Numbers
 1. J HESSER wants numbers on practice jerseys for evaluations, but also to help C VAUGHN track which ones are returned. We asked Sandy to add numbers, she came back with \$10/jersey, Colour Graphics is doing it for \$5/jersey.
 2. C VAUGHN motion to approve adding numbers to back by Colour Graphics, S WASHENFELDER seconded the motion which passed unanimously.
- iii. New Equipment Purchase
 1. C VAUGHN talked to Steve at Stick Rack about equipment, for 7 helmets, 23 gloves, 20 shins, 10 elbows it will be \$2,233. It doesn't include chest pads and breezers if we want to add those.

2. A MILDENBERGER motions to approve up to \$3,000 on equipment based on this list and need, A TIGHE seconded the motion which passed unanimously

iv. Venmo

1. C HAMMACK motions for the organization to get a Venmo, A TIGHE seconded the motion which passed unanimously

v. Mites Jerseys

1. C HAMMACK took a survey of Mites parents willing to purchase jerseys for their players this year, 31 of 36 who responded said they would purchase even if the jerseys could only be used for one season.
2. J HESSER in registration it says specifically that if you are a Mite you need to push no jersey needed, we have 2 buy jerseys and 1 rental.
3. C VAUGHN supports this because hauling the totes to the tournaments, being responsible for them, making sure they all get turned back in after every game, and having to wash all of the jerseys is lot of work.
4. S WASHENFELDER asked if jerseys would be just Capitals jerseys or personalized and if they can be reversible
5. J HESSER was thinking of trying a new supplier and having Mites try new supplier and jerseys.
6. C VAUGHN has given Stick Rack all of our information and Steve is confident we can make things work
7. J HESSER if we use Stick Rack for next season, every player in the organization is going to purchase a new jersey. Stick Rack is going to have to get us stuff ahead for everyone to see sizing.
8. C HAMMACK said it would give us a chance to compare quality of Stick Rack jerseys compared to what we currently use.
9. C VAUGHN concerned about 2017 Mites moving up to Squirts if we don't switch to Stick Rack for next season
10. C HAMMACK said parents understood in the survey their jerseys could possibly only be used for one season.
11. J HESSER asked if we allow Mites to buy jerseys, as a board are we willing to buy extra for rentals?
12. C VAUGHN yes we would have to be and charge if they aren't returned

13. S WASHENFELDER suggests getting three bids from three companies to compare.
14. J HESSER says we need to take into account other factors other than cost such as quality, sizing, longevity, turnaround, and communication.
15. C HAMMACK says she will help C VAUGHN with any logistics that she will need.
16. C VAUGHN motions to approve the purchase of reversible Mites jerseys, price compare next season jerseys, and approve new company via email, seconded by S WASHENFELDER which passed unanimously.

VII. **Reports**

- a. President/Vice President Report
 - i. J HESSER has been attending a lot of meetings at the state and district level, he thinks it is important for our organization to have more involvement at the state level.
- b. Registrar Report
 - i. T SCHLAGEL got ill and had to leave.
 - ii. J HESSER thanks Squirt and PeeWee coaches for transparency at team meetings for rosters for Colorado Rec. T SCHLAGEL has sent Colorado Rec rosters to state and is currently working on Sparks/Cutthroats rosters.
- c. Treasurer's Report
 - i. A MILDENBERGER now has full access to accounts and QuickBooks
 - ii. J HESSER asked if money has been moved to Edward Jones?
 - iii. A MILDENBERGER said she will try and get it moved soon. Received gun raffle check finally and it cleared for \$6,135, Interest Income \$56.22, Registration Fees \$91,279.78, Sponsorships and Donations \$4,190, for a total revenue of \$101,661. Total Camps/Clinics \$764.60, Total Expenditures \$2,692.13.
- d. Secretary's Report
 - i. Absent
- e. Scheduler's Report
 - i. C WASHENFELDER CRHL fall scheduled – she has emailed Jeff for ice time for home games. WAHL meeting Sept 27.
 - ii. J HESSER said people at the state level understand scheduler's meeting is a mess, it's going to be complicated this year by team

declarations because other organizations are down in registrations.
They are working on a way to fix how scheduling happens.

- iii. C WASHENFELDER wants them to use AI or technology to do scheduling.
- iv. J HESSER working with Jason and Amanda to try and find a solution
- f. Coach-In-Chief
 - i. S WASHENFELDER thought parent meetings are going well and coaches are doing a great job saying what they need to say. Wants to find a JV coach for Kasey who is willing to travel.
 - ii. J HESSER suggested maybe asking Sierra Alarid if she would be willing to help covering JV?
 - iii. S WASHENFELDER not sure if she would be willing to coach boys. If Kasey ends up coaching both JV and Varsity full-time he needs to be paid for both. Thinks it is important for coaches to look the part, asks if we can get all coaches nice jackets.
 - iv. C VAUGHN said it was approved last year
 - v. S WASHENFELDER asked if we can add this to Stick Rack order
 - vi. C VAUGHN said she will ask Steve for Bauer and CCM jackets/cost
 - vii. C CONNALLY said a lot of coaches have never been given them
 - viii. A MILDENBERGER thinks every coach should get new ones
 - ix. C VAUGHN is going to work on this.
- g. SafeSport/Discipline Chair
 - i. Absent
- h. Equipment Manager Report
 - i. C VAUGHN is going to send out parent email to get jersey order going, making deadline end of September and place order that weekend, and hoping to get jerseys for first game. At Mite meeting she is going to allow 2017 players to pick their numbers.
- i. Fundraising Chair Report
 - i. C HAMMACK says we made \$626.00 off of store with Colour Graphics, used \$409 to buy sponsor hoodies and hats, so we profited \$217.
- j. Committee Report
 - i. Nothing
- k. **Reports – tabled**
- l. **ADJOURNED 7:57p**